

Notice of Meeting

Councillors: Please be advised that the next meeting of the

Kulin Shire Council

will be held on **Wednesday 15 November 2017**

Audit Committee Meeting	2.15pm
Afternoon Tea	3.00pm
Concept Forum	3.30pm
Ordinary Council Meeting	4.30pm

Noel Mason
Chief Executive Officer
10 November 2017

DISCLAIMER: The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.



ORDER OF BUSINESS

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS - COUNCIL CHAMBERS

ELECTION OF PRESIDENT AND DEPUTY PRESIDENT

CEO will declare the position of President vacant and call for nominations.

A written nomination for the position of President has been received from Cr Barry West.

Elected President when sworn-in, will call nominations for Deputy President.

A written nomination for the position of Deputy President has been received from Cr Rodney Duckworth.

If additional nominations are received on the meeting day an election will be held in accordance with Schedule 2.3, Local Government Act 1995.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Cr Lucia Varone has provided a written apology for the November meeting.

3 PUBLIC QUESTION TIME

4 APPLICATIONS FOR LEAVE OF ABSENCE

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

- | | | |
|-----|---|--------------|
| 5.1 | Shire of Kulin Ordinary Meeting – 18 October 2017 | |
| 5.2 | Shire of Kulin Audit Committee Meeting – 15 November 2017 | |
| 5.3 | Kulin Child Care Management Committee Meeting – 24 October 2017 | Attachment 1 |
| 5.4 | Kulin Bush Races Meetings – 4 & 19 October & 1 November 2017 | Attachment 2 |

6 MATTERS REQUIRING DECISION

- | | | |
|-----|--|--------------|
| 6.1 | List of Accounts – October 2017 | Attachment 3 |
| 6.2 | Financial Reports – October 2017 | Attachment 4 |
| 6.3 | Councillor Portfolios and Representation | |

7 COMPLIANCE

- | | | |
|-----|--|--------------|
| 7.1 | Compliance Reporting - General & Financial Compliance October 2017 | Attachment 5 |
| 7.2 | Compliance Reporting – Delegations Exercised October 2017 | |

8 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

9 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

10 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC

11 DATE AND TIME OF NEXT MEETING

12 CLOSURE OF MEETING

6 MATTERS REQUIRING COUNCIL DECISION

6.1 List of Accounts – October 2017

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.06
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached is the list of accounts paid during the month of October 2017 for Council's consideration.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That October payments being cheque No's 238 (Trip Fund), 374 - 375 (Trust Fund) 2026 – 2097 (Bush Races), 36865 - 36877 (Municipal), EFT No's 13317 - 13401, DD6298.1 -DD6311.8 (Municipal), credit card payments, creditor payments, and other vouchers from the Municipal Fund totalling \$1,083,075.81 be received.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 3

6.2 Financial Reports – October 2017

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.01
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached is the financial report for the period ending 31st October 2017.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council endorse the monthly financial statement for the period ending 31st October 2017.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 4

6.3 Councillor Portfolios and Representation

NAME OF APPLICANT: CEO
FILE REFERENCE: 13.03 Council
STRATEGIC REFERENCE/S:
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Council portfolios and committee representation are currently as follows:

BACKGROUND & COMMENT:

Whilst we have not had to use the system of portfolios often, it is an effective way to draw in more Council resources when needed. Would recommend continuation of the system.

Portfolios

- **Roads & Transport (RRG, Transport issues, MRD):** - Crs Sullivan, West, Ledwith (vacant) & Robins
- **Sport & Recreation (Freebairn Management Committee, Sporting Groups):** - Cr West
- **Health (Hospital, Doctor, Nursing issues etc.):** - Crs O'Brien (vacant) & Bowey
- **Tourism (Kulin Bush Races, Roe Tourism etc.):** - Crs Bowey & Duckworth (& CRC Manager)
- **Agriculture (APB Zone, Skeleton Weed, Dogger etc.):** - Cr Taylor
- **Business Development (Small Business Centre, Business Development, Resource Centre):** - Crs McInnes & Ledwith vacant (& CRC Manager)
- **Emergency Services (Bush Fire, Ambulance, LEMAC, SES, Emergency Building etc.):** - Crs Duckworth, McInnes & Ledwith (vacant)
- **Townscape, Town Planning, Tidy Towns:** - Crs McInnes & Robins
- **WALGA Central Country Zone** – Cr West & Cr Duckworth

Committee Representatives

- **Freebairn Recreation Centre** – Cr West
- **Kulin Retirement Homes** – CEO
- **Kulin Child Care Centre** – Cr Bowey
- **Kulin Bush Races** – Cr Bowey
- **Camp Kulin Working Party BBRF Application** – Crs West, O'Brien & Ledwith (vacant x 2)
- **Kulin CRC – DCEO & Cr Ledwith (vacant)** – may no longer be required
- **Eastern Wheatbelt SBC** – Cr McInnes
- **Audit Committee** – Full Council
- **WALGA Central Country Zone** – Cr West & Cr Duckworth
- **Eastern Wheatbelt Primary Health Care** – Crs West & Duckworth
- **EWB Committee** – Cr Taylor & Cr Ledwith (vacant)
- **RoeROC** – Cr West & Cr Duckworth
- **Lakes District Sub-Group Regional Road Group** – Cr Robins (proxy Cr Duckworth)
- **Regional Road Group** – Cr Robins (if selected)
- **Central Ag Care** – Cr McInnes
- **DAP Nominated Representatives** – Cr West & Cr Duckworth
- **Local Government Week** – Crs West & Duckworth plus one other delegate
- **National Roads Transport Forum** – Cr Robins

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND TOWN PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That the portfolios and committee representatives be discussed and determined.

VOTING REQUIREMENTS:

Simple majority required.

7 COMPLIANCE

7.1 Compliance Reporting – General & Financial Compliance – October 2017

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 Compliance 12.06 – Accounting Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO/DCEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report addresses General and Financial Compliance matters for October 2017. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

BACKGROUND & COMMENT:

The Compliance team and works staff commence the monthly compliance effort immediately after the Shire meeting each month. At that time, the executive support officer will email the assigned staff member their compliance requirements for the coming month.

As the month progresses, staff in conjunction with their manager, the CEO or DCEO will determine the extent of work/action needed to complete items. During Agenda week, the Compliance Team again meets to ensure the monthly report/list is reviewed and that compliance items are completed. In preparing the Agenda report, the CEO or DCEO will sign off on completed items.

Prior month items not completed previously will be reported in the following month so Council remains aware of what items are still outstanding. (*Refer to Table attached*)

Items still outstanding from September 2017;

<i>FOI Statement</i>	- to be finalised for Nov Meeting with Annual Report
<i>Record Keeping Plan Compliance</i>	- to be finalised for Nov Meeting with Annual Report
<i>Bushfire Firebreak Inspections</i>	- commenced on 9 th November 2017
<i>Firebreak Reminders</i>	- will be completed after Inspections
<i>Bushfire Protective Clothing</i>	- orders completed – awaiting supply and delivery
<i>Transport R2R Annual</i>	- after Annual Accounts and Audit have been completed
<i>Audit Committee with Auditor</i>	- Nov meeting day
<i>ABS return</i>	- to be completed after Annuals confirmed
<i>Cat Dog registration renewals</i>	- by 15 th Oct

AGENDA OF ORDINARY MEETING TO BE HELD 15 NOVEMBER 2017

Items still outstanding from October 2017;

<i>Electors Meeting</i>	- planned for 20 th December 2017
<i>Annual report and Financials to Dept.</i>	- after acceptance by Council at Nov meeting
<i>Election of President & Deputy President</i>	- Nov meeting
<i>Appointment of Committees & Delegates</i>	- Nov meeting
<i>Photo of new Council</i>	- planned for December meeting
<i>Bushfire Firebreak Inspections</i>	- commenced on 9 th November 2017
<i>Firebreak Reminders</i>	- will be completed after Inspections
<i>Broadcasting Apparatus Licence</i>	- check to see if still requirement
<i>Clean filters in air conditioners</i>	- contractor quote being obtained
<i>Audit Report to DRD</i>	- can be finalised after acceptance of Audit and Annual Report
<i>Quarterly Stats to DRD</i>	- not completed
<i>Swimming Pool Water Sampling</i>	- not ready – 2-3 weeks away
<i>Waste Water Recycling Scheme water samples</i>	- in conjunction with Swimming Pool water testing

FINANCIAL IMPLICATIONS:

In the generation of the report, nil in terms of meeting compliance. There may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Identified as necessary – this report Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the General & Financial Compliance Reports for October 2017 and note the matters of non-compliance.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 5 – General & Financial Checklist for October

7.2 Compliance Reporting – Delegations Exercised – October 2017

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 - Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

To report back to Council actions performed under delegated authority for the period ending 1 October 2017.

To provide a comprehensive report listing of the delegations able to be exercised following adoption of a more substantial array of delegations in June 2017.

BACKGROUND & COMMENT:

This report is prepared for Council detailing actions performed under delegated authority by the respective officers under each of the delegation headings:

ADMINISTRATION

Policy	Delegation	Officers
A1	Acting Chief Executive Officer	(CEO)
A2	Agreements for Payments of Debts to Council	(CEO/DCEO)
A3	Casual Hirer's Liability	(CEO)
A4	Complaint Handling	(CEO)
A5	Fees & Charges – Discounts	(CEO/DCEO/MW/MLS/CRC Mgr.)
A6	Investment of Surplus Funds	(CEO/DCEO)
A7	IT & Social Media – Use Of	(CEO)
A8	Legal Advice, Representation & Cost Reimbursement	(CEO)
A9	Payments from Municipal and Trust Funds	(CEO – to numerous staff for Orders)
A10	Use of Common Seal	(CEO)
A11	Writing Off Debts	(CEO)
A12	Housing	(CEO)
A13	Procedure for Unpaid Rates Finance	(CEO)

GOVERNANCE

G1	Applications for Planning Consent	(CEO)
G2	Building Licences and Swimming Pools	(EHO/Building Surveyor)
G3	Cemeteries Act 1986	(CEO)
G4	Health Act 1911 Provisions	(EHO)

HUMAN RESOURCES

H1	Grievance Procedures	(CEO)
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COMMUNITY SERVICES

C1	Bushfire Control – Shire Plant for Use of	(CEO)
C2	Bushfire Control – Plant Use for Adjoining Shires	(CEO)
C3	Bushfire Prohibited / Restricted Burning Periods – Changes	(Shire President/CEO)
C4	Bushfire Training Administration	(CEO)
C5	Cat Ownership Limit – Cat Control	(CEO)
C6	Dog Control – Attacks	(CEO)
C7	Dog Ownership Limit – Dog Control	(CEO)
C8	Sea Containers Use of – Town Planning	(CEO)
C9	Second Hand Dwellings	(CEO)
C10	Temporary Accommodation	(CEO)
C11	Unauthorised Structures – Building Control	(CEO)
C12	Kulin Bush Races	(Kulin Bush Races Committee)
C13	Freebairn Recreation Club Committee	(FRC Club Committee)
C14	Kulin Child Care Centre Management Committee	(Kulin CCC Management Committee)
C15	General – Community Services Practices	(CEO)

WORKS

W1	Gravel Supplies	(MW)
W2	Roads – Clearing	(CEO)
W3	Roads – Damage to	(MW)
W4	Roads – Roadside Markers – Management of	(MW)
W5	Stormwater Drainage	(MW)
W6	Street Trees	(CEO)
W7	Streetscape – Improvements	(CEO)
W8	Roadside Burning	(MW)
W9	Temporary Road Closures	(MW)
W10	General – Works Practices Approvals	

COMMENT:

The following details the delegations exercised within the Shire relative to the delegated authority for the month and are submitted to Council for information (excluding delegations under A9, Payments – refer to individual order and payment listed in Accounts paid)

A2 Agreements for Payments of Debts to Council (CEO/DCEO)
 CEO Approved a payment plan for J Nichols -73 Johnston Street - Rates

A6 Investment of Surplus Funds (DCEO) – Local Government Act 1995, section 6.14

Municipal funds

Type	Rate	Deposit/(Withdrawal)
At Call	1.5%	(300,000)
Term Deposit	1.65%	250,000.00
Term Deposit	2.00%	400,000.00
Term Deposit	2.25%	250,000.00
Term Deposit	2.30%	400,000.00

Reserves:

Type	Rate	Deposit/(Withdrawal)
Term Deposit	2.45%	14,206.22

G1 Applications for Planning Consent

Approved Development Application for Carly Bradford, 19 Price St, Kulin for Gable Roof Entertaining Area, verandah and patio - estimated value \$8000.

Approved Development Application for Brenton Mullan, 75 Johnston St, Kulin for ablution block – estimated value \$8500.

G2 Building Licences (CEO)

Approved Building Application for William Herwig, 25 Day St, Kulin for Pine Deck and Roof cover - estimated value \$8,000.

Approved Building Application for Carly Bradford, 19 Price St, Kulin for Gable Roof Entertaining Area, verandah and patio - estimated value \$15,000.

Approved Building Application for Brenton Mullan, 75 Johnston St, Kulin for ablution block – estimated value \$8,500.

Approved Building Application for Michael Wilson, Kulin Lake Grace Rd, Kulin for farm vehicle storage shed – estimated value \$35,000.

STATUTORY ENVIRONMENT:

- Building Act 2011*
- Bushfires Act 1954*
- Cemeteries Act 1986*
- Health (Asbestos) Regulations 1992;*
- Health (Miscellaneous Provisions) Act 1911;*
- Local Government Act 1995*
- Public Health Act 2016*
- Shire of Kulin TPS2*
- Town Planning Development Act*
- Town Planning Scheme*
- Trustees Act, Part III,*
- Criminal Procedure Act 2004;*

FINANCIAL IMPLICATIONS:

Nil in terms of exercising delegation and reporting to Council though there may be financial implications in the case of each delegation exercised.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

There are no known policy implications relating to this report.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the Delegation Exercised Report for October 2017.

VOTING REQUIREMENTS:

Simple majority required.

8 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

9 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

10 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC

Nil

Kulin Child Care Centre

Minutes of a meeting of the Kulin Child Care Centre Management committee held on
Tuesday 24th October 2017

ATTENDANCE: Steph Marsh, Robbie Bowey, Elana Frantom, Sue Knapp, Elle Bowey, Megan Syred, Taryn Scadding
APPOLOGIES: Sarah Gangell

CONFIRMATION OF MINUTES

Moved Elana Frantom, seconded Megan Syred that the Minutes of the Meeting held on 1st August 2017 be confirmed as a true and correct record.

CARRIED

BUSINESS ARISING FROM MINUTES

Cubby – ready to be picked up. Taryn to investigate freight options or pickup by Shire
Busy bee to be arranged and may coincide with the P&C playground busy bee

CO-ORDINATOR REPORT

- Maintenance on swing set required

FINANCIAL STATEMENT

Presented

GENERAL BUSINESS

Quality Improvement Plan – a copy of the new plan was distributed and committee are asked to look through and contribute ideas

Lunchbox Note – a note to all parents regarding healthy lunch boxes to be distributed

Melbourne Cup – change poster to reflect tickets to be purchased prior to the event to secure a booking

Playgroup – the Kids Club building is not appropriate for the needs of the group. Playgroup have enquired as to whether it can be held at KCCC. Megan to speak to Hayley regarding days. Taryn to look into requirements from KCCC side of things.

- Immunisation of children attending
- Sign in forms
- Parent consent forms (of those families with children in childcare)

There being no further business the meeting was closed at 10.30am

Kulin Bush Races General Meeting

4th October 2017

7.00PM

Kulin Hotel
AGENDA

Present: Graeme Robertson, Tom Murphy, Tracey Noble, Kate Bishop, Annette Lewis, Simone Lockyer, Nick Grant, Rynelle Smoker, John Munroe, Brendan Sloggett, Laney Duckworth, Janna Lockyer, Sharyn McAdam, Brendon Savage, Jarron Noble, Jack Wilson

Apologies: Luke Tyson, Robbie Bowey, Matt Syred, Fiona Jasper, Kath Wilson and Mike Wilson.

Meeting Opened:

Chairman declared the meeting open at 7.06pm.

Confirmation of Previous Minutes:

Moved: Rynelle Smoker, Seconded: Laney Duckworth

That the minutes of the meeting held on Tuesday, 18th April 2017 be confirmed as a true and correct record.

Carried

BUSINESS ARISING:

1. Flowers for the displays are sorted and we have some volunteers from Camp Hart will help out with a few locals.
2. Mary has cleaners for Wednesday and Thursday but still need some for Friday morning.

FINANCE:

No financials were presented to the meeting.

CORRESPONDENCE:

Nil

Inwards: N/A

Outwards: N/A

GENERAL BUSINESS

1. **Welcome Pack** – Sharyn sent out prior to the meeting the Welcome Pack for all volunteers. This was reviewed and to be adopted by the committee.

Moved: Shayrn Mc Adam Seconded: Tom Murphy
That Committee adopt the Welcome Volunteer Pack

Carried

Around the Table

Brendan

- Hot water was not connected for Wednesday to the ablution blocks but all sorted now.

John

- ABC Radio require a phone line for back up on the Friday afternoon show. This is being sorted and will be ready for the weekend.
- The office line can be used for this.

Rynelle

- Final order is on the truck and will be here tomorrow

Sharyn

- Busy Bee will start at 9am tomorrow (Thursday)
- The Sausage Sizzle scheduled for tomorrow night is all ready to go.
- Lanyards, could Janna please add Sarah Kemp and Edwina Bradford to the list to be made.
- TV – Troy Gangell will have this out at the track Friday with images being displayed on it both Friday and Saturday in the Marquee
- Volunteer Tickets close Friday 12pm

Nick

- 1600 tickets have been sold online to date
- Through the gate today, 25% of cars were cash at the gate and 75% presold tickets.
- No negative has been received about the \$60 ticket at the gate.
- Complimentary tickets have been emailed out or giving to the person in charge of that area.
- Only minor issues for online ticketing have arisen and all be solved easily

Simone

- The band on Friday will be outdoor, in front of the dias.
- Pallet bars to be used in main bar during the day and moved in the afternoon to the family area. Will see how this goes and it may change.
- Tin Horse Race on the Friday night will be one race only. The auction will be limited in time. Norm Quick to do the auction.
- Prize money for the race will be split, 30% for 1st place, 15% for 2nd, 5% for 3rd.

Jack

- We have had 146 adults through the gate today.
- 25% of which have been cash sales.
- 60 vehicles are camping (non VETs), compared to 30 in 2013.
- Feedback received on the gate has all been positive.
- There is a large amount of Double G on the track and in the camping area.

Jarron

- Drinks have arrived and we will assess if this is enough. We may need to do a run to get more Saturday morning.

Annie

- Buskers insurance will be taken out for our smaller bands that do not carry their own insurance.
- Bank will be open on the Friday from 3pm.
- Pipeband would like an area, that they can camp and do warm ups. The area near the rock, near the Fire Emergency camping area.

Kate

- Police have been kept informed and will have a briefing again this week. They will have the usual spot from the afternoon.
- The police are due to arrive at the track from 6pm.
- Triple M want a few complimentary tickets. A discussion was held and committee agreed that as we paid them for our advertising and guest spots that would not be receiving complimentary tickets. Kate to advise them of this.
- McIntosh and son have 16 staff attending the event this year. We have only given 5 complimentary and allocated 8 on each table. They have requested to have more people in the Sponsors area. Provided there is enough room for the other sponsors, give them the go ahead for extras.
- Racebooks have arrived, it all looks good and have been sent out to the track.
- Allistair from Australian Professional Rodeo Association (APRA) will come out for the weekend to check it out.
- Community Citizen Awards are open – Kate would love to see some nominations come from this weekend.
- Event Grants open this month and we can apply for grants ranging from \$5,000 to \$50,000. These are closing in December. As part of the applications, we are required to have a budget for 2018 and a three year plan in place.

Tracey

- Food is coming along nicely.
- Food Safety online courses need to be completed by each shit coordinator. Tried to do this online but we need to be a registered organisation. This will need to be done after this year now.
- Eastways order will be arriving Friday 7am. All the coordinators need to be there to make sure their orders are put away correctly.
- Parking within the grounds are not permitted this year for Risk Management. Sharyn to put something on Facebook.

Tom

- Received Form 4 from the shire for 4,000 people at the event.
- Risk Management – have listed the following areas of concern.
 - Fires
 - Medical incidents
 - Vehicle Incident
 - Horse accident or incident
 - Drug or Alcohol
 - Infrastructure
 - Weather
 - Lost Child
- Emergency Management Plan – please read this document so we are all on the same page. Tom went over this briefly to the committee.
- Phone Numbers for key contacts will be located at main areas and near fire extinguishers.
- Numbers will also be on the back of the lanyards for volunteers.

Graeme

- Could you all think of ideas for the Opening Parade.
- We require some more HiVis vests. Please if you have some we could borrow for the weekend, they need to be either green or yellow.
- Kate Stevens has requested a few volunteers for the ABC afternoon show to interview. Currently they have Simone Lockyer, Sharyn McAdam and Rachael King.
- We require some more portable sheep yards for the new fire pits, Jarron's will be used as a backup. Stretches would be better and Graeme will follow up with this.
- There is going to be three small fires in the main bar area, instead of one large bonfire.
- The big screen will be located on the stage in the marquee.

Meeting Closed: 8.56pm

There being no further business the Chairman declared the meeting closed at 8.56pm.

Next Meeting to be held: To be advised.

Kulin Bush Races General Meeting

19th October 2017

7.00PM

Kulin Hotel
MINUTES

Present: Graeme Robertson, Mary Lucchesi, Annette Lewis, Rynelle Smoker, Sharyn McAdam, Kate Bishop, Brendon Savage, Jarron Noble, Robbie Bowey, Tom Murphy, John Bowey, John Munroe, Brendan Sloggett, Anne-Marie Sloggett, Kristy Ellis, Tracy Noble, Janna Lockyer, Mike Wilson and Jack Wilson.

Apologies: Nick Grant, Paul Joreguson, Renae Eva, Matt Syred, Laney Duckworth, Rob Doust

Meeting Opened:

The Chairman declared the meeting open at 7.15pm.

Confirmation of Previous Minutes:

Moved: Janna Lockyer, Seconded: Tracy Noble

That the minutes of the meeting held on Wednesday, 28th September 2017 be confirmed as a true and correct record.

Carried

BUSINESS ARISING:

There was no business arising from the meeting held on Wednesday, 28th September 2017.

FINANCE:

No financials were presented to the meeting.

CORRESPONDENCE:

Inwards:

Email Sandra Panoss – Crowd control and service of intoxicated individuals.

Email Bernie Havenstein - Congratulations

Outwards:

Email Graeme Robertson to Sandra Panoss – Response to email received.

Moved: Janna Lockyer, Seconded: John Munroe

That the inwards correspondence be received and the outwards correspondence be endorsed.

Carried

GENERAL BUSINESS

1. RFDS

We raised the following money over the Bush Races weekend, Thursday sausage sizzle was \$110, Mini Tin Horse race was \$700 and Tin Horse voting was \$492.30. Total \$1302.30.

Moved: Sharyn McAdam, Seconded: Tom Murphy

Motion that the money received over the weekend's events be sent to the Royal Flying Doctor Service.

Carried

2. Wood

Wes had bought some wood to use at his wedding held at the track but was not used as they were under the marquee. The wood was then used on bush races weekend. Can we please send the \$250 in thanks for the wood? As they used the generator on the weekend, Graeme and Brendan will follow up what we need to charge for generator use before we proceed with this.

3. Sponsorship

Noel Muir and Sons were sponsors in the past and haven't been asked for a few years. This may have occurred due to change overs in person doing Sponsorships. They have requested to be considered for future years. They are in the tools industry and have done entertainment sponsorship in the past as well as supplied the Races with tools.

4. Sponsorship

As the Brookton and Corrigin Roadhouses appear to be benefiting greatly from our event, we need to approach them for future sponsorship.

5. Kleenheat Gas

We purchase/use 15-16 gas bottles each year from Kleenheat Gas through Kulin Hardware. We do not usually weigh the gas bottles each year after the event. This year Michael Carmody weighed them and all had gas remaining. Each bottle has quarter to half full. Committee are able to use the remainder of these bottles and each bottle has an amount marked on it. This will be invoiced to the individual from KBR. Graeme to follow up with future sponsorship from Kleenheat Gas.

6. General Meeting

The general meeting due to be hosted on 2nd November, has been suggested that we host a Volunteers Night with a dinner. Janna and Sharyn to organise.

Moved: Brendon Savage, Seconded: Annette Lewis

That we host a Volunteers Evening on Thursday, 2nd November 2017. Starting at 5pm.

Carried

7. Incorporation

A discussion was held in regards to KBR becoming incorporated. There are some concerns for insurance and whether the Committee members can be held liable over and above the liability taken within our insurance. It was generally thought that we require more information from the shire and Noel before we go forward with a motion.

8. Liquor License

There seems to be some issues with the current Liquor License. Brendon Savage as well as others were understanding that when our license ended at 12 Midnight, that there was no alcohol to be served after this time. It is a requirement that all patrons are to have left the licensed area by this time (12 midnight). Should our future liquor license be till 1am (no patrons in the licensed area), music off 12.30am and bar close at 12am.

9. Date

Date needs to be set for 2018. We need to inform Roe Tourism Council early. Would be good to get date set for future planning and grant applications. We need to talk to the school about making the Monday after being a Pupil Free Day.

Move: Robbie Bowey, Seconded: Sharyn McAdam

That the date for 2018 be the first weekend after the AFL Grandfinal, 5th, 6th and 7th October 2018.

