

ORDER OF BUSINESS

- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS - COUNCIL CHAMBERS**
- 2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**
- 3 PUBLIC QUESTION TIME**
- 4 APPLICATIONS FOR LEAVE OF ABSENCE**
- 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
 - 5.1 Shire of Kulin Ordinary Meeting – 15 November 2017
 - 5.2 The Freebairn Recreation Club AGM & Freebairn Recreation Centre Sporting Council Meeting – 23 October 2017 Attachment 1
 - 5.3 Kulin Retirement Homes AGM & Committee Meeting – 16 November 2017 Attachment 2
 - 5.4 Shire of Kulin OS& H Meeting - 6 December 2017 Attachment 3
 - 5.5 Kulin Bush Races AGM – 2 November 2017 Attachment 4
- 6 MATTERS REQUIRING DECISION**
 - 6.1 List of Accounts – November 2017 Attachment 5
 - 6.2 Financial Reports – November 2017 Attachment 6
- 7 COMPLIANCE**
 - 7.1 Compliance Reporting - General & Financial Compliance November 2017 Attachment 7
 - 7.2 Compliance Reporting – Delegations Exercised November 2017
- 8 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 9 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
- 10 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC**
- 11 DATE AND TIME OF NEXT MEETING**
- 12 CLOSURE OF MEETING**

6 MATTERS REQUIRING COUNCIL DECISION

6.1 List of Accounts – November 2017

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.06
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached is the list of accounts paid during the month of November 2017 for Council's consideration.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That November payments being cheque No's 239 (Trip Fund), 376 - 378 (Trust Fund) 2098 – 2104 (Bush Races), 36879 - 36892 (Municipal), EFT No's 13402 - 13510, DD6340.1 -DD6345.8 (Municipal), credit card payments, creditor payments, and other vouchers from the Municipal Fund totalling \$731,662.54 be received.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 5

6.2 Financial Reports – November 2017

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.01
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached is the financial report for the period ending 30 November 2017.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council endorse the monthly financial statement for the period ending 30 November 2017.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 6

7 COMPLIANCE

7.1 Compliance Reporting – General & Financial Compliance – November 2017

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 Compliance 12.06 – Accounting Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO/DCEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report addresses General and Financial Compliance matters for November 2017. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

BACKGROUND & COMMENT:

The Compliance team and works staff commence the monthly compliance effort immediately after the Shire meeting each month. At that time, the executive support officer will email the assigned staff member their compliance requirements for the coming month.

As the month progresses, staff in conjunction with their manager, the CEO or DCEO will determine the extent of work/action needed to complete items. During Agenda week, the Compliance Team again meets to ensure the monthly report/list is reviewed and that compliance items are completed. In preparing the Agenda report, the CEO or DCEO will sign off on completed items.

Prior month items not completed previously will be reported in the following month so Council remains aware of what items are still outstanding. (*Refer to Table attached*)

Items still outstanding from September 2017:

<i>FOI Statement</i>	- to be finalised for Nov Meeting with Annual Report – Now Completed
<i>Record Keeping Plan Compliance</i>	- to be finalised for Nov Meeting with Annual Report – Now Completed
<i>Bushfire Firebreak Inspections</i>	- commenced on 9 th November 2017 – Completed
<i>Firebreak Reminders</i>	- will be completed after Inspections – Completed
<i>Bushfire Protective Clothing</i>	- orders completed – awaiting supply and delivery– Completed
<i>Transport R2R Annual</i>	- after Annual Accounts and Audit have been completed – Now Completed
<i>Audit Committee with Auditor</i>	- Nov meeting day– Completed
Grants Commission Statistics return	- to be completed by 18th Jan 2018 - Not completed
<i>Cat Dog registration renewals</i>	- by 15 th Oct – Completed

Items still outstanding from October 2017:

<i>Electors Meeting</i>	- 20 th December 2017 – Completed
<i>Annual report and Financials to Dept.</i>	- after acceptance by Council at Nov meeting – Now Completed
<i>Election of President & Deputy President</i>	- Nov meeting – Completed
<i>Appointment of Committees & Delegates</i>	- Nov meeting – Completed
<i>Photo of new Council</i>	- now planned for June meeting – Completed
<i>Bushfire Firebreak Inspections</i>	- commenced on 9 th November 2017 – Completed
<i>Firebreak Reminders</i>	- will be completed after Inspections – Completed
<i>Broadcasting Apparatus Licence</i>	- check to see if still requirement – Completed
<i>Clean filters in air conditioners</i>	- contractor quote being obtained – Contractor doing 2-3 units in Dec
<i>Audit Report to DRD</i>	- can be finalised after acceptance of Audit and Annual Report - Completed
<i>Quarterly Stats to DRD</i>	- Now Completed
<i>Swimming Pool Water Sampling</i>	- not ready – 2-3 weeks away – Completed
<i>Waste Water Recycling Scheme water samples</i>	- in conjunction with Swimming Pool water testing – Completed

Items Still Outstanding November 2017

<i>Annual Report to Health Dept.</i>	- EHO delivering to Health Dept.
<i>Rubbish Collection</i>	- Transfer Station dates to be finalised and advertised for Jan 2018

FINANCIAL IMPLICATIONS:

In the generation of the report, nil in terms of meeting compliance. There may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Identified as necessary – this report Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the General & Financial Compliance Reports for November 2017 and note the matters of non-compliance.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 7 – General & Financial Checklist for November

7.2 Compliance Reporting – Delegations Exercised – November 2017

NAME OF APPLICANT:	CEO
RESPONSIBLE OFFICER:	CEO
FILE REFERENCE:	12.05 - Compliance
STRATEGIC REFERENCE/S:	CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR:	CEO
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

To report back to Council actions performed under delegated authority for the period ending 30 November 2017.

To provide a comprehensive report listing of the delegations able to be exercised following adoption of a more substantial array of delegations in June 2017.

BACKGROUND & COMMENT:

This report is prepared for Council detailing actions performed under delegated authority by the respective officers under each of the delegation headings:

ADMINISTRATION

Policy	Delegation	Officers
A1	Acting Chief Executive Officer	(CEO)
A2	Agreements for Payments of Debts to Council	(CEO/DCEO)
A3	Casual Hirer's Liability	(CEO)
A4	Complaint Handling	(CEO)
A5	Fees & Charges – Discounts	(CEO/DCEO/MW/MLS/CRC Mgr.)
A6	Investment of Surplus Funds	(CEO/DCEO)
A7	IT & Social Media – Use Of	(CEO)
A8	Legal Advice, Representation & Cost Reimbursement	(CEO)
A9	Payments from Municipal and Trust Funds	(CEO – to numerous staff for Orders)
A10	Use of Common Seal	(CEO)
A11	Writing Off Debts	(CEO)
A12	Housing	(CEO)
A13	Procedure for Unpaid Rates Finance	(CEO)

GOVERNANCE

G1	Applications for Planning Consent	(CEO)
G2	Building Licences and Swimming Pools	(EHO/Building Surveyor)
G3	Cemeteries Act 1986	(CEO)
G4	Health Act 1911 Provisions	(EHO)

HUMAN RESOURCES

H1	Grievance Procedures	(CEO)
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COMMUNITY SERVICES

C1	Bushfire Control – Shire Plant for Use of	(CEO)
C2	Bushfire Control – Plant Use for Adjoining Shires	(CEO)
C3	Bushfire Prohibited / Restricted Burning Periods – Changes	(Shire President/CEO)
C4	Bushfire Training Administration	(CEO)
C5	Cat Ownership Limit – Cat Control	(CEO)
C6	Dog Control – Attacks	(CEO)
C7	Dog Ownership Limit – Dog Control	(CEO)
C8	Sea Containers Use of – Town Planning	(CEO)
C9	Second Hand Dwellings	(CEO)
C10	Temporary Accommodation	(CEO)
C11	Unauthorised Structures – Building Control	(CEO)
C12	Kulin Bush Races	(Kulin Bush Races Committee)
C13	Freebairn Recreation Club Committee	(FRC Club Committee)
C14	Kulin Child Care Centre Management Committee	(Kulin CCC Management Committee)
C15	General – Community Services Practices	(CEO)

WORKS

W1	Gravel Supplies	(MW)
W2	Roads – Clearing	(CEO)
W3	Roads – Damage to	(MW)
W4	Roads – Roadside Markers – Management of	(MW)
W5	Stormwater Drainage	(MW)
W6	Street Trees	(CEO)
W7	Streetscape – Improvements	(CEO)
W8	Roadside Burning	(MW)
W9	Temporary Road Closures	(MW)
W10	General – Works Practices Approvals	

COMMENT:

The following details the delegations exercised within the Shire relative to the delegated authority for the month and are submitted to Council for information (excluding delegations under A9, Payments – refer to individual order and payment listed in Accounts paid)

A5 Fees & Charges – Discounts (CEO)

Approved a 15% reduction in Swimming Pool Fees adopted in the 2017/18 Budget for Season Passes (Pool and Slide). In response to public questions concerning the start of the pool and slide season being delayed by 4 weeks (20% of season). Positive response to change from patrons.

Season Pass

Including Slide	Adult	Child	Family
Old Rate	\$147	\$91	\$271
New Rate	\$125	\$77	\$230
No Slide			
Old Rate	\$74	\$45	\$135
New Rate	\$63	\$38	\$115

A5 Private Works – Low Loader Hire

18% discount on km rate for Low Loader hire to transport Jilakin Contractors grader to Mingenew - \$5.70km to \$4.70 - to be competitive with alternate quotes. Approx. \$800 profit on job.

A6 Investment of Surplus Funds (DCEO) – Local Government Act 1995, section 6.14

Municipal funds

Type	Rate	Deposit/(Withdrawal)
At Call	1.5%	(300,000)
At Call	1.5%	280,000
Term Deposit	1.75%	(250,000)

G1 Applications for Planning Consent - NIL

Had a request for a Development Application (DA) from Ms June Richards for Lot 20, 6 High Street – Shop. Upon consideration of TPS2 and a clear understanding of the intent of the applicant (including assessment by Joe Douglas) determined that under Deemed provisions of TPS2, no DA was required. Applicant has been advised that if alternate uses are considered in the future – DA will be required.

G2 Building Licences (CEO)

Approved Building Application for Shire of Kulin, Johnston St, Kulin, for Kulin Cemetery Niche Wall Shelter - estimated value \$30,000.

Approved Building Application for Telstra Corporation, via GC Construction and Management, Watsonia Rd, Gooseberry Hill WA, for Telecommunications Tower & Equipment Hut - estimated value \$200,000.

STATUTORY ENVIRONMENT:

Building Act 2011
Bushfires Act 1954
Cemeteries Act 1986
Health (Asbestos) Regulations 1992;
Health (Miscellaneous Provisions) Act 1911;
Local Government Act 1995
Public Health Act 2016
Shire of Kulin TPS2
Town Planning Development Act
Town Planning Scheme
Trustees Act, Part III,
Criminal Procedure Act 2004;

FINANCIAL IMPLICATIONS:

Nil in terms of exercising delegation and reporting to Council though there may be financial implications in the case of each delegation exercised.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

There are no known policy implications relating to this report.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the Delegation Exercised Report for December 2017.

VOTING REQUIREMENTS:

Simple majority required.

8 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

9 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

10 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC

Nil

THE FREEBAIRN RECREATION CLUB

Minutes of Annual General Meeting of Freebairn Recreation Club held at the Freebairn Recreation Centre Monday 23rd October 2017 commencing at 6:14pm.

Declaration of Opening/Announcement of Visitors

The Chairman of the Freebairn Recreation Club welcomed all present and declared the meeting open at 6:57

1 Record of Attendance/Apologies

Attendance

J Noble (Chairman)	T Scadding	R Argent
C Vandenberg	E Marchei	B West
J Owen	N Lewis	S Lockyer
A Lucchesi	A Lewis	A Buttigig
R Smoker	J Spark	N Mason
T McAdam	J Hobson	

Apologies

W Gangell, D Lloyd, J Marchei, D Carrol

2 Confirmation of Minutes of Previous Freebairn Recreation Club Meetings

Annual General Meeting – 26th October 2016

Moved A Buttigig Seconded A Lucchesi that the minutes of the Annual General Meeting held on 26th October 2016 be confirmed as a true and correct record.

Carried

3 Chairperson's Report

J Noble presented his report.

Moved T McAdam Seconded N Lewis that the Chairperson's Report be accepted.

Carried

4 Managers Report

Simone Lockyer presented the Manager's report via email after the meeting.

Moved Seconded that the Manager's Report be accepted.

Carried

5 Financial Report

Financials to the 30 June 2017 were presented.

Move C Vandenberg Seconded J Owen that the financials presented to the 30 June 2017 be accepted.

6 Management Committee

J Noble called for nominations, all 5 positions were available.

J Noble, J Owen and T McAdam renominated.

Stepping back were Sue Hobson and Alison Lucchesi.

A Buttigig, J Hobson were nominated and accepted.

Thank you to Sue and Alison for their service on the committee, and welcome to the new committee members Ashley and Judd.

Carried

7 General Business

- T McAdam -- asked about the community cropping program and believed the lease to the football club was to end soon, could we look at applying for the lease close the deficit on the FRC to the shire.
- Shutter prices – Travis wanted to let Barry West know he spoke to Trevor Parsons regarding shutter prices for the courts and will follow up on quotes.
- S Lockyer suggested we hold another Sporting Council meeting in March or April, to discuss fixtures and coordinate a store room clean out.
- S Lockyer also suggested to the clubs that there will be communal items in the future that need replacing, this cost should not be solely for the council to bear, so asked that those clubs that use it go shares with the council for the cost of replacement.

8 Closure of Meeting

As there was no further business, the meeting was closed at 7:20 pm.

Minutes of the FRC Sporting Council Meeting held on Monday 23 October 2017 commencing at 6.10pm.

1. Declaration of Opening/Announcement of Visitors

The 610pm

2. Record of Attendance/Apologies

Attendance

J Noble (Chairman)	T Scadding	R Argent
C Vandenberg	E Marchei	B West
J Owen	N Lewis	S Lockyer
A Lucchesi	A Lewis	A Buttigig
R Smoker	J Spark	N Mason
T McAdam		

Apologies

W Gangell, D Lloyd, J Marchei, D Carrol

3. Confirmation of Minutes of Previous Freebairn Recreation Club Meetings

Sporting Council Meeting –

Moved R Smoker Seconded T Scadding that the minutes of the Sporting Council Meeting held on 26th October 2016 be confirmed as a true and correct record.

Carried

3.1 Business Arising - Nil

4. General Business

Netball Club

Nil

Bowling Club (John Spark)

- Happy with facility, embarrassed with the alcohol prices. S Lockyer explained how the formulas work. and that council expect a profit of 2.5 times the cost. The prices went up in July due to a CPI increase and also because the profit for the 2016/17 financial year did not meet the target, so to ensure the 17/18 target was met each item had to have a formula worked out.
- Kitchen charges for sandwiches. S Lockyer explained that we had the same complaint last year and the explanation was that everyone has to pay for kitchen charges throughout the year, and bowls, golf and Junior sports get it at a discounted price.
- Private hire vs public using the bar at the same time, miss communication with the staff.

Golf Club (Ellen Marchei)

- Office needed for 3 day carnival, possibility to use the gym, second option change room.
- Noted that the shire has done a fantastic job up keeping the grounds.

Tennis Club (Taryn Scadding, Rachel Argent)

- Looking to resurface 4-6 courts are putting money away
- \$200,000 for 4 courts synthetic
- Liquor licence, coming under the FRC banner to save on cost, T Scadding confirms tennis committee decision with S Lockyer to apply for extension to licensed area once the tennis club have approved.
- Will have a new committee coming on board

BBall

- Will be replacing rings, and servicing the backboards after this season

Football Club (Nahi)

Nil

FRC

- Noel – oval will be cored and sanded next week to hopefully help with the clay rising to the surface

Hockey –

- Grand final 2018 would like this considered for keeping of the grounds
- Multipurpose turf for tennis and hockey, Noel spoke that there is not a lot of funding opportunities to make this a possibility

The meeting was closed at 6.54pm.

KULIN RETIREMENT HOMES INC.
Annual General Meeting held 16 November 2017
@ Kulin Shire Office meeting room @ 10.37am

1. Present

Mary Lucchesi, Tricia Robertson, Robbie Bowey, Annette Lewis, Josette Noble, Peta West, Harold Proud, Noel Mason, Tricia Meikle, Sue Hobson.

2. Apologies

Norma Blyth, Joselyn Bowey, Doris Meikle.

3. Minutes

Minutes from the previous meeting held on 26 November 2015 were circulated. Moved Robbie Bowey Seconded Peta West that the minutes as read be confirmed as a true and correct record.

Carried

Minutes from the Special meeting held on 23 March 2017 to adopt Auditors Report for June 2016 were circulated. Moved Tricia Robertson Seconded Robbie Bowey that they be confirmed as a true and correct record. **Carried**

3.1 Business Arising from minutes

None

4. Correspondence

Inward

None

Outward

None

5. Financial Statement / Auditors Report

Auditors Report prepared by Yvonne Bowey was presented by the treasurer Annette Lewis.

Moved Annette Lewis Seconded Josette Noble that the Auditors Report and attached notes be accepted as a true and correct record.

Carried

5.1 Annette Lewis moved to appoint Yvonne Bowey as our Auditor for year 2018 Seconded Peta West. **Carried**

Business arising from Auditors Report.

None

6. Presidents Report.

President Mary Lucchesi presented her report.

Robbie Bowey thanked Mary and her committee for their work through out the year.

7. Election of Office Bearers.

President – Sue Hobson nominated Mary Lucchesi. Accepted.

Vice President – Josette Noble nominated Robbie Bowey. Accepted.

Secretary – Tricia Meikle nominated Tricia Robertson. Accepted.

Treasurer – Robbie Bowey nominated Annette Lewis. Accepted.

Committee – Noel Mason, Tricia Meikle, Sue Hobson, Harold proud, Josette Noble, Norma Blyth, Peta West.

Robbie Bowey moved that the above persons be elected as said. Carried.

8. Meeting Closed @ 10.50am

KULIN RETIREMENT HOMES INC.
Committee Meeting held 16 November 2017
@ Kulin Shire Office meeting room @10.51am

1. Present

Mary Lucchesi, Tricia Robertson, Robbie Bowey, Annette Lewis, Josette Noble, Peta West, Harold Proud, Noel Mason, Tricia Meikle, Sue Hobson.

2. Apologies

Norma Blyth, Doris Meikle, Joselyn Bowey.

3. Minutes

Minutes from the previous meeting held on 17 August 2017 were circulated. Moved Tricia Robertson Seconded Robbie Bowey that the minutes as read be confirmed as a true and correct record.

Carried

3.1 Business Arising from minutes

Annette Lewis has received quote for bench top and kitchen in Unit 8. Decision was made to leave as is for the time being. Robbie Bowey advised that the new blinds have been installed in Unit 8.

4. Correspondence

Inward

- Noel Mason email to Mary Lucchesi re gardens @ Kulinda Village.
- Wendy Gangell text to committee re lopping of trees around KRH.
- Mark Williams – Retirement Homes conference in Sydney Feb 2018.
- Joshua Germain email re Satelite dish installation.
- Melina McBow – application for Workman Estate unit 1.
- Kulin Lodge – re Tin shed at rear of lodge building.
- Narrogin Carpet Court – quote & corro re blinds unit 8.
- Warren Camarri – confirmation re employing electrician for units annually.
- Country Wide Insurance – informing of Kathy Bradfords retirement.

Outward

- Mary Luchessi email to Noel Mason re Kulinda Gardens.
- Melina McBow – accepting application for unit 1 Workman Estate.

Moved Tricia Robertson Seconded Harold Proud that the Inward correspondence be received and the Outward be endorsed.

Carried

4.1 Business arising from Correspondence

None

5. Financial Statement

Financial statement was presented by the treasurer Annette Lewis.

Moved Annette Lewis Seconded Sue Hobson that the financial statement be accepted as a true and correct record.

Carried

Cheque account balance - \$35,622.25

Term deposit balance - \$175,469.69

5.1 Business arising from financial statement.

None

6. General Business

- Annette Lewis has received a quote from Painter Rick Anderson, for skirting boards and doors in Unit 8 - \$1500.
- Annette will also ask this painter re patching holes and paint where blinds were in Unit 8 and also a quote for painting inside of Unit 5.
- Robbie Bowey asked about Unit 5 security door. Annette said this is being fixed as is other maintenance work in unit 5.
- Annette Lewis moved to place blinds in unit 5 seconded Peta West.

Carried.

- Noel Mason informed the meeting that the gardens at Kulinda village will be worked on every Thursday morning and Red will check the reticulation fortnightly.
- Sue Hobson said Unit 9 sidegate is difficult to open and shut and tenant would like it fixed.
- Sue also will clean the gazebo.
- The units at Kulinda village will be sprayed for spiders this week.
- Harold Proud mentioned that the back yard cleanups were very important re fire hazards as is the bush behind Workman Estate.

7. Closure 11.35am

8. Next Meeting 20 March 2018.



Shire of Kulin

Minutes of OCCUPATIONAL SAFETY & HEALTH MEETING

Wednesday 6th December 2017 Meeting Room

CEO Noel Mason addressed the meeting thanking the Committee for the work over the preceding 12 months and stressed the importance of its role in preventing accident and injury at the workplace.

Michael Robins opened the meeting at 4:40pm

1. RECORD OF ATTENDANCE

Rod Diery, Cassi-Dee Vandenberg, Bob Lockyer, G Jenks, Denis Brandis, Judd Hobson, Michael Robins

2. APOLOGIES

Sarah Reader

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

- Shire of Kulin Occupational Safety & Health Meeting Thursday 31st August 2017.
- Shire of Kulin Toolbox Meeting held 1st December 2017 at the Shire Depot.
- Shire of Kulin Toolbox Meeting held 28th September 2017 at the Shire Depot.

Confirmed Judd Hobson, Seconded Rod Diery

4. MATTERS ARISING FROM PREVIOUS MINUTES

SWMS completed for Entering and exiting plant.

R Brandis forklift training completed.

New Take 5 booklets will be issued in the new year as soon as they are made available.

G Jenks - Health & Safety Representative course completed.

5. CHANGES TO SAFETY COMMITTEE REPRESENTATIVES

Simone Lockyer has resigned her position. To be filled when new appointment made.

6. ACCIDENT / INCIDENT REPORTS

NAME	DATE OF INCIDENT	DESCRIPTION	COMMENTS	COST
THOMAS Darren	24/8/2017	Drilling holes for trees where marked and hit electrical warning tape stopping just short of cable.	Supervisors/managers/staff to ensure digging locations are not located near electrical cabling/equipment.	Nil High Risk
BRANDIS Ryan	5/9/2017	Grinding grout off tiles and struck in eye with debris.	Instructed to use correct PPE ie safety glasses. Guard to be attached to grinder.	Nil High Risk
FARRELL Frank	27/9/2017	Grader contacted rear of roller when removing from bogging.	A possibility given the circumstances. No damage.	Nil
BRANDIS Oksana	16/10/2017	Wind blew main gate shut while leaving depot hitting ute.	Pin gate correctly.	Minor
JENKS Colin	18/10/2017	Near miss between rollers involving M Sedgwick failing to observe SWMS "Working near plant"	M Sedgwick given verbal warning about not following the SWMS "Working near plant"	Nil Mod risk
THOMAS Darren	19/10/2017	Mirror fell out of casing while driving along road.	Could have been picked up in the prestart? Wear & tear.	\$150

EARLE SADDLER Maddie	27/6/2017	BBQ caught fire at Hostel due to fat not being cleaned. Fire burnt poly downpipe. Fire extinguisher used.	No communication to new cleaner as to requirements for cleaning camp kitchen area. Should be checked prior to use.	\$1000 High risk
FARRELL Frank	5/11/2017	Hit wrong FEL lever dropping bucket onto side tipper denting the top frame.	Inattention.	\$1500?

7. GENERAL BUSINESS

SWMS completed for :

Entering and exiting plant & machinery.

New Safety Management Plan available.

MSDS's updated at pool. Suppliers should supply these when asked for.

Workplace Inspections need to be completed early in the new year.

- | | |
|--------------------------------|---------------------------------|
| 1. Shire Office | R Diery / N Thompson |
| 2. Hostel/Camp Kulin | S Reader / L Wilson |
| 3. Shire Depot | J Hobson / Cassi-Dee Vandenberg |
| 4. Childcare | B Lockyer / T Scadding |
| 5. Freebairn Recreation Centre | M Robins / N Thompson |
| 6. Swimming Pool | D Brandis / J Farrell |

8. ROUND THE TABLE

D Brandis - J Quinn requires chainsaw training.

G Jenks - Drug & alcohol testing is it going to occur? Discussions on how to implement and what the drug testing policy should contain are occurring and will involve staff at toolbox meetings.

- SWMS how often should they be reviewed? Should be reviewed whenever there is a new aspect impacting the SWMS. ie a new sheeting SWMS should be completed when a hazardous traffic situation is found. Introduction of Take 5 booklets will make the need for changes more obvious.

9. CLOSURE OF MEETING

There being no further business the meeting was closed at 5:00pm.

Next meeting April 2018



Kulin Bush Races Annual Meeting

2nd November 2017

7.00PM

Freebairn Recreation Centre
MINUTES

Present:

Graeme Robertson, Janna Lockyer, Brendan Sloggett, Anne-Marie Sloggett, John Munroe, Tracey Noble, Jarron Noble, Simone Lockyer, Tom Murphy, Robbie Bowey, Sharyn McAdam, Rynelle Smoker, Kate Bishop, Mikey Robins Fiona Murphy, Tricia Robertson, Brad Smoker, Jay Robertson, Alecia Robertson, Travis McAdam, Don Bradford, Jo Bradford, Judd Hobson, Karl Schumacher, Mary Lucchesi, Anna Rogers nee(Lucchesi), Jen McInnes, Ashley Buttigig, Paul Buttigig, Josette Noble, Gerald Noble, Ben Luscombe, Paul Jorgensen, Ellen & Joe Marchei, Abigail Henley, Geoff Brown, Lorraine Brown, Braden Young, Deirdre Carroll, Craig McInnes, Harry Hodgson, June Richards, Carol Griffin, Kathy Wilson, Mike Wilson, Jack Wilson, Robyn Uren, Don Uren, Carly Bradford, Hayden Williams, Amy Parnell, Nahi Lewis, Pete West, Barry West, Sarah Gangell, Troy Gangell, Taryn Eva, Miranda O'Brien, Rob O'Brien, Celia Carmody, Michael Carmody, Tim Clayton, Marg Clayton, Wendy Gangell, Barry Gangell, David Carmody, Peter Carmody, Tenille Harrington, Helen King, Glenn King, Len Hobson, Sue Hobson, Judd Hobson, Jock Carruthers, Celia Carruthers, Harold Proud, Tim Barndon, Richard Bradford.

Apologies:

Annette Lewis, Nick Grant, Brendon Savage, Laney Duckworth

Meeting Opened:

The Chairman declared the meeting open at 7.30pm.

Confirmation of Previous Minutes:

Minutes from the previous annual meeting held 16th March 2017 were read.

Moved: Tracey Noble, Seconded: Simone Lockyer

That the minutes of the meeting held on 16th March 2017 be confirmed as a true and correct record.

Carried

BUSINESS ARISING:

No business arising from previous minutes dated, 16th March 2017.

CORRESPONDENCE:

No correspondence relating to the annual meeting was received or sent.



Kulin Bush Races Annual Meeting

FINANCE:

a) Annual Statements and Auditor's Report.

Treasurer Nick Grant emailed the auditor's report & annual statements for July 2016 – June 2017 to Committee and Janna Lockyer presented to the meeting.

Figures to note:

Gross Profit: \$35,832.66

Net Profit: \$35,832.66

Moved: Tracey Noble, Seconded: John Munroe

That the auditor's report and accompanying financial statements be received.

Carried

b) Appointment of Auditor for July 2017 to December 2017 and January 2018 to December 2018

Moved: Janna Lockyer, Seconded:

That Yvonne Bowey of Yvonne Bowey Consultancy be appointed Auditor July 2017 to December 2017 and January 2018 to December 2018.

Carried.

CHAIRMANS REPORT:

Chairman Graeme Robertson presented the following report to the meeting.

Welcome everybody to the Annual Meeting for 2017 Kulin Bush Races. This year's bush races well what an event, everybody is still talking about it and when they stop, we just ring the radio or put some more on social media to keep them talking about it.

The year started with the Community Consultation with some great ideas and input from all of the community. This was taken on board and this was virtually coordinated by the shire and ran by the shire which was excellent work. Few things that came out of it, we needed after the last two years running against the AFL Grandfinal, was causing problems for them so they asked if we could change our date so we wouldn't take so many people away from them. So a few things happened, change of date, Eskimo Joe thanks to Sim, online ticketing, promotions and horse nominations online. At one of the committee meetings they suggested that we put the horse nominations online, we'll open them for two weeks and that will be it. I thought, little do you know how hard it is to get horses. Usually two days before, we are trying to get horses. Well proved wrong again and with horse nominations online were so popular that we had to put an extra race on. So that was one headache that has gone by the wall.



Kulin Bush Races Annual Meeting

Couple of firsts, one we went for a high profile band and the other, we took a naming rights sponsor this year so it was the Kulin Community Bank Races and that has had quite a wide reaching effect and has been excellent. So all the work that went into promoting the event, online, ticketing, all the planning went into place and it was better than anyone could have hoped for. It was the greatest event we've had and that's due respect to all the other years we have had. The numbers were up and limited problems and so much positive feedback. Probably you could say the most amazing story ever told and since BC. With the committee this year, we put a director's portfolio and it has really worked well. We do have some fine tuning to do and it is in its infancy but I think it's got real potential and spreads the load across the whole committee. In saying that, I would really like to see the committee re-elected in bloc. Because it will give us another couple of years to put it together and fine tune it. That doesn't take away from the fact that there could be people out here that would like to be on the committee. If when we call for nominations, if you would like to be a part of this illustrious group that is our community, we would be happy for you to put your hand up to nominate.

I'd like to congratulate everyone in the room and also anyone that had anything to do with the bush races, the coordinators, and the committee. It's just a team effort. This is where I usually choke up but I've only had one beer. It's amazing and I think we don't fully appreciate it as a community because we have done for so long but geez its great to see the envy on other towns faces when we kick all the goals we kick. So that is 2017 done and dusted, the Kulin Community Bank Bush Races and we have started planning for the following year, which is 2018.

One thing I would like to mention is that in the early days we were an incorporated body and then when insurance became a prohibitor of the facet of the racing, we went as a subcommittee of the shire. Now with things that are happening in local government and auditing is becoming a major problem for our shire and they've got a kick in the bum the last five or six years. We are now looking at going as an incorporated body. So by February, we will probably revert from being the subcommittee of the shire, to being an autonomous entity as the Kulin Community Bank Bush Races Incorporated. There are a few scary bits with that and we've got to put a fair bit of work into that. But we were there before and we will go there again and I think it will free us up to a certain degree, we will be an entity in our own right.

With that, I will thank everyone and congratulate everyone that has had any involvement over the last many years that we've been a Kulin Bush Races entity.



Kulin Bush Races Annual Meeting

ELECTION OF OFFICE BEARERS:

Current Management Committee was newly elected in 2014. As per KBR Management Plan, endorsed committee members shall serve a two year term.

1) Nominations

Graeme asked the meeting if anyone was considering retiring from the committee.

a) Chairman

Graeme stepped aside and passed the meeting over to Janna Lockyer to call for nominations for the Chairman position for 2018 and 2019.

Don Bradford nominated Graeme Roberston as Chairman. Seconded: Brendan Sloggett.

Graeme Accepted

Carried

b) Vice Chairman

Brendon Savage is stepping down from this role. Graeme called for nominations for the Vice Chairman position for 2018 and 2019.

Robbie Bowey nominated Tom Murphy as Vice Chairman. Seconded: Don Uren.

Tom Accepted

Carried

c) Secretary

Graeme called for nominations for the Secretary position for 2018 and 2019.

Brendan Sloggett nominated Janna Lockyer as Secretary. Seconded: Simone Lockyer.

Janna Accepted

Carried

d) Treasurer

Graeme called for nominations for the Treasurer position for 2018 and 2019.

John Munroe nominated Nick Grant as Treasurer. Seconded: Tom Murphy.

Carried



Kulin Bush Races Annual Meeting

KBR Management Committee 2018:

The following were nominated and elected to the Committee

Simone Lockyer
Tracey Noble
Jarron Noble
Rynelle Smoker
John Munroe
Sharyn McAdam
Paul Jorgeson
Jay Robbertson
Brendon Savage
John Bowey
Robbie Bowey
Karl Schumacher
Laney Duckworth
Annette Lewis
Brendan Sloggett

Chairman declared the above list to be the Management Committee for 2018.

Note:

Vote of thanks for Graeme and the committee from the community of Kulin.

Meeting Closed:

There being no further business the Chairman declared the meeting closed at 7.52pm.

