



ORDER OF BUSINESS

- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS)**
- 2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**
- 3 PUBLIC QUESTION TIME**
- 4 APPLICATIONS FOR LEAVE OF ABSENCE**
- 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
 - 5.1 Shire of Kulin Ordinary Meeting – 16 September 2015
 - 5.2 Eastern Wheatbelt Primary Care Project – 24 September 2015
 - 5.3 FRC AGM – 14 October 2015
 - 5.4 FRC Sporting Council Meeting – 14 October 2015
- 6 MATTERS REQUIRING DECISION**
 - 6.1 List of Accounts – September 2015
 - 6.2 Financial Reports – September 2015
 - 6.3 Councillors Portfolios and Representation
 - 6.4 Future Kulin Roadwork's
 - 6.5 Creating Age Friendly Communities – Transport Planning
 - 6.6 Plant Tenders – Hamm Roller
 - 6.7 Bitumen, Road Aggregate & Asphalt Tenders
 - 6.8 Council Christmas Calendar
 - 6.9 Wheatbelt South Aged Housing Alliance
 - 6.10 Town Planning Policy – Sea Containers
 - 6.11 Kulin Retirement Homes Inc – Request to Waive Rates
- 7 COMPLIANCE**
- 8 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 9 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
- 10 DATE AND TIME OF NEXT MEETING**
- 11 CLOSURE OF MEETING**

Minutes of an Ordinary Meeting of Council held in the Freebairn Recreation Centre on Wednesday 21 October 2015 commencing at 10.15am

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President of the Shire welcomed all present and declared the meeting opened at 10:15am

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Attendance

JM Sullivan	President	East Ward
BD West	Deputy President	West Ward
RD Duckworth	Councillor	West Ward
MJ Ledwith	Councillor	West Ward
BP Taylor	Councillor	Central Ward
G Robins	Councillor	Town Ward
HT McInnes	Councillor	Town Ward
R Bowey	Councillor	Town Ward
R O'Brien	Councillor	Central Ward
G Hadlow	Chief Executive Officer	
C Vandenberg	Deputy CEO	
M Lucchesi	Justice of the Peace	

Councillor Declarations

Mary Lucchesi JP was invited to oversee the signing of the Councillor declarations for recently elected Councillors.

The following members made the declaration as required for newly elected members, Form 7: Bradley Taylor; Barry West; Haydn McInnes James Sullivan and Robbie Bowey.

Election of President

The President Cr Sullivan vacated the chair. The CEO called for nominations for the position of president with nominations received in writing from Cr Sullivan and Cr West. A secret vote was held with the result being 6/3 in favour of Cr West. Cr West was duly elected President for a 2 year term expiring October 2017, and made the declaration, Form 7, before by Mrs Mary Lucchesi JP.

Election of Deputy President

The president Cr West took the chair and called for nominations for the position of Deputy President. As there was only one nomination (in writing) Cr Duckworth was elected Deputy President for a 2 year term expiring October 2017 and made the declaration, Form 7, before Mrs Mary Lucchesi JP.

Prior to taking the chair Cr West thanked and congratulated Cr Sullivan for his immense contribution during his term as president of the Shire of Kulin. All councillors acknowledged Cr Sullivan in the usual manner.

Meeting adjourned 10.30am and recommenced at 3.45pm

(Note: between the above times the Monthly Concept Forum was held.)

Attendance

BD West	President	West Ward
RD Duckworth	Deputy President	Central Ward
JM Sullivan	Councillor	East Ward
BP Taylor	Councillor	Central Ward
G Robins	Councillor	Town Ward
HT McInnes	Councillor	Town Ward
R Bowey	Councillor	Town Ward
R O'Brien	Councillor	Central Ward
G Hadlow	Chief Executive Officer	

MINUTES OF ORDINARY MEETING HELD 21 OCTOBER 2015

C Vandenberg Deputy CEO
N Thompson Executive Support Officer
L Hobson Manager of Works

3. PUBLIC QUESTION TIME

As there were no members of the public present, there were no questions asked.

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Shire of Kulin Ordinary Meeting – 16 September 2015

01/1015

Moved Cr Bowey Seconded Cr Robins that the minutes of the Ordinary Council Meeting held on 16 September 2015 be confirmed as a true and correct record.

Carried 9/0

Eastern Wheatbelt Primary Care Project – 24 September 2015

02/1015

Moved Cr McInnes Seconded Cr Robins that the minutes of the Eastern Wheatbelt Primary Care Project Meeting held on 24 September 2015 be received.

Carried 9/0

Freebairn Recreation Centre AGM & Sporting Council Meeting – 14 October 2015

03/1015

Moved Cr Duckworth Seconded Cr Robins that the minutes of the Freebairn Recreation Centre AGM held on 14 October 2015 be received.

Carried 9/0

RoeROC Meeting – 24 September 2015

04/1015

Moved Cr Taylor Seconded Cr O'Brien that the minutes of the RoeROC Meeting held on 14 October 2015 be received.

Carried 9/0

6 MATTERS REQUIRING COUNCIL DECISION

Cr Robins declared an interest in item 6.7 Bitumen, Road Aggregate and Asphalt Tenders and provided the completed declaration form.