Carried

Around the Table

Annie

- Bank went well over the two days.
- Security was not present at all times as well as not always available to do money collections from around the grounds.
- We require the Police to escort at end of each evening. The Narrogin Police commended our methods for banking for such an event.
- We took approximately \$52,000 in EFTPOS. This has highlighted the need for more machines on food to allow people to use tap and go features.
- Tom will work on sourcing more machines from other Bendigo Banks for this to happen.

Sharyn

- We have received a large amount of positive feedback on Facebook.
- The money made from this year and past really needs a project or goal attached to it. It was something that was requested in the Community Forum. We need to promote where this money will go. It will give us a focus for the future. There is also potential for a funding round. But we need to remember that not all years look this good and we shouldn't look at spending large amounts just yet. Bring your funding ideas to Annual meeting.

Jarron

- The new Ice man was great. He was very impressed with the event and will be back next year with his family.
- This year we had 23 security, at a cost of \$38,000. This is \$7,000 extra on last year.
- There was a small amount of negative feedback on social media about the Security.
- One of the guys left his post as he too cold. They watched too much and said nothing or did nothing to stop it. We need to be more proactive to direct them and keep them accountable.
- Feeling that we are at the limit of what we can handle. To increase in numbers attending the event, we would require more volunteers and infrastructure. 4,000 maximum.

Kate

- Thank you to Renae for her help this year in the Sponsors Area.
- We had a large amount of sponsors using the area.
- Approximately \$3,500 in invoices were sent out
- Have a few sponsor leads
- Media response was great
- Stats from Facebook – all in Kate's report.
- It would be good to get some of us trained on media and conflict.
- Will have a media statements, dos and don'ts to help the girls and any others interested.
- Camp Kulin Expansion – we should not look at this to fund, as they are looking at being fully funded from external sources.

Sav

- Media – keep it going, all going great.
- Sim great work and sorry for doubting at some points.
- It would be great to have a follow up interview with Eskimo Joe
- Nick great work – event management is much easier
- Volunteers booze from lunch time onwards. There have been some discussion as some are paying full rate and others are getting theirs at a cheaper rate. Maybe we should have some future discussion on this so it is even across the board.
- There was an extra trip to Narrogin in Barry West's ute. Can we subsidise this/
- Has there been a response from EJ for the photos of their tin horse. Sim will follow up.
- Need to change the fencing in front of the band to prevent future injuries. This area was very unsafe with people pushing up on it.
- Camping area for footy clubs. Maybe we have a noisy zone area out further in the camping area behind the rock.
- Look at language used on social media and in our advertising to discourage BYO. More signage with similar language needs to be put up along the drive up to the gate.
- Sim family lighting and area worked really well. Need to ensure that it is not over two up. Linkage worked well.
- Fireworks behind the band was an issue.
- Swag coming in from south end of the track worked well, took traffic away. Need more signage.
- Aaron Giles was kept busy all weekend. Need to get him camping with us so he is out the track and at hand for any emergency.
- Was talking with Andy (electrics) and he was saying that Brendan does a great job. He valued all the work he has done at a conservative \$500,000. Can't get that service anywhere else. Blazing Swan are wanting to put electrical nodes out to other areas for their use. As they are a 'leave no trace', they will remove it all after their event. Is it possible to request that these be put in for permanent use?

Robbie

- Ticket sales online worked well for orders.
- We did have to do a couple of extra pickups but all went well.
- Most of the shifts were very busy shifts
- Extra bar – maybe we need to look at having an extra bar during the day near the TAB area. This would need to be decided soon as all details would need to be prepared for liquor license.
- Roe tourism meeting – we are receiving some positive feedback as they are seeing benefits. Need to set the date and inform the Roe Tourism Council of this. Corrigin had stated that there was a cost to the shire for extra rubbish needing to be collected. However the roadhouse had massive amount of people through and sales increased significantly.
- Need to talk to school and put a formal request in to have the Monday as a pupil free day.

Tom

- Please read Tom's report.
- We require better PA for announcements – like lost child
- Need to look at numbers through the gate – eventually going to no gate sales and selling out the Event.

John B

- Mike, Nick and Jack thanks. There are a few things that need a little tweaking but overall it all worked well.
- Needed more help parking the vans
- Friday was the busiest day for vehicles this year.
- Database has been created and now easier to contact those that do come.
- Wasn't quicker getting vehicles through the gate. We did find that we needed to have Mike or John on gate at all times for any tech issues that arose.
- There were a number of people coming through the gate that had printed the receipt and not the ticket. A number of these also had the wrong phone service – we need to put more on Facebook and the website about the area being Telstra only.
- Maybe streamline ticket so you don't need to download. Try and remove the printing of the receipt.
- Should we have a ticket or arm band for kids under 13? This would give a more accurate number on this age group and give us a better idea for ordering food and toilet paper.

John M

- Dust in marquee was an issue this year. For future thought on how we fix this.
- TAB direction may need changing as it went across the doorway and into Souvenirs this year. Maybe more TAB machines would help solve this.

Anne-Marie

- Volunteers in the kitchen were amazing
- Congratulations to Tracey on organising food. It is a massive effort.
- Thank you also to Bendigo bank for the win.

Brendan

- Numbers were great
- We do require more Ladies toilets and handy capped near the marquee.
- We do not have enough signage. No signs directing where toilets, first aid and office are located.
- Friday nights, Annie needs an escort to town. This needs to be at all times.
- Need to make Locals Park their vehicles further away so Ambulance can have extra vans in where the Police are located. This would prevent the road behind our structures becoming so congested.
- The new building worked well. Assuming that souvenirs will also be using the building in future, we will negotiate how to divide the space that works for both. Will look at having permanent electricity in place for next year too.
- Phones system, we did not end up having in place this year, as we did not want it disturbing the EFTPOS system after we lost one early in the day to power change over. Need to work on this for next year
- Electrically – have completed more but still require some hire. This year we only required a quarter of what we hired. Will reduce the amount we order for next year maybe reducing it so we do not have to hire at all.
- Ambulance – the only person we transported was on Sunday morning and it was for a pre-existing medical condition. We were very lucky for the number of people we had on site.
- Security bill – could we look at training (approximately \$600 per person) but takes time. Insurance could be an issue. There is the possibility to work with Newdegate in partnership on this.
- Would it be possible to purchase a generator through grants? Brendan has specifics on what we require. This would save money, time and man power that it currently takes to get what we require out to the track.

Kristy

- Congrats to you all, was away this year and have heard all great things
- Ian Wilson and Edwina Bradford thank you for organising and running the events on the day.
- Feedback was that they couldn't hear the announcements for the events or as they were being run. Could we please work on this for next year?

Tracey

- Kitchen all went well, selling out of most things.
- Thank you to all the coordinators of each area. Thank you to Mary. Thank you to Hooch and Rach for being on call and allowing me to get more food and toilet paper.
- Complimentary tickets are still to be counted and the IGA bill requires to be split into each area.
- Name badges – we need new ones to look like the old ones. Refer to Mary's and use the volunteer list.
- Sharyn – it would be great to get tin horses going around the state, Australia and the world to put on Social media in promotion for next year. Suggested getting our young ones to do this.
- Thank you to the Committee for all their hard work
- Thank you to Graeme.

Mary

- We need to keep in mind that the Kondinin Art show was that weekend first but we need to work with them going into the future
- Linen to Camp Kulin and cleaners all went well.
- We need to look at Commercial Washing Machine and dryer for purchase.
- John Duckworth – can we gift him for his efforts?
- Brendon's noisy area – who is going to Police them.
- Kenny's crew went really well and received many compliments.
- We had many more caravans from the Wednesday and as such we had to open more toilet blocks than we normally do. Is it possible to get paid cleaners in to clean on the Wednesday, Thursday and Friday morning

Janna

- Curtin Volunteers went really well and I have passed on all the compliments I have received for them.
- Thanks to Sharyn, Kate and Laney for their help with the social media and to Kate for teaching me many new things to make life a little easier.

Graeme

- Agreed we do need more ablutions
- We must put in a disabled toilet and shower block near the Marquee
- Comment received that we should be handing out 3 bags with each of the caravans
- Thank you to the Committee – being that we have a larger portion of young people now on board, has been awesome.
- Exciting to see the new changes
- Thank you Sim for Eskimo Joe and although we are not sure how many more this brought in, it was great.
- 2017 was our biggest crowd ever, great work everyone.
- Online ticketing, Mike Jack and Nick, thank you guys for getting this up and working.
- Sharyn – great work on increasing community involvement.
- Kate – sponsorship was great this year.
- Met with Allistair from APRA, he was very impressed with the event and the area. The rodeo idea might need to be a weekend all on its own.
- To everyone thank you for your efforts and this has been the best year.
- Interested to see the Police to get their perspective of how the event went.
- This is truly a great community

NOTE: What is the most caravans in one spot – Guinness Record?
Need to get hold of some of the drone shots and do a count.
We also need to look at Caravan companies for sponsorship.

Meeting Closed:

There being no further business the Chairman declared the meeting closed at 10.32pm.

Next Meeting to be held:

To be held Wednesday 2nd November 2017, 7.00pm at the FRAC.



Kulin Bush Races General Meeting

1st November 2017

7.00PM

Kulin Hotel
MINUTES

Present: Graeme Robertson, Brendon Savage, Brendan Sloggett, John Munroe, John Bowey, Rynelle Smoker, Laney Duckworth, Annette Lewis, Robbie Bowey, Simone Lockyer, Nick Grant, Sharyn McAdam, Tom Murphy

Apologies: Jarron Noble, Tracey Noble, Mary Lucchesi, Matt Syred, Kate Bishop

Meeting Opened:

The Chairman declared the meeting open at 7.05pm.

Confirmation of Previous Minutes:

Moved: John Munroe, Seconded: Brendan Sloggett

That the minutes of the meeting held on Wednesday, 19th October 2017 be confirmed as a true and correct record.

Carried

BUSINESS ARISING:

1. Secretary to create the Action Plan for 2018 from previous minutes and reports from all areas.
2. Robbie raised concern over paying individuals for the use of their vehicles over the weekend. This is because so many of the volunteers use their vehicles for extra pickups we can't offer to one and not all.
3. The area that the ambulances need for parking will need to be marked and signage put in place to inform locals and visitors not to park in these areas anymore.

FINANCE:

Nick Grant tabled financials as at 1st November 2017 presenting cheque numbers 2026 to 2097.

As at the 1st November 2017 Kulin Bush Races Cheque account balance is: \$229,831.07

As at the 1st November 2017 Kulin Bush Races Term Deposit balance is: \$100,815.34

Moved: Nick Grant, Seconded: Simone Lockyer

That the financial statements for the period ending 1st November 2017 be accepted.

Carried



Kulin Bush Races General Meeting

CORRESPONDENCE:

Inwards:

Emails Received from Noel Mason, CEO Kulin Shire – Incorporation details – emails were forwarded to Committee members for their reference and discussion.

Emails Reports were received from the following areas and circulated.

- Graeme Robertson – Chairmans Report
- Kate Bishop – Sponsorship, Media, Marketing and Promotion.
- Sharyn McAdams – Publicity and Volunteers
- Tom Murphy – Risk Management and Community Bank
- Robbie Bowey – Bars
- Mikey Robins – TAB, Calcutta and Two Up
- Rynelle Smoker – Souvenirs
- Laney Duckworth – Horse and Track Office
- Janna Lockyer – Curtin Volunteers
- Geoff Brown – Clerk of the Course

Outwards: No outwards correspondence was sent.

Moved: Janna Lockyer, Seconded: Simone Lockyer

That the inwards correspondence be received.

Carried

GENERAL BUSINESS

1. **Freezer Hire:** We currently hire a freezer which is used behind Fish and Chips. The owner is wanting to sell and is offering KBR to purchase it for \$2,000. Can we counter offer \$1,500? To buy new we would be looking at \$4,000. Agreed that Graeme handle the negotiation of this and to purchase on behalf of KBR.
2. **Directorship:** As this is in its infancy, Graeme would like some continuity in the individuals that currently hold directorships. Please let us know whether you want to continue. Graeme is looking to continue in the Chairman's role for another 2 years with Tom to take on Vice Chair for 2018 to see if it is a fit and learn Graeme's role for future succession. 2017 has been the easiest year to date, with the Directorships and Laney taking on horses, it has removed a large amount of the stress.
3. **Letters out:** We would like to send out letters of thanks to our 'in kind' sponsors and helpers (like John Duckworth). Janna and Graeme to organise this. Kate will send letters out to sponsors.
4. **Funding Round:** Graeme would like us to all start thinking about how much we would like to put out for a funding round in February 2018.



Kulin Bush Races General Meeting

5. **Thursday:** Meat is being supplied by KBR, with guests to bring a salad or sweet to share. Could we have a tab on the bar for beer wine and cool drink? Graeme to make the call starting at \$1,000 and the ok to increase it if needed.
6. **Incorporation:** A Sub Committee to be appointed at our next meeting after Committee is formed.
7. **Date Conformation:** The AFL have set the Grandfinal date for the 29th October 2018. As per previous meeting, we will set our date for the weekend after this date. KBR 2018 will be 5th, 6th and 7th of October.
8. **Internet Banking:** Nick would like to go forward with internet banking. This would still require two people to authorise payments as does a cheque. It would enable us to make faster payments

Moved: Brendon Savage, Seconded: Simone Lockyer

That the Kulin Bush Races go ahead with internet banking. The following roles are to have access to the online banking, Treasurer, Director of Finance and Licensing, Chairman, and Vice Chairman. Currently these roles are held by Nick Grant, Annette Lewis, Graeme Robertson and Brendon Savage.

Carried

Currently the financials are completed for KBR 1st July to 30th June each year. Nick would like these changed to 1st January to 31st December. This would capture the true financials for each event.

Moved: Brendon Savage, Seconded: Tom Murphy

That the financial year for Kulin Bush Races start 1st of January and end 31st December each year.

Carried



Kulin Bush Races General Meeting

AROUND THE TABLE

Brendon Savage

- Would like to see some feedback from Eskimo Joe

Brendan Sloggett

- Generators – It would be great if we could get a grant for a new generator but not sure if there are grants that would cover this. Currently we hire the smaller one for a month and a large one for the week for KBR. A small one is also hired for a month for Blazing Swan and we invoice approximately \$5,000 for this. If there is a possibility for purchase, it would be \$25,000 approximately. We would still hire the large generators for race weekend. The small one would be great to run volunteer weekends, weddings and any other small events.

John Munroe

- Would like to remain on the committee and happy to take up a directorship.

John Bowey

- Have some concern over coming out from under shire. Insurance and staffing concerns noted.
- Need to check insurance quote. Do a little of our own research.
- It was said to Graeme from Noel Mason that Council would cover the Insurance each year. How long would this arrangement be for?
- Graeme will do a little background checking on other incorporated bodies and whether there have been legal cases against the committee.

Sharyn McAdam

- Everything looks good for tomorrow. We have about 90 adults, 30 kids coming.
- Please remember to bring your own salads.
- Dessert and cheeseboard.
- Could we please have someone welcoming people in?
- There will also be the McIntosh Bouncy Castle.

Rynelle Smoker

- Well done to Sharyn.
- Work from staff at the shire, is this going to continue? Noel has said to Graeme that this will continue into the future as it currently is.
- There seems to be a grey area on what is their job vs what is for us to do.
- This will continue to be a work in progress. Noel to set work boundaries.
- It is in Kate's job description to assist KBR. The CRC contract is only for 9 months so we may not have this going forward. Also if Kate was to leave, we may not get someone so accommodating again.

Robbie Bowey

- Could we get the notes from the last minutes and reports from all the areas and start the Action Plan now so things are not forgotten.



Kulin Bush Races General Meeting

Simone Lockyer

- Starting to look at bands for next year.
- Please if you are going to send through recommendations, please send a sample of their music through too.

Nick Grant

- Circulated last Audit Report, hope everyone has had a chance to read this.
- Wanting to make the clear distinction on his role between Shire and Volunteer. He is volunteer only and all his treasurer work is completed at home. Please contact at home and personal address.
- With the upcoming Incorporation, would like to change to Quarterly audit reports from Yvonne Bowey rather than annual reports. One of the reasons for this being it is easier and if we are audited, it will be simpler.

Janna Lockyer

- Would like to hand over the Curtin Volunteers to someone. Could we all have our feelers out for someone that would enjoy this role? Will put in update too.

Graeme Robertson

- Would like to have everybody back on the Committee again for next year.

Meeting Closed:

There being no further business the Chairman declared the meeting closed at 8.48pm.

Next Meeting:

We will have a meeting in late December early January, to work on Incorporation and appoint a Sub Committee to oversee the drafting of the Constitution. Date to be advised.

Shire of Kulin

EFT & Chq Listing for period ended 31 October 2017

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
TRIP			
238	25/10/2017	RYAN BRANDIS	\$1,764.56
		Refund Request from Trip Fund	
TRUST			
374	23/10/2017	KEVIN BRADFORD	\$500.00
		Housing Bond Refund, Unit Five Kulinda Village	
375	23/10/2017	NOEL COWCHER	\$800.00
		Housing Bond Refund, 12 Bowey Way	
BUSH RACES			
2026	29/09/2017	CATERALL EQUIPMENT HIRE	\$1,616.45
		Equipment Hire	
2027	29/09/2017	FIONA JASPER	\$229.65
		Reimbursement for Gymkhana Purchase	
2028	29/09/2017	ROBBIE BOWEY	\$58.75
		Reimbursement	
EFT	02/10/2017	INSTANT TOILETS & SHOWERS PTY LTD	\$1,504.80
		Hire of Toilets	
EFT	02/10/2017	B2B WORX PTY LTD	\$1,099.00
		Equipment Hire	
2029	05/10/2017	ANNE-MARIE SLOGGETT	\$175.41
		Reimbursement	
2030	05/10/2017	KULIN HOTEL	\$142.00
		Busy Bee Cost	
2031	05/10/2017	CONNELLY IMAGES	\$105.60
		Signage	
2032	05/10/2017	LIONS CLUB KULIN	\$2,760.48
		Tin Horse Highway Maintenance Fee & Materials	
2033	05/10/2017	KULIN IGA	\$4,662.84
		Catering Supplies	
2034	05/10/2017	COUNTRY PAINT SUPPLIES	\$217.80
		Grounds Cost	
2035	05/10/2017	ANNE-MARIE SLOGGETT	\$84.95
		Reimbursement	
2036	05/10/2017	WENDY GANGELL	\$210.00
		Reimbursement Grounds	
2037	05/10/2017	FIONA JASPER	\$39.50
		Reimbursement	
2038	05/10/2017	JULIE DALL	\$45.00
		Embroidery	
2039	05/10/2017	GREAT SOUTHERN FUEL SUPPLIES	\$4,183.14
		Fuel	
2040	05/10/2017	BENDIGO BANK	\$103,840.00
		Race Day Floats & Prize Money	
2041 - 2049	07/10/2017	VARIOUS HORSE OWNERS	\$2,290.00
		Reimbursement of Horse Nominations & Fuel Subsidy	
2050	07/10/2017	WENDY GANGELL	\$2,000.00
		Tin Horse Prize Money	
2051 - 2059	07/10/2017	VARIOUS HORSE OWNERS	\$2,260.00
		Reimbursement of Horse Nominations & Fuel Subsidy	
2060	12/10/2017	ESKIMO JOE RECORDINGS PTY LTD	\$33,000.00
		Band - Entertainment	
2061	12/10/2017	MATTHEW HOUGH	\$660.00
		Band - Entertainment	
2062	12/10/2017	ASB MARKETING PTY LTD	\$14,580.51
		Souvenir Purchase	
2063	12/10/2017	REECE'S HIRE & STRUCTURES	\$223.30
		Chair & Table Replacement	
2064	12/10/2017	WAMMCO	\$1,519.10
		Catering Supplies	
2065	12/10/2017	KULIN HARDWARE	\$6,144.90
		Various Material for Grounds	
2066	12/10/2017	NEWICK'S ELECTRICAL SERVICES	\$2,420.00
		Equipment Hire	
2067	12/10/2017	CARDILE INTERNATIONAL FIREWORKS	\$7,035.00
		Fireworks Display and Permit	

Shire of Kulin

EFT & Chq Listing for period ended 31 October 2017

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
MUNICIPAL			
EFT13317	12/10/2017	AVON WASTE	\$11,117.14
		Rubbish Service for September 2017	
EFT13318	12/10/2017	AIR LIQUIDE WA	\$20.02
		Oxygen Cylinder Rent	
EFT13319	12/10/2017	AUSTRALIA POST	\$340.28
		Postage	
EFT13320	12/10/2017	AIRPORT PUBLICATIONS	\$385.00
		Airport Brochure Stand Fees Oct/Nov/Dec 2017	
EFT13321	12/10/2017	ALL-WAYS FOODS	\$1,032.85
		Cleaning Supplies	
EFT13322	12/10/2017	AQUATIC SERVICES WA P/L	\$18,953.00
		Service to Chasdson Sand Filter, Chlorine Gas Filter and Pool Recirculation Pumps	
EFT13323	12/10/2017	BEST OFFICE SYSTEMS	\$52.86
		Photocopying Fees	
EFT13324	12/10/2017	BENARA NURSERIES	\$3,022.46
		Trees for Streetscape & Hodgson Street House	
EFT13326	12/10/2017	AXIS HIRE	\$16,060.00
		2015 Cat Grader & 2015 Isuzu Giga Prime Mover Lease	
EFT13327	12/10/2017	CORRIGIN MEDICAL CENTRE	\$143.10
		Doctors Consultation, Simon Herwig	
EFT13328	12/10/2017	LANDGATE	\$455.10
		Rural UV'S Chargeable	
EFT13329	12/10/2017	DAIMLER TRUCKS PERTH	\$374.65
		Parts & Repairs	
EFT13330	12/10/2017	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	\$2,898.37
		Emergency Services Levy	
EFT13331	12/10/2017	FEGAN BUILDING SURVEYING	\$792.00
		Building Service	
EFT13332	12/10/2017	GANGELLS AGSOLUTIONS	\$2,199.16
		Various Building Materials & Depot Supplies	
EFT13333	12/10/2017	G & M DETERGENTS	\$100.00
		Cleaning Supplies	
EFT13334	12/10/2017	HARRIS ZUGLIAN ELECTRICS	\$2,044.09
		Electrical Work, 3 Hodgson Street House	
EFT13335	12/10/2017	KULIN HARDWARE & RURAL	\$7,684.22
		Various Building Materials & Depot Supplies	
EFT13336	12/10/2017	KLEENHEAT GAS	\$213.54
		Gas Cylinders	
EFT13337	12/10/2017	KULIN IGA	\$749.81
		Statement for September 2017	
EFT13338	12/10/2017	KULIN LIBRARY, POST OFFICE AND MAIL	\$1,323.30
		Library Service Fee for September 2017	
EFT13339	12/10/2017	LGISWA	\$48,954.27
		Workcare Insurance 2017/18, Second Instalment	
EFT13340	12/10/2017	MCINTOSH & SON	\$739.33
		Parts & Repairs	
EFT13341	12/10/2017	NICHOLLS BUS & COACH SERVICE	\$2,256.00
		Transportation for Camps	
EFT13342	12/10/2017	NARROGIN PETALS & BLOOM FLORIST	\$95.00
		Native Wreath, Camp Hart Service	
EFT13343	12/10/2017	OIL TECH FUEL	\$45,873.08
		Distillate & Unleaded Fuel	
EFT13344	12/10/2017	EXURBAN RURAL & REGIONAL PLANNING	\$789.12
		Town Planning Consulting Services Consolidation of Town Planning Scheme	

Shire of Kulin

EFT & Chq Listing for period ended 31 October 2017

GHQ / EFT No	DATE	DESCRIPTION	AMOUNT
EFT13345	12/10/2017	ROE TOURISM ASSOCIATION	\$5,000.00
		2017/18 Roe Tourism Association Member & Contribution to Executive Officer Position	
EFT13346	12/10/2017	STATE LAW PUBLISHER	\$2,580.00
		Printing Special Government Gazette - Local Planning Scheme NO2, District Zoning Scheme	
EFT13347	12/10/2017	SPYKER BUSINESS SOLUTIONS	\$2,631.20
		IT Support Services for September 2017 & Equipment Purchase	
EFT13348	12/10/2017	TELSTRA	\$2,546.40
		Repairs to Telstra Cable on 571 Di Russo Road	
EFT13349	12/10/2017	LAKE VARLEY & DISTRICTS PROGRESS ASSOCIATION	\$625.81
		2016 Electricity & Insurance (1/3 Share) Lake Varley FM Radio Retransmission Site	
EFT13350	12/10/2017	OFFICEWORKS BUSINESS DIRECT	\$585.40
		Various Stationery	
EFT13351	12/10/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOC	\$1,166.00
		WALGA 2017 Election Composite Advertising	
EFT13352	12/10/2017	WA CONTRACT RANGER SERVICES	\$444.12
		Ranger Services	
EFT13353	13/10/2017	CHILD SUPPORT AGENCY	\$221.93
		Payroll Deductions	
EFT13354	13/10/2017	KULIN SOCIAL CLUB	\$200.00
		Payroll Deductions	
EFT13355	13/10/2017	KULIN SHIRE TRIP FUND	\$770.00
		Payroll Deductions	
EFT13356	13/10/2017	KULIN SHIRE TRUST FUND	\$620.00
		Payroll Deductions	
EFT13357	19/10/2017	BT EQUIPMENT P/L	\$167,200.00
		New Bomag Multi Tyred Roller	
EFT13358	19/10/2017	KOMATSU AUSTRALIA PTY LTD	\$235,400.00
		New Komatsu Loader	
EFT13359	24/10/2017	AUSTRALIAN TAXATION OFFICE	\$48,740.00
		BAS Statement September 2017	
EFT13360	24/10/2017	ALL-WAYS FOODS	\$1,015.68
		Cleaning Supplies	
EFT13361	24/10/2017	ADVERTISER PRINT	\$187.00
		DL Envelopes	
EFT13362	24/10/2017	ATOM	\$342.44
		Parts & Repairs	
EFT13363	24/10/2017	BEST OFFICE SYSTEMS	\$154.00
		CRC Photocopier Maintenance	
EFT13364	24/10/2017	BRUCE ROCK ENGINEERING	\$18,561.72
		Two Crash Trailers - (EFT13325 cancelled)	
EFT13365	24/10/2017	COURIER AUSTRALIA	\$281.37
		Freight	
EFT13366	24/10/2017	COV'S PARTS	\$97.50
		Parts & Repairs	
EFT13367	24/10/2017	CORRIGIN MEDICAL CENTRE	\$85.10
		Doctors Consultation, Simon Herwig	
EFT13368	24/10/2017	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	\$181.80
		Building Service Levy	
EFT13369	24/10/2017	EASTERN WHEATBELT BIOSECURITY GROUP INC	\$110.00
		EWBG Shire Membership 2017/18	
EFT13370	24/10/2017	FEGAN BUILDING SURVEYING	\$990.00
		Building Services	