Shire of Kulin

EFT & Chq Listing for period ended

30 November 2017

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
TRIP			
239	16/11/2017	LEN HOBSON	\$40.00
		Refund Request, Balance Owing in Trip Fund	
TRUST			
376	14/11/2017	LEN HOBSON	\$960.00
		Refund Request, Balance Owing in Trust Fund	
377	15/11/2017	CASSI-DEE VANDENBERG	\$165.00
		Reimbursement, Microwave for Medical Centre	
378	17/11/2017	KULIN HARDWARE & RURAL	\$216.95
		Various Materials, Camp Hart	
BUSH RACES			
2098	09/11/2017	CENTRAL SOUND	\$1,500.00
		PA Announcer	
2099	09/11/2017	KULIN IGA	\$18,447.21
		Catering Supplies	
2100	09/11/2017	JANNA LOCKYER	\$1,620.00
		Administration Fee	
2101	09/11/2017	EB & OM SLOGGETT	\$15,727.76
		Electrical Expenses	
2102	09/11/2017	LIZ GRAYSHON	\$510.00
		Fuel Subsidy & Nomination Refund	
2103	09/11/2017	SHIRE OF KULIN	\$364.30
		Tin Horse Highway Souvenirs	
2104	13/11/2017	SHIRE OF KULIN	\$326.95
		Reimbursement, Fuel	
EFT	15/11/2017	KULIN HARDWARE RURAL	\$3,516.84
		Various Grounds Supplies & Gas	
EFT	15/11/2017	GANGELLS	\$1,950.44
		Various Grounds Supplies	
EFT	16/11/2017	TELSTRA	\$100.68
		Phone Lines	
EFT	23/11/2017	YVONNE BOWEY	\$506.00
		Audit Fee	
EFT	23/11/2017	SOUTHERN CROSS TREASURY PTY LTD	\$506.00
		Radio Advertising	
MUNICIPAL			
EFT13402	02/11/2017	AIR LIQUIDE WA	\$21.70
		FRAC, Oxygen Cylinder Rent	
EFT13403	02/11/2017	ALL-WAYS FOODS	\$111.05
		Cleaning Supplies	
EFT13404	02/11/2017	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	\$112.50
		Bad Debt Expenses	
EFT13405	02/11/2017	ASHDOWN INGRAM	\$246.40
		Parts & Repairs	
EFT13406	02/11/2017	BEST OFFICE SYSTEMS	\$204.00
		CRC Photocopier Staple Refill	
EFT13407	02/11/2017	AXIS HIRE	\$12,610.94
		2015 Cat 12M Grader & Isuzu Giga Lease for October 2017	
EFT13408	02/11/2017	COURIER AUSTRALIA	\$132.81
		Freight	
EFT13409	02/11/2017	DIGITAL MONOPOLY PTY LTD	\$396.00
		Annual Website Hosting Fee	
EFT13410	02/11/2017	FEGAN BUILDING SURVEYING	\$990.00
		Building Service	
EFT13411	02/11/2017	HARRIS ZUGLIAN ELECTRICS	\$1,768.87
		Install Car Charger Point at Public Conveniences	
EFT13412	02/11/2017	SOUTH WEST ISUZU	\$239.14
		Parts & Repairs	

Updated 14/12/2017

Shire of Kulin

EFT & Chq Listing for period ended

30 November 2017

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT13413	02/11/2017	JTAGZ	\$82.50
		Cat & Dog Tags	
EFT13414	02/11/2017	KULIN IGA	\$2,301.11
		Catering Supplies, Camp Kulin	
EFT13415	02/11/2017	KULIN TYRE SERVICE	\$2,926.00
		Various Tyres, Batteries and Tyre Repairs	
EFT13416	02/11/2017	KULIN LIBRARY, POST OFFICE AND MAIL	\$1,323.30
		Library Service Fee for October 2017	
EFT13417	02/11/2017	LAKE CARMODY GYPSUM	\$3,176.25
		Gypsum, 100 Tonne for Oval	
EFT13418	02/11/2017	MULLAN ELECTRICAL & AIR	\$290.57
		Install Heat Lamp and Down Lights at 3 Hodgson Street	
EFT13419	02/11/2017	MARTINS TRAILER PARTS PTY LTD	\$410.47
		Parts & Repairs	
EFT13420	02/11/2017	NARROGIN GLASS QUICKFIT WINDSCREENS	\$770.00
		Supply and Fit Windscreens to Toyota Prado & Holden	
EFT13421	02/11/2017	SHIRE OF CORRIGIN	\$6,472.40
		Roe Regional Environmental Health Services Scheme July -	
EFT13422	02/11/2017	TAMORA PLUMBING AND GAS	\$7,272.85
		Annual Standpipe Backflow Testing of RPZD	
EFT13423	02/11/2017	OFFICEWORKS BUSINESS DIRECT	\$495.31
		Stationery	
EFT13424	02/11/2017	WESTRAC PTY LTD	\$2,960.52
		Parts & Repairs	
EFT13425	07/11/2017	CREDIT CARD - MASTER CARD	\$482.43
		Statement October 2017	
EFT13426	09/11/2017	ALL-WAYS FOODS	\$684.89
		Bar Purchase & Cleaning Supplies, FRAC	
EFT13427	09/11/2017	AUSTRALIAS GOLDEN OUTBACK	\$1,675.00
		Editorial in 2018 Australia's Golden Outback Holiday Planner	
EFT13428	09/11/2017	BEST OFFICE SYSTEMS	\$3,204.78
		CRC Photocopying Fee	
EFT13429	09/11/2017	AXIS HIRE	\$253,000.00
		Cat 12M Grader	
EFT13430	09/11/2017	COUNTRY WIDE FRIDGE LINES PTY TLD	\$218.96
		Alcohol Freight for October 2017	
EFT13431	09/11/2017	COURIER AUSTRALIA	\$126.11
		Freight	
EFT13432	09/11/2017	GILBARCO AUSTRALIA PTY LTD	\$690.80
		Fuel Facility, Replacement of Card Reader Travel Expense	
EFT13433	09/11/2017	IT VISION	\$968.00
		Dog & Cat Renewal Notice Format Changes	
EFT13434	09/11/2017	KULIN IGA	\$703.10
		Shire Statement October 2017	
EFT13435	09/11/2017	LAKE GRACE TRANSPORT	\$188.76
		Freight, Bowl Shed	
EFT13436	09/11/2017	LOCAL GOVERNMENT SUPERVISORS ASS OF WA INC	\$929.50
		Registration to LGSA Conference, Judd Hobson	
EFT13437	09/11/2017	MCINTOSH & SON	\$172.73
		Parts & Repairs	
EFT13438	09/11/2017	MARKETFORCE	\$244.67
		Advertise Amendment NO.4 Town Planning Scheme NO.2	
EFT13439	09/11/2017	OIL TECH FUEL	\$46,802.77
		Distillate & Unleaded Fuel	
EFT13440	09/11/2017	EXURBAN RURAL & REGIONAL PLANNING	\$747.05
		Town Planning Consulting Services	
EFT13441	09/11/2017	TARYN SCADDING	\$151.98
		Reimbursement, Purchase of Ventolin & EpiPen for Child	
EFT13442	09/11/2017	SANDAMS MOTOR TRIMMING & UPHOLSTERY	\$2,640.00
		FRAC: Recover 80 Brown Chairs, 50% Deposit Only	
EFT13443	09/11/2017	SCAVENGER SUPPLIES	\$8,523.90
		Fire Ready Pack, Includes Full Face Mask, Filters and Storage	

Updated 14/12/2017

Shire of Kulin

EFT & Chq Listing for period ended

30 November 2017

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT13444	09/11/2017	THE AG SHOP Holden Ute, Wheel Alignment	\$176.00
EFT13445	09/11/2017	ULTIMO PARTNERS PTY LTD Bobcat & Mulcher Hire	\$6,251.87
EFT13446	09/11/2017	OFFICEWORKS BUSINESS DIRECT Stationery	\$50.48
EFT13447	09/11/2017	WESTRAC PTY LTD Parts & Repairs	\$152.01
EFT13448	09/11/2017	WA CONTRACT RANGER SERVICES Ranger Service	\$654.50
EFT13449	16/11/2017	SWAN BREWERY COMPANY PTY LTD Bar Purchase	\$1,971.33
EFT13450	21/11/2017	CHILD SUPPORT AGENCY Payroll deductions	\$221.93
EFT13451	21/11/2017	KULIN SOCIAL CLUB Payroll deductions	\$200.00
EFT13452	21/11/2017	KULIN SHIRE TRIP FUND Payroll deductions	\$870.00
EFT13453	21/11/2017	KULIN SHIRE TRUST FUND Payroll deductions	\$675.00
EFT13454	22/11/2017	AVON WASTE Rubbish Service	\$13,093.94
EFT13455	22/11/2017	ALL-WAYS FOODS Bar Purchase & Cleaning Supplies, FRAC	\$697.12
EFT13456	22/11/2017	ACCESS ANTENNAS AUSTRALIA TV Brackets & Element Cable, FRAC	\$239.00
EFT13457	22/11/2017	BOC GASES Various Cylinder Rent for October 2017	\$198.74
EFT13458	22/11/2017	COUNTRY WIDE FRIDGE LINES PTY TLD Alcohol Freight	\$172.33
EFT13459	22/11/2017	COURIER AUSTRALIA Freight	\$75.31
EFT13460	22/11/2017	CORRIGIN MEDICAL CENTRE Doctors consultation, Simon Herwig	\$76.30
EFT13462	22/11/2017	STATE LIBRARY OF WA Lost and Damage Books 2016/17	\$220.00
EFT13463	22/11/2017	DANIELS HEALTH SERVICES PTY LTD Service for October Biocan Pushcap Sharps	\$156.74
EFT13464	22/11/2017	EMBROIDEME Camp Kulin Staff Uniforms	\$96.36
EFT13465	22/11/2017	FEGAN BUILDING SURVEYING Building Service	\$891.00
EFT13466	22/11/2017	GANGELLS AGSOLUTIONS Various Building & Road Maintenance	\$2,027.83
EFT13467	22/11/2017	HARRIS ZUGLIAN ELECTRICS Install New Sensor Wire for Hot Water System Panels	\$642.40
EFT13468	22/11/2017	JAPANESE TRIP FUNDRAISING GROUP Catering for November Council Meeting	\$480.00
EFT13469	22/11/2017	JUDITH MCDUGALL Site Visit, Briefing, Sketch Plan, and Concept Design for	\$27,500.00
EFT13470	22/11/2017	KULIN TRANSPORT Cartage of Blue Metal	\$32,754.48
EFT13471	22/11/2017	KULIN IGA Freebairn Statement October 2017	\$623.02
EFT13472	22/11/2017	NATIONAL LOCAL ROAD & TRANSPORT CONGRESS 2017 Conference Registration for Grant Robins	\$990.00
EFT13473	22/11/2017	PHIL'S ELECTRICS Remove & Install Air Conditioners	\$2,225.12
EFT13474	22/11/2017	THE ROYAL LIFE SAVING SOCIETY WA Lifeguard Polo Shirts	\$390.40
EFT13475	22/11/2017	SHERIDAN'S Name Metal Badges, Cr West, Cr Smoker, Cr Lucchesi and	\$545.01

Updated 14/12/2017

Shire of Kulin

EFT & Chq Listing for period ended

30 November 2017

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT13476	22/11/2017	SANDAMS MOTOR TRIMMING & UPHOLSTERY Chair Recovering, FRAC	\$2,614.00
EFT13477	22/11/2017	ALBANY TOYOTA New Prado Wagon	\$12,191.08
EFT13478	22/11/2017	TAMORA PLUMBING AND GAS Bathroom Renovations Unit 3 Johnston Street	\$2,311.01
EFT13479	22/11/2017	WILSONS SIGN SOLUTIONS Name Plates, Cr Smoker, Cr Lucchesi and Judd Hobson	\$368.50
EFT13480	22/11/2017	WA CONTRACT RANGER SERVICES Ranger Service	\$490.87
EFT13481	24/11/2017	CHILD SUPPORT AGENCY Payroll deductions	\$221.93
EFT13482	24/11/2017	KULIN SOCIAL CLUB Payroll deductions	\$200.00
EFT13483	24/11/2017	KULIN SHIRE TRIP FUND Payroll deductions	\$720.00
EFT13484	24/11/2017	KULIN SHIRE TRUST FUND Payroll deductions	\$675.00
EFT13485	28/11/2017	AQUATIC SERVICES WA P/L Parts & Repairs to Pump at Aquatic Centre	\$8,250.00
EFT13486	28/11/2017	BSM CONSULTING PTY LTD Camp Kulin Expansion Project, Quantity Surveying Services	\$1,375.00
EFT13487	28/11/2017	COURIER AUSTRALIA Freight	\$83.60
EFT13488	28/11/2017	STAPLES AUSTRALIA PTY LTD Diary, CRC	\$12.87
EFT13489	28/11/2017	CITY OF KWINANA Camp Kulin Counsellors Training, Meeting Room Bond & Hire	\$235.80
EFT13490	28/11/2017	TANYA DUPAGNE Reimbursement, Purchase of Christmas Cards & Calendars	\$194.55
EFT13491	28/11/2017	ENGINE PROTECTION EQUIPMENT PTY LTD Parts & Repairs	\$16.87
EFT13492	28/11/2017	DEPARTMENT OF FIRE AND EMERGENCY SERVICES ESLB 2nd QTR Contribution	\$13,331.40
EFT13493	28/11/2017	SOUTH WEST ISUZU Parts & Repairs	\$291.14
EFT13494	28/11/2017	KULIN IGA Catering Supplies for Camp Kulin October 2017	\$493.14
EFT13495	28/11/2017	MULLAN ELECTRICAL & AIR Supply and Install Lighting at FRAC	\$7,366.15
EFT13496	28/11/2017	MCINTOSH & SON Parts & Repairs	\$15.32
EFT13497	28/11/2017	NARROGIN QUARRY OPERATIONS 481.58 Tonne 7MM Crushed Metal, Kulin Holt Rock Road	\$21,719.27
EFT13498	28/11/2017	IXOM OPERATIONS PTY LTD Chlorine Cylinder Service Fee for October 2017	\$84.57
EFT13499	28/11/2017	SHIRE OF KONDININ Share of Medical Facilities, July to September 2017	\$6,364.30
EFT13500	28/11/2017	SIGMA CHEMICALS Various Chemicals	\$1,339.80
EFT13501	28/11/2017	SHIRE OF LAKE GRACE Contribution for 2017/18 Pingaring School	\$4,400.00
EFT13502	28/11/2017	OFFICEWORKS BUSINESS DIRECT Stationery	\$428.55
EFT13503	28/11/2017	WICKEPIN MOTORS Holden Colorado Crew Cab, Insurance Excess	\$1,000.00
EFT13504	28/11/2017	WESTRAC PTY LTD Parts & Repairs	\$1,162.67
EFT13505	28/11/2017	PROTEKT AUSTRALIA, CENTRAL SOUTH EAST Spider Treatment at FRAC and Aquatic Centre	\$880.00
EFT13506	30/11/2017	ATOM Parts & Repairs	\$19.06

Updated 14/12/2017

Shire of Kulin

EFT & Chq Listing for period ended

30 November 2017

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT13507	30/11/2017	KULIN TYRE SERVICE	\$3,993.00
		Various Tyres, Batteries and Tyre Repairs	
EFT13508	30/11/2017	OIL TECH FUEL	\$51,195.03
		Distillate & Unleaded Fuel	
EFT13509	30/11/2017	WESTRAC PTY LTD	\$222.11
		Parts & Repairs	
EFT13510	30/11/2017	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	\$22,632.50
		Shelter, Cemetery	
36879	02/11/2017	NARROGIN STIHL	\$79.90
		Parts & Repairs	
36880	02/11/2017	SYNERGY	\$8,209.70
		Electricity Usage Various Shire Buildings & Houses	
36881	09/11/2017	MICHAEL ROBINS	\$150.00
		Reimbursement, Purchase of Morning Star Lighting Controller	
36882	09/11/2017	TELSTRA	\$2,105.27
		Various Phone Lines Usage	
36883	22/11/2017	KULIN HARDWARE & RURAL	\$4,193.81
		Various Buildings, Depot and Road Maintenance Supplies	
36884	22/11/2017	KULIN DISTRICT HIGH SCHOOL	\$50.00
		Donation, KDHS Presentation Night	
36885	22/11/2017	MICHAEL ROBINS	\$449.84
		Reimbursement for Purchase of BBQ for FRAC & 2 Rolls	
36886	22/11/2017	SHIRE OF KULIN	\$600.00
		Float, Aquatic Centre	
36887	22/11/2017	TELSTRA	\$457.54
		Shire Mobile Usage for October 2017	
36888	22/11/2017	WATER CORPORATION	\$223.43
		Water Usage & Rates	
36889	22/11/2017	SYNERGY	\$4,749.55
		Electricity Usage Various Shire Buildings & Houses	
36890	22/11/2017	WINDSOR LODGE COMO	\$140.00
		Accommodation, Michael Robins for STA Forum	
36891	28/11/2017	DENIS BRANDIS	\$86.34
		Reimbursement for Purchase of Parts & Service Manuals	
36892	28/11/2017	NARROGIN STIHL	\$284.26
		Parts & Repairs	
DD6340.1	05/11/2017	WA LOCAL GOVT SUPERANNUATION PLAN	\$10,846.86
		Superannuation Contributions	
DD6340.2	05/11/2017	AMP	\$238.26
		Superannuation Contributions	
DD6340.3	05/11/2017	AUSTRALIAN SUPERANNUATION	\$2,113.33
		Superannuation Contributions	
DD6340.4	05/11/2017	REST SUPERANNUATION	\$276.92
		Superannuation Contributions	
DD6340.5	05/11/2017	PRIME SUPERANNUATION	\$364.08
		Superannuation Contributions	
DD6340.6	05/11/2017	MLC MASTERKEY SUPERANNUATION	\$415.18
		Superannuation Contributions	
DD6340.7	05/11/2017	BENDIGO SUPERANNUATION PLAN	\$155.14
		Superannuation Contributions	
DD6340.8	05/11/2017	BT SUPER FOR LIFE	\$179.76
		Superannuation Contributions	
DD6345.1	19/11/2017	WA LOCAL GOVT SUPERANNUATION PLAN	\$10,747.83
		Superannuation Contributions	
DD6345.2	19/11/2017	AMP	\$238.26
		Superannuation Contributions	
DD6345.3	19/11/2017	AUSTRALIAN SUPERANNUATION	\$722.38
		Superannuation Contributions	
DD6345.4	19/11/2017	REST SUPERANNUATION	\$276.92
		Superannuation Contributions	
DD6345.5	19/11/2017	PRIME SUPERANNUATION	\$364.09
		Superannuation Contributions	

Shire of Kulin

EFT & Chq Listing for period ended

30 November 2017

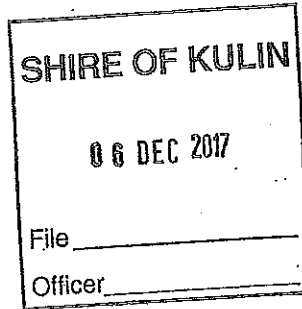
CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
DD6345.6	19/11/2017	MLC MASTERKEY SUPERANNUATION Superannuation Contributions	\$415.18
DD6345.7	19/11/2017	BENDIGO SUPERANNUATION PLAN Superannuation Contributions	\$173.82
DD6345.8	19/11/2017	BT SUPER FOR LIFE Superannuation Contributions	\$179.76
Sub-total: EFT & Chq Payments			\$725,632.97
Transfers to Investments (30 Day+ Deposits)			
Bank Fees & Charges			\$226.64
Fuel Facility			\$473.36
Direct Debits - Freebairn Recreation Centre Beverage			\$4,438.44
Other Direct Debits - Westnet			\$489.63
Ricoh Photocopier Lease			\$401.50
Sub-total: Other Payments Processed			\$6,029.57
TOTAL PAYMENTS FOR MONTH ENDING 30 November 2017			\$731,662.54



053/01364 009650



SHIRE OF KULIN
PO BOX 125
KULIN WA 6365



Your details at a glance

BSB number	633-000
Account number	691211254
Customer number	7421415/M201
Account title	SHIRE OF KULIN SHIRE OF KULIN

Account summary

Statement period	1 Nov 2017 - 30 Nov 2017
Statement number	150
Opening balance on 1 Nov 2017	\$482.43
Payments & credits	\$482.43
Withdrawals & debits	\$2,548.47
Interest charges & fees	\$8.00
Closing Balance on 30 Nov 2017	\$2,556.47

Account details

Credit limit	\$10,000.00
Available credit	\$7,443.53
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$76.69
Payment due	14 Dec 2017

Any questions?

Contact Jocelyn Owen at Shop 1, Lot 157 Bull St, Kulin-6365 on **08 9880 1422**, or call **1300 BENDIGO** (1300 236 344).

See the change your banking makes.

bendigobank.com.au/bethechange

056BH301 / E-1364 / S-3187 / I-6373 / 0007421415001021

Bendigo Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment

You will pay off the Closing Balance shown on this statement in about **12 years and 9 months**

And you will pay an estimated total of interest charges of **\$1,504.51**

If you make no additional charges using this card and each month you pay **\$122.73**

You will pay off the Closing Balance shown on this statement in about **2 years**

And you will pay an estimated total of interest charges of **\$389.05, a saving of \$1,115.46**

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.


Bendigo Business Credit Card



Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$482.43
1 Nov 17	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 30/10 CARD NUMBER 552638XXXXXX426 1	SHIRE FUEL 80.52		562.95
1 Nov 17	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 30/10 CARD NUMBER 552638XXXXXX426 1	" 77.69		640.64
1 Nov 17	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 30/10 CARD NUMBER 552638XXXXXX426 1	" 228.83		869.47
2 Nov 17	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 31/10 CARD NUMBER 552638XXXXXX426 1	" 18.48		887.95
2 Nov 17	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 31/10 CARD NUMBER 552638XXXXXX426 1	" 500.00		1,387.95
3 Nov 17	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 01/11 CARD NUMBER 552638XXXXXX426 1	" 500.00		1,887.95
3 Nov 17	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 01/11 CARD NUMBER 552638XXXXXX426 1	" 400.00		2,287.95
3 Nov 17	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 01/11 CARD NUMBER 552638XXXXXX426 1	" 20.00		2,307.95
3 Nov 17	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 01/11 CARD NUMBER 552638XXXXXX426 1	" 33.00		2,340.95


...continued overleaf >


www.bendigobank.com.au

te Paid ___ / ___ / ___ Amount \$ _____

Bendigo Business Credit Card - Payment options

Pay in person: Visit any **Bendigo Bank** branch to make your payment.


Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au

 Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.


Pay by post: Mail this slip with your cheque to -
PO Box 480
Bendigo VIC 3552.
 If paying by cheque please complete the details below.


Bill code: 342949
Ref: 691211254

 Bank@Post™ Pay at any Post Office by Agency Banking **Bank@Post®** using your credit card.

Bendigo Business Credit Card

BSB number	633-000
Account number	691211254
Customer name	SHIRE OF KULIN
Minimum payment required	\$76.69
Closing Balance on 30 Nov 2017	\$2,556.47
Payment due	14 Dec 2017

Drawer	Chq No	BSB	Account No	\$	¢

Date _____ Payment amount _____

Bendigo Business Credit Card (continued)

Date	Transaction	Withdrawals	Payments	Balance
3 Nov 17	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 01/11 CARD NUMBER 552638XXXXXXXX426 1	SHIRE FUEL 80.00		2,420.95
3 Nov 17	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 01/11 CARD NUMBER 552638XXXXXXXX426 1	" 39.61		2,460.56
3 Nov 17	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 01/11 CARD NUMBER 552638XXXXXXXX426 1	" 80.00		2,540.56
3 Nov 17	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 01/11 CARD NUMBER 552638XXXXXXXX426 1	" 50.00		2,590.56
7 Nov 17	DMIRS - WORKSAFE, CA NNINGTON AUS RETAIL PURCHASE 06/11 CARD NUMBER 552638XXXXXXXX426 1	Ryan Brandis High Risk Work Licence 95.00		2,685.56
9 Nov 17	BETTER CHOICE ROLE3, ROLEYSTONE AUS RETAIL PURCHASE 07/11 CARD NUMBER 552638XXXXXXXX194 1	CEO - Fuel 65.96		2,751.52
10 Nov 17	COLES EXPRESS 6924, BULL CREEK AUS RETAIL PURCHASE 09/11 CARD NUMBER 552638XXXXXXXX426 1	DCEO - Fuel 42.92		2,794.44
11 Nov 17	ACMA, BELCONNEN AUS RETAIL PURCHASE 10/11 CARD NUMBER 552638XXXXXXXX194 1	Broadcast Licence Renewal 44.00		2,838.44
14 Nov 17	PERIODIC TFR 00074214151201 00000000000		482.43	2,356.01
19 Nov 17	AMPOL 55535, GOSNELL S AUS RETAIL PURCHASE 17/11 CARD NUMBER 552638XXXXXXXX426 1	DCEO Fuel 87.71		2,443.72
21 Nov 17	STUMPY'S GATEWAY ROA, BROOKTON AUS RETAIL PURCHASE 17/11 CARD NUMBER 552638XXXXXXXX426 1	" 27.75		2,471.47
22 Nov 17	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 20/11 CARD NUMBER 552638XXXXXXXX426 1	" 37.00		2,508.47
25 Nov 17	BETTER CHOICE ROLE3, ROLEYSTONE AUS RETAIL PURCHASE 23/11 CARD NUMBER 552638XXXXXXXX194 1	CEO - Fuel 40.00		2,548.47
29 Nov 17	CARD FEE 2 @ \$4.00	8.00		2,556.47
Transaction totals / Closing balance		\$2,556.47	\$482.43	\$2,556.47

...continued overleaf :



Shire of Kulin

MONTHLY FINANCIAL REPORT

For the period ended 30 November 2017

Presented to Ordinary Council Meeting

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Shire of Kulin
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the period ended 30 November 2017

	Annual Budget	YTD Budget	YTD Actual	Var.	Var.	
	\$	\$	\$	\$	%	
Operating Revenues						
General Purpose Funding	980,290	257,211	493,369	236,158	47.87%	▲
Governance	53,128	34,000	38,948	4,948	12.70%	
Law, Order and Public Safety	37,425	17,915	18,082	(1,053)	(6.25%)	
Health	0	0	0	0		
Education and Welfare	251,580	104,815	95,433	(9,382)	(9.83%)	
Housing	129,016	53,755	51,877	(1,878)	(3.62%)	
Community Amenities	93,251	87,646	87,347	(299)	(0.34%)	
Recreation and Culture	223,850	92,620	95,990	3,370	3.51%	
Transport	1,156,432	674,297	402,656	(271,641)	(67.46%)	▼
Economic Services	1,373,490	572,240	393,029	(179,211)	(45.60%)	▼
Other Property and Services	95,916	39,955	58,791	18,836	32.04%	▲
Total (Excluding Rates)	4,394,378	1,934,454	1,734,301	(200,153)		
Operating Expense						
General Purpose Funding	81,112	33,785	26,891	6,894	25.64%	▼
Governance	270,076	161,917	133,480	28,437	21.30%	▼
Law, Order and Public Safety	134,144	69,720	78,237	(8,517)	(10.89%)	▲
Health	112,529	46,855	40,965	5,890	14.38%	▼
Education and Welfare	289,440	120,535	101,424	19,111	18.84%	▼
Housing	201,781	65,975	82,395	(16,410)	(19.32%)	▲
Community Amenities	352,703	146,820	108,523	38,297	35.29%	▼
Recreation and Culture	1,189,020	516,534	517,710	(1,176)	(0.23%)	
Transport	3,514,083	1,464,140	1,520,976	(56,836)	(3.74%)	
Economic Services	1,611,247	678,470	563,775	114,695	20.34%	▼
Other Property and Services	64,489	(3,535)	143,304	(146,839)	(102.47%)	▲
Total	7,820,624	3,301,216	3,317,670	(16,454)		
Funding Balance Adjustment						
Add back Depreciation	2,811,127	1,171,310	1,189,463	18,153	1.53%	
Adjust (Profit)/Loss on Asset Disposal	96,000	0	0	0		
Adjust Non-Current Asset Reclass			(45,485)	(45,485)	(100.00%)	
Adjust Provisions and Accruals						
Net Operating	(519,118)	(195,452)	(348,422)	(243,939)		
Capital Revenues						
Proceeds from Disposal of Assets	0	0	0	0		
Proceeds from New Debentures	500,000	0	0	0		
Proceeds from Sale of Investments	0	0	0	0		
Proceeds from Advances	0	0	0	0		
Self-Supporting Loan Principal	0	0	0	0		
Proceeds From Sale of Assets	258,000	12,500	163,029	0		
Transfer from Reserves	385,000	160,425	0	160,425	(100.00%)	
Total	1,143,000	172,925	163,029	160,425		
Capital Expenses						
Land Held for Resale	0	0	0	0		
Land and Buildings	1,005,800	419,080	71,959	347,121	482.38%	▲
Plant and Equipment	900,000	375,000	705,497	(330,497)	(46.85%)	▲
Furniture and Equipment	10,000	4,165	0	4,165	100.00%	
Infrastructure Assets - Roads	1,667,028	694,600	550,310	144,290	26.22%	▼
Infrastructure Assets - Other	125,760	52,400	9,824	42,576	433.39%	▼
Purchase of Investments	0	0	0	0		
Repayment of Debentures	106,814	44,505	28,159	16,346	58.05%	▼
Advances to Community Groups	0	0	0	0		
Transfer to Reserves	177,005	73,755	14,206	59,549	419.17%	▼
Total	3,992,407	1,663,505	1,379,955	283,550		
Net Capital	2,849,407	1,490,580	1,216,926	443,975		
Total Net Operating + Capital	3,368,525	1,686,032	1,565,348	200,036		
Rate Revenue	1,896,822	1,897,697	1,890,977	(6,720)	(0.36%)	
Opening Funding Surplus(Deficit)	1,528,224	1,528,224	1,568,025	39,801	2.54%	
Closing Funding Surplus(Deficit)	56,521	1,739,889	1,893,655	233,118		

Shire of Kulin
STATEMENT OF EQUITY
For the period ended 30 November 2017

COA	Description	Balance \$	YTD Actual \$	Total Actual \$
CURRENT ASSETS				
Cash at Bank				
0A01101	CASH AT BANK	167,571	(135,288)	32,283
0A01102	PETTY CASH FLOAT	1,100	0	1,100
0A01103	TILL FLOAT	3,100	600	3,700
0A01104	Cash at Bank - Bush Races	67,159	0	67,159
0A01106	BUSH RACES - TERM DEPOSIT	100,297	0	100,297
0A01108	CASH AT BANK - FREEBAIRN CLUB	56,870	(48,183)	8,688
0A01115	CASH AT BANK - SPECIFIC GRANTS	0	0	0
0A01116	MUNICIPAL INVESTMENTS	1,743,598	(145,000)	1,598,598
	Sub-total Cash at Bank	2,139,695	(327,871)	1,811,824
Cash at Bank Reserves & Restricted Funds				
0A01105	FREEBAIRN SPORTSPERSON SCHOLARSHIP RESERVE	11,847	90	11,938
0A01107	FREEBAIRN RECREATION CENTRE RESERVE	169,983	1,296	171,279
0A01111	INSURANCE RESERVE	0	0	-
0A01112	PLANT RESERVE	482,548	3,680	486,228
0A01113	LSL & AL RESERVE	274,566	2,094	276,659
0A01114	BUILDING RESERVE	477,095	3,638	480,733
0A01117	ADMIN EQUIPMENT RESERVE	71,735	547	72,282
0A01118	NATURAL DISASTER RESERVE	134,820	1,028	135,848
0A01119	JOINT VENTURE HOUSING RESERVE	90,697	692	91,389
0A01123	FRC SURFACE & EQUIP REPLACEMENT RESERVE	124,786	952	125,738
0A01125	TOWN PLANNING RESERVE	0	0	0
0A01127	Land Rebates held on deposit	0	0	-
0A01128	GENERAL PURPOSE RESERVE	0	0	-
0A01131	SANDHURST FUND - REFUNDABLE DEPOSIT ON LAND	0	0	-
0A01132	CAMP KULIN RESERVE	25,000	191	25,191
	Sub-total Cash at Bank Reserves & Restricted Funds	1,838,078	14,016	1,852,093
Sundry Debtors				
0A01120	SUNDRY DEBTORS	223,901	335,565	559,465
0A01122	LOAN KULIN BUSH RACES	0	0	0
0A01150	PENSIONER REBATES ALLOWED	0	1,649	1,649
	Sub-total Sundry Debtors	223,901	337,214	561,115
Sundry Debtors - Rates				
0A01121	SUNDRY DEBTORS - RATES	85,811	147,198	233,008
0A01126	Provision for Doubtful Debts - Rates	0	0	0
	Sub-total Sundry Debtors - Rates	85,811	147,198	233,008
Prepaid Assets				
0A01130	PREPAID ASSETS	45,485	(45,485)	0
	Sub-total Prepaid Assets	45,485	(45,485)	0
Stock on hand				
0A01190	STOCK ON HAND DISTILLATE	23,702	3,460	27,162
0A01191	STOCK ON HAND FREEBAIRN	11,185	2,599	13,783
0A01193	STOCK ON HAND ULP	10,573	(595)	9,978
0A01192	STOCK RECEIVED CONTROL	(0)	0	0
	Sub-total Stock on hand	45,459	5,465	50,924
	TOTAL CURRENT ASSETS	4,378,428	130,537	4,508,964
Current Liabilities				
0L01233	REFUNDABLE DEPOSITS - SALE OF LAND	0	0	0
0L17120	Rec Vehicle Liability to Other Shires	0	0	0
0L17150	Social Club	0	0	0
	Sub-total Current Liabilities	0	0	0

STATEMENT OF EQUITY

COA	Description	Balance	YTD Actual	Total Actual
		\$	\$	\$
	Sundry Creditors			
0L01215	SUNDRY CREDITORS	(308,576)	159,810	(148,766)
0L01226	Restricted Creditors	0	0	0
	Sub-total Sundry Creditors	(308,576)	159,810	(148,766)
	Accruals			
0L01220	ANNUAL LEAVE ACCRUAL	(202,646)	0	(202,646)
0L01213	GENERAL CLEARING ACCOUNT	(1,037)	(74,911)	(75,948)
0L01203	MEU CLEARING ACCOUNT	0	0	0
0L01222	PAYROLL SUSPENSE ACCOUNT	(91,269)	90,987	(282)
0L01227	Accrued Wages	1,387	0	1,387
0L01228	Accrued Expenses	0	0	0
	Sub-total Accruals	(293,566)	16,076	(277,489)
	LSL - Current			
0L01221	LSL ACCRUAL - CURRENT	(96,704)	0	(96,704)
	Sub-total LSL - Current	(96,704)	0	(96,704)
	GST Clearing Account			
0A01140	GST PAID CLEARING ACCOUNT	28,829	15,121	43,950
0L01202	TAXATION CLEARING ACCOUNT	(71,484)	25,320	(46,164)
0L01210	GST COLLECTED CLEARING ACCOUNT	(16,179)	(26,888)	(43,067)
0A01141	FUEL TAX REBATE RECEIVABLE	2,478	0	2,478
0L01211	FBT SUSPENSE ACCOUNT	(2,780)	0	(2,780)
0L01212	PAYG WITHHOLDING ACCOUNT	0	(1,769)	(1,769)
	Sub-total: GST Clearing Account	(59,136)	11,785	(47,351)
	Loan Interest Accrual			
0L01225	LOAN INTEREST ACCRUAL	0	0	0
	Sub-total: Loan Interest Accrual	0	0	0
	Loan Commitment - Current			
0L01217	LOAN LIABILITY-CURRENT	(111,326)	0	(111,326)
E091110	PRINCIPAL ON LOANS 55 & 58	0	28,159	28,159
E112200	PRINCIPAL ON SWIMMING POOL LOAN L60	0	0	0
E113800	PRINCIPAL ON LOAN 57	0	0	0
	Sub-total: Loan Commitment - Current	(111,326)	28,159	(83,167)
	ESL Collection			
0L01230	ESL LEVIED	(801)	(19,785)	(20,586)
0L01231	ESL CONTROL ACCOUNT	2,661	1,647	4,308
0L01232	ESL PENSIONER REBATE	0	94	94
	Sub-total: ESL Collection	1,860	(18,044)	(16,184)
	Rates Paid in Advance			
0L01223	EXCESS RATE RECEIPTS	(3,304)	(6,002)	(9,307)
0L01224	RATE REFUND SUSPENSE ACCOUNT	42	0	42
	Sub-total: Rates Paid in Advance	(3,262)	(6,002)	(9,265)
	TOTAL CURRENT LIABILITIES	(870,710)	191,783	(678,927)
	NET CURRENT ASSETS	3,507,718	322,320	3,830,038
	NON-CURRENT ASSETS			
	Work in Process			
0A01195	WORK IN PROCESS	0	0	0
E042410	Office Relocation L & B	0	0	0
E042450	Office Relocation L & B	0	0	0
E091100	STAFF HOUSING CONSTRUCTION	0	0	0
E092100	RETIREMENT HOMES CONSTRUCTION (CAPITAL)	0	0	0
E092110	Joint Venture Housing Project	0	0	0
E092130	Construction of FRC Mgr House	0	0	0
E092135	CONSTRUCTION LOT 22 PRICE STREET	0	0	0
E092140	Construction Lot 40 Ellson Street	0	0	0