Shire of Kulin

EFT & Chq Listing for period ended 31 October 2017

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT13371	24/10/2017	HARRIS ZUGLIAN ELECTRICS	\$1,540.08
		9 Rankin Street House, Connect Power to Split System Air Conditioner, Install Leds & Power in Back Patio	
EFT13372	24/10/2017	JR & A HERSEY PTY LTD	\$119.90
		Parts & Repairs	
EFT13373	24/10/2017	JASON SIGNMAKERS	\$66.00
		Signage	
EFT13374	24/10/2017	KLEENHEAT GAS	\$75.90
		Yearly Facility	
EFT13375	24/10/2017	KULIN BUSH RACES	\$308.80
		FRAC, Wine & Soft Drinks Purchase	
EFT13376	24/10/2017	KULIN HOTEL/MOTEL	\$140.00
		Catering, Salads for Vets Night & Platters for Morning Tea - St Johns First Aid Courses	
EFT13377	24/10/2017	KULIN IGA	\$65.71
		Child Care Statement September 2017	
EFT13378	24/10/2017	LOCAL GOVERNMENT SUPERVISORS ASS OF WA INC	\$55.00
		Annual Membership 2017/18 for Judd Hobson	
EFT13379	24/10/2017	LIWA AQUATICS	\$210.00
		Membership & Registration for Managers Seminar, Simone Lockyer	
EFT13380	24/10/2017	MULLAN ELECTRICAL & AIR	\$1,039.50
		Reconnect Power to Emergency Services Building	
EFT13381	24/10/2017	MCINTOSH & SON	\$155.52
		Parts & Repairs	
EFT13382	24/10/2017	ELISE MULLAN	\$915.00
		Catering, Council September/October Meetings	
EFT13383	24/10/2017	A. NOBLE & SON LTD	\$358.09
		Parts & Repairs	
EFT13384	24/10/2017	NARROGIN GLASS QUICKFIT WINDSCREENS	\$147.88
		Replacement of Window in Back Door at FRAC	
EFT13385	24/10/2017	NARROGIN PETALS & BLOOM FLORIST	\$95.00
		Flowers for Tanya Dupagne	
EFT13386	24/10/2017	IXOM OPERATIONS PTY LTD	\$43.65
		Chlorine Cylinders Service Fee	
EFT13387	24/10/2017	OIL TECH FUEL	\$43,835.92
		Distillate & Unleaded Fuel	
EFT13388	24/10/2017	THE ROYAL LIFE SAVING SOCIETY WA	\$420.00
		Requalification Enrolment Fees for Judd Hobson, Janna & Simone Lockyer	
EFT13389	24/10/2017	SHIRE OF KONDININ	\$316.00
		Bus Hire, Camp Kulin	
EFT13390	24/10/2017	SYRED MECHANICAL SERVICES	\$3,302.75
		Oils & Grease	
EFT13391	24/10/2017	SANDAMS MOTOR TRIMMING & UPHOLSTERY	\$1,950.00
		Recover of 150 Chairs for FRAC, 50% Deposit Only	
EFT13392	24/10/2017	THE AG SHOP	\$176.00
		Parts & Repairs	
EFT13393	24/10/2017	OFFICEWORKS BUSINESS DIRECT	\$176.74
		Various Stationery	
EFT13394	24/10/2017	WICKEPIN MOTORS	\$1,440.00
		Insurance Excess & Repairs	
EFT13395	24/10/2017	WESTRAC PTY LTD	\$2,921.10
		Parts & Repairs	
EFT13396	24/10/2017	PROTEKT AUSTRALIA, CENTRAL SOUTH EAST	\$550.00
		Spider Treatment	
EFT13397	26/10/2017	CHILD SUPPORT AGENCY	\$221.93
		Payroll Deductions	
EFT13398	26/10/2017	KULIN SOCIAL CLUB	\$200.00

Shire of Kulin

EFT & Chq Listing for period ended 31 October 2017

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Payroll Deductions	
EFT13399	26/10/2017	KULIN SHIRE TRIP FUND	\$870.00
		Payroll Deductions	
EFT13400	26/10/2017	KULIN SHIRE TRUST FUND	\$675.00
		Payroll Deductions	
EFT13401	30/10/2017	KOMATSU AUSTRALIA PTY LTD	\$128.94
		Parts & Repairs	
36865	12/10/2017	NOT USED	\$0.00
		Damaged in Printer	
36866	12/10/2017	NOT USED	\$0.00
		Damaged in Printer	
36867	12/10/2017	NARROGIN STIHL	\$68.44
		Parts & Repairs	
36868	12/10/2017	SHIRE OF KULIN	\$400.00
		Float, Old Mother Hubbard	
36869	12/10/2017	TELSTRA	\$2,401.83
		Various Buildings Phone Usage & Modern Cost for September 2017	
36870	12/10/2017	WATER CORPORATION	\$9,363.18
		Water Usage & Rates	
36871	12/10/2017	SYNERGY	\$1,616.60
		Street Light Statement September 2017	
36872	12/10/2017	WINDSOR LODGE COMO	\$140.00
		Accommodation for Michael Robins, One Night	
36873	24/10/2017	NARROGIN STIHL	\$136.99
		Parts & Repairs	
36874	24/10/2017	MICHAEL ROBINS	\$414.00
		Reimbursement, 4 Nights Accommodation	
36875	24/10/2017	TELSTRA	\$366.40
		Various Mobile Phone Usage for September 2017	
36876	24/10/2017	WATER CORPORATION	\$355.11
		Water Usage & Rates	
36877	24/10/2017	SYNERGY	\$3,070.00
		Electricity Usage	
DD6298.1	08/10/2017	WA LOCAL GOVT SUPERANNUATION PLAN	\$10,209.55
		Superannuation Contributions	
DD6298.2	08/10/2017	BT SUPER FOR LIFE	\$179.76
		Superannuation Contributions	
DD6298.3	08/10/2017	AMP	\$238.26
		Superannuation Contributions	
DD6298.4	08/10/2017	AUSTRALIAN SUPERANNUATION	\$263.78
		Superannuation Contributions	
DD6298.5	08/10/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	\$391.16
		Superannuation Contributions	
DD6298.6	08/10/2017	REST SUPERANNUATION	\$276.92
		Superannuation Contributions	
DD6298.7	08/10/2017	PRIME SUPERANNUATION	\$364.08
		Superannuation Contributions	
DD6298.8	08/10/2017	MLC MASTERKEY SUPERANNUATION	\$376.18
		Superannuation Contributions	
DD6298.9	08/10/2017	BENDIGO SUPERANNUATION PLAN	\$158.02
		Superannuation Contributions	
DD6311.1	22/10/2017	WA LOCAL GOVT SUPERANNUATION PLAN	\$11,110.11
		Superannuation Contributions	
DD6311.2	22/10/2017	AMP	\$238.26
		Superannuation Contributions	
DD6311.3	22/10/2017	AUSTRALIAN SUPERANNUATION	\$1,063.56
		Superannuation Contributions	

Shire of Kulin

EFT & Chq Listing for period ended 31 October 2017

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
DD6311.4	22/10/2017	REST SUPERANNUATION Superannuation Contributions	\$276.92
DD6311.5	22/10/2017	PRIME SUPERANNUATION Superannuation Contributions	\$364.08
DD6311.6	22/10/2017	MLC MASTERKEY SUPERANNUATION Superannuation Contributions	\$415.18
DD6311.7	22/10/2017	BENDIGO SUPERANNUATION PLAN Superannuation Contributions	\$155.14
DD6311.8	22/10/2017	BT SUPER FOR LIFE Superannuation Contributions	\$179.76
Sub-total: EFT & Chq Payments			\$1,079,128.67
Transfers to Investments (30 Day+ Deposits)			
Bank Fees & Charges			\$320.45
Fuel Facility			\$288.00
CHA Loan Repayment			
Direct Debits - Freebairn Recreation Centre Beverage			\$2,417.56
Other Direct Debits - Westnet			\$519.63
Ricoh Photocopier Lease			\$401.50
Sub-total: Other Payments Processed			\$3,947.14
TOTAL PAYMENTS FOR MONTH ENDING 31 October 2017			\$1,083,075.81

Be

Bendigo Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$845.30
14 Oct 17	PERIODIC TFR 00074214151201 00000000000		845.30	0.00
17 Oct 17	BP ALLWAY MOTORS 186 2, ALBANY AUS RETAIL PURCHASE 15/10 CARD NUMBER 552638XXXXXX426 1	MV120 0152 728	64.90 CEO Fuel	64.90
18 Oct 17	BETTER CHOICE ROLE3, ROLEYSTONE AUS RETAIL PURCHASE 16/10 CARD NUMBER 552638XXXXXX194 1	MV27 0152 728	68.88 CEO Fuel	133.78
20 Oct 17	JGM HOTEL FRONT OFFI C, CONNOLLY AUS RETAIL PURCHASE 17/10 CARD NUMBER 552638XXXXXX426 1	E14314031	100.00 Works manager conference accommodation.	233.78
21 Oct 17	Kulin Community Bank, KULIN AUS RETAIL PURCHASE 20/10 CARD NUMBER 552638XXXXXX426 1	PE56 0152 749	200.65 Licensing New Roffer	434.43
30 Oct 17	CARD FEE 2 @ \$4.00	E032100 31	8.00	442.43
31 Oct 17	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 28/10 CARD NUMBER 552638XXXXXX194 1	MV27 0152 728	40.00 CEO Fuel	482.43
Transaction totals / Closing balance				\$482.43
				\$845.30
				\$482.43

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED
FOR YOUR ACCOUNT.

...continued overleaf >

www.bendigobank.com.au

Paid ___ / ___ / ___ Amount \$ _____

Bendigo Business Credit Card - Payment options

Pay in person: Visit any Bendigo Bank branch to make your payment.

Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au

Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
**PO Box 480
Bendigo VIC 3552.**
If paying by cheque please complete the details below.



**Bill code: 342949
Ref: 691211254**

Bank@Post™ Pay at any Post Office by Agency Banking **Bank@Post^** using your credit card.



Bendigo Bank

Bendigo Business Credit Card

BSB number 633-000
Account number 691211254
Customer name SHIRE OF KULIN
Minimum payment required \$14.47
Closing Balance on 31 Oct 2017 \$482.43
Payment due 14 Nov 2017
Date _____ **Payment amount** _____

Chq No	BSB	Account No	\$	¢



Shire of Kulin

MONTHLY FINANCIAL REPORT

For the period ended 31 October 2017

Presented to Ordinary Council Meeting

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Shire of Kulin
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the period ended 31 October 2017

	Annual Budget	YTD Budget	YTD Actual	Var.	Var.	
	\$	\$	\$	\$	%	
Operating Revenues						
General Purpose Funding	980,290	251,133	276,607	25,474	9.21%	
Governance	53,128	17,700	37,266	19,556	52.49%	▲
Law, Order and Public Safety	37,425	12,464	12,164	(300)	(2.47%)	
Health	0	0	0	0		
Education and Welfare	251,580	83,852	64,949	(18,903)	(29.10%)	▼
Housing	129,016	43,004	40,254	(2,750)	(6.83%)	
Community Amenities	93,251	31,080	87,347	56,267	64.42%	▲
Recreation and Culture	223,850	74,096	78,720	4,624	5.87%	
Transport	1,156,432	385,468	256	(385,212)	(150261.99%)	▼
Economic Services	1,373,490	457,792	331,587	(126,205)	(38.06%)	▼
Other Property and Services	95,916	31,964	44,537	12,573	28.23%	▲
Total (Excluding Rates)	4,394,378	1,388,553	973,677	(414,876)		
Operating Expense						
General Purpose Funding	81,112	27,028	20,864	6,164	29.55%	▼
Governance	253,866	119,985	104,927	15,059	14.35%	▼
Law, Order and Public Safety	140,090	62,504	39,599	22,905	57.84%	▼
Health	112,325	37,416	32,889	4,527	13.78%	
Education and Welfare	287,480	95,776	81,727	14,049	17.19%	▼
Housing	178,941	59,584	54,595	4,989	9.14%	
Community Amenities	351,304	116,984	77,525	39,459	50.90%	▼
Recreation and Culture	1,138,960	402,952	269,596	133,356	49.46%	▼
Transport	3,592,133	1,197,324	730,044	467,280	64.01%	▼
Economic Services	1,622,137	548,892	427,658	121,234	28.35%	▼
Other Property and Services	60,367	26,184	(73,375)	99,559	(135.69%)	
Total	7,818,725	2,694,630	1,766,050	928,580		
Funding Balance Adjustment						
Add back Depreciation	2,810,664	936,840	0	(936,840)	(100.00%)	
Adjust (Profit)/Loss on Asset Disposal	96,000	0	0	0		
Adjust Non-Current Asset Reclass						
Adjust Provisions and Accruals						
Net Operating	(517,683)	(369,237)	(792,373)	(423,136)		
Capital Revenues						
Proceeds from Disposal of Assets	0	0	0	0		
Proceeds from New Debentures	500,000	0	0	0		
Proceeds from Sale of Investments	0	0	0	0		
Proceeds from Advances	0	0	0	0		
Self-Supporting Loan Principal	0	0	0	0		
Proceeds From Sale of Assets	258,000	10,000	118,484	0		
Transfer from Reserves	386,000	128,340	0	128,340	(100.00%)	
Total	1,143,000	138,340	118,484	128,340		
Capital Expenses						
Land Held for Resale	0	0	0	0		
Land and Buildings	1,005,800	335,264	68,951	266,313	386.23%	▲
Plant and Equipment	900,000	300,000	649,051	(349,051)	(53.78%)	▲
Furniture and Equipment	10,000	3,332	0	3,332	100.00%	
Infrastructure Assets - Roads	1,667,028	555,680	258,467	297,213	114.99%	▼
Infrastructure Assets - Other	125,760	41,920	9,239	32,681	353.72%	▼
Purchase of Investments	0	0	0	0		
Repayment of Debentures	106,814	35,604	28,159	7,445	26.44%	▼
Advances to Community Groups	0	0	0	0		
Transfer to Reserves	177,005	59,004	14,206	44,798	315.34%	▼
Total	3,992,407	1,330,804	1,028,074	302,730		
Net Capital	2,849,407	1,192,464	909,590	431,070		
Total Net Operating + Capital	3,367,090	1,561,701	1,701,963	7,934		
Rate Revenue	1,895,822	1,954,490	1,891,487	(63,003)	(3.33%)	
Opening Funding Surplus(Deficit)	1,528,224	1,528,224	1,568,025	39,801	2.54%	
Closing Funding Surplus(Deficit)	57,956	1,921,013	1,757,550	(15,267)		

Shire of Kulin
STATEMENT OF EQUITY
For the period ended 31 October 2017

COA	Description	Balance \$	YTD Actual \$	Total Actual \$
	CURRENT ASSETS			
	Cash at Bank			
0A01101	CASH AT BANK	167,571	(145,351)	22,221
0A01102	PETTY CASH FLOAT	1,100	0	1,100
0A01103	TILL FLOAT	3,100	0	3,100
0A01104	Cash at Bank - Bush Races	67,159	0	67,159
0A01106	BUSH RACES - TERM DEPOSIT	100,297	0	100,297
0A01108	CASH AT BANK - FREEBAIRN CLUB	56,870	57,460	114,330
0A01115	CASH AT BANK - SPECIFIC GRANTS	0	0	0
0A01116	MUNICIPAL INVESTMENTS	1,743,598	125,000	1,868,598
	Sub-total Cash at Bank	2,139,695	37,109	2,176,804
	Cash at Bank Reserves & Restricted Funds			
0A01105	FREEBAIRN SPORTSPERSON SCHOLARSHIP RESERVE	11,847	90	11,938
0A01107	FREEBAIRN RECREATION CENTRE RESERVE	169,983	1,296	171,279
0A01111	INSURANCE RESERVE	0	0	-
0A01112	PLANT RESERVE	482,548	3,680	486,228
0A01113	LSL & AL RESERVE	274,566	2,094	276,659
0A01114	BUILDING RESERVE	477,095	3,638	480,733
0A01117	ADMIN EQUIPMENT RESERVE	71,735	547	72,282
0A01118	NATURAL DISASTER RESERVE	134,820	1,028	135,848
0A01119	JOINT VENTURE HOUSING RESERVE	90,697	692	91,389
0A01123	FRC SURFACE & EQUIP REPLACEMENT RESERVE	124,786	952	125,738
0A01125	TOWN PLANNING RESERVE	0	0	0
0A01127	Land Rebates held on deposit	0	0	-
0A01128	GENERAL PURPOSE RESERVE	0	0	-
0A01131	SANDHURST FUND - REFUNDABLE DEPOSIT ON LAND	0	0	-
0A01132	CAMP KULIN RESERVE	25,000	191	25,191
	Sub-total Cash at Bank Reserves & Restricted Funds	1,838,078	14,016	1,852,093
	Sundry Debtors			
0A01120	SUNDRY DEBTORS	223,901	(172,800)	51,101
0A01122	LOAN KULIN BUSH RACES	0	0	0
0A01150	PENSIONER REBATES ALLOWED	0	11,755	11,755
	Sub-total Sundry Debtors	223,901	(161,045)	62,856
	Sundry Debtors - Rates			
0A01121	SUNDRY DEBTORS - RATES	85,811	179,989	265,799
0A01126	Provision for Doubtful Debts - Rates	0	0	0
	Sub-total Sundry Debtors - Rates	85,811	179,989	265,799
	Prepaid Assets			
0A01130	PREPAID ASSETS	45,485	0	45,485
	Sub-total Prepaid Assets	45,485	0	45,485
	Stock on hand			
0A01190	STOCK ON HAND DISTILLATE	23,702	(11,258)	12,444
0A01191	STOCK ON HAND FREEBAIRN	11,185	2,599	13,783
0A01193	STOCK ON HAND ULP	10,573	(5,134)	5,439
0A01192	STOCK RECEIVED CONTROL	(0)	0	0
	Sub-total Stock on hand	45,459	(13,794)	31,665
	TOTAL CURRENT ASSETS	4,378,428	56,275	4,434,703
	Current Liabilities			
0L01233	REFUNDABLE DEPOSITS - SALE OF LAND	0	0	0
0L17120	Rec Vehicle Liability to Other Shires	0	0	0
0L17150	Social Club	0	0	0
	Sub-total Current Liabilities	0	0	0
	Sundry Creditors			

STATEMENT OF EQUITY

COA	Description	Balance \$	YTD Actual \$	Total Actual \$
0L01215	SUNDRY CREDITORS	(308,576)	1,996	(306,580)
0L01226	Restricted Creditors	0	0	0
	Sub-total Sundry Creditors	(308,576)	1,996	(306,580)
	Accruals			
0L01220	ANNUAL LEAVE ACCRUAL	(202,646)	0	(202,646)
0L01213	GENERAL CLEARING ACCOUNT	(1,037)	1,632	595
0L01203	MEU CLEARING ACCOUNT	0	0	0
0L01222	PAYROLL SUSPENSE ACCOUNT	(91,269)	91,120	(149)
0L01227	Accrued Wages	1,387	0	1,387
0L01228	Accrued Expenses	0	0	0
	Sub-total Accruals	(293,566)	92,752	(200,814)
	LSL - Current			
0L01221	LSL ACCRUAL - CURRENT	(96,704)	0	(96,704)
	Sub-total LSL - Current	(96,704)	0	(96,704)
	GST Clearing Account			
0A01140	GST PAID CLEARING ACCOUNT	28,829	57,433	86,262
0L01202	TAXATION CLEARING ACCOUNT	(71,484)	25,886	(45,598)
0L01210	GST COLLECTED CLEARING ACCOUNT	(16,179)	2,763	(13,416)
0A01141	FUEL TAX REBATE RECEIVABLE	2,478	0	2,478
0L01211	FBT SUSPENSE ACCOUNT	(2,780)	0	(2,780)
	Sub-total: GST Clearing Account	(59,136)	86,082	26,946
	Loan Interest Accrual			
0L01225	LOAN INTEREST ACCRUAL	0	0	0
	Sub-total: Loan Interest Accrual	0	0	0
	Loan Commitment - Current			
0L01217	LOAN LIABILITY-CURRENT	(111,326)	0	(111,326)
E091110	PRINCIPAL ON LOANS 55 & 58	0	28,159	28,159
E112200	PRINCIPAL ON SWIMMING POOL LOAN L60	0	0	0
E113800	PRINCIPAL ON LOAN 57	0	0	0
	Sub-total: Loan Commitment - Current	(111,326)	28,159	(83,167)
	ESL Collection			
0L01230	ESL LEVIED	(801)	(33,117)	(33,918)
0L01231	ESL CONTROL ACCOUNT	2,661	2,520	5,180
0L01232	ESL PENSIONER REBATE	0	1,177	1,177
	Sub-total: ESL Collection	1,860	(29,420)	(27,561)
	Rates Paid in Advance			
0L01223	EXCESS RATE RECEIPTS	(3,304)	(4,144)	(7,448)
0L01224	RATE REFUND SUSPENSE ACCOUNT	42	0	42
	Sub-total: Rates Paid in Advance	(3,262)	(4,144)	(7,406)
	TOTAL CURRENT LIABILITIES	(870,710)	175,424	(695,286)
	NET CURRENT ASSETS	3,507,718	231,699	3,739,417
	NON-CURRENT ASSETS			
	Work in Process			
0A01195	WORK IN PROCESS	0	0	0
E042410	Office Relocation L & B	0	0	0
E042450	Office Relocation L & B	0	0	0
E091100	STAFF HOUSING CONSTRUCTION	0	0	0
E092100	RETIREMENT HOMES CONSTRUCTION (CAPITAL)	0	0	0
E092110	Joint Venture Housing Project	0	0	0
E092130	Construction of FRC Mgr House	0	0	0
E092135	CONSTRUCTION LOT 22 PRICE STREET	0	0	0
E092140	Construction Lot 40 Ellson Street	0	0	0
E092145	Construction Lot 73 Day Street	0	0	0
E106110	Residential Subdivision	0	0	0
E113920	TOWN DAM	0	0	0

STATEMENT OF EQUITY

COA	Description	Balance \$	YTD Actual \$	Total Actual \$
E132500	HOSTEL CAPITAL	0	0	0
E132600	CARAVAN PARK CAPITAL	0	0	0
	Sub-total Work in Process	0	0	0
	Land & Buildings			
0A01510	Land & Buildings	23,811,587	0	23,811,587
0A01511	Accumulated Dep'N Land & Buildings	0	0	0
0A01590	Land for Resale	1,491,000	0	1,491,000
E042410	OFFICE RELOCATION	0	0	0
E042450	OFFICE RELOCATION - KULIN	0	0	0
E091100	STAFF HOUSING CONSTRUCTION	0	0	0
E091101	STAFF HOUSING CONSTRUCTION - 3 HODGSON	0	30,857	30,857
E091102	STAFF HOUSING CONSTRUCTION - LOT 108 RANKIN	0	33,237	33,237
E122230	HOLT ROCK DEPOT UPGRADE	0	1,257	1,257
E132600	CARAVAN PARK CAPITAL	0	0	0
E113905	Freebairn Rec Centre Capital L & B	0	0	0
E117200	Bowling Club Conversion	0	0	0
E121570	Kulin Depot	0	0	0
E136055	Kulin Depot Upgrade	0	0	0
E051200	Project Expenses	0	0	0
E116400	COMMUNITY GARDEN	0	4,485	4,485
E134500	Resource Centre Capital L & B	0	59	59
E136116	LOT 20 ON DEPOSITED PLAN 60758 (PROUD'S)	0	0	0
	Sub-total Land & Buildings	25,302,587	69,894	25,372,481
	Construction other than Buildings			
0A01560	Other Than Buildings	653,727	0	653,727
0A01561	Accumulated Dep'N Other Buildings	0	0	0
	Sub-total Construction other than Buildings	653,727	0	653,727
	Plant & Equipment			
0A01520	Plant & Equipment	2,907,708	0	2,907,708
0A01521	Accumulated Dep'N Plant & Equipment	(687,592)	0	(687,592)
I123299	Accumulated Dep'N Plant & Equipment	0	(118,484)	(118,484)
E102050	Rubbish Tip Relocation	0	0	0
E077080	Capital Purchase Defibulator	0	0	0
E106120	Regional Fuel Facility	0	0	0
E112100	Swimming Pool Capital	0	0	0
E112101	Swimming Pool Construction	0	0	0
E143310	Key Alike System	0	0	0
E121600	Plant / Asset Construction	0	0	0
E123100	Plant & Equipment Purchases	0	613,204	613,204
	Sub-total Plant & Equipment	2,220,116	494,720	2,714,836
	Furniture & Equipment			
0A01530	Furniture & Equipment	138,602	0	138,602
0A01531	Accumulated Dep'N Furniture & Equipment	(8,895)	0	(8,895)
E041200	Council Photos	0	0	0
E042400	Administration Equipment	0	0	0
E077100	Administration Equipment	0	0	0
E084100	Centre Capital Upgrade F & E	0	0	0
E111061	Hall Capital - F&E	0	0	0
E111063	FREEBAIRN REC CENTRE CAPITAL	0	0	0
E113700	Freebairn Carpark	0	1,088	1,088
E113900	Freebairn Rec Centre Capital F & E	0	0	0
E114300	Television Rebroadcasting	0	0	0
E117040	Pingaring Golf Club Capital	0	0	0
E123110	Capital Purchases - Furniture & Equipment	0	0	0
E130750	Camp Kulin Furniture & Equipment	0	0	0
E134505	Resource & Centre Capital F & E	0	0	0
	Sub-total Furniture & Equipment	129,707	1,088	130,794
	Motor Vehicles			
0A01550	Motor Vehicles	1,044,760	0	1,044,760
E053710	SES Vehicle	0	0	0

STATEMENT OF EQUITY

COA	Description	Balance \$	YTD Actual \$	Total Actual \$
0A01582	Regional Health Scheme Assets	0	0	0
0A01551	Accumulated Dep'N Motor Vehicle Est	(99,625)	0	(99,625)
E142100	Community Bus Upgrade	0	0	0
E123105	Motor Vehicle Purchases	0	35,847	35,847
	Sub-total Motor Vehicles	945,135	35,847	980,982
	Infrastructre			
0A01570	Infrastructure Assets	87,615,745	0	87,615,745
0A01571	Accumulated Dep'N Infrastructure	(36,343,096)	0	(36,343,096)
0A01574	Infrastructure Assets - Roads	0	0	0
0A01575	Accumulated Dep'n Infrastructure Roads	0	0	0
E102050	Rubbish Tip Relocation	0	0	0
E107100	Dual Use Footpath	0	0	0
E136020	Regional Fuel Facility	0	0	0
E111065	Memorial Hall Engineer Report	0	0	0
E113600	Oval Lights Towers	0	0	0
E136045	Water Supply Infrastructure	0	3,666	3,666
E136046	Standpipe Construction	0	0	0
E113341	Bowling Greens	0	0	0
E113901	Bowling Greens	0	0	0
E117110	Playground Johnston Street	0	0	0
E117400	Sporting Club Contributions	0	0	0
E121500	Major Road Construction	0	89,449	89,449
E121550	Minor Road Construction	0	0	0
E121590	Kulin Town Streetscape	0	0	0
E121592	Dudinin Streetscape	0	0	0
E121525	Grain Freight Project	0	0	0
E121520	Roads To Recovery Construction	0	169,018	169,018
E121750	Blackspot Funding	0	0	0
E132444	Visitor Discovery Zone	0	0	0
E137444	Visitor Discovery Zone	0	0	0
E132700	Tourism Projects	0	3,542	3,542
	Sub-total Infrastructure	51,272,650	265,676	51,538,326
	Non-current Assets - Other			
0A01375	Shares - Kulin (Bendigo) Bank	5,000	0	5,000
	Sub-total Non-current Assets - Other	5,000	0	5,000
	TOTAL NON-CURRENT ASSETS	80,528,921	867,225	81,396,146
	NON CURRENT LIABILITIES			
0L01710	LOAN LIABILITY Non Current	(1,337,212)	0	(1,337,212)
0L01715	LSL ACCRUAL - NON CURRENT	(64,820)	0	(64,820)
0L01720	Bush Races Liability	0	0	0
0A01110	Cash at Trust Bank	21,699	(12,948)	8,751
0A01109	Cash at Trip Bank	39,670	(1,195)	38,475
E001009	Homeswest Effluent Scheme Expense	0	0	0
E001016	TRUST EXPENSE - CAMP HART	0	0	0
E137100	Police Licencing Payments	0	0	0
I001001	Housing Bonds Income	0	(2,500)	(2,500)
E001001	Housing Bonds Expense	0	1,940	1,940
I001002	Rates Paid in Advance Income	0	(5,800)	(5,800)
E001008	Roadwise Committee Grant Expense	0	0	0
E001002	Rates Paid in Advance Expense	0	18,081	18,081
E001003	Kulin Pistol Club Expense	0	0	0
E001006	Tidy Towns Expense	0	0	0
E001010	Health Centre Expense	0	0	0
I001010	Health Centre Income	0	0	0
I001013	Trip Fund Income	0	(7,090)	(7,090)
I001016	TRUST INCOME - CAMP HART	0	0	0
I001014	Kulin Softball Club	0	0	0
E001013	Trip Fund Expense	0	9,785	9,785
E001014	Kulin Softball Club	0	0	0
I001018	TRUST INCOME - FRC COURT RESURFACING	0	0	0
I001019	TRUST INCOME - KULIN CRICKET CLUB	0	0	0

STATEMENT OF EQUITY

COA	Description	Balance \$	YTD Actual \$	Total Actual \$
I001020	TRUST INCOME - ST JOHN AMBULANCE	0	(273)	(273)
I137100	Police Licencing Receipts	0	0	0
L001001	Trust Liability	(61,368)	0	(61,368)
	TOTAL NON-CURRENT LIABILITIES	(1,402,032)	0	(1,402,032)
	NET ASSETS	82,634,607	1,098,924	83,733,531
	ACCUMULATED RESERVES			
OL01801	INSURANCE RESERVE ACCUMULATION	0	0	0
OL01802	PLANT RESERVE ACCUMULATION	482,548	3,680	486,228
OL01803	LSL & AL RESERVE ACCUMULATION	274,566	2,094	276,659
OL01804	BUILDING RESERVE ACCUMULATION	477,095	3,638	480,733
OL01805	ADMIN EQUIPMENT RESERVE	71,735	547	72,282
OL01807	JOINT VENTURE HOUSING RESERVE	90,697	692	91,389
OL01808	FRC SURFACE & EQUIP REPLACEMENT RESERVE	124,786	952	125,738
OL01810	FREEBAIRN ESTATE RESERVE ACCUMULATION	11,847	90	11,938
OL01811	Freebairn Recreation Reserve Accumulation	169,983	1,296	171,279
OL01812	NATURAL DISASTER RESERVE	134,820	1,028	135,848
OL01813	GENERAL PURPOSE RESERVE ACCUMULATION	0	0	0
OL01814	TOWN PLANNING RESERVE ACCUMULATION	0	0	0
OL01815	CAMP KULIN RESERVE ACCUMULATION	25,000	191	25,191
	TOTAL ACCUMULATED RESERVES	1,838,078	14,206	1,852,093
	ACCUMULATED SURPLUS			
0A01600	ASSET REVALUATION - INFRASTRUCTURE	21,711,519	0	21,711,519
0A01601	ASSET REVALUATION - PROPERTY, PLANT & EQUIPMENT	1,192,820	0	1,192,820
OL01800	ACCUMULATED SURPLUS	42,161,398	0	42,161,398
I042510	TRANSFER FROM ADMIN EQUIP RESERVE	0	0	0
I042515	Transfer from LSL & AL Reserve	0	0	0
I042520	TRANSFER FROM INSURANCE RESERVE	0	0	0
I091510	Transfer from Building Reserve	0	0	0
I092520	TRANSFER FROM GENERAL PURPOSE RESERVE	0	0	0
I092510	TRANSFER FROM JOINT VENTURE HOUSING RESERVE	0	0	0
I103510	TRANSFER FROM DEEP SEWAGE RESERVE	0	0	0
I106300	TRANSFER FROM TOWN PLANNING RESERVE	0	0	0
I113910	TRANSFER FROM FREEBAIRN RECREATION CENTRE RESERVE	0	0	0
I119110	TRANSFER FROM FREEBAIRN SPORTSPERSON SCHOLARSHIP	0	0	0
I121510	TRANSFER FROM ROAD REPLACEMENT RESERVE	0	0	0
I130700	TRANSFER FROM CAMP KULIN RESERVE	0	(191)	(191)
I143510	TRANSFER FROM LSL & AL RESERVE	0	0	0
I144510	Transfer from Plant Reserve	0	0	0
0A01602	ASSET REVALUATION - LAND & BUILDINGS	15,730,792	0	15,730,792
E042510	Transfer to Admin Equip Reserve	0	(547)	(547)
E042520	TRANSFER TO INSURANCE RESERVE	0	0	0
E091510	Transfer to Building Reserve	0	(3,638)	(3,638)
E092520	TRANSFER TO GENERAL PURPOSE RESERVE	0	0	0
E092510	TRANSFER TO JOINT VENT HOUSING RESERVE	0	(692)	(692)
E113930	TRANSFER TO FRC SURFACE & EQUIP REPLACEMENT RESERVE	0	(952)	(952)
E106105	TRANSFER TO TOWN PLANNING RESERVE	0	0	0
E113910	TRANSFER TO FREEBAIRN REC CENTRE RESERVE	0	(1,296)	(1,296)
E119010	TRANSFER TO FREEBAIRN SPORTSPERSON SCHOLARSHIP R	0	(90)	(90)
E121510	Transfer to Road Replacement Reserve	0	0	0
E122300	TRANSFER TO NATURAL DISASTER RESERVE	0	(1,028)	(1,028)
E144510	Transfer to Plant Reserve	0	(3,680)	(3,680)
E143510	Transfer to LSL & AL Reserve	0	(2,094)	(2,094)
	TOTAL ACCUMULATED SURPLUS	80,796,530	(14,206)	80,782,323
	Net Change in Assets Resulting from Operations			(1,099,115)
	TOTAL EQUITY	82,634,607	(0)	83,733,531

Shire of Kulin
STATEMENT OF OPERATING
(Statutory Reporting Program)
For the period ended 31 October 2017

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	Explanation of variances
GENERAL PURPOSE FUNDING							
Rates							
1030001	General Rate - GRV	177,059	177,059	177,059	0		
1030101	General Rate - UV	1,765,548	1,765,548	1,766,280	732	0%	
1030105	Interim Rates - GRV/UV	500	164	380	216		
1030131	Minimum Rates- GRV	10,440	10,440	10,440	0	0%	
1030133	Minimum Rates - UV	7,934	7,934	7,934	0	0%	
1030140	Interest on Instalments	1,000	332	1,170	838	252%	
1030141	PENALTY INTEREST	8,000	2,664	3,836	1,172	44%	
1030142	Admin Charge for Instalments	700	232	511	279	120%	
1030150	EX GRATIA RATES	22,341	22,341	22,341	0	0%	
1030160	Information & Search Fees	1,300	432	0	(432)	-100%	
1030170	LEGAL FEES RECOVERED	0	0	1,198	1,198		
	Total Revenue	1,994,822	1,987,146	1,991,149	4,003		
E030100	Discount Allowed on Rates	85,000	28,332	81,060	(52,728)	186%	Discount only applicable prior to 2nd October.
E030110	RATES WRITTEN OFF	2,000	664	11,987	(11,223)	1630%	Write Off Retirement Home rates.
E030130	TITLE SEARCHES	500	164	0	164	-100%	
E030140	Valuation Expenses	8,200	2,732	846	1,886	-69%	
E030150	Printing & Stationery	500	168	0	168	-100%	
E030999	General Admin Allocated	37,401	12,464	10,441	2,023	-16%	
	Total Expenditure	133,601	44,524	104,233	(69,709)		
	Sub-total Rates	(1,861,221)	(1,942,622)	(1,886,916)	(55,706)		
General Purpose Grants							
1031100	Grants Commission	907,285	226,821	249,896	23,075	10%	
	Total Revenue	907,285	226,821	249,896	23,075		
E031100	Grants Return	0	0	0	0		
E031999	General Admin Allocated	0	0	97	(97)		
	Total Expenditure	0	0	97	(97)		
	Sub-total General Purpose Grants	(907,285)	(226,821)	(249,798)	22,977		
General Financing							
1032100	Interest on Municipal	25,000	8,332	5,790	(2,542)	-31%	
1032110	INTEREST ON PLANT RESERVE	9,650	3,216	3,680	464	14%	
1032120	Interest on LSL & AL Reserve	5,491	1,828	2,094	266	15%	
1032130	Interest on Building Reserve	9,542	3,180	3,638	458	14%	
1032140	Interest on Admin Equip Reserv	1,434	476	547	71	15%	
1032145	Interest on Insurance Reserve	0	0	0	0		
1032150	Interest on Freebalm Recreation Centre Reserve	3,400	1,132	1,296	164	15%	
1032160	Interest on Joint Venture Reserve	1,814	604	692	88	15%	
1032170	INTEREST ON FRC SURFACE & EQUIP REPLACE	2,498	832	952	120	14%	
1032180	INTEREST ON NATURAL DISASTER RESERVE	2,441	812	1,028	216	27%	
1032185	INTEREST ON FREEBAIRN SPORTSPERSON SCH	237	76	281	205	270%	
1032190	INTEREST ON TOWN PLANNING RESERVE	0	0	0	0		
1032196	INTEREST ON CAMP KULIN RESERVE	500	164	0	(164)	-100%	
	Total Revenue	62,005	20,652	19,996	(492)		
E032100	BANK CHARGES	3,150	1,048	816	232	-22%	
E032150	Interest	300	100	108	(8)	8%	
E032999	General Admin Allocated	31,061	10,352	8,556	1,796	-17%	
	Total Expenditure	34,511	11,500	9,480	2,020		
	Sub-total General Financing	(27,494)	(9,152)	(10,516)	1,528		
	TOTAL GENERAL PURPOSE FUNDING	(2,796,000)	(2,178,595)	(2,147,231)	(31,200)		
GOVERNANCE							
Members of Council							
1041041	NOMINATION FEES RECEIVED	320	104	320	216	208%	
1041045	Reimbursements	0	0	344	344		
1041050	REBATES RECEIVED	0	0	0	0		
	Total Revenue	320	104	664	560		
E041020	MEMBERS TRAVELLING	7,265	2,424	0	2,424	-100%	
E041030	CONFERENCE EXPENSES	14,925	10,308	8,305	2,003	-19%	
E041040	Election Expenses	3,500	1,164	0			
E041041	Nomination Refunds	320	104	0	104	-100%	
E041050	SITTING FEES	24,000	8,000	0	8,000	-100%	
E041060	PRESIDENTIAL ALLOWANCE	5,000	1,664	0	1,664	-100%	
E041070	DRESS SHIRTS FOR COUNCILLORS	500	164	57	107	-65%	
E041075	FBT EXPENSE	8,000	2,000	5,560	(3,560)		
E041085	TELEPHONE	0	0	222	(222)		
E041110	REFRESHMENTS & GOODWILL	18,080	5,352	3,993	1,359	-25%	
E041111	MEAL ENTERTAINMENT	3,000	1,000	382	618	-62%	
E041120	ENTERTAINMENT SUBJECT TO FBT	0	0	0	0		
E041150	INSURANCES	3,390	3,390	3,390	(0)	0%	
E041160	Subscriptions & Donations	21,248	18,580	17,248	1,332	-7%	
E041161	Printing & Stationery	2,000	664	130	534	-80%	
E041165	Advertising	500	164	3,405	(3,241)	1976%	
E041180	Chamber Maintenance	3,200	1,064	0	1,064	-100%	
E041190	FACILITATORS	0	0	0	0		
E041220	ATO PENALTY AND INTEREST	0	0	0	0		
E041270	Community Contributions	16,800	5,600	6,000	(400)	7%	
E041298	Depreciation	3,694	1,228	0	1,228	-100%	

STATEMENT OF OPERATING

COA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.	Explanation of variances
		\$	\$	\$	\$	%	
E041999	General Admin Allocated	67,555	22,548	18,888	3,660	-16%	
	Total Expenditure	201,059	85,418	67,581	16,673		
	Sub-total Members of Council	200,739	85,314	66,917	17,233		
	General Administration						
I042040	SUNDRY INCOME	31,500	10,500	25,042	14,542		Wheatbelt Development Commission
I042045	REIMBURSEMENTS	5,200	1,732	1,665	(67)	-4%	
I042046	CONTRIBUTION TO VEHICLES	8,008	2,668	3,276	608	23%	
I042050	STAFF RENT ADMIN	0	0	1,080	1,080		
I042297	PROFIT ON SALE OF ASSET	6,000	2,000	0	(2,000)	-100%	
I042390	Traineeship	0	0	0	0		
I042391	REIMBURSEMENTS - INSURANCE	2,000	664	5,490	4,826	727%	
I042440	PHOTOCOPYING & PRINTING	100	32	39	7	22%	
	Total Revenue	62,808	17,596	36,592	18,996		
E042010	SALARIES	585,069	195,020	154,845	40,175	-21%	
E042015	Admin Long Service Leave	0	0	4,919	(4,919)		
E042020	SUPERANNUATION	70,764	23,588	24,051	(463)	2%	
E042025	Administration Sundries	200	64	0	64	-100%	
E042030	INSURANCE	10,929	3,644	12,328	(8,684)	238%	
E042035	STAFF UNIFORMS	3,700	1,232	115	1,117	-91%	
E042040	STAFF TRAINING	11,300	3,768	800	2,968	-79%	
E042041	CONFERENCES	7,425	2,476	3,389	(913)	37%	
E042042	MEETING EXPENSES	3,758	1,252	31	1,221	-98%	
E042045	RELOCATION COSTS	5,000	1,664	0	1,664	-100%	
E042046	STAFF HOUSING	62,392	20,796	38,706	(17,910)	86%	Painting of Houses
E042047	Depreciation CEO Housing	4,613	1,536	0	1,536	-100%	
E042048	Depreciation DCEO Housing	4,613	1,536	0	1,536	-100%	
E042049	CEO UTILITIES	3,000	996	1,074	(78)	8%	
E042050	OFFICE MAINTENANCE	5,100	1,686	1,650	46	-3%	
E042060	MEMBERSHIPS & SUBSCRIPTIONS	1,680	560	474	86	-15%	
E042070	Printing and Stationery	13,200	4,400	4,940	(540)	12%	
E042075	FBT EXPENSE	0	0	0	0		
E042080	TELEPHONE	8,596	2,864	3,479	(615)	21%	
E042090	Postage and Freight	4,500	1,500	1,879	(379)	25%	
E042100	ADVERTISING	5,000	1,664	527	1,137	-68%	
E042110	Office Equipment Maintenance	800	264	0	264	-100%	
E042115	Bad Debts Expense	3,000	1,000	754	246	-25%	
E042120	Cleaning	30,332	10,108	5,195	4,913	-49%	
E042130	Computer Maintenance	25,500	25,500	24,717	783	-3%	
E042135	IT Support	29,000	9,668	15,754	(6,086)	63%	
E042140	Staff Amenities	2,400	800	589	211	-26%	
E042160	OTHER EXPENSES	500	164	70	94	-57%	
E042170	CONTRACT EMPLOYMENT	113,000	37,668	15,549	22,119	-59%	
E042180	UTILITIES	5,800	1,932	2,480	(548)	28%	
E042190	KEY TO KULIN	3,000	1,000	540	460	-46%	
E042200	Audit Fees	20,000	6,664	0	6,664	-100%	
E042297	LOSS ON SALE OF ASSET	4,000	1,332	0	1,332	-100%	
E042298	Office Depreciation	13,000	4,332	0	4,332	-100%	
E042999	General Admin Allocated	(1,008,363)	(336,120)	(281,509)	(54,811)	-16%	
	Total Expenditure	52,808	34,568	37,346	(2,778)		
	Sub-total General Administration	(0)	16,972	754	16,218		
	TOTAL GOVERNANCE	200,738	102,286	67,671	33,451		
	LAW, ORDER & PUBLIC SAFETY						
	Fire Prevention						
I051100	FIRE CONTRIBUTIONS	0	0	0	0		
I051105	SALE OF FIRE MAPS	0	0	0	0		
I051200	PROJECT FUNDING	0	0	0	0		
	Total Revenue	0	0	0	0		
E051040	OFFICE EXPENSES	1,500	500	286	214	-43%	
E051050	FIRE INSURANCE	24,144	23,888	17,796	6,092	-26%	
E051055	Protective Clothing	3,700	1,232	0	1,232	-100%	
E051060	Communication Maintenance	645	212	0	212	-100%	
E051070	Sundry Fire Prevention Costs	1,100	364	80	284	-78%	
E051080	FIRE PREVENTION - RANGER	0	0	0	0		
E051298	Depreciation	54,156	18,052	0	18,052	-100%	
E051700	Plant Operation Costs	200	64	0	64	-100%	
E051999	General Admin Allocated	11,428	3,808	3,190	618	-16%	
	Total Expenditure	96,873	48,120	21,353	26,767		
	Sub-total Fire Protection	96,873	48,120	21,353	26,767		
	Animal Control						
I052100	GRANT INCOME	0	0	0	0		
I052410	Contributions	0	0	0	0		
I052400	FINES AND PENALTIES	175	56	0	(56)	-100%	
I052430	CAT REGISTRATION FEE INCOME	500	164	500	336		
I052420	DOG REGISTRATION FEES	1,000	332	291	(41)	-12%	
	Total Revenue	1,675	552	791	239		
E052010	Dog Control Costs	8,500	2,832	3,470	(638)	23%	
E052020	CAT CONTROL COSTS	12,500	4,168	490	3,678	-88%	
E052040	Pest Control	0	0	298	(298)		
E052999	General Admin Allocated	4,207	1,400	1,175	225	-16%	
	Total Expenditure	25,207	8,400	5,431	2,969		
	Sub-total Animal Control	23,532	7,848	4,640	3,208		

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	Explanation of variances
Other Law & Order							
I053010	ESL Bush Fires Allocation	29,550	9,848	7,373	(2,476)	-25%	
I053020	ESL SES Allocation	0	0	0	0		
I053030	ESL ADMINISTRATION	4,000	1,332	4,000	2,668	200%	Received Annual Payment
I053050	SALE OF PROTECTIVE CLOTHING	2,200	732	0	(732)	-100%	
I053610	Government Grants	0	0	0	0		
	Total Revenue	35,750	11,912	11,373	(640)		
E053010	ESL BUSH FIRE BRIGADES	3,300	1,096	3,469	(2,373)	217%	Building repair wages, fixing ceiling. Will be covered by ESL grant
E053020	ESL SES UNIT	600	200	163	37	-19%	
E053030	SES EMERGENCIES	0	0	9	(9)		
E053051	EMERGENCY BUILDING MAINTENANCE	2,505	828	3,607	(2,779)	336%	Building repair wages, fixing ceiling. Will be covered by ESL grant
E053060	Law & Order Other	200	64	0	64	-100%	
E053298	Depreciation	9,500	3,164	0	3,164	-100%	
E053700	Plant Operation Costs	0	0	5,035	(5,035)		
E053999	General Admin Allocated	1,905	632	532	100	-16%	
	Total Expenditure	18,010	5,984	12,815	(6,831)		
	Sub-total Other Law & Order	(17,740)	(5,928)	1,443	(7,371)		
	TOTAL LAW,ORDER & PUBLIC SAFETY	102,665	50,040	27,436	22,604		
HEALTH							
Preventative Services							
I074410	OTHER LICENSES	0	0	0	0		
	Total Revenue	0	0	0	0		
E074040	GROUP/REGIONAL SCHEME	36,840	12,280	14,644	(2,364)	19%	
E074100	OTHER EXPENDITURE	1,000	332	0	332		
E074999	General Admin Allocated	3,095	1,028	864	164	-16%	
	Total Expenditure	40,935	13,640	15,508	(1,868)		
	Sub-total Other Law & Order	40,935	13,640	15,508	1,868		
Mosquito Control							
E075020	Mosquito Control	2,306	768	127	641	-84%	
E075999	General Admin Allocated	1,895	628	529	99	-16%	
	Total Expenditure	4,201	1,396	656	740		
	Sub-total Other Mosquito Control	4,201	1,396	656	740		
Analytical Expenses							
E076020	ANALYTICAL EXPENSES	850	284	491	(207)	73%	
E076999	General Admin Allocated	1,905	632	532	100	-16%	
	Total Expenditure	2,755	916	1,023	(107)		
	Sub-total Other Analytical Expenses	2,755	916	1,023	(107)		
Medical Centre							
I074100	OTHER INCOME	0	0	0	0		
I077080	REIMBURSEMENTS & GRANTS	0	0	0	0		
	Total Revenue	0	0	0	0		
E077010	COMMUNITY NURSES	1,000	332	0	332	-100%	
E077020	MEDICAL CENTRE	58,890	19,620	14,077	5,543	-28%	
E077030	AMBULANCE SERVICES	150	48	398	(350)	729%	
E077298	Depreciation	0	0	0	0		
E077999	General Admin Allocated	4,395	1,464	1,227	237	-16%	
	Total Expenditure	64,435	21,464	15,702	5,762		
	Sub-total Medical Centre	64,435	21,464	15,702	5,762		
	TOTAL HEALTH	112,325	37,416	32,889	8,263		
EDUCATION & WELFARE							
Education							
I080100	REIMBURSEMENT FROM SCHOOL	2,000	664	0	(664)	-100%	
	Total Revenue	2,000	664	0	(664)		
E080100	Contribution to School	2,200	728	756	(28)	4%	
E080105	Contribution to Smartstart Program	0	0	0	0		
E080110	DONATIONS	1,000	332	33	299	-90%	
E080130	KULIN DHS PROMOTION	2,000	664	0	664	-100%	
E080999	General Admin Allocated	1,905	632	532	100	-16%	
	Total Expenditure	7,105	2,366	1,321	1,035		
	Sub-total Education	5,105	1,692	1,321	371		
Community Aged Care							
E082260	MINOR WELFARE EXPENDITURE	500	164	0	164		
E082999	General Admin Allocated	4,207	1,400	1,175	225	-16%	
	Total Expenditure	4,707	1,564	1,175	389		
	Sub-total Community Aged Care	4,707	1,564	1,175	389		
Other Welfare							
E083100	Care Group Donations	4,000	1,332	0	1,332	-100%	
E083999	General Admin Allocated	9,068	3,020	2,532	488	-16%	
	Total Expenditure	13,068	4,352	2,532	1,820		