STATEMENT OF EQUITY

COA	Description	Balance	YTD Actual	Total Actual
		\$	\$	\$
E092145	Construction Lot 73 Day Street	0	0	0
E106110	Residential Subdivision	0	0	0
E113920	TOWN DAM	0	0	0
E132500	HOSTEL CAPITAL	0	0	0
E132600	CARAVAN PARK CAPITAL	0	0	0
	Sub-total Work in Process	0	0	0
	Land & Buildings			
0A01510	Land & Buildings	23,811,587	0	23,811,587
0A01511	Accumulated Dep'N Land & Buildings	0	(186,308)	(186,308)
0A01590	Land for Resale	1,491,000	0	1,491,000
E042410	OFFICE RELOCATION	0	0	0
E042450	OFFICE RELOCATION - KULIN	0	0	0
E091100	STAFF HOUSING CONSTRUCTION	0	0	0
E091101	STAFF HOUSING CONSTRUCTION - 3 HODGSON	0	30,857	30,857
E091102	STAFF HOUSING CONSTRUCTION - LOT 108 RANKIN	0	33,237	33,237
E122230	HOLT ROCK DEPOT UPGRADE	0	4,265	4,265
E132600	CARAVAN PARK CAPITAL	0	0	0
E113905	Freebairn Rec Centre Capital L & B	0	0	0
E117200	Bowling Club Conversion	0	0	0
E121570	Kulin Depot	0	0	0
E136055	Kulin Depot Upgrade	0	0	0
E051200	Project Expenses	0	0	0
E116400	COMMUNITY GARDEN	0	5,060	5,060
E134500	Resource Centre Capital L & B	0	59	59
E136116	LOT 20 ON DEPOSITED PLAN 60758 (PROUD'S)	0	0	0
	Sub-total Land & Buildings	25,302,587	(112,831)	25,189,756
	Construction other than Buildings			
0A01560	Other Than Buildings	653,727	0	653,727
0A01561	Accumulated Dep'N Other Buildings	0	(6,550)	(6,550)
	Sub-total Construction other than Buildings	653,727	(6,550)	647,176
	Plant & Equipment			
0A01520	Plant & Equipment	2,907,708	0	2,907,708
0A01521	Accumulated Dep'N Plant & Equipment	(687,592)	(171,682)	(859,275)
I123299	Accumulated Dep'N Plant & Equipment	0	(163,030)	(163,030)
E102050	Rubbish Tip Relocation	0	0	0
E077080	Capital Purchase Defibulator	0	0	0
E106120	Regional Fuel Facility	0	0	0
E112100	Swimming Pool Capital	0	0	0
E112101	Swimming Pool Construction	0	0	0
E143310	Key Alike System	0	0	0
E121600	Plant / Asset Construction	0	0	0
E123100	Plant & Equipment Purchases	0	613,204	613,204
	Sub-total Plant & Equipment	2,220,116	278,492	2,498,608
	Furniture & Equipment			
0A01530	Furniture & Equipment	138,602	0	138,602
0A01531	Accumulated Dep'N Furniture & Equipment	(8,895)	(11,023)	(19,918)
E041200	Council Photos	0	0	0
E042400	Administration Equipment	0	0	0
E077100	Administration Equipment	0	0	0
E084100	Centre Capital Upgrade F & E	0	0	0
E111061	Hall Capital - F&E	0	0	0
E111063	FREEBAIRN REC CENTRE CAPITAL	0	0	0
E113700	Freebairn Carpark	0	1,088	1,088
E113900	Freebairn Rec Centre Capital F & E	0	0	0
E114300	Television Rebroadcasting	0	0	0
E117040	Pingaring Golf Club Capital	0	0	0
E123110	Capital Purchases - Furniture & Equipment	0	0	0
E130750	Camp Kulin Furniture & Equipment	0	0	0
E134505	Resource & Centre Capital F & E	0	0	0
	Sub-total Furniture & Equipment	129,707	(9,935)	119,771

STATEMENT OF EQUITY

COA	Description	Balance \$	YTD Actual \$	Total Actual \$
Motor Vehicles				
0A01550	Motor Vehicles	1,044,760	0	1,044,760
E053710	SES Vehicle	0	0	0
0A01582	Regional Health Scheme Assets	0	0	0
0A01551	Accumulated Dep'n Motor Vehicle Est	(99,625)	(45,495)	(145,120)
E142100	Community Bus Upgrade	0	0	0
E123105	Motor Vehicle Purchases	0	92,293	92,293
Sub-total Motor Vehicles		945,135	46,798	991,933
Infrastructre				
0A01570	Infrastructure Assets	87,615,745	0	87,615,745
0A01571	Accumulated Dep'n Infrastructure	(36,343,096)	(766,404)	(37,111,499)
0A01574	Infrastructure Assets - Roads	0	0	0
0A01575	Accumulated Dep'n Infrastructure Roads	0	0	0
E102050	Rubbish Tip Relocation	0	0	0
E107100	Dual Use Footpath	0	0	0
E136020	Regional Fuel Facility	0	0	0
E111065	Memorial Hall Engineer Report	0	0	0
E113600	Oval Lights Towers	0	0	0
E136045	Water Supply Infrastructure	0	3,676	3,676
E136046	Standpipe Construction	0	0	0
E113341	Bowling Greens	0	0	0
E113901	Bowling Greens	0	0	0
E117110	Playground Johnston Street	0	0	0
E117400	Sporting Club Contributions	0	0	0
E121500	Major Road Construction	0	317,285	317,285
E121550	Minor Road Construction	0	0	0
E121590	Kulin Town Streetscape	0	0	0
E121592	Dudinin Streetscape	0	0	0
E121525	Grain Freight Project	0	0	0
E121520	Roads To Recovery Construction	0	233,025	233,025
E121750	Blackspot Funding	0	0	0
E132444	Visitor Discovery Zone	0	0	0
E137444	Visitor Discovery Zone	0	0	0
E132700	Tourism Projects	0	3,542	3,542
Sub-total Infrastructure		51,272,650	(210,875)	51,061,774
Non-current Assets - Other				
0A01375	Shares - Kulin (Bendigo) Bank	5,000	0	5,000
Sub-total Non-current Assets - Other		5,000	0	5,000
TOTAL NON-CURRENT ASSETS		80,528,921	(14,902)	80,514,019
NON CURRENT LIABILITIES				
0L01710	LOAN LIABILITY Non Current	(1,337,212)	0	(1,337,212)
0L01715	LSL ACCRUAL - NON CURRENT	(64,820)	0	(64,820)
0L01720	Bush Races Liability	0	0	0
0A01110	Cash at Trust Bank	21,699	(12,940)	8,759
0A01109	Cash at Trip Bank	39,670	355	40,025
E001009	Homeswest Effluent Scheme Expense	0	0	0
E001016	TRUST EXPENSE - CAMP HART	0	217	217
E137100	Police Licencing Payments	0	0	0
I001001	Housing Bonds Income	0	(2,500)	(2,500)
E001001	Housing Bonds Expense	0	1,940	1,940
I001002	Rates Paid in Advance Income	0	(7,150)	(7,150)
E001008	Roadwise Committee Grant Expense	0	0	0
E001002	Rates Paid in Advance Expense	0	19,041	19,041
E001003	Kulin Pistol Club Expense	0	0	0
E001006	Tidy Towns Expense	0	0	0
E001010	Health Centre Expense	0	165	165
I001010	Health Centre Income	0	0	0
I001013	Trip Fund Income	0	(8,680)	(8,680)
I001016	TRUST INCOME - CAMP HART	0	0	0

STATEMENT OF EQUITY

COA	Description	Balance	YTD Actual	Total Actual
		\$	\$	\$
I001014	Kulin Softball Club	0	0	0
E001013	Trip Fund Expense	0	9,825	9,825
E001014	Kulin Softball Club	0	0	0
I001018	TRUST INCOME - FRC COURT RESURFACING	0	0	0
I001019	TRUST INCOME - KULIN CRICKET CLUB	0	0	0
I001020	TRUST INCOME - ST JOHN AMBULANCE	0	(273)	(273)
I137100	Police Licencing Receipts	0	0	0
L001001	Trust Liability	(61,368)	0	(61,368)
	TOTAL NON-CURRENT LIABILITIES	(1,402,032)	0	(1,402,032)
	NET ASSETS	82,634,607	307,418	82,942,025
	ACCUMULATED RESERVES			
0L01801	INSURANCE RESERVE ACCUMULATION	0	0	0
0L01802	PLANT RESERVE ACCUMULATION	482,548	3,680	486,228
0L01803	LSL & AL RESERVE ACCUMULATION	274,566	2,094	276,659
0L01804	BUILDING RESERVE ACCUMULATION	477,095	3,638	480,733
0L01805	ADMIN EQUIPMENT RESERVE	71,735	547	72,282
0L01807	JOINT VENTURE HOUSING RESERVE	90,697	692	91,389
0L01808	FRC SURFACE & EQUIP REPLACEMENT RESERVE	124,786	952	125,738
0L01810	FREEBAIRN ESTATE RESERVE ACCUMULATION	11,847	90	11,938
0L01811	Freebairn Recreation Reserve Accumulation	169,983	1,296	171,279
0L01812	NATURAL DISASTER RESERVE	134,820	1,028	135,848
0L01813	GENERAL PURPOSE RESERVE ACCUMULATION	0	0	0
0L01814	TOWN PLANNING RESERVE ACCUMULATION	0	0	0
0L01815	CAMP KULIN RESERVE ACCUMULATION	25,000	191	25,191
	TOTAL ACCUMULATED RESERVES	1,838,078	14,206	1,852,093
	ACCUMULATED SURPLUS			
0A01600	ASSET REVALUATION - INFRASTRUCTURE	21,711,519	0	21,711,519
0A01601	ASSET REVALUATION - PROPERTY, PLANT & EQUIPMENT	1,192,820	0	1,192,820
0L01800	ACCUMULATED SURPLUS	42,161,398	0	42,161,398
I042510	TRANSFER FROM ADMIN EQUIP RESERVE	0	0	0
I042515	Transfer from LSL & AL Reserve	0	0	0
I042520	TRANSFER FROM INSURANCE RESERVE	0	0	0
I091510	Transfer from Building Reserve	0	0	0
I092520	TRANSFER FROM GENERAL PURPOSE RESERVE	0	0	0
I092510	TRANSFER FROM JOINT VENTURE HOUSING RESERVE	0	0	0
I103510	TRANSFER FROM DEEP SEWAGE RESERVE	0	0	0
I106300	TRANSFER FROM TOWN PLANNING RESERVE	0	0	0
I113910	TRANSFER FROM FREEBAIRN RECREATION CENTRE RESERVE	0	0	0
I119110	TRANSFER FROM FREEBAIRN SPORTSPERSON SCHOLARSHIP	0	0	0
I121510	TRANSFER FROM ROAD REPLACEMENT RESERVE	0	0	0
I130700	TRANSFER FROM CAMP KULIN RESERVE	0	(191)	(191)
I143510	TRANSFER FROM LSL & AL RESERVE	0	0	0
I144510	Transfer from Plant Reserve	0	0	0
0A01602	ASSET REVALUATION - LAND & BUILDINGS	15,730,792	0	15,730,792
E042510	Transfer to Admin Equip Reserve	0	(547)	(547)
E042520	TRANSFER TO INSURANCE RESERVE	0	0	0
E091510	Transfer to Building Reserve	0	(3,638)	(3,638)
E092520	TRANSFER TO GENERAL PURPOSE RESERVE	0	0	0
E092510	TRANSFER TO JOINT VENT HOUSING RESERVE	0	(692)	(692)
E113930	TRANSFER TO FRC SURFACE & EQUIP REPLACEMENT RESERVE	0	(952)	(952)
E106105	TRANSFER TO TOWN PLANNING RESERVE	0	0	0
E113910	TRANSFER TO FREEBAIRN REC CENTRE RESERVE	0	(1,296)	(1,296)
E119010	TRANSFER TO FREEBAIRN SPORTSPERSON SCHOLARSHIP RE	0	(90)	(90)
E121510	Transfer to Road Replacement Reserve	0	0	0
E122300	TRANSFER TO NATURAL DISASTER RESERVE	0	(1,028)	(1,028)
E144510	Transfer to Plant Reserve	0	(3,680)	(3,680)
E143510	Transfer to LSL & AL Reserve	0	(2,094)	(2,094)
	TOTAL ACCUMULATED SURPLUS	80,796,530	(14,206)	80,782,323
	Net Change in Assets Resulting from Operations			(307,608)
	TOTAL EQUITY	82,634,607	(0)	82,942,025

Shire of Kulin
STATEMENT OF OPERATING
(Statutory Reporting Program)
For the period ended 30 November 2017

COA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.	Explanation of variances
		\$	\$	\$	\$	%	
GENERAL PURPOSE FUNDING							
Rates							
I030001	General Rate - GRV	177,059	177,059	177,059	0		
I030101	General Rate - UV	1,765,548	1,765,548	1,766,280	732	0%	
I030105	Interim Rates - GRV/UV	500	205	70	(135)		
I030131	Minimum Rates- GRV	10,440	10,440	10,440	0	0%	
I030133	Minimum Rates - UV	7,934	7,934	7,934	0	0%	
I030140	Interest on Instalments	1,000	415	1,536	1,123	271%	
I030141	PENALTY INTEREST	8,000	3,330	5,011	1,681	50%	
I030142	Admin Charge for Instalments	700	290	595	305	105%	
I030150	EX GRATIA RATES	22,341	22,341	22,341	0	0%	
I030160	Information & Search Fees	1,300	540	0	(540)	-100%	
I030170	LEGAL FEES RECOVERED	0	0	1,198	1,198		
	Total Revenue	1,994,822	1,988,102	1,992,465	4,363		
E030100	Discount Allowed on Rates	85,000	85,000	81,142	3,858	-5%	
E030110	RATES WRITTEN OFF	2,000	830	12,005	(11,175)	1346%	Write Off Retirement Home rates budget allowed for in housing
E030130	TITLE SEARCHES	500	205	0	205	-100%	
E030140	Valuation Expenses	8,200	3,415	846	2,569	-75%	
E030150	Printing & Stationery	500	210	0	210	-100%	
E030999	General Admin Allocated	37,401	15,580	13,605	1,975	-13%	
	Total Expenditure	133,601	105,240	107,598	(2,358)		
	Sub-total Rates	(1,861,221)	(1,882,862)	(1,884,867)	2,005		
General Purpose Grants							
I031100	Grants Commission	907,285	226,821	463,713	236,891	104%	
	Total Revenue	907,285	226,821	463,713	236,891		
E031100	Grants Return	0	0	0	0		
E031999	General Admin Allocated	0	0	100	(100)		
	Total Expenditure	0	0	100	(100)		
	Sub-total General Purpose Grants	(907,285)	(226,821)	(463,612)	236,791		
General Financing							
I032100	Interest on Municipal	25,000	10,415	7,110	(3,305)	-32%	
I032110	INTEREST ON PLANT RESERVE	9,650	4,020	3,680	(341)	-8%	
I032120	Interest on LSL & AL Reserve	5,491	2,285	2,094	(191)	-8%	
I032130	Interest on Building Reserve	9,542	3,975	3,638	(337)	-8%	
I032140	Interest on Admin Equip Reserv	1,434	595	547	(48)	-8%	
I032145	Interest on Insurance Reserve	0	0	0	0		
I032150	Interest on Freebairn Recreation Centre Reserve	3,400	1,415	1,296	(119)	-8%	
I032160	Interest on Joint Venture Reserve	1,814	755	692	(63)	-8%	
I032170	INTEREST ON FRC SURFACE & EQUIP REPLACEMENT	2,496	1,040	952	(88)	-9%	
I032180	INTEREST ON NATURAL DISASTER RESERVE	2,441	1,015	1,028	13	1%	
I032185	INTEREST ON FREEBAIRN SPORTSPERSON SCH	237	95	281	186	196%	
I032190	INTEREST ON TOWN PLANNING RESERVE	0	0	0	0		
I032196	INTEREST ON CAMP KULIN RESERVE	500	205	0	(205)	-100%	
	Total Revenue	62,005	25,815	21,316	(4,294)		
E032100	BANK CHARGES	3,150	1,310	1,050	260	-20%	
E032150	Interest	300	125	108	17	-14%	
E032999	General Admin Allocated	31,061	12,940	11,161	1,759	-14%	
	Total Expenditure	34,511	14,375	12,340	2,035		
	Sub-total General Financing	(27,494)	(11,440)	(8,976)	(2,259)		
	TOTAL GENERAL PURPOSE FUNDING	(2,796,000)	(2,121,123)	(2,357,456)	236,537		
GOVERNANCE							
Members of Council							
I041041	NOMINATION FEES RECEIVED	320	130	320	190	146%	
I041045	Reimbursements	0	0	433	433		
I041050	REBATES RECEIVED	0	0	0	0		
	Total Revenue	320	130	753	623		
E041020	MEMBERS TRAVELLING	7,266	3,030	0	3,030	-100%	
E041030	CONFERENCE EXPENSES	14,925	10,885	9,205	1,680	-15%	
E041040	Election Expenses	3,500	1,455	0			
E041041	Nomination Refunds	320	130	0	130	-100%	
E041050	SITTING FEES	24,000	10,000	0	10,000	-100%	
E041080	PRESIDENTIAL ALLOWANCE	5,000	2,080	0	2,080	-100%	
E041070	DRESS SHIRTS FOR COUNCILLORS	500	205	429	(224)	109%	
E041075	FBT EXPENSE	8,000	2,000	5,560	(3,560)		
E041085	TELEPHONE	0	0	222	(222)		
E041110	REFRESHMENTS & GOODWILL	16,060	6,690	4,940	1,750	-26%	
E041111	MEAL ENTERTAINMENT	3,000	1,250	382	868	-69%	
E041120	ENTERTAINMENT SUBJECT TO FBT	0	0	0	0		
E041150	INSURANCES	3,390	3,390	3,390	(0)	0%	
E041160	Subscriptions & Donations	21,248	18,913	17,248	1,665	-9%	
E041161	Printing & Stationery	2,000	830	130	700	-84%	
E041165	Advertising	500	205	3,405	(3,200)	1561%	
E041180	Chamber Maintenance	3,200	1,330	335	995	-75%	

STATEMENT OF OPERATING

COA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.	Explanation of variances
		\$	\$	\$	\$	%	
E041180	FACILITATORS	0	0	0	0		
E041220	ATO PENALTY AND INTEREST	0	0	0	0		
E041270	Community Contributions	16,800	7,000	6,000	1,000	-14%	
E041298	Depreciation	902	375	376	(1)	0%	
E041999	General Admin Allocated	67,655	28,185	24,612	3,573	-13%	
	Total Expenditure	198,267	97,853	76,236	20,262		
	Sub-total Members of Council	197,947	97,823	75,483	20,885		
	General Administration						
I042040	SUNDRY INCOME	31,500	25,000	25,052	52		
I042045	REIMBURSEMENTS	5,200	2,165	2,017	(148)	-7%	
I042046	CONTRIBUTION TO VEHICLES	8,008	3,335	4,116	781	23%	
I042050	STAFF RENT ADMIN	0	0	1,480	1,480		
I042297	PROFIT ON SALE OF ASSET	6,000	2,500	0	(2,500)	-100%	
I042390	Traineeship	0	0	0	0		
I042391	REIMBURSEMENTS - INSURANCE	2,000	830	5,490	4,660	561%	
I042440	PHOTOCOPYING & PRINTING	100	40	40	(0)	-1%	
	Total Revenue	52,808	33,870	38,194	4,324		
E042010	SALARIES	585,069	243,775	196,661	47,114	-19%	
E042015	Admin Long Service Leave	0	0	4,919	(4,919)		
E042020	SUPERANNUATION	70,764	29,485	29,988	(503)	2%	
E042025	Administration Sundries	200	80	0	80	-100%	
E042030	INSURANCE	10,929	10,929	12,328	(1,399)	13%	
E042035	STAFF UNIFORMS	3,700	1,540	239	1,301	-84%	
E042040	STAFF TRAINING	11,300	4,710	800	3,910	-83%	
E042041	CONFERENCES	7,425	3,095	3,389	(294)	10%	
E042042	MEETING EXPENSES	3,759	1,565	31	1,534	-98%	
E042045	RELOCATION COSTS	5,000	2,080	0	2,080	-100%	
E042046	STAFF HOUSING	62,392	25,995	41,566	(15,571)	60%	Painting of Houses
E042047	Depreciation CEO Housing	3,501	1,460	1,459	1	0%	
E042048	Depreciation DCEO Housing	4,427	1,845	1,844	1	0%	
E042049	CEO UTILITIES	3,000	1,245	1,179	66	-5%	
E042050	OFFICE MAINTENANCE	5,100	2,120	1,908	212	-10%	
E042060	MEMBERSHIPS & SUBSCRIPTIONS	1,680	700	474	226	-32%	
E042070	Printing and Stationery	13,200	5,500	6,207	(707)	13%	
E042075	FBT EXPENSE	0	0	0	0		
E042080	TELEPHONE	8,596	3,580	4,485	(905)	25%	
E042090	Postage and Freight	4,500	1,875	1,879	(4)	0%	
E042100	ADVERTISING	5,000	2,000	487	1,593	-77%	
E042110	Office Equipment Maintenance	800	330	0	330	-100%	
E042115	Bad Debts Expense	3,000	1,250	1,871	(621)	50%	
E042120	Cleaning	30,332	12,635	5,528	7,107	-56%	
E042130	Computer Maintenance	25,500	25,500	24,717	783	-3%	
E042135	IT Support	29,000	24,915	22,352	2,563	-10%	
E042140	Staff Amenities	2,400	1,000	717	283	-28%	
E042160	OTHER EXPENSES	500	205	70	135	-66%	
E042170	CONTRACT EMPLOYMENT	113,000	47,095	41,799	5,286	-11%	Just timing of expenditure
E042180	UTILITIES	5,800	2,415	2,765	(350)	15%	
E042190	KEY TO KULIN	3,000	1,250	540	710	-57%	
E042200	Audit Fees	20,000	8,330	0	8,330	-100%	Byfields have not yet billed their audit fees
E042297	LOSS ON SALE OF ASSET	4,000	1,665	0	1,665	-100%	
E042298	Office Depreciation	33,300	13,875	13,875	(0)	0%	
E042999	General Admin Allocated	(1,008,363)	(420,150)	(366,834)	(53,316)	-13%	
	Total Expenditure	71,809	63,964	57,244	6,720		
	Sub-total General Administration	19,001	30,094	19,049	11,045		
	TOTAL GOVERNANCE	216,948	127,917	94,532	31,930		
	LAW, ORDER & PUBLIC SAFETY						
	Fire Prevention						
I051100	FIRE CONTRIBUTIONS	0	0	0	0		
I051105	SALE OF FIRE MAPS	0	0	0	0		
I051200	PROJECT FUNDING	0	0	0	0		
	Total Revenue	0	0	0	0		
E051040	OFFICE EXPENSES	1,500	625	532	93	-15%	
E051050	FIRE INSURANCE	24,144	23,920	17,796	6,124	-26%	Permanent variance
E051055	Protective Clothing	3,700	1,540	8,072	(6,532)	424%	Breathing Apparatus, will recover some cost from those who purchased their own - see I053050
E051060	Communication Maintenance	845	265	0	265	-100%	
E051070	Sundry Fire Prevention Costs	1,100	455	80	375	-82%	
E051080	FIRE PREVENTION - RANGER	0	0	0	0		
E051298	Depreciation	45,991	19,165	21,246	(2,081)	11%	
E051700	Plant Operation Costs	200	80	0	80	-100%	
E051999	General Admin Allocated	11,428	4,760	4,158	602	-13%	
	Total Expenditure	88,708	50,810	51,883	(1,073)		
	Sub-total Fire Protection	88,708	50,810	51,883	(1,073)		
	Animal Control						
I052100	GRANT INCOME	0	0	0	0		
I052410	Contributions	0	0	0	0		
I052400	FINES AND PENALTIES	175	70	0	(70)	-100%	
I052430	CAT REGISTRATION FEE INCOME	500	205	665	460		
I052420	DOG REGISTRATION FEES	1,000	415	1,401	986	238%	
	Total Revenue	1,675	690	2,066	1,376		

STATEMENT OF OPERATING

COA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.	Explanation of Variances
		\$	\$	\$	\$	%	
E052010	Dog Control Costs	8,500	3,540	5,267	(1,727)	49%	
E052020	CAT CONTROL COSTS	12,500	5,210	1,153	4,057	-78%	
E052040	Pest Control	0	0	298	(298)		
E052999	General Admin Allocated	4,207	1,750	1,531	219	-13%	
	Total Expenditure	25,207	10,500	8,247	2,253		
	Sub-total Animal Control	23,532	9,810	6,182	3,628		
	Other Law & Order						
I053010	ESL Bush Fires Allocation	29,550	12,310	7,373	(4,938)	-40%	
I053020	ESL SES Allocation	0	0	0	0		
I053030	ESL ADMINISTRATION	4,000	4,000	4,000	0	0%	Received Annual Payment
I053050	SALE OF PROTECTIVE CLOTHING	2,200	915	3,423	2,508	274%	
I053610	Government Grants	0	0	0	0		
	Total Revenue	35,750	17,225	14,786	(2,429)		
E053010	ESL BUSH FIRE BRIGADES	3,300	1,370	3,469	(2,099)	153%	
E053020	ESL SES UNIT	600	250	293	(43)	17%	
E053030	SES EMERGENCIES	0	0	9	(9)		
E053051	EMERGENCY BUILDING MAINTENANCE	2,505	1,035	3,724	(2,689)	260%	
E053060	Law & Order Other	200	80	0	80	-100%	
E053298	Depreciation	11,719	4,885	4,883	2	0%	
E053700	Plant Operation Costs	0	0	5,035	(5,035)		Recovery of plant costs of fire vehicle
E053999	General Admin Allocated	1,905	790	683	97	-12%	
	Total Expenditure	20,229	8,410	18,107	(9,697)		
	Sub-total Other Law & Order	(15,521)	(8,815)	3,311	(12,126)		
	TOTAL LAW, ORDER & PUBLIC SAFETY	96,719	51,805	61,376	(9,571)		
	HEALTH						
	Preventative Services						
I074410	OTHER LICENSES	0	0	0	0		
	Total Revenue	0	0	0	0		
E074040	GROUP/REGIONAL SCHEME	36,840	16,350	14,644	706	-5%	
E074100	OTHER EXPENDITURE	1,000	415	0	415		
E074999	General Admin Allocated	3,095	1,285	1,126	159	-12%	
	Total Expenditure	40,935	17,050	15,770	1,280		
	Sub-total Other Law & Order	40,935	17,050	15,770	(1,280)		
	Mosquito Control						
E075020	Mosquito Control	2,306	960	127	833	-87%	
E075999	General Admin Allocated	1,895	785	689	96	-12%	
	Total Expenditure	4,201	1,745	816	929		
	Sub-total Other Mosquito Control	4,201	1,745	816	929		
	Analytical Expenses						
E076020	ANALYTICAL EXPENSES	850	355	491	(136)	38%	
E076999	General Admin Allocated	1,905	790	693	97	-12%	
	Total Expenditure	2,755	1,145	1,184	(39)		
	Sub-total Other Analytical Expenses	2,755	1,145	1,184	(39)		
	Medical Centre						
I074100	OTHER INCOME	0	0	0	0		
I077080	REIMBURSEMENTS & GRANTS	0	0	0	0		
	Total Revenue	0	0	0	0		
E077010	COMMUNITY NURSES	1,000	415	0	415	-100%	
E077020	MEDICAL CENTRE	50,890	24,525	21,113	3,412	-14%	
E077030	AMBULANCE SERVICES	150	60	398	(338)	583%	
E077298	Depreciation	204	85	85	0	0%	
E077999	General Admin Allocated	4,395	1,890	1,599	231	-13%	
	Total Expenditure	64,639	26,915	23,195	3,720		
	Sub-total Medical Centre	64,639	26,915	23,195	3,720		
	TOTAL HEALTH	112,529	46,855	40,965	3,330		
	EDUCATION & WELFARE						
	Education						
I080100	REIMBURSEMENT FROM SCHOOL	2,000	830	0	(830)	-100%	
	Total Revenue	2,000	830	0	(830)		
E080100	Contribution to School	2,200	910	813	97	-11%	
E080105	Contribution to Smartstart Program	0	0	0	0		
E080110	DONATIONS	1,000	415	83	332	-80%	
E080130	KULIN DHS PROMOTION	2,000	830	0	830	-100%	
E080999	General Admin Allocated	1,905	790	693	97	-12%	
	Total Expenditure	7,105	2,945	1,589	1,356		
	Sub-total Education	5,105	2,115	1,589	526		
	Community Aged Care						
E082280	MINOR WELFARE EXPENDITURE	500	205	0	205		
E082999	General Admin Allocated	4,207	1,750	1,531	219	-13%	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	Explanation of variances
	Total Expenditure	4,707	1,955	1,531	424		
	Sub-total Community Aged Care	4,707	1,955	1,531	424		
	Other Welfare						
E083100	Care Group Donations	4,000	1,665	0	1,665	-100%	
E083999	General Admin Allocated	9,068	3,775	3,299	476	-13%	
	Total Expenditure	13,068	5,440	3,299	2,141		
	Sub-total Other Welfare	13,068	5,440	3,299	2,141		
	Child Care Services						
I084010	Fees & Charges	140,920	58,715	59,722	1,007	2%	
I084020	Family & Childrens Grant	54,660	22,775	28,015	5,240	23%	
I084030	TRAINEESHIPS	0	0	2,500	2,500		
I084040	FUNDRAISING - GST	3,000	1,250	0	(1,250)	-100%	
I084041	FUNDRAISING - GST FREE	0	0	3,250	3,250		
I084050	SPECIAL PROJECTS	0	0	127	127		
I084085	OTHER INCOME	1,000	415	1,818	1,403	338%	
I084100	Various Grants	50,000	20,830	0	(20,830)	-100%	Unsure if we are going to receive this grant
I084060	Staff Rent & Utility Reimbursement	0	0	0	0		
	Total Revenue	249,580	103,985	95,433	(8,552)		
E084010	Salaries	170,698	71,125	58,509	12,616	-18%	
E084011	Salaries - Building Maintenance	3,000	1,250	389	861	-69%	
E084012	SALARIES - GARDENING	3,500	1,455	889	566	-39%	
E084013	SUPERANNUATION	12,166	5,065	5,002	63	-1%	
E084014	CLEANING SALARIES	9,360	3,900	1,295	2,605	-67%	
E084016	Insurance - Workers Comp	4,077	1,695	8,583	(6,888)	406%	
E084020	ACCREDITATION	1,500	625	359	266	-43%	
E084025	Advert/Printing/Promotion	800	330	0	330	-100%	
E084030	Computer Exp	2,000	830	850	(20)	2%	
E084035	EQUIPMENT UPGRADES	3,000	1,250	244	1,006	-80%	
E084040	ELECTRICITY/GAS/WATER	4,000	1,660	1,707	(47)	3%	
E084045	Gardening	5,000	2,080	692	1,388	-67%	
E084050	Insurance	1,787	740	1,697	(957)	129%	
E084055	Subscriptions	1,000	415	0	415	-100%	
E084060	BUILDING LEASE	600	260	555	(305)	122%	
E084061	STAFF HOUSING	0	0	0	0		
E084065	Postage & Stationery	1,000	415	977	(562)	135%	
E084070	REPAIRS & MAINTENANCE	4,500	1,875	359	1,516	-81%	
E084075	STAFF EXPENSES	7,000	2,915	800	2,115	-73%	
E084080	TELEPHONE	1,200	500	149	351	-70%	
E084085	Sundry & Other	2,500	1,040	152	888	-85%	
E084086	FUNDRAISING	0	0	0	0		
E084090	Consumables	0	0	955	(955)		
E084095	CLEANING CONSUMABLES	3,000	1,250	2,782	(1,532)	123%	
E084150	SPECIAL PROJECTS	1,000	415	0	415	-100%	
E084298	Depreciation	1,950	815	813	2	0%	
E084999	General Admin Allocated	19,922	8,300	7,248	1,052	-13%	
	Total Expenditure	264,560	110,195	95,005	15,190		
	Sub-total Child Care Services	14,980	6,210	(427)	6,637		
	TOTAL EDUCATION & WELFARE	37,860	15,720	5,991	9,729		
	HOUSING						
	Housing - Other						
I092100	RENTAL - OTHER HOUSING	3,394	1,410	0	(1,410)	-100%	
I092110	Rental - GEHA Housing	65,728	27,395	27,627	242	1%	
I092130	RENTAL - COMMUNITY BANK HOUSE	0	0	1,080	1,080		
I092150	RENTAL - JOINT VENTURE	59,904	24,960	23,169	(1,791)	-7%	
I092391	Reimbursements - General	0	0	0	0		
	Total Revenue	129,016	53,755	51,877	(1,878)		
E092020	INTEREST ON HOUSING LOANS 55 & 58	43,261	0	684	(684)		
E092050	OTHER HOUSING MAINTENANCE	7,600	3,155	4,092	(877)	28%	
E092055	GENERAL MAINTENANCE	0	0	7,536	(7,536)		Wages costs associated with new houses.
E092060	KULIN RETIREMENT HOMES	0	0	2,637	(2,637)		
E092148	GEHA HOUSING - COSTS	23,868	9,925	13,318	(3,393)	34%	Installation of Airconditioners - 22 Price Street
E092150	JOINT VENTURE HOUSING - COSTS	67,784	28,200	27,440	760	-3%	
E092160	Depreciation - Joint Venture	29,350	12,230	12,229	1	0%	
E092170	COMMUNITY BANK HOUSE COSTS	0	0	2,265	(2,265)		
E092180	Depreciation Community Bank Hs	5,634	2,345	2,347	(2)	0%	
E092298	Depreciation	20,077	8,365	8,365	(0)	0%	
E092999	General Admin Allocated	4,207	1,755	1,531	224	-13%	
	Total Expenditure	201,781	65,975	82,385	(16,410)		
	Sub-total Housing - Other	72,765	12,220	30,508	(18,288)		
	TOTAL HOUSING	72,765	12,220	30,508	(18,288)		
	COMMUNITY AMENITIES						
	Sanitation - Household Refuse						
I101400	CHARGES - REFUSE REMOVAL	69,713	69,713	71,795	2,082	3%	
	Total Revenue	69,713	69,713	71,795	2,082		
E101020	DOMESTIC REFUSE COLLECTION	95,069	39,605	31,651	7,954	-20%	Timing of monthly bills, avon waste one month behind
E101021	DUDININ REFUSE COLLECTION	8,689	3,615	1,162	2,453	-68%	

STATEMENT OF OPERATING

COA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.	Explanation of variances
		\$	\$	\$	\$	%	
E101022	PINGARING REFUSE COLLECTION	4,710	1,965	1,984	(19)	1%	
E101030	REFUSE SITE MAINTENANCE	37,257	15,520	13,099	2,421	-16%	
E101040	ROEROC	15,000	6,250	0	6,250	-100%	Bendering lip, have not been billed (timing)
E101050	Recycling Depot	790	325	397	(72)	22%	
E101298	Depreciation	1,455	605	606	(1)	0%	
E101999	General Admin Allocated	4,207	1,750	1,531	219	-13%	
	Total Expenditure	167,187	69,635	50,429	19,206		
	Sub-total Sanitation - Household Refuse	97,474	(78)	(21,366)	21,288		
	Sanitation - Other						
I102030	Drum Muster Reimbursement	3,000	1,250	0	(1,250)	-100%	
I102050	Grants - Transfer Station	0	0	0	0		
I102410	CHARGES - REFUSE REMOVAL	13,938	13,938	13,912	(26)	0%	
I102420	Sale of Bins	400	165	0	(165)	-100%	
	Total Revenue	17,338	15,353	13,912	(1,441)		
E102020	Commercial Refuse Collection	55,981	23,320	18,571	4,749	-20%	
E102030	Drum Muster	3,460	1,440	510	930	-65%	
E102298	Depreciation	1,308	545	545	0	0%	
E102420	PURCHASE OF BINS	400	165	155	10	-6%	
E102999	General Admin Allocated	4,207	1,750	1,531	219	-13%	
	Total Expenditure	65,356	27,220	21,312	5,908		
	Sub-total Sanitation - Other	48,018	11,867	7,400	4,467		
	Sewage						
I103005	Deep Sewerage Contract	0	0	0	0		
I103440	Septic Tank Assessment Fees	0	0	0	0		
	Total Revenue	0	0	0	0		
E103010	DEEP SEWERAGE CONTRIBUTION	0	0	0	0		
E103999	General Admin Allocated	1,905	790	693	97	-12%	
	Total Expenditure	1,905	790	693	97		
	Sub-total Sewage	1,905	790	693	97		
	Urban Stormwater Drainage						
E104010	Urban Stormwater Drainage	5,900	2,455	1,920	535	-22%	
E104999	General Admin Allocated	2,672	1,110	960	150	-13%	
	Total Expenditure	8,572	3,565	2,880	685		
	Sub-total Urban Stormwater Drainage	8,572	3,565	2,880	685		
	Protection of Environment						
I105200	Grant Income	0	0	0	0		
I105220	Income Other	0	0	45	45		
	Total Revenue	0	0	45	45		
E105051	Reinstatement of Gravel Pits	5,360	2,230	0	2,230	-100%	
E105100	Landcare	0	0	0	0		
E105200	TREE PLANTING - WATER CATCHMENT OFFSET	4,800	1,995	0	1,995	-100%	
E105999	General Admin Allocated	1,905	790	685	105	-13%	
	Total Expenditure	12,065	5,015	685	4,330		
	Sub-total Protection of Environment	12,065	5,015	639	4,376		
	Town Planning						
I106110	Planning Approvals	1,000	415	745	330	80%	
I106100	Sale of Rural Lots	0	0	0	0		
I106297	Profit on Sale Rural Lots	4,000	1,665	0	(1,665)		
	Total Revenue	5,000	2,080	745	330		
E106020	Town Planning Advice	11,000	4,585	4,354	231	-5%	
E106030	Town Planning Other	3,200	1,330	1,959	(629)	47%	
E106040	INTEREST ON SUBDIVISION LOAN 59	0	0	0	0		
E106297	Loss on Sale of Asset	0	0	0	0		
E106999	General Admin Allocated	8,757	3,645	3,186	459	-13%	
	Total Expenditure	22,957	9,560	9,499	61		
	Sub-total Town Planning	17,957	7,480	8,754	391		
	Other Community Amenities						
I107010	Public Toilets Kulin	0	0	0	0		
I107400	Charges - Cemetery Fees	1,200	500	850	350	70%	
I107420	GRANT COMMUNITY GARDEN	0	0	0	0		
I107060	WAR MEMORIAL GRANT	0	0	0	0		
I107410	CONTRIBUTION TO CEMETERIES	0	0	0	0		
	Total Revenue	1,200	500	850	350		
E107031	KULIN CEMETERY	11,071	4,600	2,992	1,608	-35%	
E107032	DUDININ CEMETERY	2,080	860	0	860	-100%	
E107033	Pingaring Cemetery	1,580	655	0	655	-100%	
E107050	PUBLIC CONVENIENCES	16,991	7,075	7,320	(245)	3%	
E107051	Public Notice Boards	1,400	575	0	575	-100%	
E107052	PUBLIC CONVENIENCES DUDININ	3,035	1,250	862	388	-31%	
E107053	PUBLIC CONVENIENCES PINGARING	9,337	3,880	1,090	2,790	-72%	
E107060	WAR MEMORIAL	3,700	1,530	628	902	-59%	
E107298	Depreciation	16,400	6,835	6,833	2	0%	
E107999	General Admin Allocated	9,068	3,775	3,299	476	-13%	
	Total Expenditure	74,662	31,035	23,025	8,010		