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	Explanation of variances
	Sub-total Other Welfare	13,068	4,352	2,532	1,820		
	Child Care Services						
I084010	Fees & Charges	140,920	46,972	45,326	(1,646)	-4%	
I084020	Family & Childrens Grant	54,660	18,220	14,008	(4,213)	-23%	
I084030	TRAINEESHIPS	0	0	2,500	2,500		
I084040	FUNDRAISING - GST	3,000	1,000	0	(1,000)	-100%	
I084041	FUNDRAISING - GST FREE	0	0	1,170	1,170		
I084050	SPECIAL PROJECTS	0	0	127	127		
I084085	OTHER INCOME	1,000	332	1,818	1,486	448%	
I084100	Various Grants	50,000	16,664	0	(16,664)	-100%	
I084060	Staff Rent & Utility Reimbursement	0	0	0	0		
	Total Revenue	249,580	83,188	64,949	(18,239)		
E084010	Salaries	170,698	56,900	45,774	11,126	-20%	
E084011	Salaries - Building Maintenance	3,000	1,000	389	611	-61%	
E084012	SALARIES - GARDENING	3,500	1,164	238	927	-80%	
E084013	SUPERANNUATION	12,166	4,052	4,016	36	-1%	
E084014	CLEANING SALARIES	9,360	3,120	1,295	1,825	-58%	
E084016	Insurance - Workers Comp	4,077	1,356	8,583	(7,227)	533%	
E084020	ACCREDITATION	1,500	500	359	141	-28%	
E084025	Advert/Printing/Promotion	800	264	0	264	-100%	
E084030	Computer Exp	2,000	664	850	(186)	28%	
E084035	EQUIPMENT UPGRADES	3,000	1,000	108	892	-89%	
E084040	ELECTRICITY/GAS/WATER	4,000	1,328	1,707	(379)	29%	
E084045	Gardening	5,000	1,664	692	972	-58%	
E084050	Insurance	1,787	592	1,697	(1,105)	187%	
E084055	Subscriptions	1,000	332	0	332	-100%	
E084060	BUILDING LEASE	600	200	555	(355)	178%	
E084061	STAFF HOUSING	0	0	0	0		
E084065	Postage & Stationery	1,000	332	919	(587)	177%	
E084070	REPAIRS & MAINTENANCE	4,500	1,500	359	1,141	-76%	
E084075	STAFF EXPENSES	7,000	2,332	800	1,532	-66%	
E084080	TELEPHONE	1,200	400	110	290	-73%	
E084085	Sundry & Other	2,500	832	0	832	-100%	
E084086	FUNDRAISING	0	0	0	0		
E084090	Consumables	0	0	671	(671)		
E084095	CLEANING CONSUMABLES	3,000	1,000	2,016	(1,016)	102%	
E084150	SPECIAL PROJECTS	1,000	332	0	332	-100%	
E084298	Depreciation	0	0	0	0		
E084999	General Admin Allocated	19,922	6,640	5,562	1,078	-16%	
	Total Expenditure	262,610	87,504	76,689	10,805		
	Sub-total Child Care Services	13,030	4,316	11,750	(7,434)		
	TOTAL EDUCATION & WELFARE	35,910	11,924	16,777	(4,853)		
	HOUSING						
	Housing - Other						
I092100	RENTAL - OTHER HOUSING	3,384	1,128	0	(1,128)	-100%	
I092110	Rental - GEHA Housing	65,728	21,908	22,030	122	1%	
I092130	RENTAL - COMMUNITY BANK HOUSE	0	0	1,080	1,080		
I092150	RENTAL - JOINT VENTURE	59,904	19,968	17,144	(2,824)	-14%	
I092391	Reimbursements - General	0	0	0	0		
	Total Revenue	129,016	43,004	40,264	(2,750)		
E092020	INTEREST ON HOUSING LOANS 55 & 58	43,261	14,420	684	13,736	-95%	
E092050	OTHER HOUSING MAINTENANCE	7,600	2,524	4,032	(1,509)	60%	
E092055	GENERAL MAINTENANCE	0	0	7,536	(7,536)		Costs associated with new houses.
E092060	KULIN RETIREMENT HOMES	0	0	2,143	(2,143)		
E092148	GEHA HOUSING - COSTS	23,858	7,940	13,318	(5,378)	68%	Installation of Airconditioners - 22 Price Street
E092150	JOINT VENTURE HOUSING - COSTS	67,784	22,560	23,442	(882)	4%	
E092160	Depreciation - Joint Venture	0	0	0	0		
E092170	COMMUNITY BANK HOUSE COSTS	0	0	2,265	(2,265)		
E092180	Depreciation Community Bank Hs	5,000	1,664	0	1,664	-100%	
E092298	Depreciation	27,221	9,072	0	9,072	-100%	
E092999	General Admin Allocated	4,207	1,404	1,175	229	-16%	
	Total Expenditure	178,941	59,584	54,695	4,888		
	Sub-total Housing - Other	49,925	16,580	14,342	2,238		
	TOTAL HOUSING	49,925	16,580	14,342	2,238		
	COMMUNITY AMENITIES						
	Sanitation - Household Refuse						
I101400	CHARGES - REFUSE REMOVAL	63,713	21,236	71,795	50,559	238%	
	Total Revenue	63,713	21,236	71,795	50,559		
E101020	DOMESTIC REFUSE COLLECTION	95,059	31,684	23,085	8,599	-27%	August account not received until September
E101021	DUDININ REFUSE COLLECTION	8,699	2,892	915	1,977	-68%	
E101022	PINGARING REFUSE COLLECTION	4,710	1,572	1,433	139	-9%	
E101030	REFUSE SITE MAINTENANCE	37,257	12,416	10,056	2,360	-19%	
E101040	ROEROC	15,000	5,000	0	5,000	-100%	
E101050	Recycling Depot	790	260	397	(137)	53%	
E101298	Depreciation	1,940	644	0	644	-100%	
E101999	General Admin Allocated	4,207	1,400	1,175	225	-16%	
	Total Expenditure	167,672	55,868	37,060	18,808		
	Sub-total Sanitation - Household Refuse	103,959	34,632	(34,735)	69,367		
	Sanitation - Other						
I102030	Drum Muster Reimbursement	3,000	1,000	0	(1,000)	-100%	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	Explanation of variances
H102050	Grants - Transfer Station	0	0	0	0		
H102410	CHARGES - REFUSE REMOVAL	19,938	6,648	13,912	7,264	109%	
H102420	Sale of Bins	400	132	0	(132)	-100%	
	Total Revenue	23,338	7,780	13,912	6,132		
E102020	Commercial Refuse Collection	55,981	18,656	14,206	4,450	-24%	
E102030	Drum Muster	3,460	1,152	405	747	-65%	
E102298	Depreciation	5,791	1,928	0	1,928	-100%	
E102420	PURCHASE OF BINS	400	132	155	(23)	17%	
E102999	General Admin Allocated	4,207	1,400	1,175	225	-16%	
	Total Expenditure	69,839	23,268	15,939	7,329		
	Sub-total Sanitation - Other	46,501	15,488	2,028	13,460		
	Sewage						
H103005	Deep Sewerage Contract	0	0	0	0		
H103440	Septic Tank Assessment Fees	0	0	0	0		
	Total Revenue	0	0	0	0		
E103010	DEEP SEWERAGE CONTRIBUTION	0	0	0	0		
E103999	General Admin Allocated	1,905	632	532	100	-16%	
	Total Expenditure	1,905	632	532	100		
	Sub-total Sewage	1,905	632	532	100		
	Urban Stormwater Drainage						
E104010	Urban Stormwater Drainage	5,900	1,964	1,741	223	-11%	
E104999	General Admin Allocated	2,872	888	735	153	-17%	
	Total Expenditure	8,572	2,852	2,476	376		
	Sub-total Urban Stormwater Drainage	8,572	2,852	2,476	376		
	Protection of Environment						
H105200	Grant Income	0	0	0	0		
H105220	Income Other	0	0	45	45		
	Total Revenue	0	0	45	45		
E105051	Reinstatement of Gravel Pits	5,360	1,784	0	1,784	-100%	
E105100	Landcare	0	0	0	0		
E105200	TREE PLANTING - WATER CATCHMENT OFFSET	4,800	1,596	0	1,596	-100%	
E105999	General Admin Allocated	1,905	632	524	108	-17%	
	Total Expenditure	12,065	4,012	524	3,488		
	Sub-total Protection of Environment	12,065	4,012	478	3,534		
	Town Planning						
H106110	Planning Approvals	1,000	332	745	413	124%	
H106100	Sale of Rural Lots	0	0	0	0		
H106297	Profit on Sale Rural Lots	4,000	1,332	0	(1,332)		
	Total Revenue	5,000	1,664	745	413		
E106020	Town Planning Advice	11,000	3,668	3,675	(7)	0%	
E106030	Town Planning Other	3,200	1,064	1,697	(633)	59%	
E106040	INTEREST ON SUBDIVISION LOAN 59	0	0	0	0		
E106297	Loss on Sale of Asset	0	0	0	0		
E106999	General Admin Allocated	8,757	2,916	2,445	471	-16%	
	Total Expenditure	22,957	7,648	7,817	(169)		
	Sub-total Town Planning	17,957	5,984	7,072	244		
	Other Community Amenities						
H107010	Public Toilets Kulin	0	0	0	0		
H107400	Charges - Cemetery Fees	1,200	400	850	450	113%	
H107420	GRANT COMMUNITY GARDEN	0	0	0	0		
H107060	WAR MEMORIAL GRANT	0	0	0	0		
H107410	CONTRIBUTION TO CEMETERIES	0	0	0	0		
	Total Revenue	1,200	400	850	450		
E107031	KULIN CEMETERY	11,071	3,690	2,794	886	-24%	
E107032	DUDININ CEMETERY	2,080	688	0	688	-100%	
E107033	Pingaring Cemetery	1,580	524	0	524	-100%	
E107050	PUBLIC CONVENIENCES	16,991	5,660	5,580	80	-1%	
E107051	Public Notice Boards	1,400	460	0	460	-100%	
E107052	PUBLIC CONVENIENCES DUDININ	3,035	1,000	691	309	-31%	
E107053	PUBLIC CONVENIENCES PINGARING	9,337	3,104	1,090	2,014	-65%	
E107060	WAR MEMORIAL	3,700	1,224	492	732	-60%	
E107298	Depreciation	10,032	3,344	0	3,344	-100%	
E107999	General Admin Allocated	9,068	3,020	2,532	488	-16%	
	Total Expenditure	68,294	22,704	13,178	9,526		
	Sub-total Other Community Amenities	67,094	22,304	12,328	9,976		
	TOTAL COMMUNITY AMMENITIES	258,053	85,904	(9,822)	97,058		
	RECREATION & CULTURE						
H113334	Sports Facilities - Various GRANTS - SPORTING PROJECTS	0	0	0	0		
	Total Revenue	0	0	0	0		
E110298	Depreciation	60,356	20,116	0	20,116	-100%	
E110999	General Admin Allocated	5,920	1,972	1,653	319	-16%	
E113331	BOWLING GREENS	548	180	467	(287)	159%	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	Explanation of variances
E113332	OVAL	78,064	26,012	15,842	10,170	-39%	
E113333	GOLF TENNIS PAVILION	12,851	4,284	2,360	1,924	-45%	
E113334	Golf Course	7,760	2,580	8,458	(5,878)	228%	Golf Season, Course Maintenance.
E113701	Plant Operation Costs	1,000	332	2,023	(1,691)	509%	
	Total Expenditure	166,499	55,476	30,802	24,674		
	Sub-total Sports Facilities - Various	166,499	55,476	30,802	24,674		
	Public Halls						
H111021	MEMORIAL HALL DONATIONS/GRANTS	1,468	0	0	0		
H111022	RENTAL FROM MEMORIAL HALL	0	0	0	0		
	Total Revenue	1,468	0	0	0		
E111021	MEMORIAL HALL	10,775	3,580	1,571	2,009	-56%	
E111031	PINGARING HALL	6,730	2,232	641	1,591	-71%	
E111032	DUDININ HALL	8,910	2,988	934	2,034	-69%	
E111033	JITARNING HALL	270	88	374	(286)	325%	
E111298	Depreciation	34,426	11,472	0	11,472	-100%	
E111999	General Admin Allocated	5,920	1,972	1,653	319	-16%	
	Total Expenditure	67,031	22,312	5,173	17,139		
	Sub-total Public Halls	65,563	22,312	5,173	17,139		
	Swimming Pools						
H112100	GRANT FOR SWIMMING POOL	0	0	0	0		
H112360	Government Grants	0	0	0	0		
H112405	Pool Admission - Adults	6,400	2,132	0	(2,132)	-100%	
H112410	Pool Admission - Children	4,000	1,332	0	(1,332)	-100%	
H112450	Pool Slide Income	13,900	4,632	0	(4,632)	-100%	
H112480	SEASON PASS	8,500	2,832	0	(2,832)	-100%	
H112485	SWIM SCHOOL INCOME	0	0	0	0		
H112491	REIMBURSEMENTS	0	0	0	0		
H112600	EVENTS	1,050	348	0	(348)	-100%	
H112610	PROGRAMMING	0	0	0	0		
H112510	STAFF RENT	1,553	516	0	(516)	-100%	
	Total Revenue	35,403	11,792	0	(11,792)		
E1112021	Salaries	65,086	21,596	7,423	14,273	-66%	
E1112022	Superannuation	4,998	1,664	76	1,588	-95%	
E1112023	CHEMICALS	5,500	1,832	928	904	-49%	
E1112024	ELECTRICITY	33,500	11,168	967	10,201	-91%	
E1112025	WATER	10,500	3,500	915	2,585	-74%	
E1112026	MAINTENANCE	48,650	16,212	33,590	(17,378)	107%	New Tiles for swimming pool.
E1112027	INSURANCE	12,970	12,970	18,074	(5,104)	39%	
E1112028	OTHER MINOR EXPENDITURE	3,730	1,240	1,348	(108)	9%	
E1112029	STAFF HOUSING	0	0	0	0		
E1112030	TELEPHONE	500	164	95	69	-42%	
E1112035	SWIMMING POOL RECREATIONAL EQUIPMENT	0	0	0	0		
E1112040	INTEREST ON SWIMMING POOL LOAN 60	0	0	0	0		
E1112298	Depreciation	69,272	29,756	0	29,756	-100%	
E1112600	EVENTS	1,500	500	0	500	-100%	
E1112610	PROGRAMMING	0	0	0	0		
E1112999	General Admin Allocated	10,242	3,412	2,859	553	-16%	
	Total Expenditure	266,448	104,114	66,276	37,838		
	Sub-total Swimming Pools	261,045	92,322	66,276	26,046		
	Freebairn Recreation Centre						
H113100	Memberships - Adult	11,050	3,680	3,488	(192)	-5%	
H113110	Memberships - Children	500	164	36	(128)	-78%	
H113120	Memberships - Social	1,650	548	43	(505)	-92%	
H113130	MEMBERSHIPS - SHORT TERM	0	0	0	0		
H113140	Bank Charges recouped	300	100	82	(18)	-18%	
H113150	EVENTS	1,550	516	541	25	5%	
H113200	Sponsorships	0	0	0	0		
H113270	REIMBURSEMENT	0	0	0	0		
H113277	STAFF RENTAL	0	0	0	0		
H113300	Hire - Indoor Courts	500	164	95	(69)	-42%	
H113320	Hire - Kitchen	3,500	1,164	2,094	930	80%	
H113330	DONATIONS FOR FREEBAIRN REC CE NTR E	1,500	500	0	(500)	-100%	
H113338	COMMUNITY CONTRIBUTIONS - SPECIFIC	12,000	4,000	10,055	6,055	151%	Number of Community Events held at the FRC.
H113336	Hire - Equipment	0	0	0	0		
H113350	Hire - Golf Course	0	0	0	0		
H113380	Hire - Golf/Tennis Pavilion	480	160	200	40	25%	
H113390	Hire - Function Rooms	1,000	332	747	415	125%	
H113393	GYMNASIUM INCOME	450	148	0	(148)	-100%	
H113420	RAFFLE INCOME	0	0	0	0		
H113440	Grant CSRFF Bowling Greens	0	0	0	0		
H113394	Pool Table Income	0	0	0	0		
H113395	Catering Income	0	0	32	32		
H113400	Bingo Sales	0	0	0	0		
H113410	SUNDRY DONATIONS	0	0	0	0		
H113500	BAR SALES	130,000	43,332	57,925	14,593	34%	Number of Community Events held at the FRC.
H113501	INTERNAL BAR SALES	3,000	1,000	0	(1,000)	-100%	
H113502	EFTPOS CASHOUT	0	0	0	0		
H113505	Canteen Sales	3,000	1,000	1,972	972	97%	
H113510	Reimbursements	0	0	0	0		
H113590	MISC INCOME	0	0	0	0		
	Total Revenue	170,480	56,808	77,310	20,502		
E1113060	Advertising and Promotion	1,000	332	0	332	-100%	
E1113100	BANK CHARGES	500	164	260	(96)	59%	
E1113104	Catering Costs	0	0	95	(95)		

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	Explanation of variances
E113107	Committee Costs	200	64	8	56	-87%	
E113110	Bingo Costs	0	0	0	0		
E113120	Cleaning Supplies	5,000	1,688	1,710	(42)	3%	
E113130	IT MAINTENANCE	3,500	1,164	1,427	(263)	23%	
E113137	Dam Expenses	0	0	0	0		
E113140	Depreciation- Freebairn Centre	0	0	0	0		
E113180	ELECTRICITY	25,000	8,332	8,555	(223)	3%	
E113190	FREIGHT - NON-BAR	100	32	0	32	-100%	
E113210	GAS SUPPLIES	3,300	1,100	1,123	(23)	2%	
E113218	Minor Equipment	500	164	145	19	-12%	
E113200	Gardening Supplies	0	0	0	0		
E113220	INSURANCE	22,250	22,250	20,701	1,549	-7%	
E113230	INTEREST ON LOAN 57	0	0	0	0		
E113240	LICENCING COSTS	1,710	568	524	44	-8%	
E113243	Kitchen Consumables	800	284	873	(609)	231%	
E113247	GRANTS / PROJECTS	0	0	0	0		
E113250	Printing, Stationery and Post	2,500	832	300	532	-64%	
E113260	Pool Costs	200	64	0	64	-100%	
E113270	REPAIRS AND MAINTENANCE	46,390	15,464	11,398	4,066	-26%	
E113272	Security Costs	450	148	100	48	-32%	
E113280	Superannuation	9,417	3,136	3,032	104	-3%	
E113285	STAFF TRAINING	4,350	1,452	0	1,452	-100%	
E113290	TELEPHONE	3,500	1,168	1,031	137	-12%	
E113295	UNIFORMS	800	264	0	264	-100%	
E113298	Depreciation	135,388	45,128	0	45,128	-100%	
E113300	Wages - Centre Manager	21,103	7,032	11,279	(4,247)	60%	
E113305	WAGES - BAR ADMIN (MANAGER)	0	0	0	0		
E113310	Wages - Bar Staff Casuals	35,198	11,732	12,595	(863)	7%	
E113315	EVENTS	5,000	1,664	240	1,424	-88%	
E113320	WAGES - CLEANER	19,750	6,580	10,935	(4,355)	66%	
E113325	WAGES - GYM CLASSES ETC.	0	0	0	0		
E113330	OTHER COSTS	400	132	0	132	-100%	
E113335	KIDSPORT	500	164	0	164	-100%	
E113350	WORKERS COMPENSATION	4,646	1,548	4,901	(3,353)	217%	
E113410	Sundry Equipment Purchases	3,700	1,232	26	1,208	-98%	
E113499	INTERNAL BAR PURCHASES	2,000	664	0	664	-100%	
	Total Expenditure	425,453	156,598	117,950	38,648		
	Sub-total Freebairn Recreation Centre	254,973	99,790	40,640	59,150		
	Television Re-broadcasting						
I114310	Television Charges	1,400	464	1,410	946	204%	
	Total Revenue	1,400	464	1,410	946		
E114280	EQUIPMENT MAINTENANCE	0	0	40	(40)		
E114290	CONT TO VARLEY RADIO	2,000	684	626	38	-6%	
E114298	Depreciation	1,824	604	0	604	-100%	
E114999	General Admin Allocated	2,631	876	734	142	-16%	
	Total Expenditure	6,454	2,144	1,400	744		
	Sub-total Television Re-broadcasting	5,054	1,680	(10)	1,690		
	Other Culture						
I116300	Grant - Railway Station	15,000	5,000	0	(5,000)	-100%	
	Total Revenue	15,000	5,000	0	(5,000)		
E116100	KULIN MUSEUM	150	48	9	39	-81%	
E116110	KULIN MUSEUM SOCIETY GRANT	0	0	0	0		
E116200	HERITAGE	0	0	285	(285)		
E116300	Railway Station Maintenance	19,100	6,364	0	6,364	-100%	
E116999	General Admin Allocated	1,905	632	532	100	-16%	
	Total Expenditure	21,155	7,044	826	6,218		
	Sub-total Other Culture	6,155	7,044	826	6,218		
	Other Sport & Recreation						
I117050	STORM WATER REUSE SCHEME	0	0	0	0		
I117056	OTHER SPORTING CLUBS	0	0	0	0		
I117440	CONTRIBUTIONS & REIMBURSEMENTS	0	0	0	0		
I117430	Kulin Squash Courts	100	32	0	(32)	-100%	
	Total Revenue	100	32	0	(32)		
E117020	HOSTEL	0	0	0	0		
E117010	Wages	0	0	0	0		
E117029	OFFICE GARDENS	18,100	6,028	4,376	1,652	-27%	
E117030	PUBLIC PARKS GDNS & RESERVES	58,260	19,412	26,540	(7,126)	37%	
E117031	RESERVES - OTHER	18,500	6,164	8,434	(2,270)	37%	
E117042	KULIN SQUASH COURTS	200	64	0	64	-100%	
E117050	STORM WATER REUSE SCHEME	0	0	53	(53)		
E117053	HOLT ROCK TENNIS CLUB	0	0	0	0		
E117052	DUDININ SPORTSGROUND	900	300	428	(128)	43%	
E117054	Dudinin Tennis Club	1,935	644	2,333	(1,689)	262%	
E117056	OTHER SPORTING CLUBS	2,000	664	0	664	-100%	

Purchases are over budget as income is over budget. Simone is looking in to the margin on purchases to ensure budget figures compare.

Verge Pick Up, Street Trees & Tidy Up in preparation for Bush Races.

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	Explanation of variances
E117058	SKATE PARK & PLAYGROUND	1,940	640	76	564	-88%	
E117298	Depreciation	23,850	7,948	0	7,948	-100%	
E117500	VARLEY DISTRICT CONTRIBUTIONS	2,000	664	0	664	-100%	
E117520	Pingaring Golf Club	1,445	476	1,351	(875)	184%	
E117999	General Admin Allocated	12,820	4,272	3,579	693	-16%	
	Total Expenditure	141,950	47,276	47,170	106		
	Sub-total Other Sport & Recreation	141,950	47,244	47,170	74		
	Recreation Co-ordinator						
H118112	Kulin Junior Sports Camp	0	0	0	0		
H118070	STAFF RENTAL	0	0	0	0		
	Total Revenue	0	0	0	0		
E118010	Wages	23,970	7,988	0	7,988	-100%	
E118020	Superannuation	0	0	0	0		
E118120	Clinics / Special Programs	0	0	0	0		
	Total Expenditure	23,970	7,988	0	7,988		
	Sub-total Recreation Co-ordinator	23,970	7,988	0	7,988		
	TOTAL RECREATION & CULTURE	915,109	333,856	190,876	142,980		
	TRANSPORT						
	Roadworks						
H121500	Regional Road Group	392,000	130,664	0	(130,664)	-100%	Main Roads not yet invoiced
H121505	MISC INCOME	0	0	256	256		
H121520	Roads to Recovery	646,650	215,548	0	(215,548)	-100%	Timing
H121750	BLACK SPOT	0	0	0	0		
	Total Revenue	1,038,650	346,212	256	(346,956)		
E121298	Depreciation	1,046,018	348,672	0	348,672	-100%	
E121250	Black Spot Submission Costs	0	0	0	0		
E121602	Traffic Signs	8,700	2,896	4,418	(1,522)	53%	
	Total Expenditure	1,054,718	351,568	4,418	347,150		
	Sub-total Roadworks	16,068	5,356	4,161	1,195		
	Road Maintenance						
I122020	Flood Damage - Opening Up	0	0	0	0		
I122022	FLOOD DAMAGE - NORMAL	0	0	0	0		
I122360	Government Grants	112,782	37,592	0	(37,592)	-100%	Main Roads not yet invoiced
I122500	Miscellaneous Income	0	0	0	0		
	Total Revenue	112,782	37,592	0	(37,592)		
E122010	ROAD MAINTENANCE	1,152,457	384,152	524,039	(139,887)	36%	Timing, winter grading underway so maintenance work is high. When construction starts this will even out.
E122020	FLOOD DAMAGE - OPENING UP	0	0	0	0		
E122022	FLOOD DAMAGE - NORMAL	0	0	0	0		
E122120	Insurance - Contract Works	0	0	1,697	(1,697)		
E122121	KULIN DEPOT	49,305	16,436	18,853	(2,417)	15%	
E122122	HOLT ROCK DEPOT	7,125	2,368	1,722	646	-27%	
E122140	Footpath Maintenance	6,800	2,260	1,225	1,035	-46%	
E122150	STREET LIGHTING	21,160	7,052	4,460	2,592	-37%	
E122160	Street Cleaning	11,300	3,764	2,961	803	-21%	
E122161	DUDININ CLEANING	5,040	1,676	63	1,613	-96%	
E122180	Street Trees	24,300	8,098	5,666	2,430	-30%	
E122190	Streetscape Maintenance	49,500	16,492	21,744	(5,252)	32%	
E122200	Roman Road System	6,000	2,000	7,085	(5,085)	254%	
E122298	Depreciation	609,710	203,236	0	203,236	-100%	
E122999	General Admin Allocated	470,521	156,840	131,480	25,360	-16%	
	Total Expenditure	2,413,218	804,372	720,995	83,377		
	Sub-total Road Maintenance	2,300,436	766,780	720,995	45,785		
	Road Plant Purchases						
I123297	Profit on Sale of Asset	5,000	1,664	0	(1,664)	-100%	Asset disposal needs to be posted, this will not be done until audit is complete and asset register rolled forward in to new financial year.
I123299	PROCEEDS ON SALE OF ASSET	0	118,484	118,484	0	0%	
	Total Revenue	5,000	1,664	0	(1,664)		
E123297	Loss on Sale of Asset	107,000	35,664	0	35,664	-100%	Timing, purchases expected later in the year.
E123999	General Admin Allocated	12,292	4,096	3,432	664	-16%	
	Total Expenditure	119,292	39,760	3,432	36,328		
	Sub-total Road Plant Purchases	114,292	38,096	3,432	34,664		
	Aerodomes						
E126280	Airstrip Maintenance	3,000	992	668	324	-33%	
E126298	Depreciation	0	0	0	0		
E126999	General Admin Allocated	1,905	632	532	100	-16%	
	Total Expenditure	4,905	1,624	1,200	424		
	Sub-total Aerodomes	4,905	1,624	1,200	424		
	TOTAL TRANSPORT	2,435,701	811,856	729,788	82,068		
	ECOMONIC SERVICES						
H130100	GRANT FUNDING	15,000	5,000	5,000	0	0%	
H130200	DONATIONS SCHOOL HOLIDAY/LOCAL PROGRAM	0	0	11,500	11,500		

STATEMENT OF OPERATING

COA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.	Explanation of variances
		\$	\$	\$	\$	%	
I130210	DONATIONS CAMPS	55,000	18,332	2,449	(15,883)	-87%	
I130220	DONATIONS SCHOOL CAMPS	0	0	0	0		
I130223		0	0	0	0		
I130240	DONATIONS GENERAL	140,000	46,668	5,060	(41,609)	-89%	
I130300	USER CHARGES SCHOOL HOLIDAY/LOCAL PRO	2,500	832	8,438	7,604	914%	
I130310	USER CHARGES CAMPS	60,000	20,000	11,647	(8,353)	-42%	
I130320	USER CHARGES SCHOOL CAMPS	30,000	10,000	7,336	(2,664)	-27%	
I130330	USER CHARGES CORPORATE CAMPS	3,000	1,000	1,821	821	82%	
I130400	MERCHANDISE SALES	1,500	500	552	52	10%	
I130500	RENTAL REIMBURSEMENTS	0	0	2,127	2,127		
I130600	REIMBURSEMENTS AND OTHER INCOME	0	0	8,814	8,814		
	Total Income	307,000	102,332	64,742	(48,530)		
E130100	FACILITATORS WAGES	193,317	64,436	60,001	4,435	-7%	
E130110	FACILITATORS SUPERANNUATION	18,365	6,120	5,741	379	-6%	
E130180	VOLUNTEER SUPPORT	1,000	332	0	332	-100%	
E130120	FACILITATORS INSURANCE	0	0	0	0		
E130130	FACILITATORS OTHER EMPLOYMENT EXPENSES	0	0	0	0		
E130150	SUPERVISION WAGES	0	0	0	0		
E130160	SUPERVISION SUPERANNUATION	0	0	0	0		
E130170	SUPERVISION OTHER EMPLOYMENT EXPENSES	0	0	224	(224)		
E130200	ACTIVITY COSTS - SCHOOL HOLIDAY/LOCAL PRO	6,000	2,000	314	1,686	-84%	
E130210	ACTIVITY COSTS - CAMPS	5,000	1,664	30	1,634	-98%	
E130220	ACTIVITY COSTS - SCHOOL CAMPS	200	64	70	(6)	10%	
E130230	ACTIVITY COSTS - CORPORATE CAMPS	200	64	0	64	-100%	
E130300	TRANSPORTATION FOR SCHOOL HOLIDAY/LOCA	0	0	0	0		
E130310	TRANSPORTATION FOR CAMPS	18,000	6,000	4,706	1,294	-22%	
E130320	TRANSPORTATION FOR SCHOOL CAMPS	0	0	0	0		
E130330	TRANSPORTATION FOR CORPORATE CAMPS	0	0	0	0		
E130335	HOUSING COSTS	12,100	4,028	0	4,028	-100%	
E130400	ACCOMMODATION SCHOOL HOLIDAY/LOCAL PR	0	0	0	0		
E130410	ACCOMMODATION CAMPS	0	0	0	0		
E130420	ACCOMMODATION SCHOOL CAMPS	0	0	0	0		
E130430	ACCOMMODATION CORPORATE CAMPS	0	0	0	0		
E130500	CATERING SCHOOL HOLIDAY/LOCAL PROGRAMS	500	164	1,812	(1,648)	1005%	
E130510	CATERING CAMPS	20,000	6,864	6,755	(91)	1%	
E130520	CATERING SCHOOL CAMPS	4,000	1,332	627	705	-53%	
E130530	CATERING CORPORATE CAMPS	0	0	0	0		
E130600	ADVERTISING SCHOOL HOLIDAY/LOCAL PROGR	0	0	0	0		
E130610	ADVERTISING CAMPS	200	64	0	64	-100%	
E130620	ADVERTISING SCHOOL CAMPS	0	0	0	0		
E130630	ADVERTISING CORPORATE CAMPS	0	0	0	0		
E130670	ADVERTISING, MARKETING GENERAL	1,000	332	300	32	-10%	
E130700	MERCHANDISE COSTS	5,000	1,664	1,048	617	-37%	
E130710	BUILDING MAINTENANCE	0	0	0	0		
E130760	COMPUTER MAINTENANCE & IT SUPPORT	0	0	0	0		
E130800	CAMP KULIN ADMINISTRATION COSTS	24,500	8,168	11,777	(3,609)	44%	
E130810	CAMP KULIN STAFF DEVELOPMENT & TRAINING	2,500	832	0	832	-100%	
E130820	INCORPORATION EXPENSES	0	0	500	(500)		
E130999	GENERAL ADMINISTRATION ALLOCATED	15,125	5,040	4,158	882	-17%	
E132040	KULIN HOSTEL	49,432	16,476	13,848	2,628	-16%	
	Total Expenditure	376,439	125,444	111,912	10,904		
	Sub-total Camp Kulin	69,439	23,112	47,170			
	Rural Services						
I131100	OTHER INCOME	0	0	25	25		
	Total Revenue	0	0	25	25		
E131040	Noxious Weeds/Pest Plants	7,400	2,464	5,560	(3,096)	128%	
E131060	Vermin Control	900	288	100	196	-65%	
E131280	DROUGHT ASSISTANCE EXPENSES	0	0	0	0		
E131298	Depreciation	75	24	0	24	-100%	
E131999	General Admin Allocated	1,905	632	532	100	-16%	
	Total Expenditure	10,280	3,416	6,191	(2,775)		
	Sub-total Rural Services	10,280	3,416	6,167	(2,751)		
	Tourism & Area Promotion						
I132100	Grants	1,700	568	5,129	4,561	803%	
I132103	MACROCARPA ART PROJECT	0	0	0	0		
I132400	Comm Info Officer Grant	0	0	714	714		
I132405	HOSTEL INCOME CAMP KULIN	0	0	0	0		
I132409	HOSTEL CHARGES	500	164	0	(164)	-100%	
I132410	Caravan Park Charges	15,000	5,000	6,698	1,698	34%	
I132411	SALE OF HISTORY BOOKS - DUDININ	0	0	0	0		
I132420	Sale of Maps	100	32	0	(32)	-100%	
I132430	SALE OF HISTORY BOOKS - KULIN	100	32	0	(32)	-100%	
I132440	DONATIONS WAR MEMORIAL & OPEN DOORS	0	0	0	0		
I132444	GRANT - TIN HORSE HIGHWAY - UPGRADE	0	0	0	0		
I132450	SALE OF THH SOUVENIRS	1,000	332	1,384	1,052	317%	
	Total Revenue	18,400	6,128	13,924	2,522		
E132030	CARAVAN PARK	21,508	7,164	8,727	(1,563)	22%	
E132050	INFORMATION BAY	1,600	524	44	480	-92%	
E132060	Tidy Towns	0	0	0	0		
E132100	Tourism & Area Promotion	31,750	10,580	14,007	(3,427)	32%	
E132102	BRAND KULIN	0	0	0	0		
E132103	MACROCARPA ART PROJECT	0	0	0	0		
E132111	Herbarium Costs	0	0	0	0		
E132120	District Maps	200	64	0	64	-100%	
E132130	Donations	0	0	0	0		
E132400	SALARIES	0	0	0	0		

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	Explanation of variances
E132410	SUPERANNUATION	0	0	872	(872)		
E132298	Depreciation	65,000	21,664	0	21,664	-100%	
E132420	KULIN HOSTEL OTHER	0	0	0	0		
E132999	General Admin Allocated	34,103	11,364	9,521	1,843	-16%	
	Total Expenditure	154,159	51,360	33,171	18,189		
	Sub-total Toursim & Area Promotion	135,759	45,232	19,246	20,711		
	Building Control						
I133410	BUILDING PERMITS	4,000	1,332	1,090	(242)	-18%	
I133420	BCITF LEVY COLLECTION	2,000	664	376	(288)	-43%	
I133425	BUILDING SERVICES LEVY COLLECTION	960	320	579	259	81%	
	Total Revenue	6,960	2,316	2,045	(272)		
E133010	Group Building Scheme	18,000	6,000	6,390	(390)	7%	
E133420	BCITF levy payment	2,000	664	0	664	-100%	
E133425	BUILDING SERVICES LEVY PAYMENT	960	320	312	8	-3%	
E133999	General Admin Allocated	3,166	1,052	884	168	-16%	
	Total Expenditure	24,126	8,036	7,586	450		
	Sub-total Building Control	17,166	5,720	5,541	179		
	Kulin Resource Centre						
I134010	Business Memberships	0	0	64	64		
I134030	Single Membership	0	0	0	0		
I134060	Organisations Membership	0	0	0	0		
I134070	Photocopying	3,600	1,200	596	(604)	-50%	
I134080	BINDING, STAPLING & FOLDING	0	0	0	0		
I134090	FAXING, SCANNING & EMAILING	200	64	47	(17)	-26%	
I134100	Computer Usage	800	264	69	(195)	-74%	
I134110	WORD PROCESSING	0	0	0	0		
I134120	Desktop Publishing	1,440	480	0	(480)	-100%	
I134130	KULIN UPDATE	9,000	3,000	3,348	348	12%	
I134135	DYE SUBLIMATION	0	0	0	0		
I134140	Laminating	1,300	432	151	(281)	-85%	
I134150	Equipment Hire	200	64	0	(64)	-100%	
I134160	CONSUMABLE SALES	1,000	332	137	(195)	-59%	
I134165	SOUVENIRS	0	0	0	0		
I134170	BUILDING HIRE	1,200	400	255	(145)	-36%	
I134180	PUBLIC TRAINING/COURSES	1,800	600	0	(600)	-100%	
I134190	Commissions	4,000	1,332	4,882	3,550	267%	
I134200	GRANTS - OTHER	0	0	0	0		
I134210	TELECENTRE DONATIONS	0	0	0	0		
I134215	KODAK SCANNING & PHOTOSHOP	1,200	400	61	(339)	-85%	
I134220	OTHER INCOME	2,040	680	6,665	5,985	880%	Gen Ag Income
I134270	COMMUNITY CONTRIBUTION REIMBURSEMENT	4,800	1,600	0	(1,600)	-100%	
I134300	Reimbursements	6,000	2,000	2,277	277	14%	
I134500	GRANTS - CRC OPERATIONAL	99,941	33,312	54,823	21,511	65%	
	Total Revenue	138,621	46,160	73,374	27,214		
E134010	Wages	92,213	30,736	33,204	(2,466)	8%	
E134020	Superannuation	8,760	2,920	1,906	1,014	-35%	
E134030	INSURANCE	12,500	12,500	12,325	175	-1%	
E134040	UNIFORMS	800	264	0	264	-100%	
E134050	STAFF TRAINING	1,000	332	400	(68)	20%	
E134060	TELEPHONE	2,000	664	495	168	-25%	
E134065	WATER	800	268	0	268	-100%	
E134070	ELECTRICITY	0	0	2,632	(2,632)		
E134080	Printing & Stationery	9,000	3,000	4,542	(1,542)	51%	
E134085	DYE SUBLIMATION MACHINE	0	0	0	0		
E134090	Postage and Freight	840	280	0	280	-100%	
E134095	STAFF AMENITIES	500	164	0	164	-100%	
E134100	Advertising and Promotion	2,500	832	1,625	(793)	95%	
E134105	SOUVENIR EXPENSE	0	0	0	0		
E134110	IT MAINTENANCE & SUPPORT	9,000	3,000	2,753	247	-8%	
E134115	Cleaning	0	0	0	0		
E134120	CENTRE MAINTENANCE	5,100	1,700	0	1,700	-100%	
E134130	Courses	5,000	1,664	6,981	(5,317)	320%	Gen Ag expenditure, covered by income above.
E134140	Library Freight	400	132	0	132	-100%	
E134150	LIBRARY COSTS	14,953	4,984	5,301	(317)	6%	
E134155	Kodak Scanning & Photoshopy	0	0	0	0		
E134165	LEADERSHIP GROUP FUNCTIONS & SPONSORS	0	0	0	0		
E134190	KEY TO KULIN	400	132	65	67	-51%	
E134200	GRANT FUNDING EXPENDITURE	2,000	664	0	664	-100%	
E134298	Depreciation	42,495	14,164	0	14,164	-100%	
E134300	SUNDRY EXPENSES	0	0	0	0		
E134999	General Admin Allocated	12,774	4,256	3,566	690	-16%	
	Total Expenditure	223,035	82,656	75,796	6,861		
	Sub-total Kulin Resource Centre	84,514	36,496	2,422	34,074		
	Other Economic Services						
I136010	SALE OF STANDPIPE WATER	5,200	1,728	25	(1,703)	-99%	
I136020	REIMBURSEMENTS	0	0	0	0		
I136030	GRANTS	80,222	26,740	0	(26,740)	-100%	
I136050	OTHER INCOME	0	0	0	0		
I136115	Community Cropping Program	1,000	332	0	(332)		
	Total Revenue	86,422	28,800	25	(28,443)		
E136030	FUEL FACILITY	0	0	0	0		
E136040	WATER SUPPLY (STANDPIPES)	35,200	11,728	9,395	2,333	-20%	
E136047	Town Water Supply Maintenance	0	0	0	0		
E136050	Farm Water Supplies & Maintenance	4,000	1,332	0	1,332		

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	Explanation of variances
E136100	OTHER EXPENDITURE	0	0	245	(245)		
E136105	Pingaring Community Centre	4,000	1,332	0	1,332	-100%	
E136115	COMMUNITY CROPPING PROGRAM	1,800	588	0	588	-100%	
E136200	ECONOMIC DEVELOPMENT	5,000	1,664	0	1,664	-100%	
E136298	DEPRECIATION	8,950	2,980	0	2,980	-100%	
E136999	General Admin Allocated	1,905	632	532	100	-16%	
	Total Expenditure	60,855	20,256	10,171	10,085		
	Sub-total Other Economic Services	(25,567)	(8,544)	10,146	(18,358)		
	Police Licencing						
E137010	Salaries	0	0	0	0		
E137120	MODEM COSTS	0	0	0	0		
E137999	General Admin Allocated	0	0	0	0		
	Total Expenditure	0	0	0	0		
	Sub-total Police Licencing	0	0	0	0		
	Kulin Bush Races						
I138010	BUSH RACES INCOME	250,000	83,332	0	(83,332)	-100%	2017 Bush Races Accounts yet to be finalised.
I138020	OTHER RACES INCOME	26,187	8,724	0	(8,724)	-100%	As above.
	Total Revenue	276,187	92,056	0	(92,056)		
E132110	BUSH RACES CONTRIBUTION	0	0	0	0		
E138010	BUSH RACES EXPENDITURE	249,400	83,132	0	83,132	-100%	2017 Bush Races Accounts yet to be finalised.
E138015	BLAZING SWAN EXPENDITURE	0	0	21	(21)		
E138020	INSURANCE & LICENSING.	3,121	1,040	5,135	(4,095)	394%	
E138040	BUSH RACES CONTRIBUTION	32,300	10,760	5,150	5,610	-52%	
E138298	Depreciation	1,221	404	0	404	-100%	
E138999	General Admin Allocated	14,045	4,680	3,921	759	-16%	
	Total Expenditure	300,086	100,016	14,227	85,789		
	Sub-total Kulin Bush Races	23,899	7,950	14,227	(6,267)		
	Fuel Facility						
I139010	SALES - PUBLIC	540,000	180,000	177,453	(2,547)	-1%	
I139020	SALES - INTERNAL	0	0	0	0		
I139030	SALES - OTHER	0	0	0	0		
I139080	OTHER INCOME	0	0	0	0		
I139090	REIMBURSEMENTS	0	0	0	0		
	Total Revenue	540,000	180,000	177,453	(2,547)		
E139010	FUEL PURCHASES	440,000	146,688	161,003	(14,335)	10%	Stock on Hand as purchase late October.
E139030	FUEL ACCOUNT SALES	990	328	714	(386)	118%	
E139040	IT MAINTENANCE	2,600	854	770	94	-11%	
E139045	BANK CHARGES	2,400	800	944	(144)	18%	
E139050	MAINTENANCE & REPAIRS	11,700	3,896	878	3,018	-77%	
E139080	SUNDRY EXPENSES	0	0	0	0		
E139298	DEPRECIATION	0	0	0	0		
E139999	GENERAL ADMIN ALLOCATED	15,486	5,152	4,296	856	-17%	
	Total Expenditure	473,156	157,708	168,604	(10,696)		
	Sub-total Fuel Facility	(66,844)	(22,292)	(8,849)	(13,444)		
	TOTAL ECONOMIC SERVICES	248,647	91,100	96,072	14,144		
	OTHER PROPERTY & SERVICES						
	Private Works						
I141025	MAIN ROADS WORKS	0	0	0	0		
I141410	Private Works	30,000	10,000	21,513	11,513	115%	
	Total Revenue	30,000	10,000	21,513	11,513		
E141010	PRIVATE WORKS	30,800	10,280	10,423	(163)	2%	
E141025	MAIN ROADS WORKS	3,600	1,196	3,490	(2,294)	192%	
E141999	General Admin Allocated	9,655	3,288	2,754	534	-16%	
	Total Expenditure	44,265	14,744	16,667	(1,923)		
	Sub-total Private Works	14,265	4,744	(4,846)	9,590		
	Community Bus						
I142100	Hire of Bus & Trailer	5,700	1,900	4,293	2,393	126%	
	Total Revenue	5,700	1,900	4,293	2,393		
E142020	Community Bus Shed	40	12	121	(109)	910%	
E142105	LICENSING & INSURANCE	650	220	0	220	-100%	
E142298	Depreciation	350	120	0	120	-100%	
E142700	Plant Operation Costs	3,900	1,296	391	915	-71%	
	Total Expenditure	4,960	1,648	502	1,146		
	Sub-total Community Bus	(740)	(252)	(3,791)	3,539		
	Public Works Overheads						
I143100	STAFF HOUSING RENTAL	17,716	5,904	5,328	(576)	-10%	
I143390	REIMBURSEMENTS	2,000	664	4,055	3,391	511%	
	Total Revenue	19,716	6,568	9,383	2,815		
E143010	ENGINEERS SALARY	125,000	41,664	60,543	(18,879)	45%	Mikey & Judd's wages.
E143020	ENGINEER SUNDRIES	600	200	0	200	-100%	
E143025	WORKERS COMPENSATION INSURANCE	16,519	5,504	30,013	(24,509)	445%	Number of LTI's.
E143030	OFFICE EXPENSES	7,680	2,552	2,161	391	-15%	
E143035	UTILITIES	2,000	664	0	664	-100%	

STATEMENT OF OPERATING

COA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.	Explanation of variances
		\$	\$	\$	\$	%	
E143040	Superannuation	158,400	52,800	48,380	4,420	-8%	
E143050	Sick & Holiday Pay	126,000	42,000	51,227	(9,227)	22%	
E143060	Insurance on Works	9,180	9,180	16,970	(7,790)	85%	
E143070	Long Service leave	0	0	19,175	(19,175)		L. Hobson, will be covered by a transfer from our leave reserve.
E143075	FBT EXPENSE	1,500	500	0	500	-100%	
E143090	Award Allowances	150,134	50,044	20,577	29,467	-59%	
E143110	Consumable Stores	1,200	400	0	400	-100%	
E143120	PROTECTIVE CLOTHING	5,200	1,732	4,995	(3,263)	188%	
E143125	STAFF HOUSING	61,830	20,544	25,132	(4,588)	22%	Timing, essential works completed immediately.
E143130	Removal Expenses	5,000	1,664	0	1,664	-100%	
E143140	Seminar Expenses	13,800	4,600	9,676	(5,076)	110%	
E143150	Health & Safety Program	14,000	4,660	3,287	1,373	-29%	
E143152	CONSULTING	5,000	1,664	0	1,664	-100%	
E143155	Apprentice Training	6,000	2,000	0	2,000	-100%	
E143160	CARBON TAX	0	0	0	0		
E143170	General Mice not Allocated	0	0	0	0		
E143180	TRANSFER FROM POC	85,648	28,548	0	28,548	-100%	
E143190	KEY TO KULIN	1,500	500	495	5	-1%	
E143205	WORKERS COMPENSATION	0	0	43	(43)		
E143290	ALLOCATED TO WORKS & SERVICES	(914,833)	(304,944)	(271,090)	(33,854)	-11%	
E143297	Loss on Sale of Asset	0	0	0	0		
E143298	Depreciation	9,000	3,000	0	3,000	-100%	
E143999	General Admin Allocated	129,579	43,192	36,174	7,018	-16%	
	Total Expenditure	19,716	12,668	57,758	(45,090)		
	Sub-total Public Works Overheads	0	6,100	48,375	(42,275)		
	Plant Operation						
I144390	Insurance Claims	0	0	0	0		
I144297	Profit on Sale of Asset	0	0	0	0		
I144100	DIESEL REBATE	40,000	13,332	8,984	(4,348)	-33%	
	Total Revenue	40,000	13,332	8,984	(4,348)		
E144000	Plant Repair Wages	180,000	59,996	35,450	24,546	-41%	
E144005	Tyres & Tubes	68,000	22,000	5,089	16,911	-77%	
E144010	Parts & Repairs	160,000	53,332	46,515	6,817	-13%	
E144015	INSURANCE & LICENCE	58,313	19,436	14,991	4,445	-23%	
E144020	Fuel & Oil	385,000	128,332	120,592	7,740	-6%	
E144030	Blades & Tynes	7,500	2,500	0	2,500	-100%	
E144050	Expendable Tools	2,400	800	0	800	-100%	
E144051	TELEPHONE	800	264	142	122	-46%	
E144070	OFFICE EXPENSES	1,140	376	0	376	-100%	
E144080	Relocation Expenses	0	0	0	0		
E144180	Other Minor Expenditure	2,000	664	0	664	-100%	
E144290	ALLOCATED TO WORKS & SERVICES	(880,553)	(283,516)	(232,420)	(61,096)	-21%	
E144291	LESS ALLOCATED TO PLANT OPERATION COSTS	0	0	0	0		
E144297	Loss on Sale of Asset	0	0	0	0		
E144700	PLANT OPERATION COSTS	8,825	2,940	10,035	(7,096)	241%	
	Total Expenditure	(8,575)	(2,876)	395	(3,271)		
	Sub-total Plant Operation	(46,575)	(16,208)	(8,589)	(7,619)		
	Salaries & Wages						
I146390	Workers Compensation	0	0	0	0		
	Total Revenue	0	0	0	0		
E146010	Gross Total For Year	2,764,886	921,628	832,849	88,779	-10%	
E146020	Workers Compensation	0	0	954	(954)		
E146200	Salaries & Wages Allocated	(2,764,886)	(921,628)	(832,849)	(88,779)	-10%	
E146400	Unallocated Salaries & Wages	0	0	0	0		
	Total Expenditure	0	0	954	(954)		
	Sub-total Salaries & Wages	0	0	954	(954)		
	Unclassified						
I147360	SALE OF PARTS/SCRAP	500	164	364	200	122%	
	Total Revenue	500	164	364	200		
	Sub-total Unclassified	(500)	(164)	(364)	200		
	Public Works Depreciation						
E144298	Depreciation	0	0	0	181,052	-100%	
E148299	LESS DEPRECIATION ALLOCATED	(543,158)	(181,052)	(149,651)	(31,402)	-17%	
	Total Expenditure	0	0	(149,651)	149,651		
	Sub-total Public Works Depreciation	0	0	(149,651)	149,651		
	TOTAL OTHER PROPERTY & SERVICES	(35,549)	(5,780)	(117,912)	112,132		
	GRAND TOTAL	1,527,525	(643,413)	(1,099,115)	478,886		