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	Explanation of variances
Sub-total Other Community Amenities		73,462	30,535	22,175	8,360		
TOTAL COMMUNITY AMMENITIES		259,452	59,174	21,175	39,664		
RECREATION & CULTURE							
Sports Facilities - Various							
I113334	GRANTS - SPORTING PROJECTS	0	0	0	0		
	Total Revenue	0	0	0			
E110298	Depreciation	70,644	29,520	29,518	2	0%	
E110999	General Admin Allocated	5,920	2,465	2,154	311	-13%	
E113331	BOWLING GREENS	548	225	968	(743)	330%	
E113332	OVAL	78,064	32,515	19,407	13,108	-40%	
E113333	GOLF TENNIS PAVILION	12,851	5,355	2,496	2,859	-53%	
E113334	Golf Course	7,760	3,225	8,458	(5,233)	162%	Golf Season, Course Maintenance.
E113701	Plant Operation Costs	1,000	415	2,023	(1,608)	388%	
	Total Expenditure	176,987	73,720	65,024	8,696		
Sub-total Sports Facilities - Various		176,987	73,720	65,024	8,696		
Public Halls							
I111021	MEMORIAL HALL DONATIONS/GRANTS	1,468	0	0	0		
I111022	RENTAL FROM MEMORIAL HALL	0	0	334	334		
	Total Revenue	1,468	0	334	334		
E111021	MEMORIAL HALL	10,775	4,475	1,768	2,707	-60%	
E111031	PINGARING HALL	6,730	2,790	1,490	1,300	-47%	
E111032	DUDNIN HALL	8,910	3,710	957	2,753	-74%	
E111033	JITARNING HALL	270	110	374	(264)	240%	
E111298	Depreciation	59,074	24,615	24,614	1	0%	
E111999	General Admin Allocated	5,920	2,465	2,154	311	-13%	
	Total Expenditure	91,679	38,165	31,357	6,808		
Sub-total Public Halls		90,212	38,165	31,023	7,142		
Swimming Pools							
I112100	GRANT FOR SWIMMING POOL	0	0	0	0		
I112360	Government Grants	0	0	0	0		
I112405	Pool Admission - Adults	6,400	2,665	0	(2,665)	-100%	
I112410	Pool Admission - Children	4,000	1,665	0	(1,665)	-100%	
I112450	Pool Slide Income	13,900	5,790	0	(5,790)	-100%	
I112480	SEASON PASS	8,500	3,540	4,236	696	20%	
I112485	SWIM SCHOOL INCOME	0	0	0	0		
I112491	REIMBURSEMENTS	0	0	0	0		
I112600	EVENTS	1,050	435	164	(271)	-62%	
I112610	PROGRAMMING	0	0	0	0		
I112510	STAFF RENT	1,553	645	0	(645)	-100%	
	Total Revenue	35,403	14,740	4,400	(10,340)		
E112021	Salaries	65,086	27,894	11,543	16,351	-59%	Pool season late to start, there will be some savings in this account.
E112022	Superannuation	4,998	2,080	209	1,871	-90%	
E112023	CHEMICALS	5,500	2,290	2,325	(35)	2%	
E112024	ELECTRICITY	33,500	13,960	1,264	12,697	-91%	
E112025	WATER	10,500	4,375	915	3,460	-79%	
E112026	MAINTENANCE	48,650	20,265	51,321	(31,056)	153%	Unbudgeted expenditure - tiles in pool and airconditioner
E112027	INSURANCE	12,970	12,970	18,074	(5,104)	39%	Permanent variance
E112028	OTHER MINOR EXPENDITURE	3,730	1,550	1,567	(17)	1%	
E112029	STAFF HOUSING	0	0	0	0		
E112030	TELEPHONE	500	205	127	78	-38%	
E112035	SWIMMING POOL RECREATIONAL EQUIPMENT	0	0	0	0		
E112040	INTEREST ON SWIMMING POOL LOAN 60	0	0	0	0		
E112298	Depreciation	83,502	34,790	36,876	(2,086)	6%	
E112600	EVENTS	1,500	625	0	625	-100%	
E112610	PROGRAMMING	0	0	0	0		
E112999	General Admin Allocated	10,242	4,265	3,726	539	-13%	
	Total Expenditure	280,677	125,269	127,946	(2,677)		
Sub-total Swimming Pools		245,275	110,529	123,546	(13,017)		
Freebairn Recreation Centre							
I113100	Memberships - Adult	11,050	4,600	3,547	(1,053)	-23%	
I113110	Memberships - Children	500	205	36	(169)	-82%	
I113120	Memberships - Social	1,650	685	43	(642)	-94%	
I113130	MEMBERSHIPS - SHORT TERM	0	0	73	73		
I113140	Bank Charges recouped	300	125	106	(19)	-15%	
I113150	EVENTS	1,550	645	541	(104)	-16%	
I113200	Sponsorships	0	0	0	0		
I113270	REIMBURSEMENT	0	0	0	0		
I113277	STAFF RENTAL	0	0	0	0		
I113300	Hire - Indoor Courts	500	205	150	(55)	-27%	
I113320	Hire - Kitchen	3,500	1,455	2,670	1,215	84%	
I113330	DONATIONS FOR FREEBAIRN REC CE NTRE	1,500	625	0	(625)	-100%	
I113338	COMMUNITY CONTRIBUTIONS - SPECIFIC	12,000	5,000	11,648	6,648	133%	Number of Community Events held at the FRC free of charge

STATEMENT OF OPERATING

CDA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.	Explanation of variances
		\$	\$	\$	\$	%	
I113336	Hire - Equipment	0	0	0	0		
I113350	Hire - Golf Course	0	0	0	0		
I113380	Hire - Golf/Tennis Pavilion	480	200	200	0	0%	
I113390	Hire - Function Rooms	1,000	415	747	332	80%	
I113393	GYMNASIUM INCOME	450	185	0	(185)	-100%	
I113420	RAFFLE INCOME	0	0	0	0		
I113440	Grant CSRFF Bowling Greens	0	0	0	0		
I113394	Pool Table Income	0	0	0	0		
I113395	Catering Income	0	0	32	32		
I113400	Bingo Sales	0	0	0	0		
I113410	SUNDRY DONATIONS	0	0	0	0		
I113500	BAR SALES	130,000	54,165	67,340	13,175	24%	Number of Community Events held at the FRC.
I113501	INTERNAL BAR SALES	3,000	1,250	0	(1,250)	-100%	
I113502	EFTPOS CASHOUT	0	0	0	0		
I113505	Canteen Sales	3,000	1,250	2,713	1,463	117%	
I113510	Reimbursements	0	0	0	0		
I113590	MISC INCOME	0	0	0	0		
	Total Revenue	170,480	71,010	89,846	18,836		
E113060	Advertising and Promotion	1,000	415	0	415	-100%	
E113100	BANK CHARGES	500	205	312	(107)	52%	
E113104	Catering Costs	0	0	95	(95)		
E113107	Committee Costs	200	80	46	34	-42%	
E113110	Bingo Costs	0	0	0	0		
E113120	Cleaning Supplies	5,000	2,095	2,376	(291)	14%	
E113130	IT MAINTENANCE	3,500	1,455	1,641	(186)	13%	
E113137	Dam Expenses	0	0	0	0		
E113140	Depreciation- Freebairn Centre	1,435	600	598	2	0%	
E113180	ELECTRICITY	25,000	10,419	10,987	28	0%	
E113190	FREIGHT - NON-BAR	100	40	0	40	-100%	
E113210	GAS SUPPLIES	3,300	1,375	1,123	252	-18%	
E113218	Minor Equipment	500	205	820	(615)	300%	
E113200	Gardening Supplies	0	0	0	0		
E113220	INSURANCE	22,250	22,250	20,701	1,549	-7%	
E113230	INTEREST ON LOAN 57	0	0	0	0		
E113240	LICENCING COSTS	1,710	710	1,118	(408)	58%	
E113243	Kitchen Consumables	800	330	910	(580)	176%	
E113247	GRANTS / PROJECTS	0	0	0	0		
E113250	Printing, Stationery and Post	2,500	1,040	532	508	-49%	
E113260	Pool Costs	200	80	0	80	-100%	
E113270	REPAIRS AND MAINTENANCE	46,390	10,330	26,852	(7,522)	39%	
E113272	Security Costs	450	185	100	85	-46%	
E113280	Superannuation	9,417	3,920	4,177	(257)	7%	
E113285	STAFF TRAINING	4,350	1,815	0	1,815	-100%	
E113290	TELEPHONE	3,500	1,460	1,296	164	-11%	
E113295	UNIFORMS	800	330	0	330	-100%	
E113298	Depreciation	153,278	63,865	63,866	(1)	0%	
E113300	Wages - Centre Manager	21,103	8,790	9,149	(359)	4%	
E113305	WAGES - BAR ADMIN (MANAGER)	0	0	0	0		
E113310	Wages - Bar Staff Casuals	35,198	14,665	15,967	(1,302)	9%	
E113315	EVENTS	5,000	2,080	729	1,351	-65%	
E113320	WAGES - CLEANER	19,750	8,225	9,864	(1,639)	20%	
E113325	WAGES - GYM CLASSES ETC.	0	0	0	0		
E113330	OTHER COSTS	400	165	0	165	-100%	
E113335	KIDSPORT	500	205	0	205	-100%	
E113350	WORKERS COMPENSATION	4,646	1,935	4,901	(2,966)	153%	
E113410	Sundry Equipment Purchases	3,700	1,540	26	1,514	-98%	
E113499	INTERNAL BAR PURCHASES	2,000	830	0	830	-100%	
							Purchases are over budget as income is over budget. Simone is looking in to the margin on purchases to ensure budget figures compare.
E113500	Bar Purchases	52,000	21,665	29,335	(7,670)	35%	
E113501	Ice and Sundry Supplies	1,000	415	209	206	-50%	
E113502	FREIGHT ON BAR PURCHASES	2,400	1,000	1,180	(180)	18%	
E113505	Canteen Purchases	500	205	263	(58)	28%	
E113510	Bar Glassware	500	205	0	205	-100%	
E113540	STOCK WRITTEN OFF	600	250	0	250	-100%	
E113999	General Admin Allocated	9,380	3,875	3,383	492	-13%	
	Total Expenditure	444,778	198,240	211,960	(13,720)		
	Sub-total Freebairn Recreation Centre	274,298	127,230	122,113	5,117		
	Television Re-broadcasting						
I114310	Television Charges	1,400	580	1,410	830	143%	
	Total Revenue	1,400	580	1,410	830		
E114280	EQUIPMENT MAINTENANCE	0	0	0	0		
E114290	CONT TO VARLEY RADIO	2,000	830	626	204	-25%	
E114298	Depreciation	1,824	755	0	755	-100%	
E114999	General Admin Allocated	2,631	1,095	957	138	-13%	
	Total Expenditure	6,454	2,680	1,583	1,097		
	Sub-total Television Re-broadcasting	5,054	2,100	172	1,928		
	Other Culture						
I116300	Grant - Railway Station	15,000	6,250	0	(6,250)	-100%	Grant not received
	Total Revenue	15,000	6,250	0	(6,250)		
E116100	KULIN MUSEUM	150	60	9	51	-85%	
E116110	KULIN MUSEUM SOCIETY GRANT	0	0	0	0		
E116200	HERITAGE	0	0	285	(285)		

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	Explanation of variances
E116300	Railway Station Maintenance	19,100	7,955	0	7,955	-100%	Grant not received so expenditure has not commenced
E116999	General Admin Allocated	1,905	790	693	97	-12%	
	Total Expenditure	21,155	8,805	997	7,818		
	Sub-total Other Culture	6,155	8,805	987	7,818		
	Other Sport & Recreation						
I117050	STORM WATER REUSE SCHEME	0	0	0	0		
I117056	OTHER SPORTING CLUBS	0	0	0	0		
I117440	CONTRIBUTIONS & REIMBURSEMENTS	0	0	0	0		
I117430	Kulin Squash Courts	100	40	0	(40)	-100%	
	Total Revenue	100	40	0	(40)		
E117020	HOSTEL	0	0	0	0		
E117010	Wages	0	0	0	0		
E117029	OFFICE GARDENS	18,100	7,635	5,815	1,720	-23%	
E117030	PUBLIC PARKS GDNS & RESERVES	59,260	24,265	33,141	(8,876)	37%	Verge Pick Up, Street Trees & Tidy Up in preparation for Bush Races. Wages allocation only
E117031	RESERVES - OTHER	18,500	7,705	9,983	(2,278)	30%	
E117042	KULIN SQUASH COURTS	200	80	0	80	-100%	
E117050	STORM WATER REUSE SCHEME	0	0	292	(292)		
E117053	HOLT ROCK TENNIS CLUB	0	0	0	0		
E117052	DUDININ SPORTSGROUND	900	375	449	(74)	20%	
E117054	Dudinin Tennis Club	1,935	805	2,333	(1,528)	190%	
E117056	OTHER SPORTING CLUBS	2,000	830	0	830	-100%	
E117058	SKATE PARK & PLAYGROUND	1,940	300	115	685	-86%	
E117298	Depreciation	25,220	10,510	10,508	2	0%	
E117500	VARLEY DISTRICT CONTRIBUTIONS	2,000	830	0	830	-100%	
E117520	Pingaring Golf Club	1,445	595	1,351	(756)	127%	
E117999	General Admin Allocated	12,820	5,340	4,664	676	-13%	
	Total Expenditure	143,319	59,670	68,652	(8,982)		
	Sub-total Other Sport & Recreation	143,219	59,630	68,652	(9,022)		
	Recreation Co-ordinator						
I118112	Kulin Junior Sports Camp	0	0	0	0		
I118070	STAFF RENTAL	0	0	0	0		
	Total Revenue	0	0	0	0		
E118010	Wages	23,970	9,985	10,201	(216)	2%	
E118020	Superannuation	0	0	0	0		
E118120	Clinics / Special Programs	0	0	0	0		
	Total Expenditure	23,970	9,985	10,201	(216)		
	Sub-total Recreation Co-ordinator	23,970	9,985	10,201	(216)		
	TOTAL RECREATION & CULTURE	965,169	430,164	421,719	8,445		
	TRANSPORT						
	Roadworks						
I121500	Regional Road Group	392,000	290,000	290,414	414	0%	
I121505	MISC INCOME	0	0	256	256		
I121520	Roads to Recovery	646,650	269,435	0	(269,435)	-100%	Timing
I121750	BLACK SPOT	0	0	0	0		
	Total Revenue	1,038,650	559,435	290,670	(268,765)		
E121298	Depreciation	1,553,454	647,275	696,966	(49,691)	8%	slightly over budget on depreciation, this has no effect on the rate setting statement but will add to the loss expected for the 2017/18 year
E121250	Black Spot Submission Costs	0	0	0	0		
E121602	Traffic Signs	8,700	3,620	4,418	(798)	22%	
	Total Expenditure	1,562,154	650,895	701,384	(50,489)		
	Sub-total Roadworks	523,504	91,460	410,714	(319,254)		
	Road Maintenance						
I122020	Flood Damage - Opening Up	0	0	0	0		
I122022	FLOOD DAMAGE - NORMAL	0	0	0	0		
I122360	Government Grants	112,782	112,782	111,986	(796)	-1%	
I122500	Miscellaneous Income	0	0	0	0		
	Total Revenue	112,782	112,782	111,986	(796)		
E122010	ROAD MAINTENANCE	1,152,457	480,190	555,612	(75,422)	16%	Timing, winter grading underway so maintenance work is high. When construction starts this will even out.
E122020	FLOOD DAMAGE - OPENING UP	0	0	0	0		
E122022	FLOOD DAMAGE - NORMAL	0	0	0	0		
E122120	Insurance - Contract Works	0	0	1,697	(1,697)		
E122121	KULIN DEPOT	49,305	20,545	21,669	(1,124)	5%	
E122122	HOLT ROCK DEPOT	7,125	2,960	1,754	1,206	-41%	
E122140	Footpath Maintenance	6,800	2,825	1,381	1,444	-51%	
E122150	STREET LIGHTING	21,160	8,815	6,018	2,797	-32%	
E122160	Street Clearing	11,300	4,705	3,258	1,447	-31%	
E122161	DUDININ CLEANING	5,040	2,085	63	2,032	-97%	
E122180	Street Trees	24,300	10,120	6,634	3,486	-34%	
E122190	Streetscape Maintenance	49,500	20,615	27,179	(6,564)	32%	timing only, likely to track to budget
E122200	Roman Road System	6,000	2,500	7,985	(4,585)	183%	

STATEMENT OF OPERATING

COA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.	Explanation of variances
		\$	\$	\$	\$	%	
E122298	Depreciation	16,176	6,740	6,740	0	0%	
E122999	General Admin Allocated	470,521	196,050	171,298	24,752	-13%	
	Total Expenditure	1,819,693	758,160	810,386	(52,226)		
	Sub-total Road Maintenance	1,706,902	645,378	698,400	(53,022)		
	Road Plant Purchases						
H123297	Profit on Sale of Asset	5,000	2,080	0	(2,080)	-100%	
H123299	PROCEEDS ON SALE OF ASSET	0	163,030	163,030	0	0%	
	Total Revenue	5,000	2,080	0	(2,080)		
E123297	Loss on Sale of Asset	107,000	44,580	0	44,580	-100%	Timing, purchases expected later in the year.
E123999	General Admin Allocated	12,292	5,120	4,472	648	-13%	
	Total Expenditure	119,292	49,700	4,472	45,228		
	Sub-total Road Plant Purchases	114,292	47,620	4,472	43,148		
	Aerodomes						
E126280	Airstrip Maintenance	3,000	1,240	698	552	-45%	
E126298	Depreciation	8,048	3,355	3,363	2	0%	
E126999	General Admin Allocated	1,905	790	693	97	-12%	
	Total Expenditure	12,953	5,385	4,734	651		
	Sub-total Aerodomes	12,953	5,385	4,734	651		
	TOTAL TRANSPORT	2,357,651	789,843	1,118,320	(328,476)		
	ECONOMIC SERVICES						
H130100	GRANT FUNDING	15,000	6,250	9,545	3,295	53%	
H130200	DONATIONS SCHOOL HOLIDAY/LOCAL PROGRAM	0	0	11,500	11,500		
H130210	DONATIONS CAMPS	55,000	22,915	2,449	(20,466)	-89%	
H130220	DONATIONS SCHOOL CAMPS	0	0	0	0		
H130223		0	0	0	0		
H130240	DONATIONS GENERAL	140,000	58,335	5,060	(53,275)	-91%	
H130300	USER CHARGES SCHOOL HOLIDAY/LOCAL PRO	2,500	1,040	8,555	7,515	723%	
H130310	USER CHARGES CAMPS	60,000	25,000	13,474	(11,526)	-46%	
H130320	USER CHARGES SCHOOL CAMPS	30,000	12,500	9,427	(3,073)	-25%	
H130330	USER CHARGES CORPORATE CAMPS	3,000	1,250	1,821	571	46%	
H130400	MERCHANDISE SALES	1,500	625	552	(73)	-12%	
H130500	RENTAL REIMBURSEMENTS	0	0	2,671	2,671		
H130600	REIMBURSEMENTS AND OTHER INCOME	0	0	8,814	8,814		
	Total Income	307,000	127,915	73,868	(65,531)		
E130100	FACILITATORS WAGES	193,317	80,545	77,382	3,163	-4%	
E130110	FACILITATORS SUPERANNUATION	18,365	7,650	7,363	287	-4%	
E130180	VOLUNTEER SUPPORT	1,000	415	233	182	-44%	
E130120	FACILITATORS INSURANCE	0	0	0	0		
E130130	FACILITATORS OTHER EMPLOYMENT EXPENSES	0	0	0	0		
E130150	SUPERVISION WAGES	0	0	0	0		
E130160	SUPERVISION SUPERANNUATION	0	0	0	0		
E130170	SUPERVISION OTHER EMPLOYMENT EXPENSES	0	0	224	(224)		
E130200	ACTIVITY COSTS - SCHOOL HOLIDAY/LOCAL PRO	6,000	2,500	436	2,064	-83%	
E130210	ACTIVITY COSTS - CAMPS	5,000	2,080	30	2,050	-99%	
E130220	ACTIVITY COSTS - SCHOOL CAMPS	200	80	70	10	-12%	
E130230	ACTIVITY COSTS - CORPORATE CAMPS	200	80	0	80	-100%	
E130300	TRANSPORTATION FOR SCHOOL HOLIDAY/LOCA	0	0	0	0		
E130310	TRANSPORTATION FOR CAMPS	18,000	7,500	4,706	2,794	-37%	
E130320	TRANSPORTATION FOR SCHOOL CAMPS	0	0	0	0		
E130330	TRANSPORTATION FOR CORPORATE CAMPS	0	0	0	0		
E130335	HOUSING COSTS	12,100	5,035	123	4,912	-98%	
E130400	ACCOMMODATION SCHOOL HOLIDAY/LOCAL PR	0	0	0	0		
E130410	ACCOMMODATION CAMPS	0	0	0	0		
E130420	ACCOMMODATION SCHOOL CAMPS	0	0	0	0		
E130430	ACCOMMODATION CORPORATE CAMPS	0	0	0	0		
E130500	CATERING SCHOOL HOLIDAY/LOCAL PROGRAMS	500	205	1,812	(1,607)	784%	
E130510	CATERING CAMPS	20,000	8,330	7,087	1,243	-15%	
E130520	CATERING SCHOOL CAMPS	4,000	1,665	785	880	-53%	
E130530	CATERING CORPORATE CAMPS	0	0	0	0		
E130600	ADVERTISING SCHOOL HOLIDAY/LOCAL PROGR	0	0	0	0		
E130610	ADVERTISING CAMPS	200	80	90	(10)	13%	
E130620	ADVERTISING SCHOOL CAMPS	0	0	0	0		
E130630	ADVERTISING CORPORATE CAMPS	0	0	480	(480)		
E130670	ADVERTISING, MARKETING GENERAL	1,000	415	495	(80)	19%	
E130700	MERCHANDISE COSTS	5,000	2,080	1,135	945	-45%	
E130710	BUILDING MAINTENANCE	0	0	0	0		
E130760	COMPUTER MAINTENANCE & IT SUPPORT	0	0	0	0		
E130800	CAMP KULIN ADMINISTRATION COSTS	24,500	10,210	14,276	(4,066)	40%	
E130810	CAMP KULIN STAFF DEVELOPMENT & TRAINING	2,500	1,040	169	871	-84%	
E130820	INCORPORATION EXPENSES	0	0	500	(500)		
E130999	GENERAL ADMINISTRATION ALLOCATED	15,125	6,300	5,436	864	-14%	
E132040	KULIN HOSTEL	49,432	20,595	14,657	5,938	-29%	
	Total Expenditure	376,439	156,805	137,489	13,378		
	Sub-total Camp Kulin	69,439	28,890	63,621			
	Rural Services						
H131100	OTHER INCOME	0	0	25	25		
	Total Revenue	0	0	25	25		
E131040	Noxious Weeds/Pest Plants	7,400	3,080	6,076	(2,996)	97%	
E131080	Vermine Control	900	370	100	270	-73%	

COA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.	Explanation of variances
		\$	\$	\$	\$	%	
E131280	DROUGHT ASSISTANCE EXPENSES	0	0	0	0		
E131298	Depreciation	75	30	0	30	-100%	
E131999	General Admin Allocated	1,905	790	693	97	-12%	
	Total Expenditure	10,280	4,270	6,869	(2,599)		
	Sub-total Rural Services	10,280	4,270	6,844	(2,574)		
	Tourism & Area Promotion						
H132100	Grants	1,700	710	5,129	4,419	622%	
H132103	MACROCARPA ART PROJECT	0	0	0	0		
H132400	Comm Info Officer Grant	0	0	714	714		
H132406	HOSTEL INCOME CAMP KULIN	0	0	0	0		
H132409	HOSTEL CHARGES	500	205	0	(205)	-100%	
H132410	Caravan Park Charges	16,000	6,250	8,002	1,752	28%	
H132411	SALE OF HISTORY BOOKS - DUDININ	0	0	0	0		
H132420	Sale of Maps	100	40	0	(40)	-100%	
H132430	SALE OF HISTORY BOOKS - KULIN	100	40	0	(40)	-100%	
H132440	DONATIONS WAR MEMORIAL & OPEN DOORS	0	0	0	0		
H132444	GRANT - TIN HORSE HIGHWAY - UPGRADE	0	0	0	0		
H132450	SALE OF THH SOUVENIRS	1,000	415	1,488	1,073	259%	
	Total Revenue	18,400	7,660	15,333	2,540		
E132030	CARAVAN PARK	21,506	8,955	10,366	(1,411)	16%	
E132050	INFORMATION BAY	1,600	655	58	597	-91%	
E132060	Tidy Towns	0	0	0	0		
E132100	Tourism & Area Promotion	31,750	13,225	15,540	(2,315)	18%	
E132102	BRAND KULIN	0	0	0	0		
E132103	MACROCARPA ART PROJECT	0	0	0	0		
E132111	Herbarium Costs	0	0	0	0		
E132120	District Maps	200	80	0	80	-100%	
E132130	Donations	0	0	0	0		
E132400	SALARIES	0	0	0	0		
E132410	SUPERANNUATION	0	0	1,154	(1,154)		
E132298	Depreciation	38,520	16,050	16,050	0	0%	
E132420	KULIN HOSTEL OTHER	0	0	0	0		
E132999	General Admin Allocated	34,103	14,205	12,407	1,798	-13%	
	Total Expenditure	127,679	53,170	55,574	(2,404)		
	Sub-total Tourism & Area Promotion	109,279	45,510	40,242	136		
	Building Control						
H133410	BUILDING PERMITS	4,000	1,665	1,730	65	4%	
H133420	BCITF LEVY COLLECTION	2,000	830	776	(54)	-7%	
H133425	BUILDING SERVICES LEVY COLLECTION	960	400	853	453	113%	
	Total Revenue	6,960	2,895	3,359	464		
E133010	Group Building Scheme	18,000	7,500	8,100	(600)	8%	
E133420	BCITF levy payment	2,000	830	0	830	-100%	
E133425	BUILDING SERVICES LEVY PAYMENT	960	400	595	(195)	49%	
E133999	General Admin Allocated	3,166	1,315	1,152	163	-12%	
	Total Expenditure	24,126	10,045	9,847	198		
	Sub-total Building Control	17,166	7,150	6,488	662		
	Kulin Resource Centre						
H134010	Business Memberships	0	0	64	64		
H134030	Single Membership	0	0	0	0		
H134060	Organisations Membership	0	0	0	0		
H134070	Photocopying	3,600	1,500	624	(876)	-58%	
H134080	BINDING, STAPLING & FOLDING	0	0	0	0		
H134090	FAXING, SCANNING & EMAILING	200	80	69	(11)	-14%	
H134100	Computer Usage	800	330	86	(244)	-74%	
H134110	WORD PROCESSING	0	0	0	0		
H134120	Desktop Publishing	1,440	600	0	(600)	-100%	
H134130	KULIN UPDATE	9,000	3,750	3,725	(25)	-1%	
H134135	DYE SUBLIMATION	0	0	0	0		
H134140	Laminating	1,300	540	151	(389)	-72%	
H134150	Equipment Hire	200	80	0	(80)	-100%	
H134160	CONSUMABLE SALES	1,000	415	181	(234)	-56%	
H134165	SOUVENIRS	0	0	0	0		
H134170	BUILDING HIRE	1,200	500	1,209	709	142%	
H134180	PUBLIC TRAINING/COURSES	1,800	750	0	(750)	-100%	
H134190	Commissions	4,000	1,665	4,882	3,217	193%	
H134200	GRANTS - OTHER	0	0	0	0		
H134210	TELECENTRE DONATIONS	0	0	0	0		
H134215	KODAK SCANNING & PHOTOSHOP	1,200	500	61	(439)	-88%	
H134220	OTHER INCOME	2,040	850	7,138	6,288	740%	Gen Ag income
H134270	COMMUNITY CONTRIBUTION REIMBURSEMENT	4,800	2,000	0	(2,000)	-100%	
H134300	Reimbursements	6,000	2,500	4,277	1,777	71%	
H134500	GRANTS - CRC OPERATIONAL	99,941	41,640	54,823	13,183	32%	
	Total Revenue	138,521	57,700	77,289	19,589		
E134010	Wages	92,213	38,420	38,352	68	0%	
E134020	Superannuation	8,760	3,650	2,383	1,267	-35%	
E134030	INSURANCE	12,500	12,500	12,325	175	-1%	
E134040	UNIFORMS	800	330	0	330	-100%	
E134050	STAFF TRAINING	1,000	415	400	15	-4%	
E134060	TELEPHONE	2,000	830	643	187	-23%	
E134065	WATER	800	335	0	335	-100%	
E134070	ELECTRICITY	0	0	2,917	(2,917)		

STATEMENT OF OPERATING

COA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.	Explanation of variances
		\$	\$	\$	\$	%	
E134080	Printing & Stationery	9,000	3,750	6,390	(2,640)	70%	
E134085	DYE SUBLIMATION MACHINE	0	0	0	0		
E134090	Postage and Freight	840	350	0	350	-100%	
E134095	STAFF AMENITIES	500	205	0	205	-100%	
E134100	Advertising and Promotion	2,500	1,040	1,625	(585)	56%	
E134105	SOUVENIR EXPENSE	0	0	0	0		
E134110	IT MAINTENANCE & SUPPORT	9,000	3,750	3,412	338	-9%	
E134115	Cleaning	0	0	0	0		
E134120	CENTRE MAINTENANCE	5,100	2,125	0	2,125	-100%	
E134130	Courses	5,000	2,080	6,985	(4,915)	236%	Gen Ag expenditure, covered by income above.
E134140	Library Freight	400	165	0	165	-100%	
E134150	LIBRARY COSTS	14,953	6,230	5,614	616	-10%	
E134155	Kodak Scanning & Photoshop	0	0	0	0		
E134165	LEADERSHIP GROUP FUNCTIONS & SPONSORS	0	0	0	0		
E134190	KEY TO KULIN	400	165	65	100	-61%	
E134200	GRANT FUNDING EXPENDITURE	2,000	830	0	830	-100%	
E134298	Depreciation	60,692	25,290	26,955	(1,665)	7%	
E134300	SUNDRY EXPENSES	0	0	0	0		
E134999	General Admin Allocated	12,774	5,320	4,647	673	-13%	
	Total Expenditure	241,232	107,780	112,722	(4,942)		
	Sub-total Kulin Resource Centre	102,711	50,080	35,433	14,647		
	Other Economic Services						
I136010	SALE OF STANDPIPE WATER	5,200	2,160	25	(2,135)	-99%	
I136020	REIMBURSEMENTS	0	0	0	0		
							Pingaring Dam Project, grant not available so permanent variance. Construction work will not proceed
I136030	GRANTS	80,222	33,425	0	(33,425)	-100%	
I136050	OTHER INCOME	0	0	0	0		
I138115	Community Cropping Program	1,000	415	0	(415)		
	Total Revenue	86,422	36,000	25	(35,560)		
E136030	FUEL FACILITY	0	0	0	0		
							Timing, we consistently hit this budget target. Wet year may mean we use slightly less than budget.
E136040	WATER SUPPLY (STANDPIPES)	35,200	14,660	9,589	5,071	-35%	
E136047	Town Water Supply Maintenance	0	0	0	0		
E136050	Farm Water Supplies & Maintenance	4,000	1,665	0	1,665		
E136100	OTHER EXPENDITURE	0	0	245	(245)		
E136105	Pingaring Community Centre	4,000	1,665	4,000	(2,335)	140%	
E136115	COMMUNITY CROPPING PROGRAM	1,800	735	0	735	-100%	
E136200	ECONOMIC DEVELOPMENT	5,000	2,080	0	2,080	-100%	
E136298	DEPRECIATION	6,586	2,745	2,744	1	0%	
E136999	General Admin Allocated	1,905	790	693	97	-12%	
	Total Expenditure	58,490	24,340	17,271	7,069		
	Sub-total Other Economic Services	(27,932)	(11,660)	17,246	(28,491)		
	Police Licencing						
E137010	Salaries	0	0	0	0		
E137120	MODEM COSTS	0	0	0	0		
E137999	General Admin Allocated	0	0	0	0		
	Total Expenditure	0	0	0	0		
	Sub-total Police Licencing	0	0	0	0		
	Kulin Bush Races						
I138010	BUSH RACES INCOME	250,000	104,165	0	(104,165)	-100%	2017 Bush Races Accounts yet to be finalised.
I138020	OTHER RACES INCOME	26,187	10,905	0	(10,905)	-100%	As above.
	Total Revenue	276,187	115,070	0	(115,070)		
E132110	BUSH RACES CONTRIBUTION	0	0	0	0		
E138010	BUSH RACES EXPENDITURE	249,400	103,915	0	103,915	-100%	2017 Bush Races Accounts yet to be finalised.
E138015	BLAZING SWAN EXPENDITURE	0	0	21	(21)		
E138020	INSURANCE & LICENSING.	3,121	1,200	5,135	(3,835)	295%	
E138040	BUSH RACES CONTRIBUTION	32,300	13,450	5,150	8,300	-62%	
E138298	Depreciation	979	410	408	2	-1%	
E138999	General Admin Allocated	14,045	5,850	5,109	741	-13%	
	Total Expenditure	299,844	124,925	15,823	109,102		
	Sub-total Kulin Bush Races	23,657	9,855	15,823	(5,968)		
	Fuel Facility						
I139010	SALES - PUBLIC	540,000	225,000	223,131	(1,869)	-1%	
I139020	SALES - INTERNAL	0	0	0	0		
I139030	SALES - OTHER	0	0	0	0		
I139080	OTHER INCOME	0	0	0	0		
I139090	REIMBURSEMENTS	0	0	0	0		
	Total Revenue	540,000	225,000	223,131	(1,869)		
E139010	FUEL PURCHASES	440,000	183,335	197,900	(14,565)	8%	Stock on Hand as purchase late November
E139030	FUEL ACCOUNT SALES	990	410	714	(304)	74%	
E139040	IT MAINTENANCE	2,600	1,090	977	103	-10%	
E139045	BANK CHARGES	2,400	1,000	1,374	(374)	37%	
E139050	MAINTENANCE & REPAIRS	11,700	4,870	1,612	3,258	-67%	
E139080	SUNDRY EXPENSES	0	0	0	0		
E139298	DEPRECIATION	0	0	0	0		
E139999	GENERAL ADMIN ALLOCATED	15,466	6,440	5,604	836	-13%	
	Total Expenditure	473,156	197,135	208,181	(11,046)		