Shire of Kulin
 STATEMENT OF CAPITAL
 (Statutory Reporting Program)
 For the period ended 31 October 2017

COA	Description	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
GOVERNANCE						
I042445	PROCEEDS OF LOAN FOR ADMIN CENTRE	0	0	0	0	
I042510	TRANSFER FROM ADMIN EQUIP RESERVE	0	0	0	0	
I042520	TRANSFER FROM INSURANCE RESERVE	0	0	0	0	
E041100	Chambers Upgrade & Carpark	0	0	0	0	
E042400	ADMINISTRATION EQUIPMENT	10,000	3,332	0	3,332	
E042410	OFFICE RELOCATION	0	0	0	0	
E042450	OFFICE RELOCATION - KULIN	0	0	0	0	
E042510	Transfer to Admin Equip Reserve	1,434	480	547	(67)	14%
E042520	TRANSFER TO INSURANCE RESERVE	0	0	0	0	
	Total Expenditure	11,434	3,812	547	3,265	
	Sub-total Governance	11,434	3,812	547	3,265	
LAW, ORDER & PUBLIC SAFETY						
E051200	PROJECT EXPENSES	0	0	0	0	
E053720	FESA BUILDING	0	0	0	0	
	Total Expenditure	0	0	0	0	
	Sub-total Law, Order & Public Safety	0	0	0	0	
EDUCATION & WELFARE						
E077100	MEDICAL CENTRE FURNITURE UPGRADE	0	0	0	0	
E082250	AGED FRIENDLY COMMUNITIES	0	0	0	0	
E084100	Centre Capital Upgrade F & E	0	0	0	0	
E084105	CENTRE CAPITAL UPGRADE L & B	0	0	0	0	
	Total Expenditure	0	0	0	0	
	Sub-total Education & Welfare	0	0	0	0	
HOUSING						
I091510	Transfer from Building Reserve	(200,000)	(66,672)	0	(66,672)	-100%
I092510	TRANSFER FROM JOINT VENTURE HOUSING RESE Proceeds of Loan - Housing	0 (500,000)	0	0	0	
E091100	STAFF HOUSING CONSTRUCTION	0	0	0	0	
E091101	STAFF HOUSING CONSTRUCTION - 3 HODGSON	46,800	15,600	30,857	(15,257)	98%
E091102	STAFF HOUSING CONSTRUCTION - LOT 108 RANKI	46,800	15,600	33,237	(17,637)	113%
E091103	STAFF HOUSING PROJECT 3 RESIDENCIES	790,000	263,332	0	263,332	-100%
E091104	JV HOUSING PROJECT	50,000	16,668	0	16,668	-100%
E091110	PRINCIPAL ON LOANS 55 & 58	106,814	35,604	28,159	7,445	-21%
E091510	Transfer to Building Reserve	9,542	3,180	3,638	(458)	14%
E092510	TRANSFER TO JOINT VENT HOUSING RESERVE	1,814	604	692	(88)	15%
E092520	TRANSFER TO GENERAL PURPOSE RESERVE	0	0	0	0	
	Total Expenditure	351,770	283,916	96,581	6,900	
	Sub-total Housing	351,770	283,916	96,581	6,900	
COMMUNITY AMENITIES						
I106300	TRANSFER FROM TOWN PLANNING RESERVE	0	0	0	0	
I106299	PROCEEDS ON DISPOSAL OF LAND	(30,000)	(10,000)	0	(10,000)	-100%
E107131	KULIN CEMETERY CAPITAL	25,000	8,332	0	8,332	-100%
E106105	TRANSFER TO TOWN PLANNING RESERVE	0	0	0	0	
E106130	PRINCIPAL ON LOAN 59 (SUBDIVISION)	0	0	0	0	
	Total Expenditure	(5,000)	(1,668)	0	(1,668)	
	Sub-total Community Amenities	(5,000)	(1,668)	0	(1,668)	
RECREATION & CULTURE						
I119110	TRANSFER FROM FREEBAIRN SPORTSPERSON SC	0	0	0	0	
E111065	Hall Capital L & B	0	0	0	0	
E112100	SWIMMING POOL CAPITAL	0	0	0	0	
E112200	PRINCIPAL ON SWIMMING POOL LOAN L60	0	0	0	0	
E112210	WATER SUPPLY INFRASTRUCTURE - POOL	0	0	0	0	
E113600	OVAL LIGHT TOWERS	0	0	0	0	
E113700	Freebairn Carpark	0	0	1,088	(1,088)	

STATEMENT OF CAPITAL

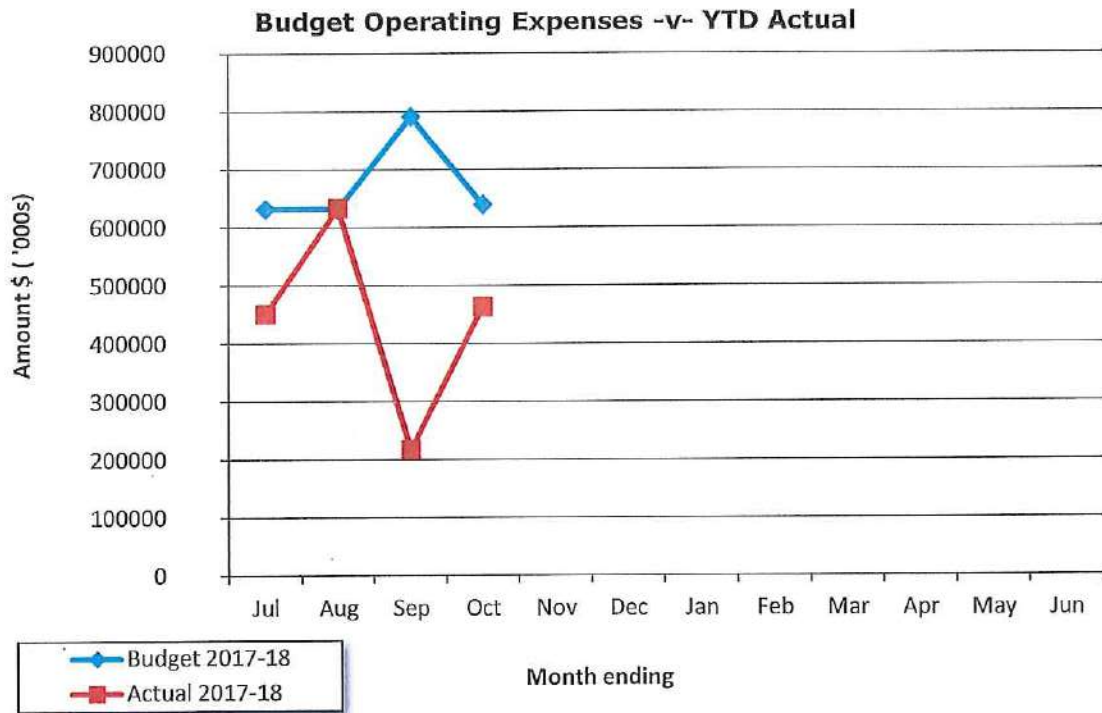
COA	Description	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E113900	FREEBAIRN REC CENTRE CAPITAL F & E	0	0	0	0	
E113901	Synthetic Bowling Greens	0	0	0	0	
E113910	TRANSFER TO FREEBAIRN REC CENTRE RESERVE	33,400	11,132	1,296	9,836	-88%
E113920	TOWN DAM	0	0	0	0	
E113930	TRANSFER TO FRC SURFACE & EQUIP REPLACEMENT	27,496	9,164	952	8,212	-90%
E117055	DUDININ TENNIS CLUB CAPITAL	0	0	0	0	
E117110	PLAYGROUND JOHNSTON STREET	0	0	0	0	
E117100	Construction of Skate Park	0	0	0	0	
E117300	IRRIGATION TANK TOWN GARDENS	23,500	7,832	0	7,832	
E113905	FREEBAIRN REC CENTRE CAPITAL L & B	0	0	0	0	
E113950	TRANSFER TO FSPORTSPWPERSON SCHOLARSHIP	0	0	0	0	
E116400	COMMUNITY GARDEN	0	0	4,485	(4,485)	
E119010	TRANSFER TO FREEBAIRN SPORTSPERSON SCHOLARSHIP	237	80	90	(10)	13%
I130700	TRANSFER FROM CAMP KULIN RESERVE	(25,000)	(8,332)	191	(8,523)	
I113910	TRANSFER FROM FREEBAIRN RECREATION CENTRE	0	0	0	0	
	Total Expenditure	59,633	28,128	8,101	24,793	
	Sub-total Recreation & Culture	59,633	28,128	8,101	24,793	

STATEMENT OF CAPITAL

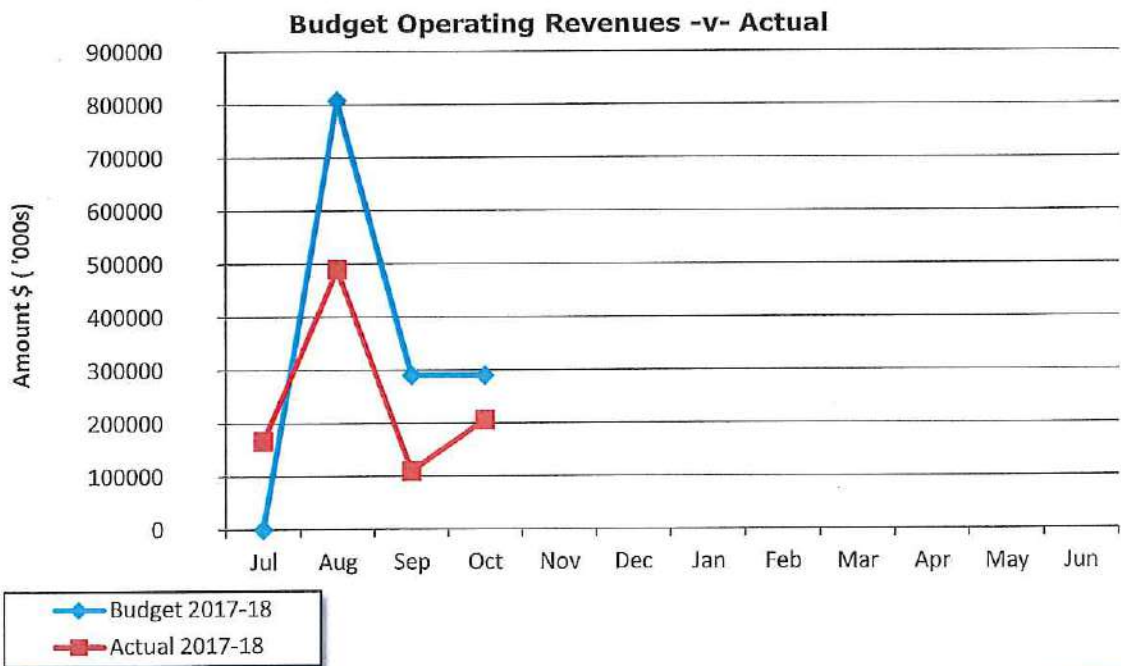
COA	Description	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
TRANSPORT						
E121500	MAJOR ROAD CONSTRUCTION	613,385	204,464	89,449	115,015	-56%
E121520	ROADS TO RECOVERY CONSTRUCTION	676,650	225,552	169,018	56,534	-25%
E121525	GRAIN FREIGHT PROGRAM	0	0	0	0	
E121550	MINOR ROAD CONSTRUCTION	376,993	125,664	0	125,664	-100%
E121590	Kulin Town Streetscape	0	0	0	0	
E121750	BLACK SPOT ROAD CONSTRUCTION	0	0	0	0	
E122230	HOLT ROCK DEPOT UPGRADE	5,000	1,668	1,257	411	-25%
E122300	TRANSFER TO NATURAL DISASTER RESERVE	2,441	812	1,028	(216)	27%
I23299	PROCEEDS ON SALE OF ASSET	0	0	(118,484)	118,484	
E123100	PLANT & EQUIPMENT PURCHASES	640,000	213,332	613,204	(399,872)	187%
E123105	MOTOR VEHICLE PURCHASES	260,000	86,668	35,847	50,821	-59%
	Total Expenditure	2,574,469	858,160	791,319	66,841	
	Sub-total Transport	2,574,469	858,160	791,319	66,841	
ECONOMIC SERVICES						
E130750	CAMP KULIN FURNITURE & EQUIPMENT	0	0	0	0	
E132444	VISITOR DISCOVERY ZONE CAPITAL	0	0	0	0	
E137444	VISITOR DISCOVERY ZONE	0	0	0	0	
E132700	TOURISM PROJECT CAPITAL	18,700	6,232	3,542	2,690	-43%
E132500	HOSTEL CAPITAL	0	0	0	0	
E134500	RESOURCE CENTRE CAPITAL L & B	0	0	59	(59)	
E132600	CARAVAN PARK CAPITAL	0	0	0	0	
E136020	FUEL FACILITY - CAPITAL	0	0	0	0	
E136116	LOT 20 ON DEPOSITED PLAN 60758 (PROUD'S)	0	0	0	0	
E112210	WATER SUPPLY INFRASTRUCTURE - POOL	0	0	0	0	
E136045	WATER SUPPLY INFRASTRUCTURE	125,760	41,920	3,666	38,254	-91%
E136046	STANDPIPE PURCHASES	0	0	0	0	
E130910	TRANSFER TO CAMP KULIN RESERVE	500	168	0	168	-100%
E136055	HERBARIUM OFFICES	0	0	0	0	
	Total Expenditure	144,960	48,320	7,267	40,885	
	Sub-total Economic Services	144,960	48,320	7,267	40,885	
OTHER PROPERTY & SERVICES						
E143310	Key Alike System	0	0	0	0	
I143510	TRANSFER FROM LSL & AL RESERVE	(35,000)	(11,668)	0	11,668	-100%
I144510	Transfer from Plant Reserve	(150,000)	(50,000)	0	50,000	-100%
	Total Expenditure	(185,000)	(61,668)	0	11,668	
E143510	Transfer to LSL & AL Reserve	5,491	1,832	2,094	(262)	14%
E144510	Transfer to Plant Reserve	119,650	39,884	3,680	36,205	-91%
	Total Expenditure	125,141	41,716	5,773	35,943	
	Sub-total Other Property & Services	(59,859)	(19,952)	5,773	47,611	
	TOTAL	3,077,407	1,200,716	909,590	188,625	

Shire of Kulin
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the period ended 31 October 2017

Note 1 - Graphical Representation - Source Statement of Financial Activity



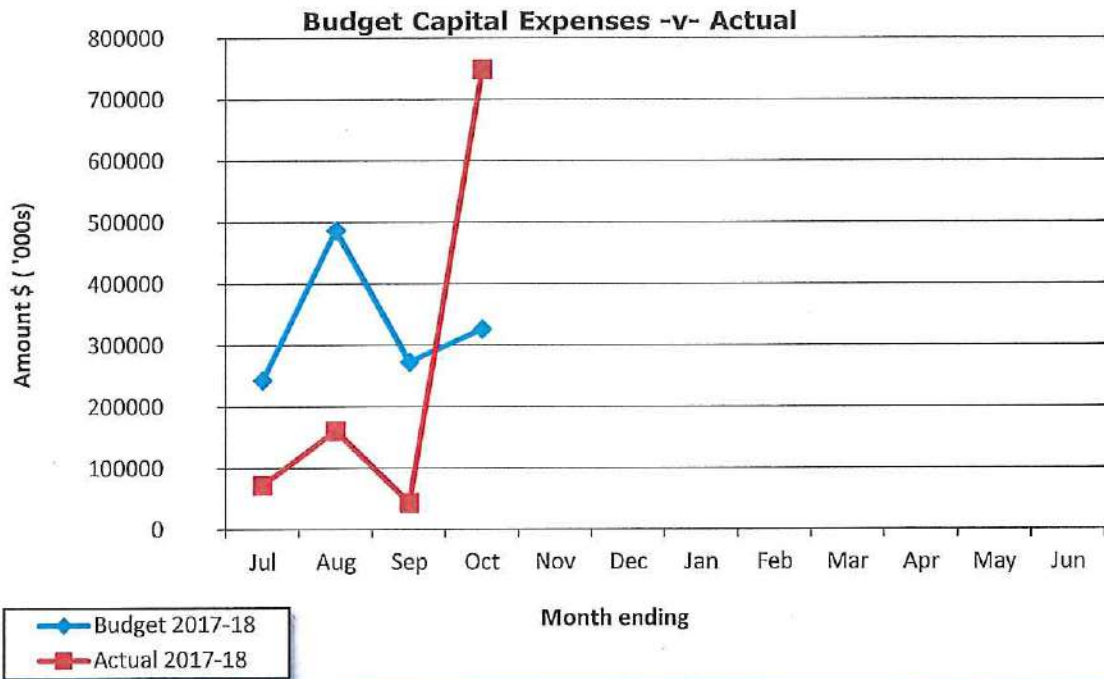
Comments/Notes - Operating Expenses



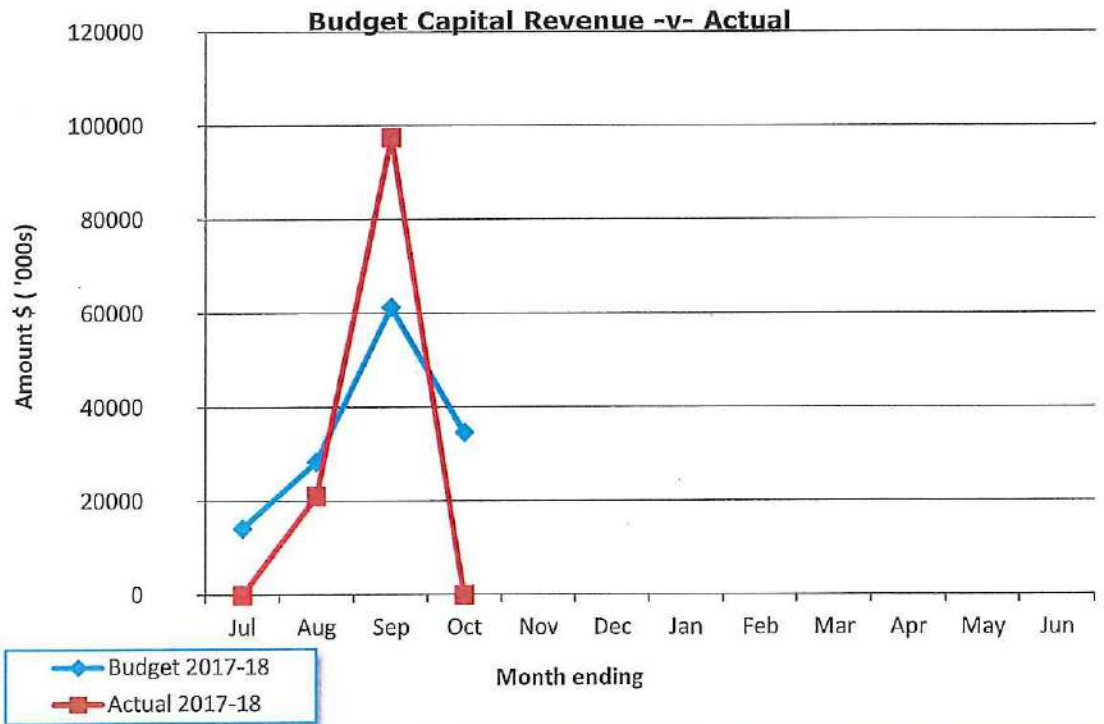
Comments/Notes - Operating Revenues

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the period ended 31 October 2017

Note 1 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses



Comments/Notes - Capital Revenues

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 October 2017

Note 2: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits						
Municipal		25,357	0	25,357	Bendigo	
Freebairn		114,330	0	114,330	Bendigo	
(b) Cash on Hand						
Petty Cash Float		500		500	On Hand	
Till Float		3,100		3,100	On Hand	
(c) Term Deposits						
1807302	2.70%			1,868,598	Bendigo Treasury	Various
(d) Investments						
At Call	1.50%	568,598	0		Bendigo Treasury	
90 Day Deposit	1.75%	1,300,000	1,300,000		Bendigo Treasury	
Total		2,011,885	1,300,000	2,011,885		

Comments/Notes

Kulin Bush Races cash & investments have been excluded from this report

Cash Deposits

Term Deposits

Reserve	Previous Balance \$	% of Total Reserve	Interest Earned \$	Transfers In/Out \$	Current Balance \$
Plant	482,548	26%	3,680	-	486,228
Leave	274,566	15%	2,094	-	276,659
Building	477,095	26%	3,638	-	480,733
Admin Equipment	71,735	4%	547	-	72,282
Town Planning	0	0%	-	-	0
Joint Venture	90,697	5%	692	-	91,389
FRC Surface Replacement	124,786	7%	952	-	125,738
FRC Sportsperson	11,847	1%	90	-	11,938
Freebairn Recreation	169,983	9%	1,296	-	171,279
Insurance	0	0%	-	-	-
Natural Disaster	134,820	7%	1,028	-	135,848
CAMP KULIN RESERVE	25,000	1%	191	-	25,191
Total	1,838,078	101%	14,206	-	1,877,285

Net Current Assets Composition

Current Assets	
Cash at Bank	2,009,349
Debtors	328,655
Stock on Hand	31,665
Current Liabilities	
Creditors	334,141
Accruals & Employee Provisions	297,518
GST	26,946
Excess Rates Received	7,406
Total	1,757,550

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the period ended 31 October 2017

Note 5: RECEIVABLES

Receivables - Rates and Rubbish

Opening Arrears Previous Years			
Rates Levied this year		\$ 85,167	\$ 85,167
Less Collections to date	2,019,339		2,019,339
Equals Current Outstanding	1,818,058	22,918	1,840,976
	201,282	62,249	263,531
Net Rates Collectable			263,531
% Collected			-87.48%

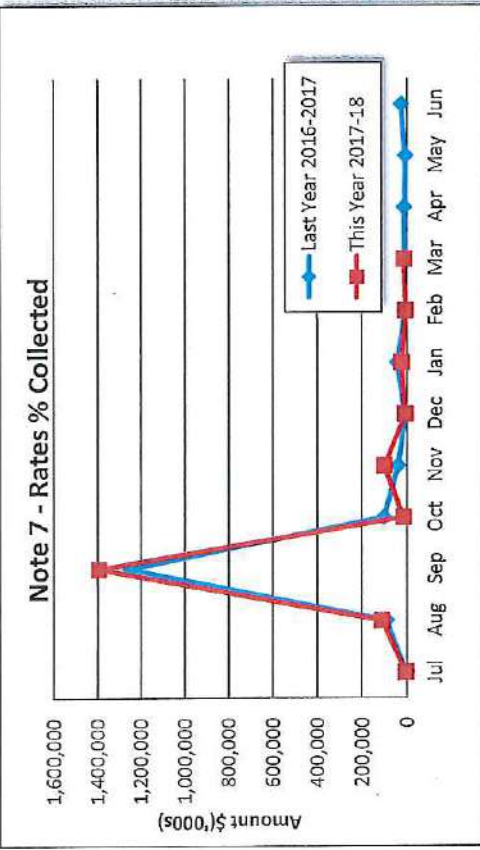
	Current 2017-18	Previous	Total
	\$	\$	\$
	2,019,339	85,167	2,019,339
	1,818,058	22,918	1,840,976
	201,282	62,249	263,531

Receivables - General

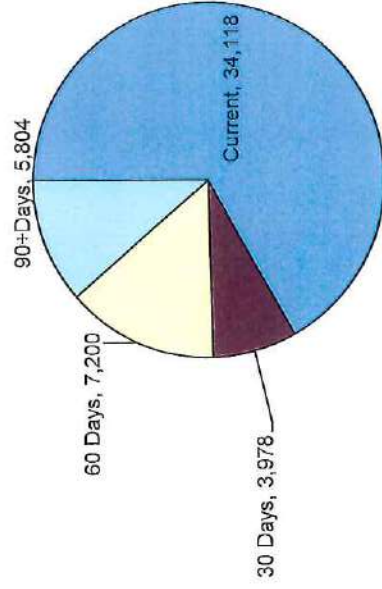
	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
	34,118	3,978	7,200	5,804
Total Outstanding				51,101

Amounts shown above include GST (where applicable)

Note 7 - Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates and Rubbish



Comments/Notes - Receivables General

Current Debtors - Camp Kulin Reach Program Invoices, \$5,000 each, multiple debtors. 60 Days - Cultivating Kulin Committee - \$6,350 - Camp Kulin Donation

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the period ended 31 October 2017

Note 6: GRANTS AND CONTRIBUTIONS

Program/Details GL	Provider	Approval Yes No	Date Approved	Amount	2017-18 Budget	Variations Additions (Deletions)	Revised Grant	Receipt Status Received Not Received	Acuitance Due	Date Acquitted	Comments
GENERAL PURPOSE FUNDING Financial Assistance Grants				\$ 1,687,877	\$ 1,686,888	\$	\$ 1,686,888	\$ 1,687,877	0		
GOVERNANCE							0	0			
LAW, ORDER, PUBLIC SAFETY ESL Operating Grant				24,793	29,550		29,550	24,793	0		SES Grant reduced
EDUCATION AND WELFARE Sustainability Funding				55,370	54,660		54,660	55,370	0		
HEALTH											
EDUCATION AND WELFARE											
HOUSING											
COMMUNITY AMENITIES							0	0			
RECREATION AND CULTURE Swimming Pool				32,000	30,000		30,000	32,000	0		
TRANSPORT Main Roads Direct Grant Main Roads Regional Road Group Main Roads Black Spot Roads to Recovery				191,941 340,000 405,168 1,127,545	191,941 340,000 405,168 1,091,639		191,941 340,000 405,168 1,091,639	191,941 340,000 405,168 1,127,545	0 0 0 0		
ECONOMIC SERVICES							0	0			
OTHER PROPERTY & SERVICES		Yes					0	0			
TOTALS				3,864,694	3,829,846	0	3,829,846	3,864,694	0		