STATEMENT OF OPERATING

COA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.	Explanation of variances
		\$	\$	\$	\$	%	
	Sub-total Fuel Facility	(66,844)	(27,865)	(14,951)	(12,914)		
	TOTAL ECONOMIC SERVICES	237,757	106,230	170,747	(34,503)		
	OTHER PROPERTY & SERVICES						
	Private Works						
I141025	MAIN ROADS WORKS	0	0	0	0		
I141410	Private Works	30,000	12,500	27,069	14,569	117%	Budget reduced from 2016/17, great result so far this year. Likely to go over budget. Will mean over budget on expenditure also.
	Total Revenue	30,000	12,500	27,069	14,569		
E141010	PRIVATE WORKS	30,800	12,825	14,504	(1,679)	13%	
E141025	MAIN ROADS WORKS	3,600	1,495	3,490	(1,995)	133%	
E141999	General Admin Allocated	9,865	4,110	3,589	521	-13%	
	Total Expenditure	44,265	18,430	21,582	(3,152)		
	Sub-total Private Works	14,265	5,930	(5,487)	11,417		
	Community Bus						
I142100	Hire of Bus & Traller	5,700	2,375	5,129	2,754	116%	
	Total Revenue	5,700	2,375	5,129	2,754		
E142020	Community Bus Shed	40	15	121	(106)	708%	End of year accrual, not actually insured this financial year. Was the result of an audit
E142105	LICENSING & INSURANCE	660	275	45,485	(45,210)	16440%	adjustment
E142298	Depreciation	373	155	156	(1)	0%	
E142700	Plant Operation Costs	3,900	1,620	381	1,239	-77%	
	Total Expenditure	4,973	2,065	46,142	(44,077)		
	Sub-total Community Bus	(727)	(310)	41,013	(41,323)		
	Public Works Overheads						
I143100	STAFF HOUSING RENTAL	17,716	7,380	6,720	(660)	-9%	
I143390	REIMBURSEMENTS	2,000	830	4,455	3,625	437%	
	Total Revenue	19,716	8,210	11,175	2,965		
E143010	ENGINEERS SALARY	125,000	52,080	77,778	(25,698)	49%	Milkey & Judd's wages. Budgeted to be spent in other places also, overall wages budget is under the forecast.
E143020	ENGINEER SUNDRIES	600	250	0	250	-100%	
E143025	WORKERS COMPENSATION INSURANCE	16,519	6,880	36,788	(29,908)	435%	Number of LTI's.
E143030	OFFICE EXPENSES	7,660	3,190	2,320	870	-27%	
E143035	UTILITIES	2,000	830	0	830	-100%	
E143040	Superannuation	158,400	66,000	58,866	7,134	-11%	We have been working towards reducing staff annual leave accrual as it has been exceptionally high over the past few years. We can draw from our reserve if requires. Will assess later in the year.
E143050	Sick & Holiday Pay	126,000	52,500	60,947	(8,447)	16%	
E143060	Insurance on Works	9,180	9,180	16,970	(7,790)	85%	L Hobson, will be covered by a transfer from our leave reserve.
E143070	Long Service leave	0	0	20,100	(20,100)		
E143075	FBT EXPENSE	1,500	625	0	625	-100%	
E143090	Award Allowances	150,134	62,555	25,743	36,812	-59%	
E143110	Consumable Stores	1,200	500	0	500	-100%	
E143120	PROTECTIVE CLOTHING	5,200	2,165	5,164	(2,999)	139%	
E143125	STAFF HOUSING	61,630	25,680	28,797	(3,117)	12%	Timing, essential works completed immediately.
E143130	Removal Expenses	5,000	2,080	0	2,080	-100%	
E143140	Seminar Expenses	13,800	5,750	11,693	(5,943)	103%	
E143150	Health & Safety Program	14,000	5,825	3,287	2,538	-44%	
E143152	CONSULTING	5,000	2,080	0	2,080	-100%	
E143155	Apprentice Training	6,000	2,500	0	2,500	-100%	
E143160	CARBON TAX	0	0	0	0		
E143170	General Mtce not Allocated	0	0	0	0		
E143180	TRANSFER FROM POC	85,648	0	0	0		
E143180	KEY TO KULLIN	1,500	625	495	130	-21%	
E143205	WORKERS COMPENSATION	0	0	130	(130)		
E143290	ALLOCATED TO WORKS & SERVICES	(914,833)	(381,180)	(338,277)	(42,903)	-11%	This allocation should come close to budget, some of the expenditure which we are allocating has occurred in lump sums early in the year. It's likely this program will be fully allocated.
E143297	Loss on Sale of Asset	0	0	0	0		
E143298	Depreciation	13,109	5,460	5,462	(2)	0%	
E143999	General Admin Allocated	129,579	53,990	47,139	6,851	-13%	
	Total Expenditure	23,826	(20,435)	63,403	(83,838)		
	Sub-total Public Works Overheads	4,110	(28,645)	52,228	(80,873)		
	Plant Operation						
I144390	Insurance Claims	0	0	0	0		
I144297	Profit on Sale of Asset	0	0	0	0		
I144100	DIESEL REBATE	40,000	16,665	15,054	(1,611)	-10%	
	Total Revenue	40,000	16,665	15,054	(1,611)		
E144000	Plant Repair Wages	180,000	74,995	46,654	28,341	-36%	

STATEMENT OF OPERATING

COA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.	Explanation of variances
		\$	\$	\$	\$	%	
E144005	Tyres & Tubes	66,000	27,500	8,719	18,781	-68%	
E144010	Parts & Repairs	160,000	66,665	58,677	7,988	-12%	
E144015	INSURANCE & LICENCE	58,313	24,295	15,177	9,118	-38%	
E144020	Fuel & Oil	385,000	160,415	153,684	6,731	-4%	
E144030	Blades & Tynes	7,500	3,125	0	3,125	-100%	
E144060	Expendable Tools	2,400	1,000	0	1,000	-100%	
E144061	TELEPHONE	800	330	190	140	-43%	
E144070	OFFICE EXPENSES	1,140	470	0	470	-100%	
E144080	Relocation Expenses	0	0	0	0		
E144180	Other Minor Expenditure	2,000	830	0	830	-100%	
E144280	ALLOCATED TO WORKS & SERVICES	(880,553)	(366,885)	(284,847)	(82,048)	-22%	
E144291	LESS ALLOCATED TO PLANT OPERATION COSTS	0	0	0	0		
E144297	Loss on Sale of Asset	0	0	0	0		
E144700	PLANT OPERATION COSTS	8,825	3,675	10,036	(6,361)	173%	
	Total Expenditure	(8,575)	(3,595)	8,290	(11,885)		
	Sub-total Plant Operation	(48,575)	(20,260)	(6,764)	(13,496)		
	Salaries & Wages						
I146390	Workers Compensation	0	0	0	0		
	Total Revenue	0	0	0	0		
E146010	Gross Total For Year	2,764,886	1,152,035	1,033,702	118,333	-10%	
E146020	Workers Compensation	0	0	1,030	(1,030)		
E146200	Salaries & Wages Allocated	(2,764,886)	(1,152,035)	(1,033,702)	(118,333)	-10%	
E146400	Unallocated Salaries & Wages	0	0	0	0		
	Total Expenditure	0	0	1,030	(1,030)		
	Sub-total Salaries & Wages	0	0	1,030	(1,030)		
	Unclassified						
I147360	SALE OF PARTS/SCRAP	500	205	364	159	77%	
	Total Revenue	500	205	364	159		
	Sub-total Unclassified	(500)	(205)	(364)	159		
	Public Works Depreciation						
E144298	Depreciation	543,158	226,315	189,142	37,173	-16%	
E148299	LESS DEPRECIATION ALLOCATED	(543,158)	(226,315)	(186,285)	(40,031)	-18%	
	Total Expenditure	0	0	2,857	(2,857)		
	Sub-total Public Works Depreciation	0	0	2,857	(2,857)		
	TOTAL OTHER PROPERTY & SERVICES	(31,427)	(43,490)	84,513	(128,003)		
	GRAND TOTAL	1,529,423	(524,685)	(307,608)	(189,208)		

Shire of Kulin
STATEMENT OF CAPITAL
 (Statutory Reporting Program)
 For the period ended 30 November 2017

COA	Description	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
GOVERNANCE						
I042445	PROCEEDS OF LOAN FOR ADMIN CENTRE	0	0	0	0	
I042510	TRANSFER FROM ADMIN EQUIP RESERVE	0	0	0	0	
I042520	TRANSFER FROM INSURANCE RESERVE	0	0	0	0	
E041100	Chambers Upgrade & Carpark	0	0	0	0	
E042400	ADMINISTRATION EQUIPMENT	10,000	4,165	0	4,165	
E042410	OFFICE RELOCATION	0	0	0	0	
E042450	OFFICE RELOCATION - KULIN	0	0	0	0	
E042510	Transfer to Admin Equip Reserve	1,434	600	547	53	-9%
E042520	TRANSFER TO INSURANCE RESERVE	0	0	0	0	
	Total Expenditure	11,434	4,765	547	4,218	
	Sub-total Governance	11,434	4,765	547	4,218	
LAW, ORDER & PUBLIC SAFETY						
E051200	PROJECT EXPENSES	0	0	0	0	
E053720	FESA BUILDING	0	0	0	0	
	Total Expenditure	0	0	0	0	
	Sub-total Law, Order & Public Safety	0	0	0	0	
EDUCATION & WELFARE						
E077100	MEDICAL CENTRE FURNITURE UPGRADE	0	0	0	0	
E082250	AGED FRIENDLY COMMUNITIES	0	0	0	0	
E084100	Centre Capital Upgrade F & E	0	0	0	0	
E084105	CENTRE CAPITAL UPGRADE L & B	0	0	0	0	
	Total Expenditure	0	0	0	0	
	Sub-total Education & Welfare	0	0	0	0	
HOUSING						
I091510	Transfer from Building Reserve	(200,000)	(83,340)	0	(83,340)	-100%
I092510	TRANSFER FROM JOINT VENTURE HOUSING RESE Proceeds of Loan - Housing	0 (500,000)	0	0	0	
E091100	STAFF HOUSING CONSTRUCTION	0	0	0	0	
E091101	STAFF HOUSING CONSTRUCTION - 3 HODGSON	46,800	19,500	30,857	(11,357)	58%
E091102	STAFF HOUSING CONSTRUCTION - LOT 108 RANKIN	46,800	19,500	33,237	(13,737)	70%
E091103	STAFF HOUSING PROJECT 3 RESIDENCIES	790,000	329,165	0	329,165	-100%
E091104	JV HOUSING PROJECT	50,000	20,835	0	20,835	-100%
E091110	PRINCIPAL ON LOANS 55 & 58	106,814	44,505	28,159	16,346	-37%
E091510	Transfer to Building Reserve	9,542	3,975	3,638	337	-8%
E092510	TRANSFER TO JOINT VENT HOUSING RESERVE	1,814	755	692	63	-8%
E092520	TRANSFER TO GENERAL PURPOSE RESERVE	0	0	0	0	
	Total Expenditure	351,770	354,895	96,581	16,747	
	Sub-total Housing	351,770	354,895	96,581	16,747	
COMMUNITY AMENITIES						
H106300	TRANSFER FROM TOWN PLANNING RESERVE	0	0	0	0	
H106299	PROCEEDS ON DISPOSAL OF LAND	(30,000)	(12,500)	0	(12,500)	-100%
E107131	KULIN CEMETERY CAPITAL	25,000	10,415	0	10,415	-100%
E106105	TRANSFER TO TOWN PLANNING RESERVE	0	0	0	0	
E106130	PRINCIPAL ON LOAN 59 (SUBDIVISION)	0	0	0	0	
	Total Expenditure	(5,000)	(2,085)	0	(2,085)	
	Sub-total Community Amenities	(5,000)	(2,085)	0	(2,085)	
RECREATION & CULTURE						
H119110	TRANSFER FROM FREEBAIRN SPORTSPERSON SO	0	0	0	0	
E111065	Hall Capital L & B	0	0	0	0	
E112100	SWIMMING POOL CAPITAL	0	0	0	0	
E112200	PRINCIPAL ON SWIMMING POOL LOAN L60	0	0	0	0	
E112210	WATER SUPPLY INFRASTRUCTURE - POOL	0	0	0	0	
E113600	OVAL LIGHT TOWERS	0	0	0	0	
E113700	Freebairn Carpark	0	0	1,088	(1,088)	

STATEMENT OF CAPITAL

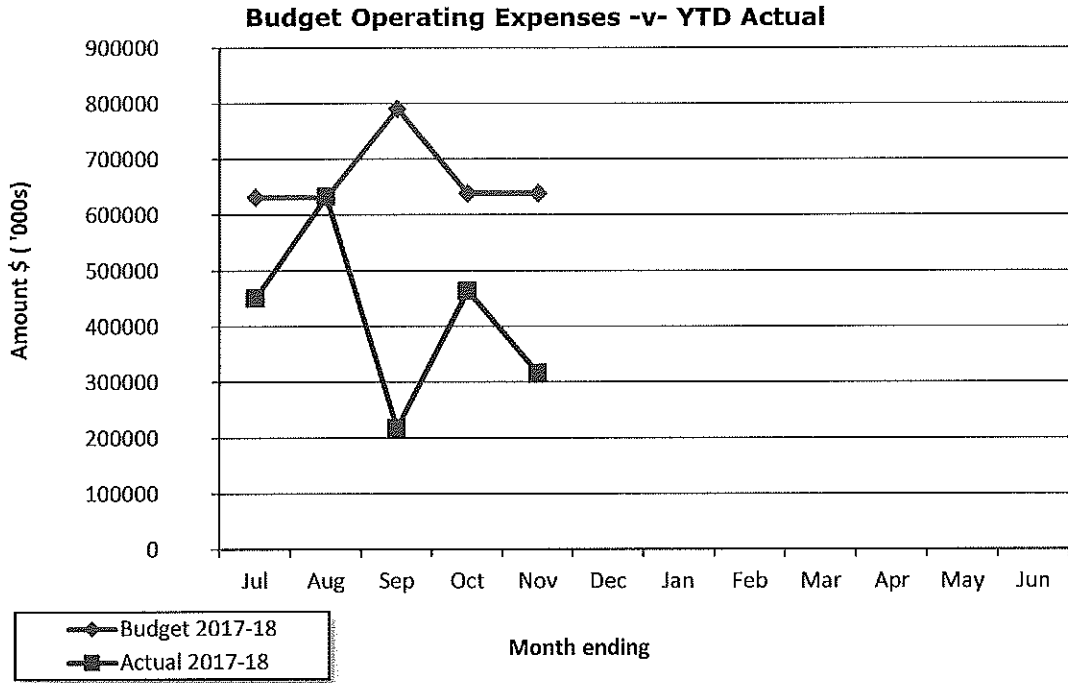
COA	Description	Annual Budget	YTD Budget	YTD Actual	Var.	Var.
		\$	\$	\$	\$	%
E113900	FREEBAIRN REC CENTRE CAPITAL F & E	0	0	0	0	
E113901	Synthetic Bowling Greens	0	0	0	0	
E113910	TRANSFER TO FREEBAIRN REC CENTRE RESERVE	33,400	13,915	1,296	12,619	-91%
E113920	TOWN DAM	0	0	0	0	
E113930	TRANSFER TO FRC SURFACE & EQUIP REPLACEMENT	27,496	11,455	952	10,503	-92%
E117055	DUDININ TENNIS CLUB CAPITAL	0	0	0	0	
E117110	PLAYGROUND JOHNSTON STREET	0	0	0	0	
E117100	Construction of Skate Park	0	0	0	0	
E117300	IRRIGATION TANK TOWN GARDENS	23,500	9,790	0	9,790	
E113905	FREEBAIRN REC CENTRE CAPITAL L & B	0	0	0	0	
E113950	TRANSFER TO FSPORTSPWPERSON SCHOLARSHIP	0	0	0	0	
E116400	COMMUNITY GARDEN	0	0	5,060	(5,060)	
E119010	TRANSFER TO FREEBAIRN SPORTSPERSON SCHO	237	100	90	10	-10%
I130700	TRANSFER FROM CAMP KULIN RESERVE	(25,000)	(10,415)	191	(10,606)	
I113910	TRANSFER FROM FREEBAIRN RECREATION CENTR	0	0	0	0	
Total Expenditure		59,633	35,160	8,677	31,825	
Sub-total Recreation & Culture		59,633	35,160	8,677	31,825	

STATEMENT OF CAPITAL

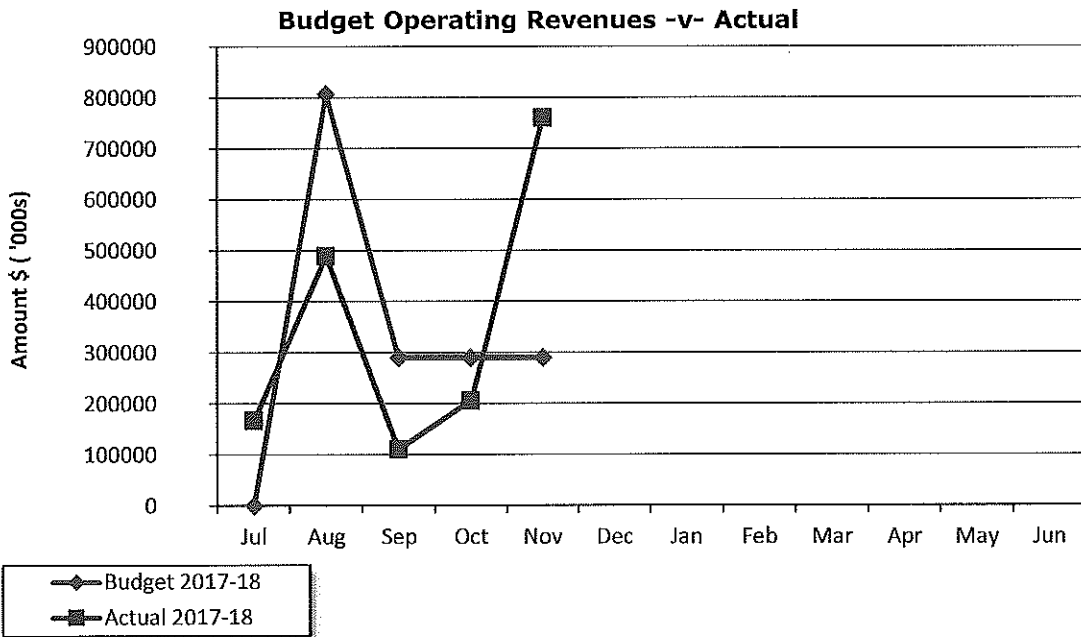
COA	Description	Annual Budget	YTD Budget	YTD Actual	Var.	Var.
		\$	\$	\$	\$	%
TRANSPORT						
E121500	MAJOR ROAD CONSTRUCTION	613,385	255,580	317,285	(61,705)	24%
E121520	ROADS TO RECOVERY CONSTRUCTION	676,650	281,940	233,025	48,915	-17%
E121525	GRAIN FREIGHT PROGRAM	0	0	0	0	
E121550	MINOR ROAD CONSTRUCTION	376,993	157,080	0	157,080	-100%
E121590	Kulin Town Streetscape	0	0	0	0	
E121750	BLACK SPOT ROAD CONSTRUCTION	0	0	0	0	
E122230	HOLT ROCK DEPOT UPGRADE	5,000	2,085	4,265	(2,180)	105%
E122300	TRANSFER TO NATURAL DISASTER RESERVE	2,441	1,015	1,028	(13)	1%
I123299	PROCEEDS ON SALE OF ASSET	0	0	(163,030)	163,030	
E123100	PLANT & EQUIPMENT PURCHASES	640,000	266,665	613,204	(346,539)	130%
E123105	MOTOR VEHICLE PURCHASES	260,000	108,335	92,293	16,042	-15%
	Total Expenditure	2,574,469	1,072,700	1,098,070	(25,370)	
	Sub-total Transport	2,574,469	1,072,700	1,098,070	(25,370)	
ECONOMIC SERVICES						
E130750	CAMP KULIN FURNITURE & EQUIPMENT	0	0	0	0	
E132444	VISITOR DISCOVERY ZONE CAPITAL	0	0	0	0	
E137444	VISITOR DISCOVERY ZONE	0	0	0	0	
E132700	TOURISM PROJECT CAPITAL	18,700	7,790	3,542	4,248	-55%
E132500	HOSTEL CAPITAL	0	0	0	0	
E134500	RESOURCE CENTRE CAPITAL L & B	0	0	59	(59)	
E132600	CARAVAN PARK CAPITAL	0	0	0	0	
E136020	FUEL FACILITY - CAPITAL	0	0	0	0	
E136116	LOT 20 ON DEPOSITED PLAN 60758 (PROUD'S)	0	0	0	0	
E112210	WATER SUPPLY INFRASTRUCTURE - POOL	0	0	0	0	
E136045	WATER SUPPLY INFRASTRUCTURE	125,760	52,400	3,676	48,724	-93%
E136046	STANDPIPE PURCHASES	0	0	0	0	
E130910	TRANSFER TO CAMP KULIN RESERVE	500	210	0	210	-100%
E136055	HERBARIUM OFFICES	0	0	0	0	
	Total Expenditure	144,960	60,400	7,277	52,913	
	Sub-total Economic Services	144,960	60,400	7,277	52,913	
OTHER PROPERTY & SERVICES						
E143310	Key Alike System	0	0	0	0	
I143510	TRANSFER FROM LSL & AL RESERVE	(35,000)	(14,585)	0	14,585	-100%
I144510	Transfer from Plant Reserve	(150,000)	(62,500)	0	62,500	-100%
	Total Expenditure	(185,000)	(77,085)	0	14,585	
E143510	Transfer to LSL & AL Reserve	5,491	2,290	2,094	196	-9%
E144510	Transfer to Plant Reserve	119,650	49,855	3,680	46,176	-93%
	Total Expenditure	125,141	52,145	5,773	46,372	
	Sub-total Other Property & Services	(59,859)	(24,940)	5,773	60,957	
	TOTAL	3,077,407	1,500,895	1,216,926	139,204	

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the period ended 30 November 2017

Note 1 - Graphical Representation - Source Statement of Financial Activity



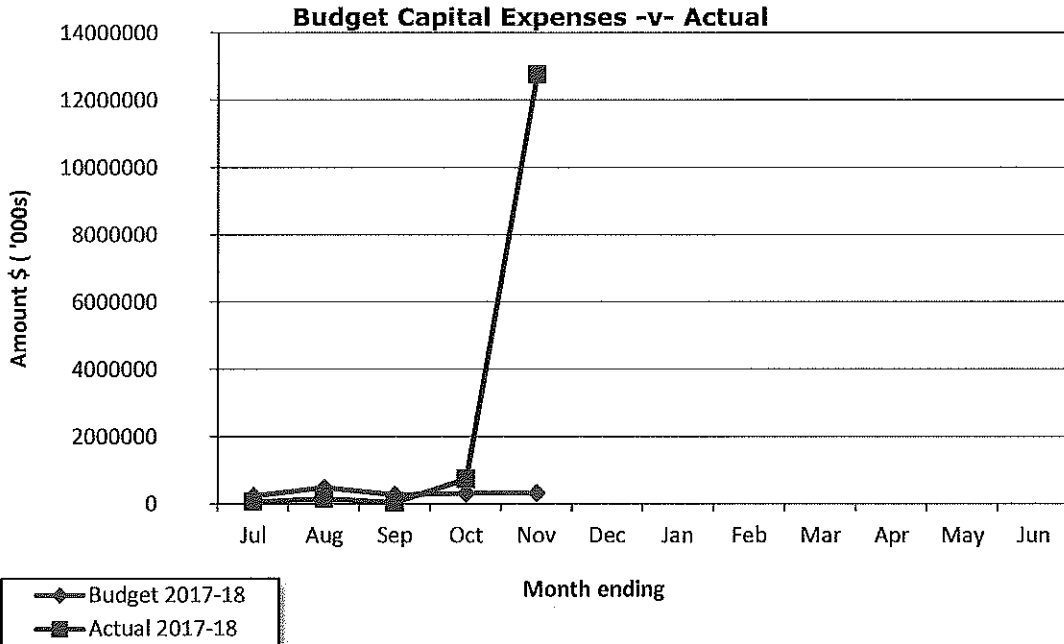
Comments/Notes - Operating Expenses



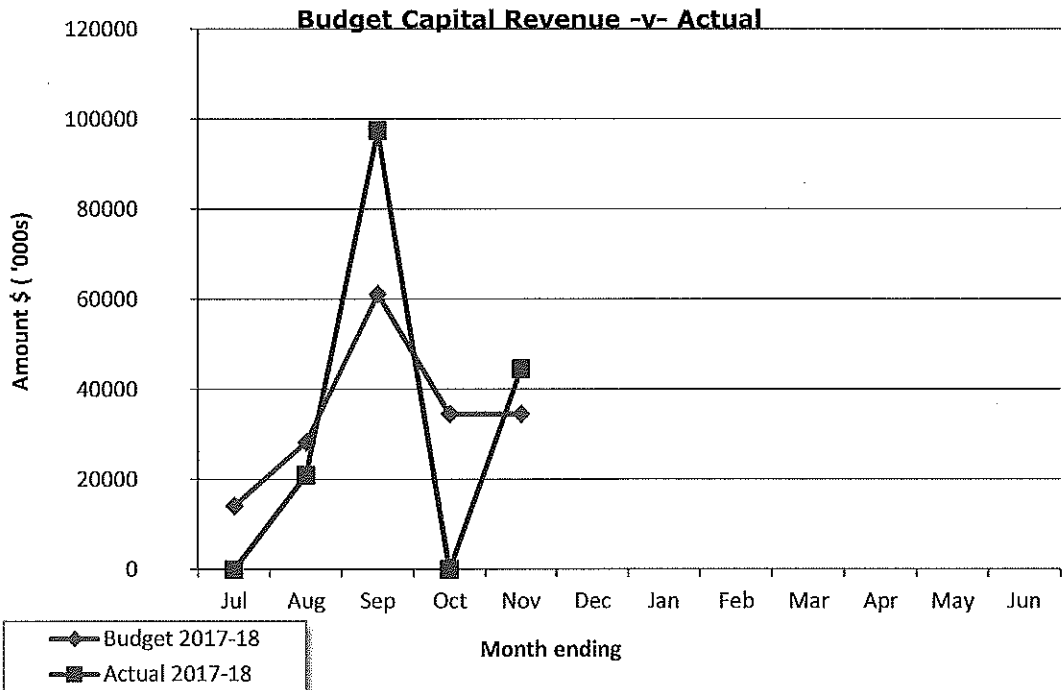
Comments/Notes - Operating Revenues

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the period ended 30 November 2017

Note 1 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses



Comments/Notes - Capital Revenues

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2017

Note 2: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits						
Municipal		111,833	0	111,833	Bendigo	
Freebairn		8,688	0	8,688	Bendigo	
(b) Cash on Hand						
Petty Cash Float		500		500	On Hand	
Till Float		3,100		3,100	On Hand	
(c) Term Deposits						
1807302	2.70%			1,868,598	Bendigo Treasury	Various
(d) Investments						
At Call	1.50%	548,598	0		Bendigo Treasury	
	2.00%	400,000			Bendigo Treasury	
	2.25%	250,000			Bendigo Treasury	
90 Day Deposit	2.30%	400,000	0		Bendigo Treasury	
Total		1,722,718	0	1,992,718		

Comments/Notes

Kulin Bush Races cash & investments have been excluded from this report

Cash Deposits

Term Deposits

Reserve	Previous Balance \$	% of Total Reserve	Interest Earned \$	Transfers In/Out \$	Current Balance \$
Plant	482,548	26%	3,680	-	486,228
Leave	274,566	15%	2,094	-	276,659
Building	477,095	26%	3,638	-	480,733
Admin Equipment	71,735	4%	547	-	72,282
Town Planning	0	0%	-	-	0
Joint Venture	90,697	5%	692	-	91,389
FRC Surface Replacement	124,786	7%	952	-	125,738
FRC Sportsperson	11,847	1%	90	-	11,938
Freebairn Recreation	169,983	9%	1,296	-	171,279
Insurance	0	0%	-	-	-
Natural Disaster	134,820	7%	1,028	-	135,848
CAMP KULIN RESERVE	25,000	1%	191	-	25,191
Total	1,838,078	101%	14,206	-	1,877,285

Net Current Assets Composition

Current Assets	
Cash at Bank	1,644,369
Debtors	794,123
Stock on Hand	50,924
Current Liabilities	
Creditors	164,951
Accruals & Employee Provisions	374,194
GST	47,351
Excess Rates Received	9,265
Total	1,893,655

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2017

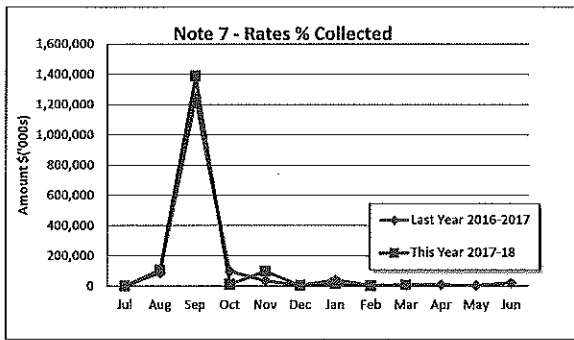
Note 5: RECEIVABLES

Receivables - Rates and Rubbish

Opening Arrears Previous Years
Rates Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates Collectable
% Collected

Current 2017-18	Previous	Total
\$	\$	\$
	85,167	85,167
2,019,339		2,019,339
1,850,126	26,377	1,876,504
169,213	58,790	228,003
		228,003
		-89.17%



Comments/Notes - Receivables Rates and Rubbish

Second instalments for those paying in four (4) instalments were due & payable on the 4th December. Debt Collection proceeding, two long outstanding debtors are/ have negotiated payment plans.

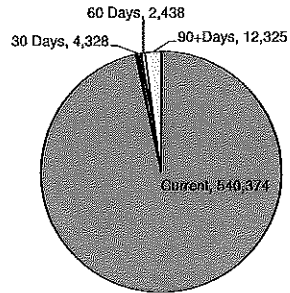
Receivables - General

Current	30 Days	60 Days	90+Days
\$	\$	\$	\$
540,374	4,328	2,438	12,325
			<u>559,465</u>

Total Outstanding

Amounts shown above include GST (where applicable)

Note 7 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

90+ Days - Cullivaling Kulin Committee (Grant Funding & Donation for Camp Kulin & Youth Conference) - \$6,350. Current - Main Roads Invoicing - \$431,440.86; Rural Health West - \$76,242.29 (Return of Matured Funds); Kulin Lions Club - \$22,632.50 (New Shelter)

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the period ended 30 November 2017

Note 6: GRANTS AND CONTRIBUTIONS

Program/Details GL	Provider	Approval /or No.	Date Approved	Amount	2017-18 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Received	Status Not Received	Accruals Due	Date Acquired	Comments
				\$	\$	\$	\$	\$	\$			
GENERAL PURPOSE FUNDING												
Financial Assistance Grants				483,719	907,285		907,285	483,719	443,573			
GOVERNANCE				25,600	31,500		31,500		31,500			
LAW, ORDER, PUBLIC SAFETY												
ESL Operating Grant				7,375	29,550		29,550	7,375	22,178			
EDUCATION AND WELFARE												
Sustainability Funding				28,015	54,660		54,660	28,015	26,645			
HEALTH												
EDUCATION AND WELFARE												
HOUSING												
COMMUNITY AMENITIES												
							0	0	0			
							0	0	0			
RECREATION AND CULTURE												
Swimming Pool							0	0	0			
TRANSPORT												
Main Roads Direct Grant				111,986	112,782		112,782	111,986	796			
Main Roads Regional Road Group				290,414	392,000		392,000	290,414	101,586			
Roads to Recovery				0	646,659		646,659	0	646,659			
ECONOMIC SERVICES												
CRG Operational Grant				54,823	99,941		99,941	54,823	45,118			
							0	0	0			
							0	0	0			
OTHER PROPERTY & SERVICES												
		Yes					0	0	0			
TOTALS				981,322	2,274,368	0	2,274,368	856,522	1,318,045			

Comments - Grants and Contributions

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2017

Note 7: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-17	Amount Received	Amount Paid	Closing Balance 30-Jun-18
	\$	\$	\$	\$
Housing Bonds	21,240	2,700	(2,140)	21,800
Rates	19,147	5,790	(19,041)	5,896
Miscellaneous	9,489	273	(382)	9,380
Trip Fund	13,405	8,680	(9,825)	12,260
				0
				0
	51,602	17,443	(31,387)	49,337

Shire of Kulin
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the period ended 30 November 2017

Note 8: FINANCIAL RATIOS

2 CURRENT RATIO	YTD ACTUAL										
<p><i>Current assets</i> means the total current assets as shown in the balance sheet <i>Restricted assets</i> means assets that are committed or set aside (e.g., Unspent grants) <i>Current liabilities</i> means the total current liabilities as shown in the balance sheet <i>Liabilities associated with restricted assets</i> means the lesser value of a current liability or the cash component of restricted assets held to fund that liability</p> <p>Calculated using the following formula;</p>											
$\frac{\text{current assets - restricted assets}}{\text{current liabilities - liabilities associated with restricted assets}}$	$\frac{2,410,855}{261,677}$										
<p>Ratio Measure: short term obligations, where a ratio of LESS THAN 1 indicates that Council may have a short term funding issue.</p>											
<p>Ratings:</p> <table style="margin-left: 20px;"> <tr><td>0.00 - 0.75</td><td>Very concerning</td></tr> <tr><td>0.75 - 1.00</td><td>Vulnerable</td></tr> <tr><td>1.00 - 1.25</td><td>Acceptable</td></tr> <tr><td>1.25 - 2.00</td><td>Good</td></tr> <tr><td>2.00+</td><td>Excellent</td></tr> </table>	0.00 - 0.75	Very concerning	0.75 - 1.00	Vulnerable	1.00 - 1.25	Acceptable	1.25 - 2.00	Good	2.00+	Excellent	
0.00 - 0.75	Very concerning										
0.75 - 1.00	Vulnerable										
1.00 - 1.25	Acceptable										
1.25 - 2.00	Good										
2.00+	Excellent										
Financial Ratio Results	9.21										
Comments	EXCELLENT										

2 UNTIED CASH TO TRADE CREDITORS RATIO	YTD ACTUAL										
<p><i>Untied Cash</i> means cash available for immediate use <i>Unpaid Trade Creditors</i> means outstanding creditors</p> <p>Calculated using the following formula;</p>											
$\frac{\text{untied cash}}{\text{unpaid trade creditors}}$	$\frac{1,623,254}{148,766}$										
<p>Ratio Measure: immediate obligations, where a ratio of LESS THAN 1 indicates that Council may have funding issues in the immediate future.</p>											
<p>Ratings:</p> <table style="margin-left: 20px;"> <tr><td>0.00 - 0.75</td><td>Very concerning</td></tr> <tr><td>0.75 - 1.00</td><td>Vulnerable</td></tr> <tr><td>1.00 - 1.25</td><td>Acceptable</td></tr> <tr><td>1.25 - 2.00</td><td>Good</td></tr> <tr><td>2.00+</td><td>Excellent</td></tr> </table>	0.00 - 0.75	Very concerning	0.75 - 1.00	Vulnerable	1.00 - 1.25	Acceptable	1.25 - 2.00	Good	2.00+	Excellent	
0.00 - 0.75	Very concerning										
0.75 - 1.00	Vulnerable										
1.00 - 1.25	Acceptable										
1.25 - 2.00	Good										
2.00+	Excellent										
Financial Ratio Results	10.91										
Comments	EXCELLENT										

3 DEBT RATIOYTD
ACTUAL**Total Liabilities** includes both current and non-current liabilities**Total Assets** includes both current and non-current assets

Calculated using the following formula;

Total Liabilities	2,080,959
Total Assets	85,022,984

Ratio Measure:Generally, the **LOWER** the ratio, the greater the capacity an organisation has to borrow.

Ratings:	0.00 - 0.025	Excellent
	0.025 - 0.50	Good
	0.05 - 0.08	Acceptable
	0.08 - 1.20	Vulnerable
	1.20+	Very concerning

Financial Ratio Results

0.024

Comments

EXCELLENT

4 DEBT SERVICE RATIOYTD
ACTUAL**Debt Service Cost** means principal payments and interest costs on borrowings**Available Operating Revenue** means operating revenue, plus contributions towards self supporting loans, less grants/contribution/donations of a capital nature.

Calculated using the following formula;

Debt Service Cost	684
Available Operating Revenue	2,643,956

Ratio Measure:Generally, the **LOWER** the ratio, the greater the capacity an organisation has to borrow funds.

Ratings:	0.00 - 0.025	Excellent
	0.025 - 0.50	Good
	0.05 - 0.08	Acceptable
	0.08 - 1.20	Vulnerable
	1.20+	Very concerning

Financial Ratio Results

0.00

Comments

EXCELLENT

5 GROSS DEBT TO REVENUE RATIO **YTD
ACTUAL**

Gross Debt means current and non-current loan and lease liabilities
Total Revenue means operating revenue less specific purpose grants

Calculated using the following formula;

Gross Debt	1,420,379
Total Revenue	3,625,278

Ratio Measure:

Illustrates the Councils ability to cover its gross debt with its revenue in any given year. The **LOWER** the % of the ratio, the greater the ability to cover the gross debt.

Ratings:	0.00 - 0.20	Excellent
	0.20 - 0.35	Good
	0.35 - 0.50	Acceptable
	0.50 - 0.75	Vulnerable
	0.75+	Very concerning

Financial Ratio Results	0.39
Comments	ACCEPTABLE

6 GROSS DEBT TO ECONOMICALLY REALISABLE ASSETS RATIO **YTD
ACTUAL**

Gross Debt means current and non-current loan and lease liabilities
Economically Realisable Assets means all assets other than Infrastructure

Ratio Measure:

Illustrates the amount of actual borrowings against available tangible assets. In other words, it illustrates the amount of assets which would be committed to debt retirement in the event this action was required. Ratios up to 30% are considered to be strong and manageable.

Calculated using the following formula;

Gross Debt	1,420,379
Economically Realisable Assets	29,447,245

Ratings:	0.00 - 0.10	Excellent
	0.10 - 0.20	Good
	0.20 - 0.30	Acceptable
	0.30 - 0.50	Vulnerable
	0.50+	Very concerning

Financial Ratio Results	0.05
Comments	EXCELLENT

7 RATE COVERAGE RATIO

Net Rate Revenue = Rates, plus interest and other charges, less any discounts, concessions or rates written off during the year
 Operating Revenue = all revenue for the financial year

Ratio Measure:

The higher the ratio, the higher the dependency on rates and less dependant the Shire is on government grants and other funding sources. It is argued that Councils with a higher rate coverage ratio find it easier to cope with unforeseen funding requirements and have more flexibility with their budget options because they have greater control over their revenue base via rate increases.

Calculated using the following formula;

	Net Rate Revenue	1,911,323
	Operating Revenue	3,625,278
<hr/>		
Ratings:	0.00 - 0.20	Too Low
	0.20 - 0.30	Acceptable
	0.30 - 0.40	Good
	0.40 - 0.50	Desirable
	0.50+	Excellent
	Financial Ratio Results	0.53
	Comments	EXCELLENT

7 OUTSTANDING RATES RATIOYTD
ACTUAL

Rates Outstanding means rates still remaining unpaid

Rates Collectable means all rates raised during the current financial year, plus any previous outstanding rates brought forward from prior years.

Ratio Measure:

Shows Councils effectiveness in rate collection. When analysing the ratio the amount of rates written off during the year should also be taken into consideration.

Calculated using the following formula;

	Rates Outstanding	58,790
	Rates Collectable	2,104,506
<hr/>		
Ratings:	0.00 - 0.02	Excellent
	0.02 - 0.05	Good
	0.05 - 0.10	Acceptable
	0.10 - 0.25	Vulnerable
	0.25+	Very concerning
	Financial Ratio Results	0.03
	Comments	GOOD

GENERAL COMPLIANCE CHECKLIST – NOVEMBER 2017

Class	Task	Date	Frequency	Detail	Yes/No
Governance	Annual Report adoption	1/10/2017	Annual	Give local public notice of the availability of the Annual Report as soon as practical after the Report is accepted by Council	Completed
Governance	Annual Report & Electors Meeting	1/10/2017	Annual	The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held. > After the Financial Report has been audited in accordance with the LG Act, the CEO is to sign and append to the report a declaration in the form of Form 1 (Fin Mgmt. Regs - C51(1)). > When report is adopted - send copies to DLG, Regional Development & Health Dept.	Completed EHO following up
Governance	Meeting Dates advertisement	1/11/2017	Annual	Advertise Ordinary Council meeting dates for next 12 months	Completed
Governance	Remembrance Day	11/11/2017	Annual	Flags to be flown at half-mast from 10.30am to 11.02am and then at the top of the mast for the remainder of the day.	N/A weekend
Governance	Remembrance Day	11/11/2017	Annual	One minute's silence to be observed at 11am	N/A weekend
Governance	Audit Reporting	30/11/2017	Annual	A Local Government is to - (a) prepare a report on any actions under subsection (3) in respect of an audit conducted in respect of a financial year; and (b) forward a copy of that report to the Minister, by the end of the next financial year, or 6 months after the last report prepared under Section 7.9 is received by the local government, whichever is the latest in time.	N/A - no items
Governance/SAO	Letter to new elected members	01/11/17	Annual	Acknowledgement of Primary Return	Completed
Governance/SAO	Electoral Material	30/11/17	Biannual	Destroy election material from election 4 years prior	Completed
Bushfire Governance	Bushfire Prohibited Burning Period commences	1/11/2017	Annual	Commencement date extended to 14 Nov	Completed
DCEO	Auditor Committee meeting with Auditor	30/11/2017	Annual	Organise meeting with Auditor	Completed
DCEO	Grants Commission	Nov	Annual	Grants Commission Statistical report due Nov	Completed
DCEO/CSO	Annual Councillors & Staff Xmas Function	Nov	Annual	Organise Xmas party - dates, invites, bookings, catering, decorations etc.	Completed
SFO	DrumMuster - Monthly Forms	1/11/2017	Monthly	Send in DrumMuster Forms on a monthly basis	Completed
CRC	Updating of Town Notice Board/Website		Weekly		Completed
CRC	Seniors Xmas Party	1/11/2017	Annual	Prepare & advertise annual seniors Xmas lunch in conjunction with FRC	Completed
WM/TO	Road Construction & Maintenance Review	01/11/17	Monthly	Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - advise DCEO of invoices required for MRD and private works recovery - complete report to CEO/Council	Completed

WM/TO/CEO	WALGA Local Road Group project Report -	30/11/17	Annual	Submit WALGA Local Road project Information Return due end November	Completed
TO	Rubbish Collection	15/11/2017	Annual	Check rubbish pick up dates over festive season with contractor and advertise change if required	Completed – dates advertised. Transfer station dates to be finalised.
TO	Occupational Health Safety Review	30/11/17	Quarterly	Occ Health Safety Committee meeting - review all incidents accidents and commence 1/2 yearly inspections - make recommendations for Budget	As per Minutes – Completed
FRC	Monthly Stock on Hand		Monthly	Report to DCEO	Completed
FRC	Seniors Xmas Party	1/11/2017	Annual	Prepare and advertise for annual seniors Xmas lunch - in conjunction with CRC	Completed
CDO	Kulin Child Care Centre Mgt. Committee	1/11/2017	Annual	Agenda item to endorse new members onto KCCC Management Committee	Not required - Completed

**SHIRE OF KULIN
END OF MONTH PROCEDURES
For month ending November 2017**

	Responsible	Completed
1. UPDATE POSTING PERIOD		
1.1 Ensure that on the first day of each new month, the posting period is updated for Synergy Soft.	Cassi	Y
2. RECEIPTS		
2.1 First thing in the morning of the first day of a new month: Receipt any deposits that have been placed into bank account in month that is closing (from Internet Banking).	Nick	Y
3. COMPLETE BANK RECONCILIATION		
3.1 Ensure that the general ledger account balances to the bank reconciliation:		
Municipal Account A01101	Cassi	Y
Bush Races Cash at Bank A01104	Cassi	Y/N
Bush Races Term Deposit A01106	Cassi	Y/N
Cash at Bank Freebairn Club A01108	Nick	Y/N
Municipal Investments A01116	Cassi	Y
Trust Account A01110	Cassi	Y
Trip Account A01109	Cassi	Y
4. RESERVE ACCOUNTS & INVESTMENTS		
4.1 Ensure that interest is calculated and allocated to the reserve accounts:		
4.2 Update investment register <u>..\\Investments\12-13\investment Register 12-13.xls</u>	Cassi	Y
4.3 Process interest transactions through Reserve program	Cassi	Y
4.4 Ensure the municipal investments equal the corresponding equity account: Municipal Investments A01116	Cassi	Y
4.5 Ensure that reserve bank accounts equal the corresponding equity account:		
Plant reserve A01112 equals L01802	Cassi	Y
LSL & AL Reserve A01113 equals L01803	Cassi	Y
Building Reserve A01114 equals L01804	Cassi	Y
Admin Equipment Reserve A01117 equals L01805	Cassi	Y
Joint Venture Housing A01119 equals L01807	Cassi	Y
Freebairn Estate Reserve A01105 equals L01810	Cassi	Y
Freebairn Recreation Reserve A01107 equals L01811	Cassi	Y
Insurance Reserve A01111 equals L01801	Cassi	Y
FRC Surfance replacement Reserve A01123 equals L01808	Cassi	Y
5. TRUST & TRIP FUND		
5.1 Ensure that all trust fund entries balance. Opening balances of trust plus and minus movements equals ending balance. This amount must equal the Trust Liability report.	Cassi	Y
5.2 Process any refunds from trust		
Housing Bonds	Cassi	Y
Other	Cassi	Y
5.3 Ensure that all trip fund movements are reconciled and that individual balances equals the total of the trip bank account.	Cassi	Y
5.4 Ensure that the total of the Trust bank and Trip bank equal the trust liability and the movements for the year.	Cassi	Y
6. DEBTORS		
6.1 Ensure that all debtors entered for month		
Sundry & Private Works Debtors	Nick	Y/N
Recurrent Debtors	Nick	Y/N
Bank House Gardening Hours - DCEO to print monthly hours E092170	Nick	Y/N
Freebairn Debtors	Nick	Y/N
Resource Debtors	Nick	Y/N
6.2 Follow up outstanding debtors as per Outstanding Debtors Policy	Nick	Y/N
Print Statements and send reminders if 30 days overdue	Nick	Y/N
Send letter if 60 days overdue	Nick	Y/N
Send summons at 90 days overdue	Nick	Y/N
6.3 Print Debtors Trial Balance (Ensure reconciled to Debtors Control Account A01120) (Use "Debtors Balancing Aid")	Nick	Y/N
<u>..\\Debtors\11-12\Debtor Balancing Trial Balance to GL 11 12.xls</u>		
Print above spreadsheet and proof of all balances and file.	Nick	Y/N
7. PAYROLL		
7.1 "Gross total for the year" (E146010) to equal "Salaries & Wages Allocated" (E146200) <u>..\\Human Resources\Payroll\Payroll spreadsheets\PAYROLL BALANCE.xls</u>	Nick	Y/N
7.2 Run "Payroll Balancing Aid" - you are required to enter a prior pay run date that has been balanced	Nick	Y/N
7.3 Unallocated Wages account (E146400) should equal \$Nil	Nick	Y/N
7.4 Payroll Creditors have been reconciled to the Pays that have been performed during the month and appropriate cheques have been raised (ie, Payroll Creditors to be nil balance and Payroll Deductions Accounts have been cleared).	Nick	Y/N
7.5 Superannuation remittance advice have been produced for month, reconciled with creditor payments and creditor payments raised	Nick	Y/N
8. COMPLETE MONTHLY WORKERS COMPENSATION CLAIM	Nick	Y/N

9.	BALANCE RATES		
9.1	Write off any small balances under \$5.00. Go to write of small balances > Date last day of month > cut off \$5.00 > tick write of credit balances > ref: End Month Year > Posting Period (month to be written off) > write off account 1E0301100.01 > Batch leave blank > OK. Print Batch. Get DCEO to sign off. Update batch.	Nick	Y
9.2	Raise interest charges. Go to Raise interest charges > reference: Interest Month Year > Posting period month raising interest for > Interest run date : last day of month > Select calculate, update and print interest on all properties > start interest calculation.	Nick	Y
9.3	Print 2 copies of the Rates Outstanding Debtors Report (Rates > Rates Reports) - this is useful for balancing to the GL for individual control accounts. This must be printed on the 1st week day of each month and a copy given to DCEO	Nick	Y
9.4	Print an Overdue Rates report and follow up outstanding rates as per outstanding rates Policy. (Rates > Rates Reports) Final Notice at end of due date Letter issued after 21 days of Final Notice Summons After 14 days from Summons - Debt Collector	Nick	Y Y/N Y/N Y/N Y
9.5	Run "Rates Balancing Aid" (note that this can only be run if the initial run, the sub-ledger, was balanced). view the report looking for any assessments that have open items out of balance. These need to be corrected via the Property Maintenance, Maintain Open Items button.	Nick	Y
9.6	Balance rates ledger to general ledger. .. \Rates\Balancing\Rates Balancing 2012-13.xls Print spreadsheet and proof of all balances including Rates Outstanding debtor report, rates summary trial balance and GL balances and file.	Nick	Y
9.7	Pensioner Rebate Claims that are outstanding (Claims made on the system but monies not yet received) to be compared with the Pensioners Claim Control Account. (Can be done towards end of month)	Nick	Y
9.8	Balance general ledger to Pensioner reports .. \Rates\Balancing\Rates Balancing 2012-13.xls Print spreadsheet and proof of all balances and file.	Nick	Y
9.9	Valuation Register Valuations have been updated as per the schedules from Landgate Register has been updated and balances Print register spreadsheet and proof of all balances and file. Interim rates have been raised/refunded as a result of the valuation changes	Nick	Y
9.10	Mining Tenement Register is up to date and balance Valuations have been updated as per the schedules from Landgate Register has been updated and balances Print register spreadsheet and file. Interim rates have been raised/refunded as a result of the valuation changes	Nick	Y
10.	CREDITORS		
10.1	Print Creditors Trial Balance and ensure reconciled to Creditors Control Account (L01215). Run "Creditors Balancing Aid" .. \Creditors\Balancing\Creditor Balancing Trial Balance to GL 11 12.xls Print spreadsheet and proof of all balances and file.	Annette	Y / N
11.	GENERAL CLEARING ACCOUNT		
11.1	Ensure that a running balance of the general clearing account is maintained and balances to the general ledger account L01213 -print and file	Cassi	Y / N
12.	RETIREMENT HOMES		
12.1	Print off retirement homes expenses for month and monitor -print and file spreadsheet	Cassi	Y / N
13.	COMPLETE FUEL SHEETS & CEMENT SHEETS		
13.1	Fuel sheets entered into Daily usage spreadsheet .. \Fuel\12 13\Fuel Usage Iemised Daily 12 13.xls	Annette	Y / N
13.2	Total plant usage and receipts are entered into Fuel spreadsheet .. \Fuel\12 13\Fuel 12-13.xls Stocktake is entered into above spreadsheet and balances	Annette Annette	Y / N Y / N
13.3	Balanced stock usage and receipts entered into SynergySoft Stores	Nick	Y / N
13.4	Diesel Fuel Rebate Calculated for BAS	Nick	Y / N
13.5	Ensure FRC stock balanced	Cassi	Y / N
14.	BCITF & BRB LEVIES		
14.1	Ensure that Building Licences issued for the month reconcile to the General Ledger and remit any monies. Check general ledger account for any newly issued licences I133425	Cassi	Y / N
15.	RUN AUTOMATIC PLANT RECOVERIES		
15.1	Run automatic plant recoveries	Cassi	Y / N
16.	RUN ADMIN CLEARING JOURNALS FOR PERIOD		
16.1	GL, Clearing & On Cost Journal Processing, process and update batch	Cassi	Y / N
17.	ASSET RECONCILIATION		
17.1	Add all new assets to the asset register and journal to the correct asset general ledger account.	Cassi	Y / N
17.2	Dispose of any assets that were sold during the month	Cassi	Y / N
17.3	Run depreciation for the month	Cassi	Y / N
17.4	Ensure that the Asset Register report by Class equals the Asset general ledger accounts for both asset value and accumulated depreciation	Cassi	Y / N

18. PREPAID ASSETS ACCOUNT

18.1 Ensure that a running balance of the prepaid asset account is maintained and balances to the general ledger account A01130 Cassi Y / N

19. GL TRIAL BALANCE (Total Should be Zero)

19.1 GL, GL Reports, Trial Balance, enter Year and Period Cassi Y / N

20. COMPLETE BUSINESS ACTIVITY STATEMENT


20.1 Print GST Report & Ledgers and check for errors. Cassi Y / N
20.2 Complete Journals Cassi Y / N
20.3 Input Tax Credits & GST Payable Cassi Y / N
20.4 PAYG Account Cassi Y / N
20.5 Fringe Benefits Tax quarterly Cassi Y / N
20.6 Fuel Claim Cassi Y / N
20.7 BAS Payable/ Receivable Cassi Y / N

will be processed 18/12/2017

21. DISTRIBUTE FINANCIALS TO MANAGERS

20.1 Print & Email Child Care Centre Manager Cassi Y / N
20.2 Print & Email Freebairn Recreation Centre Manager Cassi Y / N
20.3 Print & Email Works Manager Cassi Y / N
20.4 Print & Email Camp Kulin Manager Cassi Y / N
20.6 Print & Email Resource Centre Manager Cassi Y / N

will be processed 18/12/17



Deputy CEO

Date 14/12/2017

CONCEPT FORUM

TABLE OF CONTENTS

INFORMATION ITEMS

Correspondence

COUNCIL EMPLOYEE REPORTS

Manager of Works Report

Plant Foreman's Report

Building Maintenance Report

CDO Report

Camp Kulin Report

EHO Report - *no report*

FRC Managers Report – *no report*

CRC Managers Report

DCEO Report

Chief Executive Officer's Report

COUNCILLOR REPORTS

President West

Deputy President Duckworth

Councillor Lucchesi

Councillor Taylor

Councillor Robins

Councillor Varone

Councillor Smoker

Councillor McInnes

Councillor Bowey

NEXT MEETING

The next Ordinary Council meeting of the Kulin Shire Council is to be held on Wednesday 21 February 2018 commencing at 1:00pm.

CORRESPONDENCE

Tabled

Councillors if you would like a copy of any of the documents below please contact Nicole and the information will be emailed to you prior to the meeting.

- Local Government House Trust Update December 2017
- Central Agcare Annual Report 2016-2017
- Hon Darren Chester MP Minister for Infrastructure and Transport – Roads to Recovery Statement of Expectations
- WALGA – Heavy Vehicle Cost Recovery
- Dept Biodiversity, Conservation and Attractions – Wheatbelt Region Parks and Reserves Draft Management Plan
- Hon Rita Saffioti Minister for Transport, Planning & Lands – Land Agency Reform to Commence
- Ombudsman Western Australia – Investigation Into Ways to Prevent or Reduce Deaths of Children by Drowning

Minutes of Various Meetings

- Central Agcare Meeting and AGM Corrigin – 11 October 2017
- Central Country Zone Meeting – Wagin 1 December 2017

Grant Information

Nil

Outwards

19/10/2017	<p>M Lucchesi Thank you for JP Duties – swearing in of Councillors</p>
13/11/2017	<p>Various Ratepayers Non-payment of rates (10) – change of ownership (3)</p> <p>Avon Waste Recycling Information</p>
14/11/2017	<p>Hannaford Brookton Hannaford - Harvest ban circumstances</p> <p>Kulin Retirement Homes Gardening Requirements</p>
16/11/2017	<p>Central Zone Central Country Zone (CCZ) - Delegates (2017-2019)</p> <p>Pracsys BBRF Camp Kulin - Variation of Scope</p>
20/11/2017	<p>RoeROC CEO's Payments to Avon Waste under Contract</p> <p>Shire Staff Discount on Season Pass – Pool – 15%</p> <p>Shire FCO's Information Ex DFES re season synopsis and reporting fire ban breaches Amalgamation of Kulin Bushfire Brigades – final process</p>
22/11/2017	<p>Simone Lockyer Complaint – Unauthorised entry Accommodation</p>
23/11/2017	<p>Jason Farrell Swimming Pool manager - Position vacant</p>

- 24/11/2017** **Shire FCO's**
FCO's Radio schedule for Bushfire season commences
- 27/11/2017** **Joe Douglas**
Hayley Fegan
Update to Process for Land Use Planning Referral to DFES
- 28/11/2017** **WALGA**
Current Local Emergency Management Arrangements (LEMAs)
Road Safety Survey of Regional WA residents
- Grant Robins**
Building Approval end of Year Checks
- 29/11/2017** **Member for Roe**
Heavy Vehicle Agricultural Pilot Authorisation 2017
- 30/11/2017** **Narrogin Cabinets**
Quote to reduce height of Boardroom desks
- Hayley Fegan**
Building application Telstra – Kulin West Doyle Rd
- 05/12/2017** **LGIS Jason Hall**
Remark of OSH Safety Survey for Kulin in 2018
- 07/12/2017** **WALGA**
Drug and Alcohol Policy – blanket testing clauses
- RoeROC, Wickepin**
Lake Grace Shires
Conflict of Interest Training March 2018
- 08/12/2017** **Rob Paull**
Shire Library services – cost
- 11/12/2017** **Lauren Mullan Dudinin Tennis Club**
Acknowledge receipt – Liquor License Xmas Tree event
- Megan Syred**
Community Christmas Party Approval to Consume Alcohol
- RoeROC CEO's**
Waste Information report for Councils
- Joe Douglas**
Planning Application Information for Lot 20 – 6 High Street

MANAGER OF WORK'S REPORT

Recent Works

- Kulin Holt Rock Rd 2 coat bitumen seal has been completed.
- Gravel sheeting on Commonwealth, DiFranco & Dandagin has been completed.
- Failed sections on Kulin Holt Rock Rd and Davies Rd have been stabilised and sealed.
- Reseal completed at Four Mile.

Bulldozer

- Reinstated Hodgson's pit
- Reinstated Yogi Murrays pit
- Push up gravel at Doneys for Kay Road – 3500m³
- Push up gravel at McAdams for Notely Rd – 2000m³
- Push up gravel at Garry Strothers for Harvey Rd - 3500m³
- Push up gravel at Jim Sullivans for Gregson Rd - 3500m³

Maintenance Works

- Install pipe on Magee Rd
- Bitumen patching Davies Rd, Bull St, Day St, Jitarning Dudinin Rd, Rabbit Proof Fence Rd & Stewart St
- Gravel Patch DiFranco Rd
- Various signs replaced

Maintenance Grading

- DiFranco
- Dandagin
- Aylmore
- Kulin Holt Rock
- Commonwealth
- Magee
- Tarin Rock
- Colbourne
- Pope
- Hinkley
- Kuender
- Kukerin
- Kulin Dudinin
- Kulin West
- Sparks
- Pingaring Varley
- Hopkins
- Jitarning North
- 86 Gate
- Jitarning South
- Holland Track
- DiRusso

Townsite Works

General tidy up in Dudinin townsite
Sweep streets
Pool garden and lawns
Watering street trees
Dudinin rubbish run and toilets cleaned
Spraying, whipper snipping around Kulin townsite

Staff

Shut down is Friday 22 December with approximately half the crew returning on 3 January.

Oval

Application of gypsum and sand has improved the surface of the oval.
Now using dam and re-use water.

AGENDA OF ORDINARY MEETING TO BE HELD 20 DECEMBER 2017

Private Works - Name	Description	Vehicle	Cost
Mark Graham	Grader at Fire	PE28	3hrs
Jamie Martens	Sand		1.2m ³
Gwladys Tyson	Sand		7.4m ³
Catie McLeish	Sand		1.2m ³
RCR Water	7mm Aggregate		31 tonne
Gangells	Sand		1m ³
Jilakin Earthmoving	Low Loader		605km
Kondinin Shire	7mm Aggregate		100 tonne

Proposed Works

- Maintenance Grading throughout January
- Complete gravel sheeting on Magee Rd
- Gravel sheet 2km Harvey Rd and 2.5km Gregson Rd
- General road maintenance as required

Judd Hobson
Manager of Works

PLANT FOREMAN'S REPORT

Graders		Details	Staff/Area	Year	No. Plate	Km/Hr	Maintenance
PE25	12 CAT			2006	KU 4015	14,011	200hr service
PE28	CAT 12H			1996	KU 4153	17,214	
PE55	CAT 12M	Dierly		2016	KU 756	1,564	500hr service
PE91	CAT 12M	Herwig		2008	KU 4104	11,243	Replace front crankshaft seal. Fit new water pump and front engine cover gasket. Fit recon alternator, tensioner and belt. Replace blade slide bushes.
PE02	CAT 12M	Meikle		2015		3,375	
Trucks							
MV16	Mitsubishi Canter	Grader crew		2013	KU 4238	86,052	
MV25	Isuzu 10 Tonne			2003	KU 572	212,189	
MV26	Fuso Canter Dual Cab	Truck Crew		2016	KU 830	25,892	
MV37	Isuzu 3 Tonne Tipper	Thomas		2009	KU 4135	95,022	
MV41	Isuzu Giga CXZ Prime Mover	Kim Brandis		2017	KU 379	12,057	
MV51	Isuzu Fire Truck	Kulin		1999	KU 391	15,391	12 month service
MV53	Hino 700 Series	Farrell		2014	KU 4056	156,829	
MV70	Isuzu Giga Prime Mover	Whitehead		2014	KU 4231	158,835	
MV79	Leased Giga Prime Mover					95,480	
MV81	Isuzu 4 x 2	C Jenks		2013	KU 421	155,170	
MV99	Isuzu Giga Prime Mover	Clancy		2013	KU 422	229,642	
PE141	Hino Agitator Cement Truck			2000	KU 4183	24,528	
MV118	Isuzu Fire Truck	Pingaring		2011	1DYK613		
Loaders, Tractors & Rollers							
PE15	New Holland Tractor	Golf		2007	KU 4055	1,448	
PE18	New Holland Tractor	Broom		2003	KU 542	2,107	
PE27	Hamm Roller			2001	KU 1014	7,847	250hr service. Replace fuel injector return lines. Fit new thermostat to air con. Repair RH lower side door latch.
PE32	Cat Skid Steer Loader			2016	KU 459	482	Fabricate new gutter broom mounting bracket for street sweeper
PE41	Bomag Rubber Tyre Roller			2015	KU 645	2,135	
PE46	Komatsu Loader			2017	KU 839	67	
PE47	CAT Backhoe			2016	KU 561	506	
PE56	Bomag Multi Wheel Roller			2017	KU 841	74	
PE73	Kawasaki 70Z7 Loader			2014	KU 4239	2,250	250hr service
PE89	Bitelli Vibe Roller			2005	KU 3974	1,143	
PE100	DGTGR Dozer	O Jenks		2013	KU 1022	4,378	
PE111	Komatsu Fork Lift			1992	KU 3971	4,075	
PE143	Padfoot Amman Roller			2012	KU 4209	1,461	
PE144	Bomag Multi Wheel Roller			2012	KU 4211	4,449	1000hr service. Hub seals leaking in both transmissions, fit 2 service exchange units. Cut out centre of multipac spare wheel and machine and fit 10 stud centre to suit.

Utilities & Sedans							
MV07	Mazda Bravo Ute	O Brandis	2006	KU 423	155,405		
MV22	Holden Colorado Single Cab	O Jenks	2016	KU 674	31,254		
MV27	Caprice	Mason	2016	0 KU	11,939		
MV29	Holden Colorado	D Brandis	2015	KU 547	25,622		
MV30	Toyota Prado	Hobson	2017	KU 0	3,888		
MV54	Holden Colorado Wagon	Dupagne	2014	KU 135	10,450	10,000km service	
MV56	Mitsubishi Triton	Quinn	1999	KU 492	180,548	Engine overheating when idling. Fit new fan clutch.	
MV80	Holden Colorado Single Cab	Robins	2016	KU 122	47,787		
MV117	Colorado Duel Cab Ute	Dierly	2017	KU 256	250		
MV119	Colorado Ute	S Herwig	2012	KU 293	68,515		
MV120	Toyota Kluger	Vandenber	2016	1 KU	34,385		
MV121	Holden Colorado 4 x 2	R Brandis	2014	KU 330	55,795		
MV123	Suzuki Cleaners Van	J Adams	2017	KU 4267	969		
Miscellaneous Plant & General							
MV01	Community Bus		2006	KU 133	145,590		
PE14	Cement Mixer		1987	KU 1291			
PE17	Silvan Spray Rig		1988	no plates			
PE33	Tandem Trailer J Papas		1990	KU 2465			
PE37	Bitumen Spray Unit			no plates			
PE38	Plant Trailer		1979	KU 2548			
PE40	Traffic Light Trailer x 2		2011	KU10003 KU 10004			
PE42	Fuel Trailer		1994	KU 2889			
PE48	Community Bus Trailer		1995	AOOB9			
PE52	TPL Road Broom		1998	no plates			
PE61	Morbark Chipper		1996	KU 2651	312		
PE65	Ride on Mower			no plates			
PE70	Howard Porter Semi Trailer		2014	KU 10005			
PE72	Workmate & Trailer		1998	KU 2883			
PE74	Float Roadwest – low loader		1999	KU 2933			
PE75	Aedes Mower Mulcher		2015	no plates			
PE80	Side Tipper Road West		2000	KU 2681		Fit new brake shoes and axle seals	
PE81	Cherry Picker		1985	KU 2683			
PE88	Marshall Multi Spreader			no plates			
PE94	Toro Gang Mower			no plates	1,871		
PE101	Wilson Parkland Slasher		2001	no plates			
PE105	Car Trailer – Loadstar		2005	KU 2886			
PE114	Haulmore Side Tipper		1998	KU 2887		Replace brake shoes and axle seals	
PE117	Covered Trailer J Papas		2002	KU 2885			
PE122	Semi Water Tanker		2006	KU 2839			
PE126	Trailer Loadstar Boxtop		2007	KU 2884			

AGENDA OF ORDINARY MEETING TO BE HELD 20 DECEMBER 2017

PE131	Honda 4 Wheel Motorbike	2007	KU 4060	
PE134	Trailer Loadstar Boxtop	2007	KU 2938	
PE140	Cardboard Trailer	2010	KU 2932	
PE142	Custom Side Tipper	2014	KU 2983	
PE155	Rubbish Trailer No.1	2012	KU 2907	
PE155	Rubbish Trailer No. 2	2012	KU 2916	
PE126	Mobile Standpipe Trailer	2014	KU 10002	
ZZ03	Miscellaneous Equipment -	Plate Compactor		

Denis Brandis
Plant Foreman

BUILDING MAINTENANCE REPORT

November - December

Unit 3/22 Johnston St

- finish bathroom

Pool

- install shade sails

Hodgson St

- paint back patio
- front patio erected

Rankin St

- front patio erected

Hostel

- storage shelves attached to walls

Kulinda #8

- front security door lock replaced
- front door handle replaced

CAMP KULIN MANAGER'S REPORT

GENERAL

- Camp Kulin has been officially endorsed by the Senate of the Parliament of Australia – we have received a copy of the notice of motion;
- The Mental Health Commission is now endorsing the Camp Kulin program;
- Camp Kulin and Tanya are being mentioned in speeches by Her Excellency Hon Kerry Sanderson AC, Governor of Western Australia as an example of best practice;
- Hosted Professor Etienne Nel from Otago University in New Zealand who is completing a research project on economic development in regional towns. Camp Kulin will be featured as part of his research;
- University Student Katrina Nash interviewed Tanya earlier in the year for the JB Fairfax Scholarship she was applying for. She wrote a feature piece as part of the application, and has now been shortlisted for the award. The Royal Agricultural Society of NSW will now be publishing the piece and promoting Camp Kulin through their awards process;
- Tanya was listed in Country Style Magazine's list of Regional Australia's 50 Top people, events, places and organisations of 2017.

RURAL WOMAN OF THE YEAR AWARD

- Tanya attended 2 days of professional speakers training in Sydney with Michelle Bowden (ranked as #1 speaker trainer in Australia). This course cost \$2000 plus airfares/accommodation and was fully funded by AgriFutures. Michelle has offered to assist Camp Kulin by reading over any speeches coming up for large scale events;
- Tanya has been to Wagga Wagga in NSW twice, once in October for the AgriFutures Stakeholder Forum and once in December to present at the AgriFutures Board Meeting and to Regional Development Australia;
- She will present to 2018 State finalists in Perth and give a presentation for next year's State Awards;
- She will also be on the national judging panel for 2018, MC the gala dinner at Parliament House and give a presentation on Camp Kulin at the event.

PRESENTATIONS

- Speaking bookings: AgriFutures Board Meeting (Wagga Wagga, NSW), Regional Development Australia Riverina (Wagga Wagga, NSW), Institute of Public Administration Australia Women's Leadership Conference (on two panels), Department of Primary Industries and Regional Development (keynote address to staff), National Council of Women Christmas Lunch (keynote address), Wongan Hills CWA, Dalwallinu CRC.
- Upcoming speaking bookings: New South Wales Primary School Principal's Conference (keynote address), Rockingham Rotary Club, Karakatta Club Lunch (keynote address), Merredin International Women's Day Lunch (keynote address), Wickiepin International Women's Day Lunch (keynote address), Dowerin Field Days (official opening address & keynote address at VIP lunch), Liebe Women's Field Day (keynote address), AgriFutures Rural Women's Award State Gala Dinner (Government House, Perth – presentation), AgriFutures Rural Women's Award National Gala Dinner (Parliament House, Canberra – MC and presentation)

FUNDING CONFIRMED DURING THIS REPORTING PERIOD

- Various sponsor a child donations for summer – many of these have come following Rural Woman of the Year publicity. Summer donations now at \$36,750.
- Red Dress Choir in Perth are doing 22 performances in December to raise money for Camp Kulin and three other charities.

CAMPS

- Ran school camps for Williams PS and Babakin PS;
- Summer season is about to start, with around 200 campers/50 volunteers expected to attend over December/January, from right across the state;
- Held the second Reach camp for local kids, which again received strong feedback;
- Launched Aspire Inspire Ladies Camp Program (funded through bursary from AgriFutures), and have received widespread interest, with the 30+ camp filling in 4 days with a long waitlist in place;
- Trained Summer 2018 camp counsellors and held Christmas party for returning camp counsellors;

LOCAL PROGRAMMING

- Ran the first Camp Kulin Youth Leadership Conference, with over 55 students from 8 schools attending. Feedback was 100% positive, and both students and staff have requested it become an annual event;
- Continuing to run Reach program in Corrigin DHS, Kulin DHS and Kondinin PS;
- The second small group program run by Jo at Corrigin DHS and Kondinin PS has proven successful and received great feedback. This program will now be rolled out into other schools;
- Camp Kulin will be adding Pingelly PS to our school list for next year for Reach small group program;
- Continued to run after school programming has commenced for Kulin and Corrigin children;
- Tanya & Maddie attended the Corrigin DHS disco.