Comments - Grants and Contributions

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 October 2017

Note 7: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-17	Amount Received	Amount Paid	Closing Balance 30-Jun-18
	\$	\$	\$	\$
Housing Bonds	21,240	2,700	(2,140)	21,800
Rates	19,147	4,440	(18,081)	5,506
Miscellaneous	9,489	273	0	9,762
Trip Fund	13,405	7,090	(9,785)	10,710
	0			0
	0			0
	51,602	14,503	(30,005)	47,779

Shire of Kulin
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the period ended 31 October 2017

Note 8: FINANCIAL RATIOS

2 CURRENT RATIO	YTD ACTUAL										
<p><i>Current assets</i> means the total current assets as shown in the balance sheet <i>Restricted assets</i> means assets that are committed or set aside (e.g., Unspent grants) <i>Current liabilities</i> means the total current liabilities as shown in the balance sheet <i>Liabilities associated with restricted assets</i> means the lesser value of a current liability or the cash component of restricted assets held to fund that liability</p> <p>Calculated using the following formula;</p>											
$\frac{\text{current assets - restricted assets}}{\text{current liabilities - liabilities associated with restricted assets}}$	$\frac{2,400,445}{389,142}$										
<p>Ratio Measure: short term obligations, where a ratio of LESS THAN 1 indicates that Council may have a short term funding issue.</p>											
<p>Ratings:</p> <table style="width: 100%;"> <tr> <td style="width: 15%;">0.00 - 0.75</td> <td style="width: 35%;">Very concerning</td> </tr> <tr> <td>0.75 - 1.00</td> <td>Vulnerable</td> </tr> <tr> <td>1.00 - 1.25</td> <td>Acceptable</td> </tr> <tr> <td>1.25 - 2.00</td> <td>Good</td> </tr> <tr> <td>2.00+</td> <td>Excellent</td> </tr> </table>		0.00 - 0.75	Very concerning	0.75 - 1.00	Vulnerable	1.00 - 1.25	Acceptable	1.25 - 2.00	Good	2.00+	Excellent
0.00 - 0.75	Very concerning										
0.75 - 1.00	Vulnerable										
1.00 - 1.25	Acceptable										
1.25 - 2.00	Good										
2.00+	Excellent										
Financial Ratio Results	6.17										
Comments	EXCELLENT										

2 UNTIED CASH TO TRADE CREDITORS RATIO	YTD ACTUAL										
<p><i>Untied Cash</i> means cash available for immediate use <i>Unpaid Trade Creditors</i> means outstanding creditors</p> <p>Calculated using the following formula;</p>											
$\frac{\text{untied cash}}{\text{unpaid trade creditors}}$	$\frac{1,988,234}{1}$										
<p>Ratio Measure: immediate obligations, where a ratio of LESS THAN 1 indicates that Council may have funding issues in the immediate future.</p>											
<p>Ratings:</p> <table style="width: 100%;"> <tr> <td style="width: 15%;">0.00 - 0.75</td> <td style="width: 35%;">Very concerning</td> </tr> <tr> <td>0.75 - 1.00</td> <td>Vulnerable</td> </tr> <tr> <td>1.00 - 1.25</td> <td>Acceptable</td> </tr> <tr> <td>1.25 - 2.00</td> <td>Good</td> </tr> <tr> <td>2.00+</td> <td>Excellent</td> </tr> </table>		0.00 - 0.75	Very concerning	0.75 - 1.00	Vulnerable	1.00 - 1.25	Acceptable	1.25 - 2.00	Good	2.00+	Excellent
0.00 - 0.75	Very concerning										
0.75 - 1.00	Vulnerable										
1.00 - 1.25	Acceptable										
1.25 - 2.00	Good										
2.00+	Excellent										
Financial Ratio Results	1,988,234.31										
Comments	EXCELLENT										

3 DEBT RATIO

YTD
ACTUAL*Total Liabilities* includes both current and non-current liabilities*Total Assets* includes both current and non-current assets

Calculated using the following formula;

Total Liabilities	2,097,318
Total Assets	85,830,849

Ratio Measure:Generally, the **LOWER** the ratio, the greater the capacity an organisation has to borrow.

Ratings:	0.00 - 0.025	Excellent
	0.025 - 0.50	Good
	0.05 - 0.08	Acceptable
	0.08 - 1.20	Vulnerable
	1.20+	Very concerning

Financial Ratio Results

0.024

Comments

EXCELLENT

4 DEBT SERVICE RATIO

YTD
ACTUAL*Debt Service Cost* means principal payments and interest costs on borrowings*Available Operating Revenue* means operating revenue, plus contributions towards self supporting loans, less grants/contribution/donations of a capital nature.

Calculated using the following formula;

Debt Service Cost	684
Available Operating Revenue	-999,529

Ratio Measure:Generally, the **LOWER** the ratio, the greater the capacity an organisation has to borrow funds.

Ratings:	0.00 - 0.025	Excellent
	0.025 - 0.50	Good
	0.05 - 0.08	Acceptable
	0.08 - 1.20	Vulnerable
	1.20+	Very concerning

Financial Ratio Results

0.00

Comments

EXCELLENT

5 GROSS DEBT TO REVENUE RATIOYTD
ACTUAL

Gross Debt means current and non-current loan and lease liabilities
Total Revenue means operating revenue less specific purpose grants

Calculated using the following formula;

Gross Debt	1,420,379
Total Revenue	2,865,165

Ratio Measure:

Illustrates the Councils ability to cover its gross debt with its revenue in any given year. The **LOWER** the % of the ratio, the greater the ability to cover the gross debt.

Ratings:	0.00 - 0.20	Excellent
	0.20 - 0.35	Good
	0.35 - 0.50	Acceptable
	0.50 - 0.75	Vulnerable
	0.75+	Very concerning

Financial Ratio Results

0.50

Comments

ACCEPTABLE

6 GROSS DEBT TO ECONOMICALLY REALISABLE ASSETS RATIOYTD
ACTUAL

Gross Debt means current and non-current loan and lease liabilities
Economically Realisable Assets means all assets other than Infrastructure

Ratio Measure:

Illustrates the amount of actual borrowings against available tangible assets. In other words, it illustrates the amount of assets which would be committed to debt retirement in the event this action was required. Ratios up to 30% are considered to be strong and manageable.

Calculated using the following formula;

Gross Debt	1,420,379
Economically Realisable Assets	29,852,820

Ratings:	0.00 - 0.10	Excellent
	0.10 - 0.20	Good
	0.20 - 0.30	Acceptable
	0.30 - 0.50	Vulnerable
	0.50+	Very concerning

Financial Ratio Results

0.05

Comments

EXCELLENT

7 RATE COVERAGE RATIO

Net Rate Revenue = Rates, plus interest and other charges, less any discounts, concessions or rates written off during the year
 Operating Revenue = all revenue for the financial year

Ratio Measure:

The higher the ratio, the higher the dependency on rates and less dependant the Shire is on government grants and other funding sources. It is argued that Councils with a higher rate coverage ratio find it easier to cope with unforeseen funding requirements and have more flexibility with their budget options because they have greater control over their revenue base via rate increases.

Calculated using the following formula;

Net Rate Revenue	<u>1,910,090</u>
Operating Revenue	2,865,165

Ratings:	0.00 - 0.20	Too Low
	0.20 - 0.30	Acceptable
	0.30 - 0.40	Good
	0.40 - 0.50	Desirable
	0.50+	Excellent

Financial Ratio Results	0.67
Comments	EXCELLENT

7 OUTSTANDING RATES RATIO

YTD
ACTUAL

Rates Outstanding means rates still remaining unpaid
Rates Collectable means all rates raised during the current financial year, plus any previous outstanding rates brought forward from prior years.

Ratio Measure:

Shows Councils effectiveness in rate collection. When analysing the ratio the amount of rates written off during the year should also be taken into consideration.

Calculated using the following formula;

Rates Outstanding	<u>62,249</u>
Rates Collectable	2,104,506

Ratings:	0.00 - 0.02	Excellent
	0.02 - 0.05	Good
	0.05 - 0.10	Acceptable
	0.10 - 0.25	Vulnerable
	0.25+	Very concerning

Financial Ratio Results	0.03
Comments	GOOD

GENERAL COMPLIANCE CHECKLIST – OCTOBER 2017

Class	Task	Date	Frequency	Detail	Yes/No
Governance	Electors Meeting	1/10/2017	Annual	Annual Electors Meeting to be held within 56 days of acceptance of the Annual Report by Council.	Annual Report Nov meeting.
Governance	Annual Financial Report and Audit Report	1/10/2017	Annual	Send Audit Report to Dept. Local Govt within 30 days of receiving Audit Report. Place copy of Annual Financial Report and Audit report & Annual report on the Council Website	Audit received 8/11/17. After Nov meeting.
Governance	Code of Conduct	1/10/2017	Biennial	Code of conduct to be observed by Councillors, committee members and employees. The code is required to be reviewed within 12 months after each ordinary elections day	Reviewed each June
Governance	Date Stamps	1/10/2017	Annual	Check all date stamps to ensure they cover the next year. Order new stamps as required.	Completed
Governance	Delegations Review	1/10/2017	Annual	Annual review of delegations (by Council to Committees & CEO and by CEO to Staff) required. Note exclusions (LGA s5.43) and absolute majority (LGA s5.42)	Conducted June Reported monthly.
Governance	Delegations Review - Purchasing	1/10/2017	Annual	Authorised Officers Purchasing Delegations - review listing and level of delegation	Completed
Governance	Elections	1/10/2017	Biennial	Advise President of responsibility to report misconduct and corruption to CCC	Nov meeting
Governance	Elections	1/10/2017	Biennial	Take photo of new Council	To be Dec meeting
Governance	Elections		Biennial	Appointment of Committees, review delegations to committees (add in Camp Kulin portfolio), send election report to Minister, advertise election results, code of conduct	Nov Meeting
Governance/SAO	Review Elected Members Induction Manual	30/10/17	Biennial	Ensure Induction Manual is updated with policy, Regs and compliance items	Completed
Governance	Financial Interests declaration	1/10/2017	Biennial	New Councillors to lodge with the CEO a Primary Financial Interests Return within 3 months of appointment/election	Completed
Governance	Election of President	1/09/2017	Biennial	Election of President, Deputy President, Committee Delegates and Council representatives following the election	Nov Meeting
Governance/SAO	Gifts Register - reminder	30/10/17	Twice yearly	Send reminder to staff and members to Update Gifts register with new entries, includes election gifts and notifiable gifts 10 days after knowledge of receiving. (Oct April)	Completed
Governance/SAO	Complete and Bind Minutes for Previous Year	30/10/17	Biannual	Bind Minutes as required	No - will do next year
Governance/SAO	Elected Members Training	30/11/17	Biannual	Investigate and organise training as required	Ongoing
Bushfire Governance	Annual Fire Training Day	1/11/2017	Annual	Conduct Fire training day	Not this year
Bushfire Governance	Update Contact Lists	1/11/2017	Annual	Update contact lists and review DFES, CFO and LEMC information for summer season	Completed
Bushfire Governance	Bushfire Training - Walkthrough	1/11/2017	Annual	Desktop training of staff in Harvest Ban, txt msg alerts, standpipe on/off, emergency calls, Fire reports, and updated brigade & FCO changes	Completed

Bushfire Governance	Bushfire Firebreak Inspection	1/10/2017	Annual	Arrange for firebreaks inspection after 31 October	Underway
Bushfire Governance	Bushfire Firebreaks	1/10/2017	Annual	Remind property owners fire breaks required to be installed and maintained through 15 March	Completed
DCEO/SAO	Office Closure over Xmas	31/10/2017	Annual	October Agenda Item - Advertise on Website	Completed
DCEO/CSO	Dog License Renewals due	31/10/2017	Annual	Licenses expire 31 October - reminders early in month for known late payers	Renewals Sent
DCEO	Broadcasting/Retransmission Apparatus Licence	31/10/2017	Annual	Check TV licence has been paid (expires 09/11/2017)	To be checked
Finance	Rates Outstanding 3 years	1/10/2017	Annual	Commence process for property sale for 3 years outstanding rates	Ongoing
SFO	DrumMuster - Monthly Forms	1/10/2017	Monthly	Send in DrumMuster Forms on a monthly basis	Completed
WM	Cape Tulip Oct	1/10/2017	Annual	Check and spray as required	N/A this year
WM	Stinkweed Sept - Oct - Airstrip	1/10/2017	Annual	Check and spray as required	Completed
WM	Put up/take down truck entering signs at harvest	Nov & Jan		Lake Grace Road	Completed
WM/DCEO	WALGA Roads Return to be Completed	31/08/2017	Annual	WALGA roads asset expenditure report to be completed by end of October	Now Audit complete, can be done
WM/TO	Road Construction & Maintenance Review	01/10/17	Monthly	Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - Advise DCEO of invoices required for MRD and private works recovery - complete report to CEO/Council	Completed
WM/TO	Christmas decorations erection	1/12/2017	Annual	Check in with Red	Underway
TO	Airconditioner filters	1/10/2017	6 months	Clean filters in airconditioners	Contractor quote being sought
	Servicing of Bush Fire Radio's	1/10/2017	Annual	Contact BFCO's with radio's to see if all in working order	Completed
Tourism/CRC	Register and Review Information for upcoming AGO Holiday Planner	1/10/2017	Annual	Review Kulin Shire information in current AGO Holiday Planner. Reminder will also be sent to the Shire from AGO Marketing Team	Completed
Tourism/CRC	Kulin Bush Races Weekend	1/10/2017	Annual	Held on the first weekend in October	Completed
CRC	Advertise Australia Day Awards	Update	Annual	Advertise Australia Day Awards in Update	Completed
CRC	Shire Audit Report to DRD for CRC Expenditure	1/10/2017	Annual	Submit Shire annual audit report on CRC expenditure and include Certificate of Currency	Now Audit complete, can be done
CRC	Quarterly Stats to DRD	1/10/2017	Quarterly	Submit quarterly statistics to Dept. Regional Development	Not done
CRC	Updating of Town Notice Board/Website		Weekly		Completed

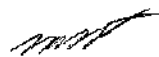
CDO	Kulin Child Care Centre Management Committee	1/10/2017	Annual	Positions to be advertised	N/A
FRC	Camp Hart – summary from FRC Bowls Night	1/10/2017	Annual	DCEO to allocate to Trust	Completed
FRC	Monthly Stock on Hand		Monthly	Report to DCEO	Completed
SPM	Aquatic facility operations manual	1/10/2017	Annual	Annual review of operations manual required before opening	Completed
SPM	Pre-Season Pool Start-up	1/10/2017	Annual	Breathing apparatus and oxy-viva tests done. Then of course there is the requirement for training e.g. lifeguard qualification; dangerous goods handling due once a month in opening season	Completed
SPM	Swimming Pool Water Sampling		Oct>Apr		No, 2-3 weeks away.
EHO	Waste Water Recycling Scheme water samples		Monthly	If scheme is in use into Nov	No, 2-3 weeks away.

**SHIRE OF KULIN
END OF MONTH PROCEDURES
For month ending October 2017**

	Responsible	Completed
1. UPDATE POSTING PERIOD		
1.1 Ensure that on the first day of each new month, the posting period is updated for Synergy Soft.	Cassi	(Y)
2. RECEIPTS		
2.1 First thing in the morning of the first day of a new month: Receipt any deposits that have been placed into bank account in month that is closing (from Internet Banking).	Nick	(Y)
3. COMPLETE BANK RECONCILIATION		
3.1 Ensure that the general ledger account balances to the bank reconciliation:		
Municipal Account A01101	Cassi	(Y)
Bush Races Cash at Bank A01104	Cassi	(Y/N)
Bush Races Term Deposit A01106	Cassi	(Y/N)
Cash at Bank Freebairn Club A01108	Nick	(Y/N)
Municipal Investments A01116	Cassi	(Y)
Trust Account A01110	Cassi	(Y)
Trip Account A01109	Cassi	(Y)
4. RESERVE ACCOUNTS & INVESTMENTS		
4.1 Ensure that interest is calculated and allocated to the reserve accounts:		
4.2 Update investment register ..\.Investments\12-13\Investment Register 12-13.xls	Cassi	(Y)
4.3 Process interest transactions through Reserve program	Cassi	(Y)
4.4 Ensure the municipal investments equal the corresponding equity account: Municipal Investments A01116	Cassi	(Y)
4.5 Ensure that reserve bank accounts equal the corresponding equity account:		
Plant reserve A01112 equals L01802	Cassi	(Y)
LSL & AL Reserve A01113 equals L01803	Cassi	(Y)
Building Reserve A01114 equals L01804	Cassi	(Y)
Admin Equipment Reserve A01117 equals L01805	Cassi	(Y)
Joint Venture Housing A01119 equals L01807	Cassi	(Y)
Freebairn Estate Reserve A01105 equals L01810	Cassi	(Y)
Freebairn Recreation Reserve A01107 equals L01811	Cassi	(Y)
Insurance Reserve A01111 equals L01801	Cassi	(Y)
FRC Surfance replacement Reserve A01123 equals L01808	Cassi	(Y)
5. TRUST & TRIP FUND		
5.1 Ensure that all trust fund entries balance. Opening balances of trust plus and minus movements equals ending balance. This amount must equal the Trust Liability report.	Cassi	(Y)
5.2 Process any refunds from trust		
Housing Bonds	Cassi	(Y)
Other	Cassi	(Y)
5.3 Ensure that all trip fund movements are reconciled and that individual balances equals the total of the trip bank account.	Cassi	(Y)
5.4 Ensure that the total of the Trust bank and Trip bank equal the trust liability and the movements for the year.	Cassi	(Y)
6. DEBTORS		
6.1 Ensure that all debtors entered for month		
Sundry & Private Works Debtors	Nick	(Y/N)
Recurrent Debtors	Nick	(Y/N)
Bank House Gardening Hours - DCEO to print monthly hours E092170	Nick	(Y/N)
Freebairn Debtors	Nick	(Y/N)
Resource Debtors	Nick	(Y/N)
6.2 Follow up outstanding debtors as per Outstanding Debtors Policy	Nick	(Y/N)
Print Statements and send reminders if 30 days overdue	Nick	(Y/N)
Send letter if 60 days overdue	Nick	(Y/N)
Send summons at 90 days overdue	Nick	(Y/N)
6.3 Print Debtors Trial Balance (Ensure reconciled to Debtors Control Account A01120) (Use "Debtors Balancing Aid") ..\.Debtors\11-12\Debtor Balancing Trial Balance to GL 11 12.xls Print above spreadsheet and proof of all balances and file.	Nick	(Y/N)
7. PAYROLL		
7.1 "Gross total for the year" (E146010) to equal "Salaries & Wages Allocated" (E146200) ..\.Human Resources\Payroll\Payroll spreadsheets\PAYROLL BALANCE.xls	Nick	(Y/N)
7.2 Run "Payroll Balancing Aid" - you are required to enter a prior pay run date that has been balanced	Nick	(Y/N)
7.3 Unallocated Wages account (E146400) should equal \$Nil	Nick	(Y/N)
7.4 Payroll Creditors have been reconciled to the Pays that have been performed during the month and appropriate cheques have been raised (ie, Payroll Creditors to be nil balance and Payroll Deductions Accounts have been cleared).	Nick	(Y/N)
7.5 Superannuation remittance advice have been produced for month, reconciled with creditor payments and creditor payments raised	Nick	(Y/N)
8. COMPLETE MONTHLY WORKERS COMPENSATION CLAIM	Nick	(Y/N)

9.	BALANCE RATES		
9.1	Write off any small balances under \$5.00. Go to write of small balances > Date last day of month > cut off \$5.00 > tick write of credit balances > ref: End Month Year > Posting Period (month to be written off) > write off account 1E0301100.01 > Batch leave blank > OK. Print Batch. Get DCEO to sign off. Update batch.	Nick	Y
9.2	Raise interest charges. Go to Raise interest charges > reference: Interest Month Year > Posting period month raising interest for > Interest run date : last day of month > Select calculate, update and print interest on all properties > start interest calculation.	Nick	Y
9.3	Print 2 copies of the Rates Outstanding Debtors Report (Rates > Rates Reports) - this is useful for balancing to the GL for individual control accounts. This must be printed on the 1st week day of each month and a copy given to DCEO	Nick	Y
9.4	Print an Overdue Rates report and follow up outstanding rates as per outstanding rates Policy. (Rates > Rates Reports) Final Notice at end of due date Letter issued after 21 days of Final Notice Summons After 14 days from Summons - Debt Collector	Nick	Y Y / N Y / N Y / N Y / N
9.5	Run "Rates Balancing Aid" (note that this can only be run if the initial run, the sub-ledger, was balanced). view the report looking for any assessments that have open items out of balance. These need to be corrected via the Property Maintenance, Maintain Open Items button.	Nick	Y
9.6	Balance rates ledger to general ledger. ..Rates\Balancing\Rates Balancing 2012-13.xls Print spreadsheet and proof of all balances including Rates Outstanding debtor report, rates summary trial balance and GL balances and file.	Nick	Y
9.7	Pensioner Rebate Claims that are outstanding (Claims made on the system but monies not yet received) to be compared with the Pensioners Claim Control Account. (Can be done towards end of month)	Nick	Y
9.8	Balance general ledger to Pensioner reports ..Rates\Balancing\Rates Balancing 2012-13.xls Print spreadsheet and proof of all balances and file.	Nick	Y
9.9	Valuation Register Valuations have been updated as per the schedules from Landgate Register has been updated and balances Print register spreadsheet and proof of all balances and file. Interim rates have been raised/refunded as a result of the valuation changes	Nick	Y
9.10	Mining Tenement Register is up to date and balance Valuations have been updated as per the schedules from Landgate Register has been updated and balances Print register spreadsheet and file. Interim rates have been raised/refunded as a result of the valuation changes	Nick	Y
10.	CREDITORS		
10.1	Print Creditors Trial Balance and ensure reconciled to Creditors Control Account (L01215). Run "Creditors Balancing Aid" ..Creditors\Balancing\Creditor Balancing Trial Balance to GL 11 12.xls Print spreadsheet and proof of all balances and file.	Annette	Y / N
11.	GENERAL CLEARING ACCOUNT		
11.1	Ensure that a running balance of the general clearing account is maintained and balances to the general ledger account L01213 -print and file	Cassi	Y / N
12.	RETIREMENT HOMES		
12.1	Print off retirement homes expenses for month and monitor -print and file spreadsheet	Cassi	Y / N
13.	COMPLETE FUEL SHEETS & CEMENT SHEETS		
13.1	Fuel sheets entered into Daily usage spreadsheet ..Fuel\12 13\Fuel Usage lemised Daily 12 13.xls	Annette	Y / N
13.2	Total plant usage and receipts are entered into Fuel spreadsheet ..Fuel\12 13\Fuel 12-13.xls Stocktake is entered into above spreadsheet and balances	Annette Annette	Y / N Y / N
13.3	Balanced stock usage and receipts entered into SynergySoft Stores	Nick	Y / N
13.4	Diesel Fuel Rebate Calculated for BAS	Nick	Y / N
13.5	Ensure FRC stock balanced	Cassi	Y / N
14.	BCITF & BRB LEVIES		
14.1	Ensure that Building Licences issued for the month reconcile to the General Ledger and remit any monies. Check general ledger account for any newly issued licences I133425	Cassi	Y / N
15.	RUN AUTOMATIC PLANT RECOVERIES	Cassi	Y / N
16.	RUN ADMIN CLEARING JOURNALS FOR PERIOD		
16.1	GL, Clearing & On Cost Journal Processing, process and update batch	Cassi	Y / N
17.	ASSET RECONCILIATION		
17.1	Add all new assets to the asset register and journal to the correct asset general ledger account.	Cassi	Y / N
17.2	Dispose of any assets that were sold during the month	Cassi	Y / N
17.3	Run depreciation for the month	Cassi	Y / N
17.4	Ensure that the Asset Register report by Class equals the Asset general ledger accounts for both asset value and accumulated depreciation	Cassi	Y / N

18. PREPAID ASSETS ACCOUNT		
18.1 Ensure that a running balance of the prepaid asset account is maintained and balances to the general ledger account A01130	Cassi	Y/N
19 GL TRIAL BALANCE (Total Should be Zero)		
19.1 GL, GL Reports, Trial Balance, enter Year and Period	Cassi	Y/N
20 COMPLETE BUSINESS ACTIVITY STATEMENT		
20.1 Print GST Report & Ledgers and check for errors.	Cassi	Y/N
20.2 Complete Journals	Cassi	Y/N
20.3 Input Tax Credits & GST Payable	Cassi	Y/N
20.4 PAYG Account	Cassi	Y/N
20.5 Fringe Benefits Tax quarterly	Cassi	Y/N
20.6 Fuel Claim	Cassi	Y/N
20.7 BAS Payable/ Receivable	Cassi	Y/N
21 DISTRIBUTE FINANCIALS TO MANAGERS		
20.1 Print & Email Child Care Centre Manager	Cassi	Y/N
20.2 Print & Email Freebairn Recreation Centre Manager	Cassi	Y/N
20.3 Print & Email Works Manager	Cassi	Y/N
20.4 Print & Email Camp Kulin Manager	Cassi	Y/N
20.6 Print & Email Resource Centre Manager	Cassi	Y/N


 Deputy CEO

Date 10/11/17