SOCIAL MEDIA

- Camp Kulin Youtube Channel has currently had 19,297 views (this doesn't include those who have watched the videos on Facebook)
- Camp Kulin Facebook page averaged 8000 views per week (peaking at over 12,000 on release of ladies camp information) and has 2,653 'likes' (followers).
- Social media shares were extremely high with the release of ladies camp information – second biggest month on social media since Camp Kulin started.

MEDIA COVERAGE

- RM Williams Outback Magazine did a 3 page feature on Tanya;
- Country Style Magazine listed Tanya in their Top 50 of Regional Australia list (feature piece also appearing in this magazine in January);
- Tanya was featured in a segment on West TV;
- Article in Sound Telegraph on ongoing support of Rotary Club of Rockingham;
- Westpac Produce Magazine has a feature piece on Tanya coming out in the summer edition.

ENVIRONMENTAL HEALTH OFFICER REPORT

No Report

MANAGER OF LEISURE SERVICES REPORT

No Report

COMMUNITY DEVELOPMENT OFFICER REPORT

Kulin Child Care Centre

Kids Club has been successfully running on a Wednesday morning at KCCC and it has been well attended. This is something we will look to continue in 2018.

KCCC will be closing at 2pm on Friday 22 December 2017 and will reopen on Monday 15 January 2018.

Camp Kulin Expansion

We continue to work with Pracsys on the Demand and Feasibility Study for the expansion. The promotional brochure will be finalised in 2018. We will continue to work on the project and determine a more appropriate timeline for the expansion.

Taryn Scadding
Community Development Officer

COMMUNITY RESOURCE CENTRE REPORT

Thank You

Thank you for the opportunity to work with your lovely community the last two years, I have really enjoyed my time here and learnt a lot about community development. I have done my best to wrap up a number of projects so I hope it is relatively painless to finish things off and brief the next person. Best of luck with all the Shire of Kulin endeavours and thank you for listening to my ideas, I've found your Council very progressive and open minded.

Department of Primary Industries and Regional Development

I have submitted the Annual Report and filled in most of the paperwork for the Traineeship grant. The first lot of reporting under the new contract will be required shortly, and I have planned out the events required to run until 30 June 2018. Then I imagine the CRC will need to put a new plan and proposal together for the following 12 months.

December Events

Seniors Christmas Party

We had 26 seniors, the Kulin Hotel catered and the food and atmosphere was lovely. We did a plate drop this year which is better than buffet style as there was some who missed out last year. Entertainment was provided by the school who were doing a colour run!

Future Planned Events

- Australia Day Awards – winners have been selected and the Australia Day Awards Council notified. Frames are ordered for the certificates, letters to nominees need to be written and sent beginning of January, medals need to be engraved (if received in time as there is an issue with them)
- GenAg - Kulin Community Bank is keen to run GenAg again this year so I have given Tom Murphy everything I have from last year plus a lot of notes on what to do differently this year. Good luck with this it's a great initiative for your town and the local businesses.
- 2018 Pantomime is in the planning phase for Robin Hood!

Kulin Bush Races

I've done a hand over with Cassi and with Sharyn McAdam so that the new person will have some guidance when they start. I've put together a project timeline and sent to KBR and Noel. Sharyn, Nick and myself have been working on applying for \$20,000 grant from the Regional Events Scheme and that has all come together and been sent off on the 12 December. It's unlikely that we will find out the outcome of the grant until May/June next year.

Tourism WA Visitor Centre Sustainability Grants – Round 2 and Round 3

- Round 2 still needs to be acquitted at the same time as Round 3. All the materials for round 3 (signage and brochure displays) have been ordered from Raw Creative (Ryan) and Shops for Shops (Leo) Cassi has been briefed on these.
- This can all be implemented at the Shires discretion as long as it's before 30 June 2018

Kate Bishop
CRC Manager

DCEO REPORT

Camp Kulin – New Vehicle

With the explosion in demand around the region for Camp Kulin services, the staff at Camp Kulin are finding it increasingly difficult to schedule the use of the company car. The Camp Kulin team currently run programs in Kondinin and Corrigin and with Tanya spending a lot of time away from the office with her Rural Woman of the Year commitments staff have been required to use their own vehicle. In addition to this, when regional camps are run, Camp Councillors are finding it difficult to find transport out to Kulin. For this reason we have made enquiries about the purchase of a new passenger vehicle for staff to use for their work travel around the regions.

The following quotes were sought from Mandurah Suzuki (all figures GST inclusive); thinking being that to service an immediate need and with no available budget; we could changeover a less use vehicle for one that may have more use – even though the cleaners van still has value to us. Highest trade value is achieved going back to Suzuki.

Vehicle	Value	Trade Value	Total Changeover
Suzuki Swift 5 Door	16,182	13,000	3,182
Suzuki Vitara 2WD	22,420	13,000	9,420
Nissan Qashqai	24,805	13,000	11,805

Tanya has indicated that the vehicle would be required to;

- carry up to 3-4 people;
- be needed for trips to Perth;
- be needed for the weekly trips to Corrigin/Hyden carrying 2 staff and all the program gear.

There are some concerns that this replacement vehicle would be too light for constant highway use – even though the need is now. One suggestion has been to hold off until new Budget, and purchase another Colorado (similar to Tanya's) through Edwards Holden in Narrogin, then circulate the use and mileage to manage the 15k changeovers that we are currently enjoying for next to NIL changeover.

Another suggestion was to use the Charity to seek out funding for a new car and in the interim, pay mileage to staff for private use of their vehicles.

As there is no budget for this purchase the question of urgency versus purchase or holdover until the 2018/19 budget arises.

Job Vacancies

We are currently (as of 14/12/17) advertising the following vacancies:

- CRC & Events Manager
- Caravan Park Manager
- Part-time Bar Manager
- Casual Bar Staff

CRC & Events Manager

We are in no rush to fill this position. I am across all aspects of the role and with a hand from Taryn I believe this position could be vacant throughout January to ensure we get the right person for the job. Consideration has been given to combining roles to create full time hours – separate the Events Manager and combine with Bar Manager to give reasonable hours. These options depend on candidates and their skills sets; we are more than likely to unfold this to attract the right person.

Caravan Park Manager

We have temporarily filled the position internally. Trish Mahe (front counter) who is employed to work part-time hours, has taken on the role and is included in her current position hours. She will take bookings at work and out of office hours and will visit the caravan park each afternoon to collect the monies from our tourists. The cleaning of the ablutions will be included in the backpacker hours.

Part-Time Bar Manager

We have advertised for this position in lieu of a Recreation Centre Manager for the summer period at least. Over the next couple of months we have very little scheduled at the Recreation Centre. This period is typically very quiet as previous employees have worked at the pool. As indicated above – flexibility exists with this position.

Casual Bar Staff

We have advertised locally for bar staff as we would like to have a list of staff who could work at the Recreation Centre during busy periods/functions. At the time of advertising we were also unsure whether we would be able to staff the position with backpackers. We have since employed a couple who are likely to work until mid-February. We have received one application from a local who we will use as relief or when we require additional bar staff.

Annual Report Submission

This year we were required to upload the annual report to the Departments 'Smart' Hub. This process was complicated and technical errors resulted in the report being submitted two days late. I spoke with Lone Neilson (Senior Project Officer – DLGSCI); at the time I was experiencing the technical issues and she noted on our record that the delay in the submission of our annual report was due to the Departments issues and that we won't be reprimanded for the late submission.

Fuel Facility Stats

This table illustrates litres sold over the last 5 months.

Diesel	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Total
Public	20,139.27	18,517.03	20,838.07	37,015.35	20,433.31	116,943.03
Shire	28,722.46	19,307.98	21,655.46	26,137.80	25,772.08	121,595.78
Account	1,025.86	1,341.03	735.93	758.24	708.33	4,569.39
Unleaded	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	
Public	12,605.61	16,769.93	14,500.92	13,296.74	12,594.44	69,767.64
Shire	583.92	852.73	506.20	400.42	578.96	2,922.23
Account	31.34	99.70	193.92	72.01	47.04	444.01

Revenue

We have received \$223,131.49 in revenue up to November from public and account sales at our fuel facility. We have purchased \$197,899.68. Total profit collected so far is \$25,232.

Cassi Dee Vandenberg
Deputy CEO

CEO REPORT

1. CEO KRA MONTHLY REVIEW

Have detailed the CEO KRA's applicable to the 31 December 2017 written in July 2017. Focus is still on achieving strategy reporting and project work.

Key Result Areas and Objectives	Strategies	Performance Criteria	Action to Date/Review KRA's for next period to Dec 2017
CEO KRA1 Governance			
CEO KRA 1.1 Provide Council with appropriate information and advice on relevant statutory requirements	Advice tabled at Council meetings, briefings and workshops	Council receives advice and information through: <ul style="list-style-type: none"> • Councillor briefings • Workshop activities • Information Bulletins • Reports and Updates at Council meetings 	DPR/P Accommodation presented to Council. CK Ex briefing completed CK Ex Advisory Committee meeting conducted
CEO KRA 1.2 Support and advice Councillors	Timely response to Councillors queries and requests	Report to Council via President: <ul style="list-style-type: none"> • Nature and number of requests • Work areas impacted • Level of work created by requests remains manageable. 	No issues – New Councillor induction meetings held (2)
CEO KRA 1.3 Strategic Planning and future priorities (Also KRA 2.3)	CEO to maintain KRA reporting, Corporate Action Plan, (CAP) Compliance Calendar and Compliance reports to ensure Councillors well abreast with current and future workloads.	Monthly Council Agendas continue to contain reports on KRA's, Corporate Action Plan, (CAP) Compliance Calendar and Compliance	KRA reports and CAP plan continuing. Compliance and delegations reported each meeting
CEO KRA2 Organisational Management			
CEO KRA 2.1 Policy Review	Adopted Policy Review and Administrative Procedures and Operational Guidelines (APOG) be refined with working examples.	Reports in monthly Council Agenda where APOG or Policy applies review the working document and make recommendations.	APOG reviews for KBR land use, Native seed collection and Primary Documents changed. Drugs and Alcohol policy reviewed.
CEO KRA 2.5 Procedure Manuals	Develop procedure manual incorporating procedures ex new policies and APOG.	As part of policy/APOG review further develop procedures that support policies as part of comprehensive overview for staff.	Training on APOG and Policies commenced for all staff. Completion planned for June 2018.
CEO KRA 2.6	Administration Review – LGIS Risk Profile	Prepare LGIS risk profile across 16 themes as evidence of risk awareness and exposure applicable to administrative processes	LGIS Remark planned for April 2018 – LGIS will confirm in next month.

AGENDA OF ORDINARY MEETING TO BE HELD 20 DECEMBER 2017

Key Result Areas and Objectives	Strategies	Performance Criteria	Action to Date/Review KRA's for next period to Dec 2017
CEO KRA3 Financial Management			
CEO KRA 3.1 Integrated Planning (IP) and Reporting Framework	<p>Implement current community strategic plans and associated informing documents into 2017/18 Budget where affordable.</p> <p>Prepare Community Strategic Planning (CSP) strategies for 2018/19 Budget document and flow through into financial plans.</p>	Integrated Plans and supporting docs/plans. Review previous Community suggestions and documentation.	Information in CSP to be used to inform operational strategies.
CEO KRA 3.1.1 Integrated Planning and Reporting Framework	Review Workforce Plan (WP) as part of the Integrated Planning (IP) cycle.	<p>With Works Manager and DCEO prepare review for Council adoption Dec 2017 outlining changes as a result of Strategic Community Plan (SCP), 10Yr Long Term Financial Plan (10LTFP), and Asset Management Plan (AMP) and Plant Replacement Program (PRP). Develop main themes from Community Strategic Plan and create Workforce Plan to suit.</p> <ul style="list-style-type: none"> • Consider the current workforce plan and developing trends. • Consider reduced R2R funding as was planned in 2018. 	Now likely by 31 st March 2018. Additional resources being sourced to assist with preparation.
CEO KRA 3.3 Financial Statements	Timely completion of Annual Financial Statements and monthly financial statements.	<p>Annual Report to Council - required Oct/Nov 2017 meeting.</p> <p>CEO reviews monthly statements for each Council meeting.</p>	<p>Annual Audit undertaken in Sept, final report received Oct and Audit Committee meeting in Nov adopted Annual Report.</p> <p>Annual Electors meeting planned 20th Dec 2017.</p> <p>Excellent result.</p>
CEO KRA4 Major Projects			
CEO KRA 4.1 Roadworks Programme 2017/18	<p>Deliver the Annual roadworks programme; Road Const.</p> <ul style="list-style-type: none"> - Centre Road - Allen Rock Rd - R2R - Own Construction - Winter/Summer grading 	<p>Delivered programs on time and in accordance with approved programme.</p> <p>Changes to programme negotiated and adopted with paper trail.</p>	<p>Secondary freight routes construction estimations (\$40m) submitted to Dandaragan Shire.</p> <p>Centre road completed.</p> <p>Summer grading commenced</p> <p>Review performance in December 2017.</p>

AGENDA OF ORDINARY MEETING TO BE HELD 20 DECEMBER 2017

<p>CEO KRA 4.1 Camp Kulin Expansion (CKEx)</p> <p>Infrastructure application likely to be Feb 2018, planning completion Dec 2017. Location of CKEx to be identified and planned</p>	<p>Camp Kulin Charity Board selected, appointed and operational. Plans/options being developed considered, as precursor to Infrastructure grant application.</p> <p>Prepare landholding and development plans for the expansion of Camp Kulin</p> <p>Landholding at FRC to be investigated.</p>	<p>Establish CKEx Committee R4R application for CK submitted and approved to develop Master Plan. Funding available 1/7/2017.</p> <p>2017/18 Budget to contain additional funds available for plans, consultants and modelling.</p> <p>Align staff resources to undertake work on application.</p>	<p>Pracsys visit 4/5 Oct</p> <p>Application for 19 Dec 2017, suspended at Nov Council meeting.</p> <p>Pracsys continuing with Demand Analysis and Feasibility Study for completion by December meeting.</p>
<p>CEO KRA 4.2 Staff Accommodation - build three new staff houses for outside staff.</p>	<p>Updated DPR/P presented in July 2017. Actions resulting incorporated into CAP.</p> <ul style="list-style-type: none"> • Tender for new housing Sept meeting. • Expected 35 week completion period. • Prestart meeting Oct 2017. • Completion Date expected May/June 2018. 	<p>3 new staff houses to Budget on time with maximum facility for price paid.</p>	<p>3 new houses to be completed by 30th June 2018.</p> <p>Subject to further reporting and Council decision.</p> <p>Council decision to place on hold until further consideration of policy and requirements.</p>
<p>CEO KRA 4.3</p>	<p>Community Garden project</p>	<p>To be completed in accordance with Grant. Acquittal completed by Dec 2017.</p>	<p>Project acquittal completed – work still on-going.</p>
<p>CEO KRA5 Interpersonal Skills and Communications</p>			
<p>CEO KRA 5.1 Communication skills</p>	<p>Reporting, correspondence and intra Kulin written communications to established presentation standards.</p> <p>Review of Council Agenda against 3 -4 other Shires to ensure presentation and reports format to acceptable standards</p>	<p>Reporting, Agenda, Minutes, Update, Manuals, records and emails.</p> <p>Maintenance of this standard across all materials produced.</p> <p>Introducing Style Guide to all staff and adoption in practices.</p>	<p>Style guide gaining traction – staff aware of requirements.</p> <p>Ongoing – existing standards to be more consistent.</p>

2. CAMP KULIN EXPANSION - BBRF APPLICATION

Building Better Region Funding (BBRF) report for Demand Analysis and Feasibility Study have been prepared in draft by Pracsys. Staff have assessed and returned responses. Final copy should be available by meeting date. Skinny brochure will now be completed by January 2018, to allow promotion of expansion. Camp Kulin staff are fully occupied until after summer camps.

Program of community consultation and funding support will be next steps and can commence in New Year.

3. WASTE MANAGEMENT – 2018 CONTRACT RENEWAL – Roe ROC SHIRES

Roe ROC's contract with Avon Waste expires 30th June 2018. CEO's have considered a number of approaches as how to proceed with the preparation of specifications and scope of contract, calling of tenders or equotes and final awarding of the contract and timings.

As Avon Waste are a preferred supplier with WALGA's (along with many other suppliers) – equotes was seen as a very quick way to get a tender price on the contract scope. WALGA (waste and procurement staff) will assist RoeROC prepare the scope, compile tender details and create a contract draft.

CEO's met on the 29th September and again on 8th December 2017; issues arising;

- Contract ends 30/6/2018 though Avon have questioned the accuracy of the date – CEO Rob Paull Corrigin to formally advise Avon of contract end date. It has now been confirmed as 30th June 2018 is the end date.
- WALGA staff - Dale Chapman (Waste) and Craig Grant (Procurement) attended the meeting of 29th Sept 2017 to explain the process of the WALGA Waste Procurement through equotes and provided a clear outline of current market trends and available services in the marketplace;
- CEO's agreed that equotes Request for Quote (RFQ) may be the initial preferred process to test the marketplace early to see if other suppliers are interested in services beyond metro region.
- Firstly though, RoeROC did an in house estimate on current service costs what has been the combined Shire recent history of the contract; Kulin prepared the in-house data which confirm significant scope to improve pricing for either an in-house bid or market equotes;
- WALGA have a standard contract for Waste; CEO's agreed that this would be a more comprehensive contract than that previously used by RoeROC; therefore new contract should be aligned to WALGA template or similar;
- Container deposit scheme will impact on future treatment of recycled materials and container deposits could be a significant income stream; CEO's agreed that future contract has to have "review clauses" on recycling for 2020, to re-assess impact of whatever scheme is adopted by State Government in 2019;
- In-house bid to be completed December 2017 (now done), equote possibly January 2018, with time to recall in April 2018 if rethink needed.

CEO's agreed to plan along following lines;

- proceed with WALGA assistance and prepare scope of tender, Request for Quote (RFQ) and equotes as soon as possible for January 2018 (CEO Naremben to complete);
- on basis of results, determine/consider if in house service (from within the 4 Shires) is feasible, realistic or wanted; Feb – March 2018 (CEO's);
- Recall equotes/tenders (if required) on the basis of revised scope or changes to contract. Knowledge of how tenderers responded on first occasion will allow refinement of scope and needs, or allow contract/service delivery negotiation with selected panel suppliers; April 2018;
- Award tender end April 2018;
- Contract signed soon after awarding – transitioning arrangements commence soon thereafter;
- New service/contract commences 1 July 2018.

4. AQUATIC CENTRE AND SLIDE

A lot has occurred in this space since the last meeting.

Namely;

- Simone finish work on Wednesday 22nd November
- Jason Farrell was appointed to work for the summer as pool manager and his responsibilities include gardens, cleaning and maintenance. Jason arrived Friday 24 November 2017;
- a new replacement slide pool pump was installed and main pool auto chlorinator was serviced 23 November (after electrical issues-no insurance claim required);
- testing for pool water passed and the pool (only) was opened to the public on Sat 25 November, one week earlier than originally planned;
- testing for the slide pool water passed on the 4 December and the slide opened on Thursday 7 December – again a week ahead of earlier plans;
- Jason has completed a significant clean of the aquatic centre facility, including buildings and slide as well as a tidy and reorganisation of all the storerooms, sheds, office and safety room. He has completed a checklist of items for handover;
- A number of plant, equipment long standing maintenance items have also been fixed and so far Jason is making excellent headway into the appearance of the facility;
- Pool Manager is now preparing to seal slide sections where fibreglass is showing wear.

To date his interest in bringing the presentation to a higher standard has been extremely valuable.

An incident report for a shoulder dislocation (whilst swimming) was filed Monday 4 December (occurred over weekend). Patient was transferred to Kondinin Hospital in private vehicle, Jason's foresight in having CCTV working before opening to the public paid dividends, no claims against the Shire are likely. Jason's medical assistance was invaluable during this event, therefore I am confident that he will capably handle the position.

School Vac swim, school EOY parties and Bronze medallion testing training have been very successful so far this month; with positive feedback being made about the facility and staff.

Advertising for slide attendants for the summer has been undertaken in the Update.

5. BOARDROOM DESKS- Reduction in height

A price to reduce the height of the Shire of Kulin Boardroom desks has been received from Narrogin Cabinetmakers. Phil Blyth estimates 6 hours to cut the desks back utilising himself and an apprentice, plus travel costs.

Conservatively – staff estimate 1 full day (9 hours) approx. \$1500.

Shire has sufficient funds available in Budget for this work; just a matter of booking Phil and completing.

Recommended reduction is 4 cm. Reducing 4 cm will still allow chairs to be pushed in under the desk, but much of the over height issue of sitting at the desk will be removed. Proposing to proceed with Narrogin Cabinetmakers unless Councillors have other views.

6. COUNCILLOR TRAINING – Conflict of Interest

Council was previously advised that the WALGA training being planned for Kulin was going to be held on Tuesday 6 March 2017.

Due to another booking at the FRC – this training will now be held at the Freebairn Recreation Centre on Thursday 9 March 2017. Please take note of the date – all Kulin Councillors have been booked for the event. Invitation has been extended to the RoerOC Councils and Wickepin Shire.

We are targeting 25 attendees. If achieved, cost per person is approx. \$150 per head.

7. SOLAR PROJECT

Blue Planet Developments (BPD) and Mr Dave Robinson from EPMS Consultants Pty Ltd, South Perth have informally advised the Shire that Western Power have approved their initial submissions for (4) "small" output solar farms in the south west of WA. Two received immediate approval (Kulin was one) and two required additional work, but all have now progressed to the stage where BPD are required to present completed project plans. BPD believe the small size farms idea seems to have struck a chord with Western Power, and they are confident that their plans are aligned with Western Power thinking and demand requirements; thereby improving their chances of successfully being given the go ahead.

Additionally, the State Planning Commission (SPC) has now confirmed they have approached BPD to discuss requirements for an approval to have a lease of more than 20 years. SPC have indicated that it is a simple application and pay the fee process.

The Letter of Exclusivity was signed and returned 14 Nov 2017 (with amended landholding boundary outline) – BPD indicated that there were no problems with the changes, including the idea of holding land to the east to plant trees to minimise visual impact.

8. SOLAR UPGRADES FOR ADMINISTRATION, FREEBAIRN RECREATION CENTRE AND SWIMMING POOL

In the initial May 2017 report relating to Blue Planet Developments suggested the strategic approach should tackle energy costs in 3 main areas;

STRATEGIC & POLICY IMPLICATIONS:

Shire has indicated in the Community Strategic Plan 2013 (and the Review 2017) that research into solar options should be a continuing focus to ensure sustainable future electricity costs. This is one of the strategic items listed in the Shires Annual Action Plan which has been the genesis for the research by the CEO.

Strategically Shire should address all aspects of the solar question; namely building by building reductions in consumption, reduced consumer charges per kwh and localised generation feeding the grid to future proof demand and grid management issues. Refer to May Forum discussion.

Staff have now researched building by building options for consideration in the 2017/18 Budget. I present the initial data so that Councillors can reflect on the issue between now and initial Budget drafting in Feb/Mar 2018.

The initial building by building analysis of usage, capital cost cash flow and the pricing for the project has been prepared by Synergy Solar, an offshoot of Synergy. Staff met with their representative to dig deeper into the initial analysis and to understand options. The Shire is also able to quickly price solar building by building conversion by utilising WALGA e-quotes as a number of preferred suppliers.

Of interest;

- Power usage and the alignment of that usage to daily solar production; (see attached report)
- the best rate of return is achieved when daily demand aligns with maximum solar production periods each day;
- in the case of the administration building, high daily summer and winter usage (air-conditioning), neatly aligns to daily production, indicating that conversion to solar best suits this building, yet all three (Admin, FRC, Aquatic) have high consumption and still warrant consideration;
- life of panels extends to 25 years, cash flow projections extend to 20 years;
- inverter life (15 years) and replacement included in cash flow; (see attached)
- government STC rebate extends to 2030;
- adding to the number of collector panels does not necessarily improve payback periods;
- The FRC and Aquatic Centre commercial off-peak electricity rates (9 cents per unit) after 10pm, impact calculations for these two facilities. Higher night time usage at off-peak rates lengthens payback periods because we are not able to directly target daytime use. Without over extending capital cost, options have targeted 30% of daytime off-set.
- The cash saving on electricity bills is estimated at \$20kpa; with total project costs of \$107,500;
- The payback periods sit between 4 and 6 years – when utilising the STC rebate at 13 years;
- Any increase in daytime usage or improvement in output improves estimated results.

Staff are of the view that in terms of priority and suitability to solar conversion, conversion should follow Administration, Recreation and then Aquatic Centre. A new Camp Kulin would also rate highly for conversion with high use during daylight hours.

As the best Return on Investment (ROI) is achieved when electricity use is aligned to high daylight hours, solar on housing became less financially rewarding as higher use is at night time. Synergy produce hourly use records for Shire houses and it was clearly seen that most usage was outside of daylight hours, commencing around 6-7pm (staff not at home during daylight hours). The true value of solar on houses would not be achieved until battery options are available.

Synergy staff have indicated that solar/battery options will be 5-7 years away and over installation of panels now awaiting that option does not improve the return on investment calculations. Even so, staff considered that option for the administration building - see option 3.

The payback periods on investment, whilst utilising the STC rebate makes any conversion to solar a long term cash saving proposition, the question of whether the capital and commitment exists to make it happen.

9. HOUSING REVIEW

Dot Point Report and Plan dated 6 December 2017 addressing policy options to encourage staff towards home ownership – will be presented at meeting for discussion.

Tenders for houses will be actioned in Jan/Feb for the Feb meeting.

10. EXPLORATION LICENSES – CYGNUS GOLD TENEMENTS

I bring to Councillors attention that the Shire has received 9 Exploration License application notifications in the past month, primarily relating to big strips of land south to north for what appears to be aerial geological surveys. Additionally, Cygnus Gold have been visiting Shire landowners impacted by their tenements and potential tenement applications.

Certainly, there appears to be a resurgence in mining exploration interest in the Shire.

11. WALGA POLICY – ASSESSING APPLICATIONS TO OPERATE RESTRICTED ACCESS VEHICLES (RAV) ON LG ROADS

WALGA prepared a model policy for local governments to assess applications for restricted access vehicles, (that is for vehicles that exceed statutory mass or dimensions) for adoption by the State Council in December 2017.

Shire staff have assessed the policy in its current form to see if our processes align/match/meet the WALGA suggested policy standards. From our interpretation of the WALGA policy, it would appear Shire of Kulin can work within the proposed WALGA framework.

It is expected that the finalised WALGA policy will be circulating in the New Year for local governments to adopt and Council can have a formal consideration then.

12. LOCAL GOVERNMENT ACT REVIEW

Shire staff (CEO/DCEO) and Councillor Bowey attended the DLGC workshop in Narrogin on the 30 November 2017. DLGC urged all local governments and individuals were urged to make submissions to their review.

CEO attended the WALGA Zone meeting in Wagin on 1 December 2017 to discuss same – results of which appear in Zone Minutes.

Opportunity extended to have your say on the future of local government

Following feedback from local governments and the community, the consultation period for phase one of the *Local Government Act 1995* review has been extended.

The consultation is now open for public comment until **9 March 2017**. Submissions can be made via the department's **online consultation platform**.

If the Shire of Kulin Council/Councillors would like to make comment, we may need to discuss the consultation paper and prepare a response for the February 2018 meeting. Councillors may want to combine comments beforehand to allow all comments to be included in a Shire submission.

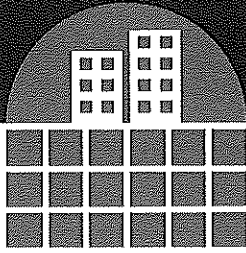
Nothing prevents individual councillors from making their views known in a direct submission to the DLGC website.

13. MEETINGS/TRIPS/TRAVEL

- | | |
|--------|---|
| 10 Nov | Pracsys – Teleconference - |
| 17 Nov | Shire of Kondinin – Works meeting – MRDWA opportunities |
| 22 Nov | Australian of the Year – WA Awards – Perth |
| 29 Nov | WALGA President Lynne Craigie – Presidents and CEO's End of Year function Perth |
| 30 Nov | DLGC Workshop – Local Govt Act review – Narrogin |
| 1 Dec | WALGA Zone meeting – LG Act Review – Wagin |
| 8 Dec | Blazing Swan – Olly and Daniel – Pre event conversation
RoeROC – CEO's Yearling Meeting (with Lake Grace and Wickepin) |
| 14 Dec | Community Development in Kulin – Prof. Etienne Nel – University of Otago NZ. |

Noel Mason
CEO

SolarReturn Preliminary offer



Offer Reference
Issue date
Offer validity
Enquiries

LRN-021347
13/11/2017
21 days from issue date
paul.hart@synergy.net.au
0437 615 995

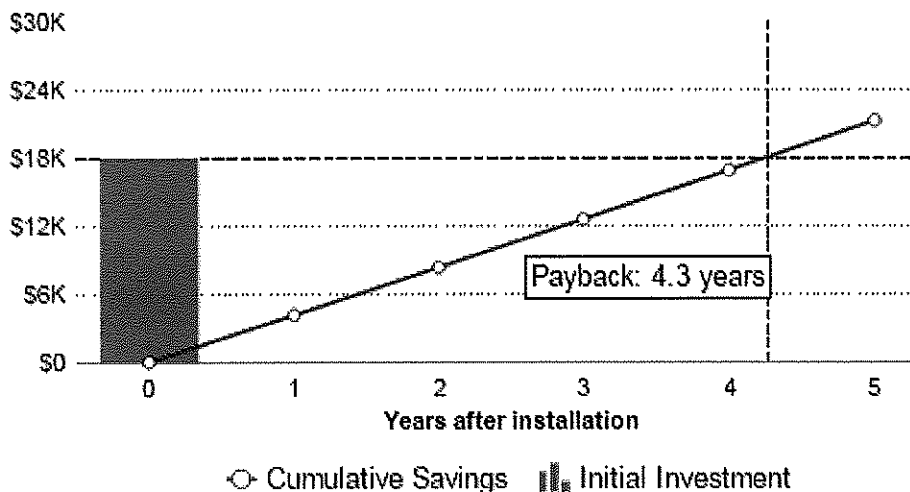
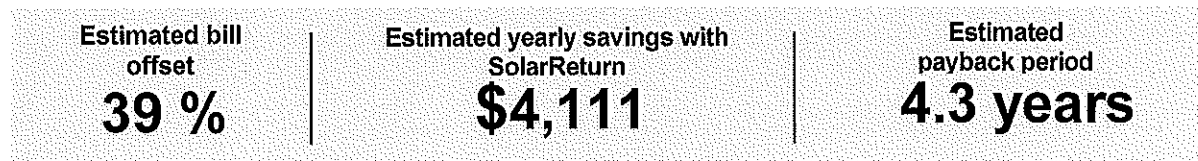
Hi Michael,
Re: Synergy SolarReturn Preliminary Offer – 3 Options for the Shire of Kulin Offices

We're pleased to present you with the below non-binding **preliminary** offer for a SolarReturn System. Each business is unique, so it's important you understand the SolarReturn System design that will deliver your business the most benefit.

You can find all the details here in our preliminary offer, including essential information that will help you make a decision on how to maximise your SolarReturn.

Our recommended preliminary offer at a glance

We've provided some of the figures (based on our recommended SolarReturn System) up front.



** The above annual savings and estimated payback period figures are indicative only, and based upon current usage information. If the consumption habits at this premise significantly change, the estimated payback period will also change. An annual 2% escalation has been applied to electricity costs shown. Electricity costs show energy charges only and do not include any other charges that may apply to your supply plan, such as supply charges. These solar energy output and financial calculations have been created in software that is considered industry leading and has had its energy model validated against international standards.*



Offer reference
Date
Enquiries

LRN-021347
13/11/2017
paul.hart@synergy.net.au
0437 615 995

Where SolarReturn is being installed

Business name: SHIRE OF KULIN	ABN:
Registered for GST: Yes	Contact person: Michael Robins

SolarReturn installation address: Lot 287 Johnston St Kulin 6365
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Roof type:	Height:
Meter number: 0214004324	NMI: 80013276934

Annual consumption: 33,925 kWh	Peak:	Off Peak:
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<p>Additional notes: This preliminary offer is for a fully installed turn-key system and includes allowances for the following:</p> <ul style="list-style-type: none">• Structural Engineering Assessment• Certificate of Design and Local Council Building Permit• Roof access equipment and safety at heights requirements• Restricted access to inverters (for high voltage DC strings where appropriate)• Travel and Accommodation for site visit and installation <p>Exclusions</p> <ul style="list-style-type: none">• Traffic Management Plan, equipment and personnel (if required)• Safety Management Plan (if required) <p>A site inspection fee of \$500 ex GST is included within this offer price. The site inspection would occur after your acceptance of this preliminary offer; and allows us to firm up our final price to you. It takes into account site visits for both the Pool and the Recreation Centre solar power systems. If the project does not proceed after this site inspection occurs, your organisation will be invoiced this amount to cover our incurred site visit costs at that point.</p> <p><i>Note: The fees charged by Western Power for Bi-directional Meter Replacement/Reprogramming are not included in this proposal. These fees are on-charged to Synergy by Western Power and will be passed through on an electricity bill after commissioning of your solar power system. The fees your organisation could expect would be: (inclusive of GST)</i></p> <p><i>Three phase bidirectional meter: \$235.04</i> <i>Reprogramming fee for compatible meter: \$74.00</i></p> <p>Your Landlord / Building Owner (if applicable) must provide written permission for the solar installation to Synergy prior to contract being signed.</p>

SolarReturn System Design



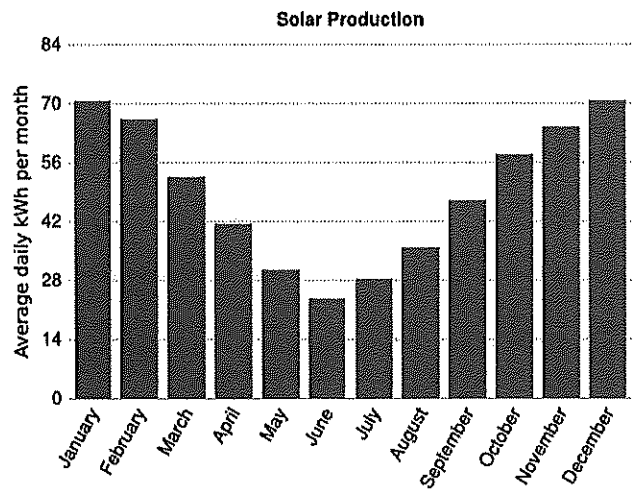
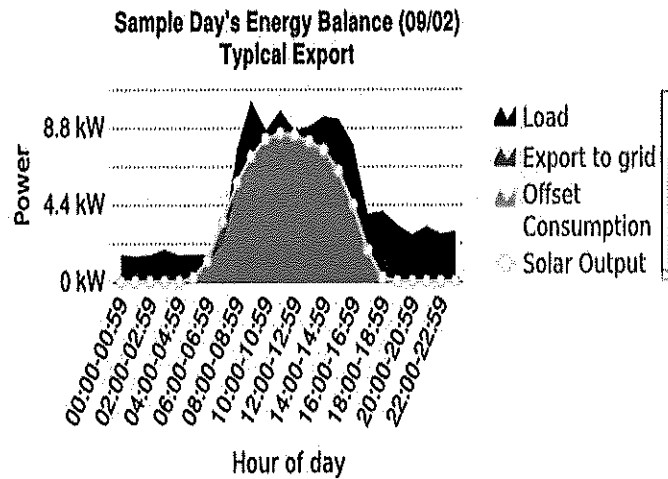
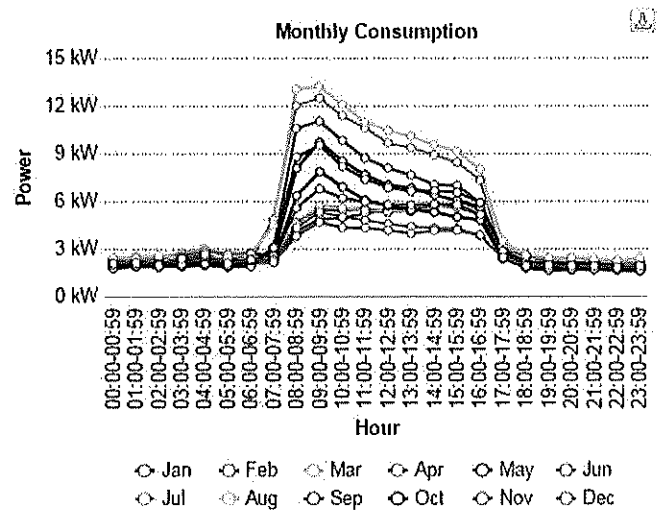
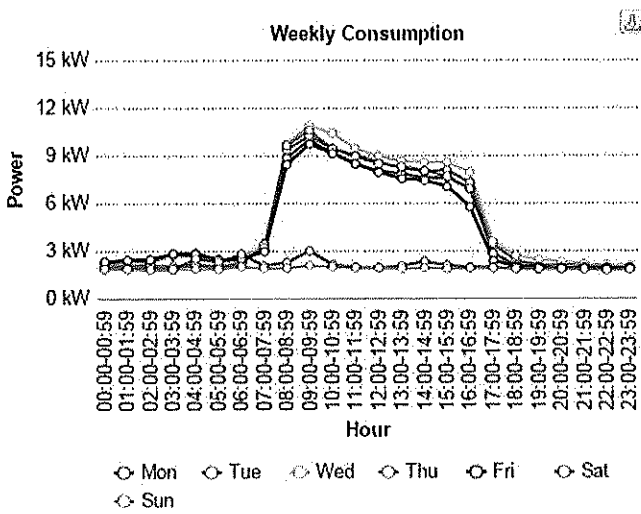
The design shown is based on our recommended option and is indicative only and may change based on a Site Inspection of your business.

Please note that our visibility of this roof is limited using our aerial mapping software. We would normally be able to accurately determine how many solar modules could reasonably fit and where they could be installed. As such, the system sizes within this offer are based on an analysis of electricity consumption and a cursory look at the site during on the 10th November 2017. The final capacity is heavily dependent on a site visit to determine roof capacity and suitability, and also the impact of shading objects such as antennas.

Options, details and recommendations

We've crunched the numbers, done the analysis and considered how your business uses power. Based on this, you'll find our recommendation for a System we think is optimised to deliver the best SolarReturn.

<p>Your business's average power use (kWh) a day is</p> <h1>93 kWh</h1>	<p>The percentage of power your business uses through the day is</p> <h1>65 %</h1>
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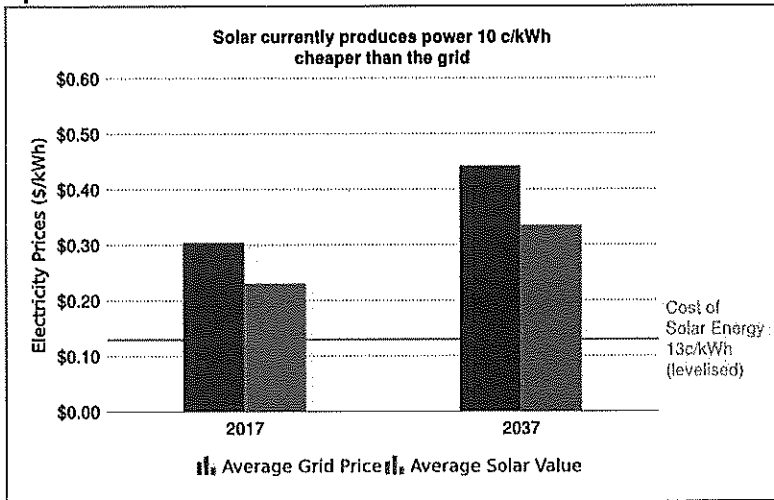
SolarReturn options	recommended	Option 2	Option 3
	Option 1	Option 2	Option 3
System size (kW)	13.23	17.55	19.98
Panel model	Q-Cells Q.Power G5 270W	Q-Cells Q.Power G5 270W	Q-Cells Q.Power G5 270W
Inverter model	Fronius Symo 10.0kW Dual Tracker	Fronius Symo 15.0kW Dual Tracker	Fronius Symo 15.0kW Dual Tracker
Solar energy generation per day	49	65	74
Solar exported to the network (kWh)	12	22	28
Solar offsetting consumption (kWh)	37	43	46
Estimated annual bill offset (%)	39 %	46 %	49 %

The financials	recommended	Option 2	Option 3
	Option 1	Option 2	Option 3
Annual energy cost savings* (\$)	\$4,111	\$4,787	\$5,076
Estimated annual bill offset* (%)	39 %	46 %	49 %
Payback period (years)	4.3	4.6	4.7
Full Purchase Price (System cost without deducting STC rebate)	\$26,058.00 (ex. GST)	\$33,210.00 (ex. GST)	\$36,672.00 (ex. GST)
STC rebate (Small-scale Technology Certificate Price)	\$8,058.00 (237 STCs @ \$34 each +GST Multiplier =13 years)	\$10,710.00 (315 STCs @ \$34 each +GST Multiplier =13 years)	\$12,172.00 (358 STCs @ \$34 each +GST Multiplier =13 years)
Purchase Price (System cost including STC discount)	\$18,000.00 (ex. GST)*	\$22,500.00 (ex. GST)*	\$24,500.00 (ex. GST)*

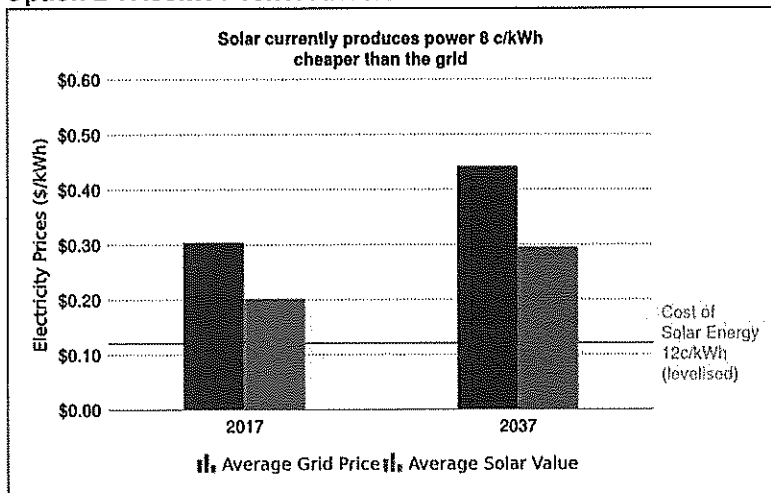
Please note – the pricing included in this preliminary offer is provided under the assumption that all 3 council sites will be taken up as part of the Synergy SolarReturn offer. There are some significant fixed costs associated with undertaking the site visits; structural engineering assessments; and travel and accommodation associated with the installations- these have been split across the three sites. If 1-2 sites are to be removed from this offer, please advise and we will revisit the pricing of the sites that the Shire is interested in pursuing.

Cashflow Analysis – 20 Year and LCOE (See attached spreadsheets for raw cash flow output data)

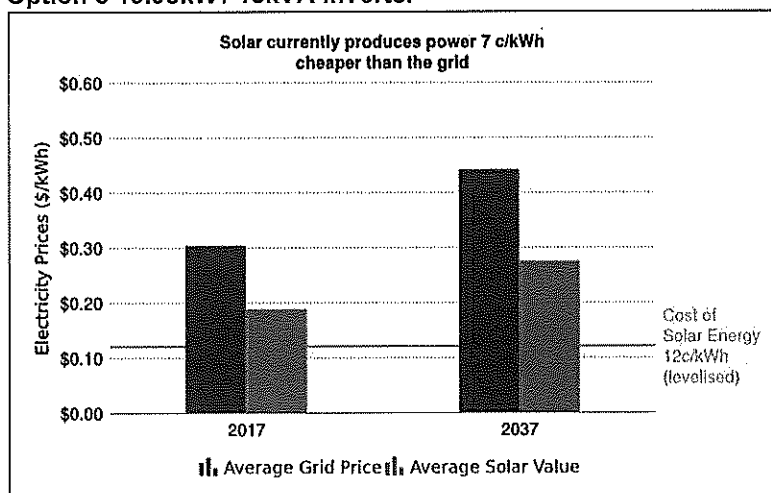
Option 1 13.23kW / 10kVA inverter



Option 2 17.55kW / 15kVA inverter



Option 3 19.98kW / 15kVA inverter



recommended		
Option 1	Option 2	Option 3
System size: 13.23 kW	System size: 17.55 kW	System size: 19.98 kW
You would produce on average 49 units per day with this package <i>Output estimate based on industry leading validated energy modelling software</i>	You would produce on average 65 units per day with this package <i>Output estimate based on industry leading validated energy modelling software</i>	You would produce on average 74 units per day with this package <i>Output estimate based on industry leading validated energy modelling software</i>
At a glance 49 Q-Cells Q.Power G5 270W panels 12 Year Manufacturer, 25 Year Linear Performance Warranty 1 Fronius Symo 10.0kW Dual Tracker inverter - 5 year manufacturer (up to 10 years with online registration) warranty	At a glance 65 Q-Cells Q.Power G5 270W panels 12 Year Manufacturer, 25 Year Linear Performance Warranty 1 Fronius Symo 15.0kW Dual Tracker inverter - 5 year manufacturer (up to 10 years with online registration) warranty	At a glance 74 Q-Cells Q.Power G5 270W panels 12 Year Manufacturer, 25 Year Linear Performance Warranty 1 Fronius Symo 15.0kW Dual Tracker inverter - 5 year manufacturer (up to 10 years with online registration) warranty
PURCHASE PRICE (ex GST) \$18,000.00*	PURCHASE PRICE (ex GST) \$22,500.00*	PURCHASE PRICE (ex GST) \$24,500.00*

**Price includes a discount based on the Buyer transferring STC's to Synergy or Synergy's third party nominee.*

The information is based on the last 12 months (or all data available if less than 12 months of data is available) of consumption history at your business site. All prices are indicative only and may change subject to a technical site assessment and Western Power approval. Prices do not include:

- any upgrades or modifications to the Buyer's Premises, meter or otherwise, in connection with the System, required by Western Power; or any taxes.*

Capitalised terms used in this preliminary offer have the meaning set out in the attached Terms and Conditions.

Acceptance

By signing this preliminary offer you agree for Synergy to proceed in organising a Site Inspection of the business listed in this preliminary offer, and acknowledge that the information is indicative only and subject to change based on the Site Inspection and Western Power approvals.

Sign here ►

Name (please print) _____

Title (please print) _____

Date _____

What do I do next?



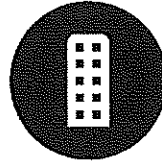
1.

Have a read over this offer and the attached Terms and Conditions.



2.

If you want to earn a SolarReturn, sign and send it back to us let us know if you are happy with this preliminary offer:



3.

We'll organise to arrange to come visit your business, then firm up the design and send you out a final offer for you to consider.



4.

Have a chat to your current electricity retailer to make sure that they'll give you a retailer reference number should you wish to proceed with installing SolarReturn.

Via email:

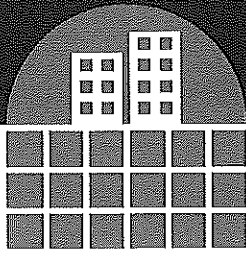
SolarReturnBusiness@synergy.net.au

Collection of information notice

To assist us to provide you with services, we need to collect personal and credit information about you. We may disclose this information to other parties (who may be located overseas), including third party providers, and to external agencies as described in our privacy policy, and may also use your personal information for direct marketing purposes. Our privacy policy explains what information we collect and why we collect it, how we use that information, who we work with, and the countries (currently the USA, Japan, Philippines and New Zealand) where those recipients may be located. This policy also explains your rights to access and correct any information we store about you, how to make a privacy complaint and how to opt out of receiving direct marketing. Our privacy policy is available at synergy.net.au/privacy or call us on 13 13 54.

To assess that application we may also collect commercial credit information about you from credit reporting bodies (CRBs). We collect and use that information for the purpose of assessing your application and collecting overdue payments. We may also disclose commercial credit information to CRBs such as information about overdue payments. Our privacy policy also includes important information about credit reporting such as the details about the CRBs to whom we may disclose your credit information, the information that CRBs hold, and how you can request CRBs not to use or disclose your information for pre-screening or when you consider yourself to be victim of fraud. You can request a copy of a statement setting out the important credit reporting information by contacting us on 13 13 54.

SolarReturn Preliminary offer



Offer Reference
Issue date
Offer validity
Enquiries

LRN-021340
13/11/2017
21 days from issue date
paul.hart@synergy.net.au
0437 615 995

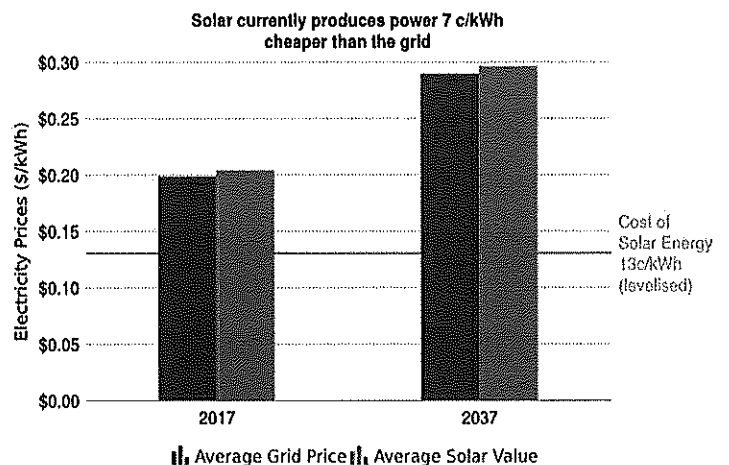
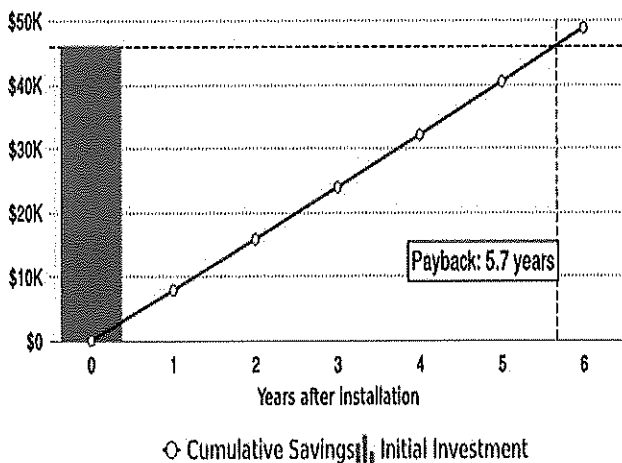
Hi Michael,
Re: Synergy SolarReturn Preliminary Offer – Pool and Recreation Centre at the Shire of Kulin

We're pleased to present you with the below non-binding preliminary offer for a SolarReturn System. Each business is unique, so it's important you understand the SolarReturn System design that will deliver your business the most benefit.

You can find all the details here in our preliminary offer, including essential information that will help you make a decision on how to maximise your SolarReturn.

Our recommended preliminary offer at a glance (Pool)

We've provided some of the figures (based on our recommended SolarReturn System) up front.



* The above annual savings and estimated payback period figures are indicative only, and based upon current usage information. If the consumption habits at this premise significantly change, the estimated payback period will also change. An annual 2% escalation has been applied to electricity costs shown. Electricity costs show energy charges only and do not include any other charges that may apply to your supply plan, such as supply charges. These solar energy output and financial calculations have been created in software that is considered industry leading and has had its energy model validated against international standards.



Offer reference
Date
Enquiries

LRN-021340
13/11/2017
paul.hart@synergy.net.au
0437 615 995

Where SolarReturn is being installed

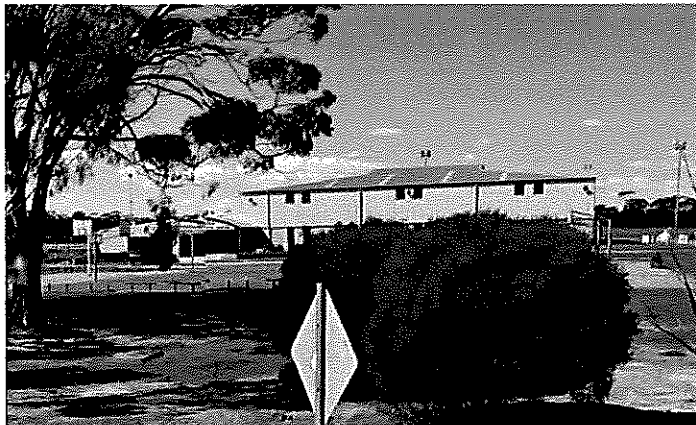
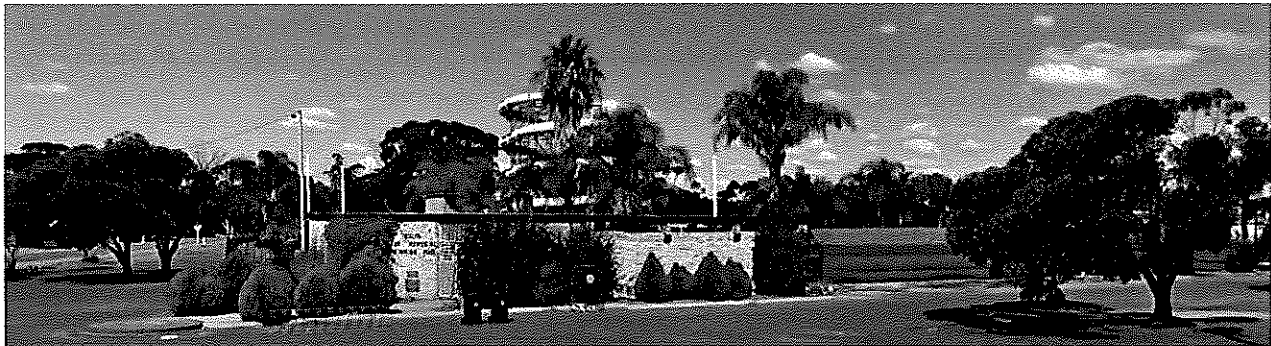
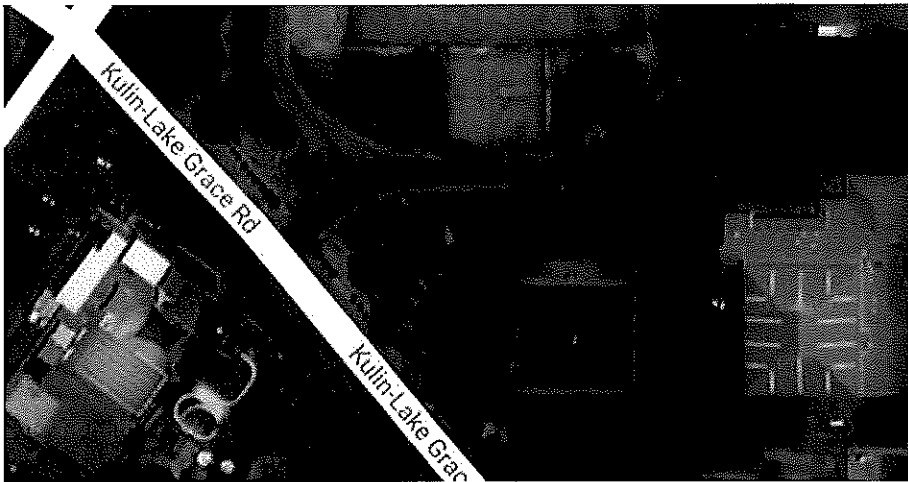
Business name: SHIRE OF KULIN	ABN:
Registered for GST: Yes	Contact person: Michael Robins

SolarReturn installation address: 102 Johnston St Kulin 6365	
Roof type:	Height:
Meter number: 0140000526	NMI: 80010126531

Annual consumption: 148,344 kWh	Peak: kWh	Off Peak: kWh
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<p>Additional notes: This preliminary offer is for a fully installed turn-key system and includes allowances for the following:</p> <ul style="list-style-type: none">• Structural Engineering Assessment• Building Permit and Council Approval• Roof access equipment and safety at heights requirements• Restricted access to inverters (for high voltage DC strings)• Travel and Accommodation for site visit and installation <p>Exclusions</p> <ul style="list-style-type: none">• Traffic Management Plan, equipment and personnel (if required)• Safety Management Plan (if required) <p>A site inspection fee of \$500 ex GST (per site) is included within this offer price. The site inspection would occur after your acceptance of this preliminary offer; and allows us to firm up our final price to you. If the project does not proceed after this site inspection occurs, your organisation will be invoiced this amount to cover our incurred site visit costs at that point.</p> <p><i>Note: The fees charged by Western Power for Bi-directional Meter Replacement/Reprogramming are not included in this proposal. These fees are on-charged to Synergy by Western Power and will be passed through on an electricity bill after commissioning of your solar power system. The fees your organisation could expect would be: (inclusive of GST)</i></p> <p><i>Three phase bidirectional interval meter: \$809.60</i> <i>Reprogramming fee for compatible meter: \$74.00</i></p> <p>Your Landlord / Building Owner (if applicable) must provide written permission for the solar installation to Synergy prior to contract being signed.</p>

SolarReturn System Locations



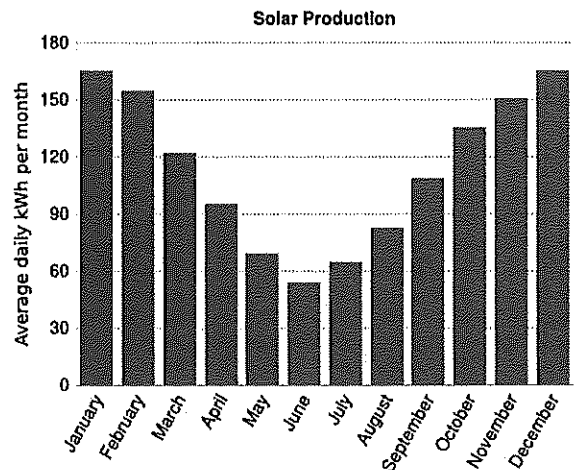
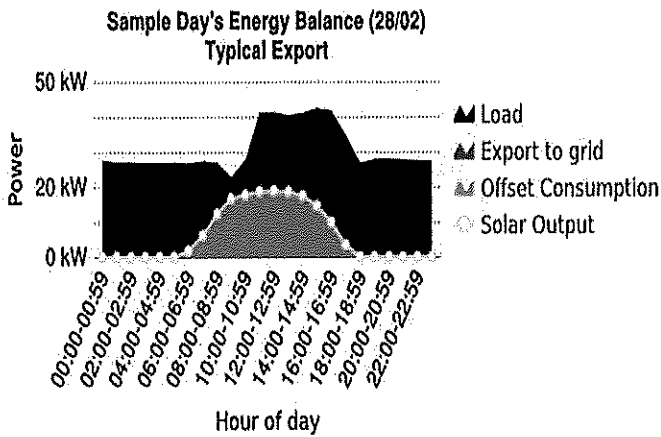
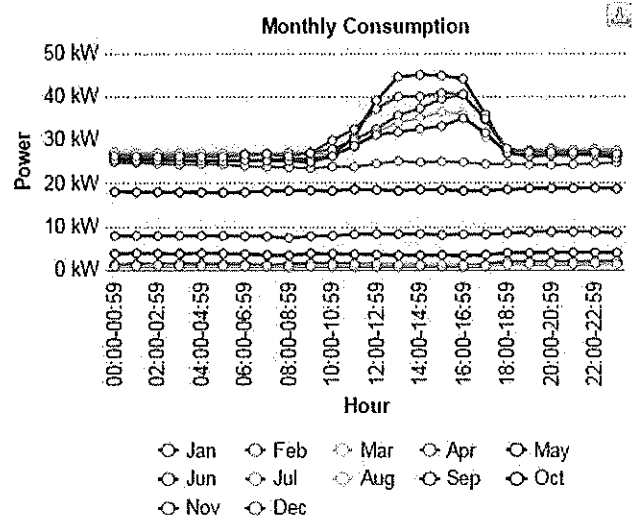
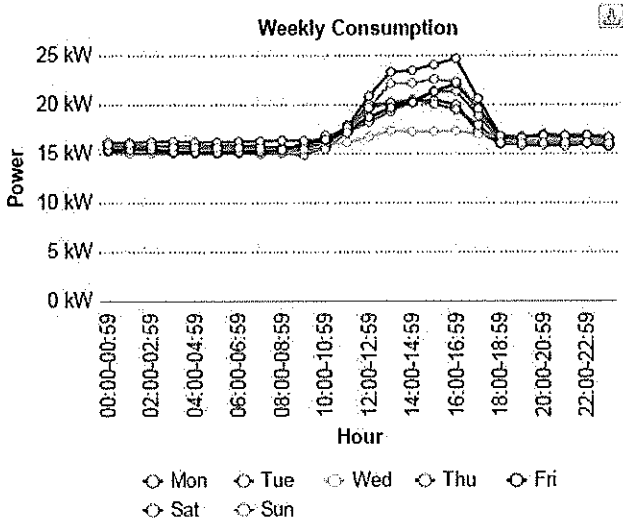
The design shown is based on our recommended option and is indicative only and may change based on a Site Inspection of your business.

Please note that our visibility of these roofs is limited using our aerial mapping software. We would normally be able to accurately determine how many solar modules could reasonably fit and where they could be installed. As such, the system sizes within this offer are based on an analysis of electricity consumption only; and are heavily dependent on site visits to determine roof suitability, capacity, orientation of solar modules; and also the impact of shading objects such as antennas.

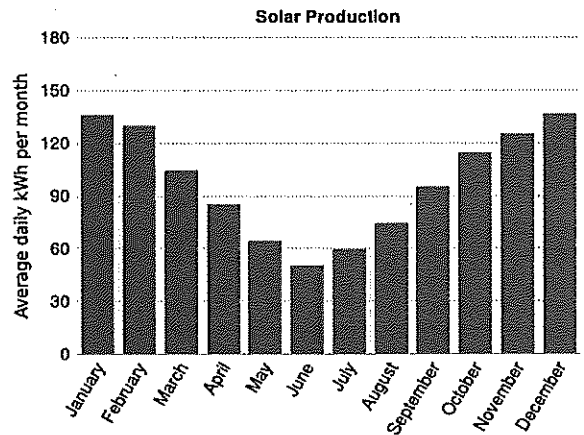
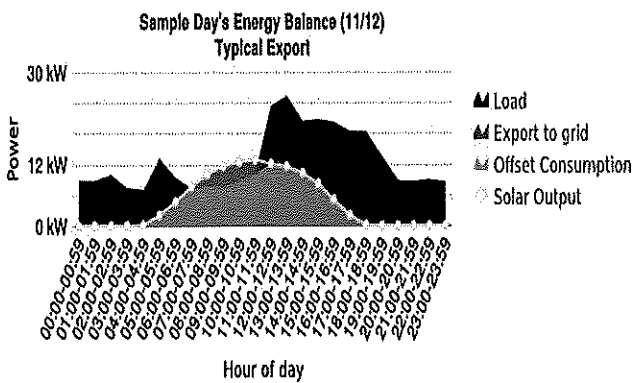
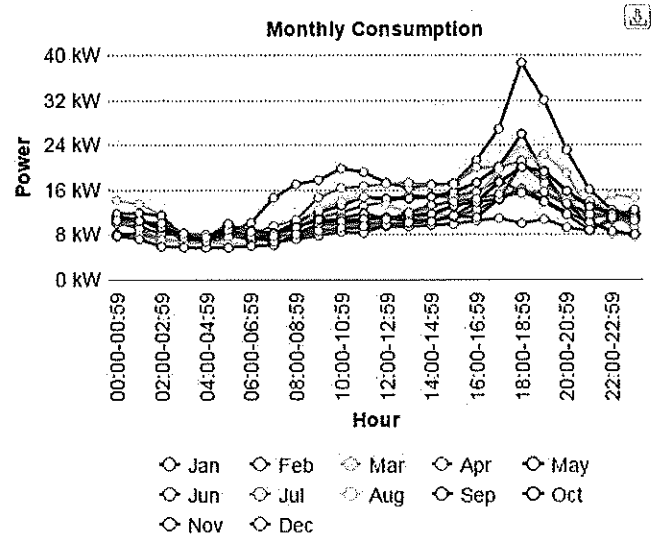
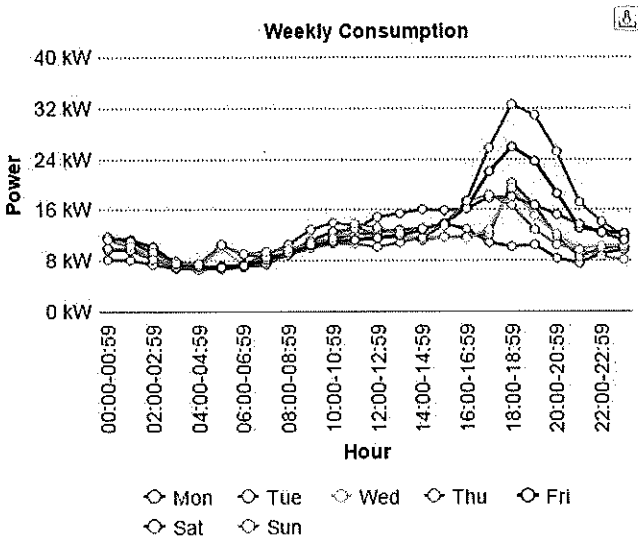
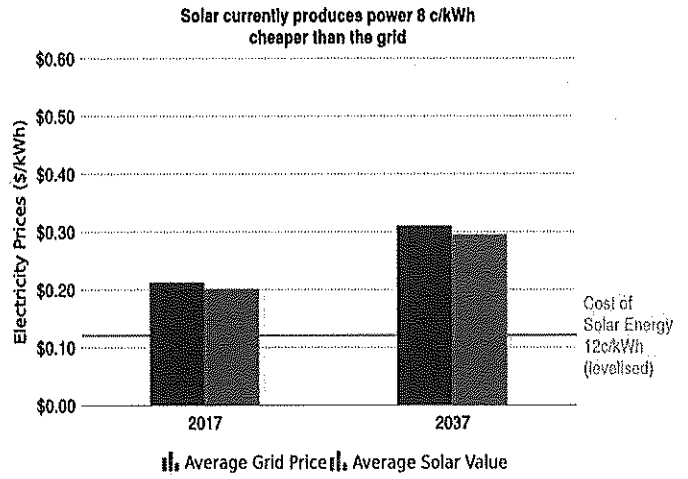
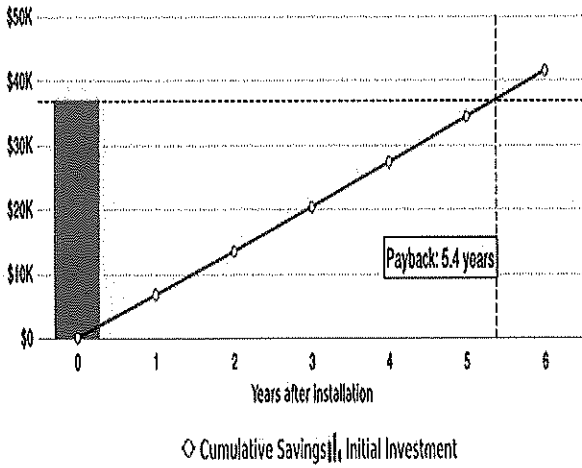
Options, details and recommendations - Pool

We've crunched the numbers, done the analysis and considered how your business uses power. Based on this, you'll find our recommendation for a System we think is optimised to deliver the best SolarReturn.

<p>Your business's average power use (kWh) a day is</p> <h1 style="margin: 0;">406 kWh</h1>	<p>The percentage of power your business uses through the day is</p> <h1 style="margin: 0;">65 %</h1>
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Options, details and recommendations – Recreation Centre



SolarReturn options	Pool	Recreation Centre
System size (kW)	30.24	25.65
Panel model	Q-Cells Q.Power G5 270W	Q-Cells Q.Power G5 270W
Inverter model	Fronius Symo 15.0kW Dual Tracker	Fronius Symo 20.0kW Dual Tracker
Solar energy generation per day	114	98
Solar exported to the network (kWh)	24	21
Solar offsetting consumption (kWh)	90	77
Estimated annual bill offset (%)	28 %	31 %

The financials	Pool	Recreation Centre
Annual energy cost savings* (\$)	\$8,437	\$7,169
Estimated annual bill offset* (%)	28 %	31 %
Payback period (years)	5.7	5.4
Full Purchase Price (System cost without deducting STC rebate)	\$64,462.00 (ex. GST)	\$52,640.00 (ex. GST)
STC rebate (Small-scale Technology Certificate Price)	\$18,462.00 (543 STCs @ \$34 each +GST multiplier =13 years)	\$15,640.00 (460 STCs @ \$34 each +GST multiplier =13 years)
Purchase Price (System cost including STC discount)	\$46,000.00 (ex. GST)*	\$37,000.00 (ex. GST)*

 Pool	 Recreation Centre
<p align="center">System size: 30.24 kW</p>	<p align="center">System size: 25.65 kW</p>
<p>You would produce on average 114 units per day with this package <i>Output estimate based on industry leading validated energy modelling software</i></p>	<p>You would produce on average 98 units per day with this package <i>Output estimate based on industry leading validated energy modelling software</i></p>
<p>At a glance 112 Q-Cells Q.Power G5 270W panels 12 Year Manufacturer, 25 Year Linear Performance Warranty 2 Fronius Symo 15.0kW Dual Tracker inverter - 5 year manufacturer (up to 10 years with online registration) warranty</p>	<p>At a glance 95 Q-Cells Q.Power G5 270W panels 12 Year Manufacturer, 25 Year Linear Performance Warranty 1 Fronius Symo 20.0kW Dual Tracker inverter - 5 year manufacturer (up to 10 years with online registration) warranty</p>
<p align="center">PURCHASE PRICE (ex. GST) \$46,000.00*</p>	<p align="center">PURCHASE PRICE (ex. GST) \$37,000.00*</p>

**Price includes a discount based on the Buyer transferring STC's to Synergy or Synergy's third party nominee.*

The information is based on the last 12 months (or all data available if less than 12 months of data is available) of consumption history at your business site. All prices are indicative only and may change subject to a technical site assessment and Western Power approval. Prices do not include:

- any upgrades or modifications to the Buyer's Premises, meter or otherwise, in connection with the System, required by Western Power; or any taxes.*

Capitalised terms used in this preliminary offer have the meaning set out in the attached Terms and Conditions.

Acceptance

By signing this preliminary offer you agree for Synergy to proceed in organising a Site Inspection of the business listed in this preliminary offer, and acknowledge that the information is indicative only and subject to change based on the Site Inspection and Western Power approvals.

Sign here ► _____

Name (please print) _____

Title (please print) _____

Date _____

What do I do next?



Collection of information notice

To assist us to provide you with services, we need to collect personal and credit information about you. We may disclose this information to other parties (who may be located overseas), including third party providers, and to external agencies as described in our privacy policy, and may also use your personal information for direct marketing purposes. Our privacy policy explains what information we collect and why we collect it, how we use that information, who we work with, and the countries (currently the USA, Japan, Philippines and New Zealand) where those recipients may be located. This policy also explains your rights to access and correct any information we store about you, how to make a privacy complaint and how to opt out of receiving direct marketing. Our privacy policy is available at synergy.net.au/privacy or call us on 13 13 54.

To assess that application we may also collect commercial credit information about you from credit reporting bodies (CRBs). We collect and use that information for the purpose of assessing your application and collecting overdue payments. We may also disclose commercial credit information to CRBs such as information about overdue payments. Our privacy policy also includes important information about credit reporting such as the details about the CRBs to whom we may disclose your credit information, the information that CRBs hold, and how you can request CRBs not to use or disclose your information for pre-screening or when you consider yourself to be victim of fraud. You can request a copy of a statement setting out the important credit reporting information by contacting us on 13 13 54.