6.1 List of Accounts - September 2015

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.06
AUTHOR: DCEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached is a list of accounts paid during the month of September 2015 for Council's consideration.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That September payments being cheque No 1709 - 1746 (Bush Races), 311 - 314 (Trust Fund) 36428 - 36451 (Municipal), EFT No's 10248 - 10361 (Municipal), credit card payments, creditor payments, and other vouchers from the Municipal Fund totalling \$693,104.24 be passed for payment.

VOTING REQUIREMENTS:

Simple majority required.

05/1015

Moved Cr McInnes Seconded Cr O'Brien that September payment being cheque No 1709 - 1746 (Bush Races), 311 - 314 (Trust Fund) 36428 - 36451 (Municipal), EFT No's 10248 - 10361 (Municipal), credit card payments, creditor payments, and other vouchers from the Municipal Fund totalling \$693,104.24 be passed for payment.

Carried 8/0

6.2 Financial Reports September 2015

RESPONSIBLE OFFICER: DCEO

FILE REFERENCE: 12.01

AUTHOR: DCEO

DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached are the financial reports for the periods ending 30 September 2015.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council endorse the monthly financial statements for the period ending 30 September 2015.

VOTING REQUIREMENTS:

Simple majority required.

06/1015

Moved Cr Robins Seconded Cr O'Brien that Council endorse the monthly financial statements for the period ending 30 August 2015.

Carried 8/0

6.3 Councillors Portfolios and Representation

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 13.03
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Following the Bi-annual Council elections Council will need to consider Council representation on the various committees and portfolios.

BACKGROUND & COMMENT:

The following is a list of existing representation:

Portfolios

- Roads & Transport (RRG, Transport issues, MRD): - Crs Sullivan, West, Ledwith & Robins
- Sport & Recreation (Freebairn Management Committee, Sporting Groups): - Cr West
- Health (Hospital, Doctor, Nursing issues etc): - Crs Sullivan & O'Brien
- Tourism (Kulin Bush Races, Roe Tourism etc): - Cr Sullivan
- Agriculture (APB Zone, Skeleton Weed, Dogger etc): - Crs Sullivan & Taylor
- Business Development (Small Business Centre, Business Development, Resource Centre): - Crs McInnes & CRC Manager
- Emergency Services (Bush Fire, Ambulance, LEMAC, SES, Emergency Building etc): - Crs Duckworth, McInnes & Ledwith
- Townscape, Town Planning, Tidy Towns: - Crs McInnes & Robins
- WALGA Central Country Zone delegate: - Cr Sullivan

Committee Representatives

- Freebairn Recreation Centre – Cr West
- Kulin Retirement Homes – CEO
- Kulin Child Care Centre – Cr Bowey
- Kulin Bush Races – Cr Bowey
- Kulin CRC – DCEO Pittard
- Eastern Wheatbelt SBC – Cr McInnes
- Audit Committee – Full Council

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND TOWN PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

For Council consideration and adoption.

VOTING REQUIREMENTS:

Simple majority required.

07/1015

Moved Cr Bowey Seconded Cr Robins that Council appoint the following councillors to the various portfolios and committees:

Portfolios

- Roads & Transport (RRG, Transport issues, MRD): - Crs West, Ledwith, Robins & Duckworth
- Sport & Recreation (Freebairn Management Committee, Sporting Groups): - Cr West
- Health (Hospital, Doctor, Nursing issues etc): - Crs O'Brien & Bowey
- Tourism (Kulin Bush Races, Roe Tourism etc): - Cr Sullivan & Gen Whisson
- Agriculture (APB Zone, Skeleton Weed, Dogger etc): - Crs Sullivan & Taylor
- Business Development (Small Business Centre, Business Development, Resource Centre): - Crs McInnes, Cr Ledwith & CRC Manager
- Emergency Services (Bush Fire, Ambulance, LEMAC, SES, Emergency Building etc): - Crs Duckworth, McInnes & Ledwith
- Townscape, Town Planning, Tidy Towns: - Crs McInnes & Robins
- WALGA Central Country Zone delegate: - Cr Sullivan

Committee Representatives

- Freebairn Recreation Centre – Cr West
- Kulin Retirement Homes – CEO
- Kulin Child Care Centre – Cr Bowey
- Kulin Bush Races – Cr Bowey
- Kulin CRC – DCEO & Cr Ledwith
- Audit Committee – Full Council (now need to meet quarterly)

Carried 8/0

6.4 Future Kulin Roadwork's

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 28.04
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

In 2012 I wrote to the then Minister for Transport (copy attached) seeking a commitment from the Government on funding for the various Kulin town road realignments previously discussed and endorsed by Council. I do not know the reason (it may be to do with our recent Black Spot application for the airstrip intersection) or may be due to constant dialogue with Main Roads on the whole issue. Regardless I had a visit from Michael Chin, Asset Manager – Planning, last month and he has obviously brought the matter of road alignments back on the agenda.

BACKGROUND & COMMENT

I have attached a number of attachments for council information:

- a copy of an email received from Michael which I must admit I found hard to understand in places.
- a copy of an email and map showing proposed freight routes (pink arrows).
- photo A, one of the original designs submitted and endorsed in principle by Council.
- photo B & C, is probably the best we can hope for bearing in mind that if we bring the road in from the Kondinin Rd where indicated it will have a large effect on what we are trying to do with the proposed construction of chalets on the reserve land earmarked for this purpose.
- photo D, shows what Michael believes is the most suitable option for the Airstrip intersection. What is suggested is that the entry for vehicles coming from the east be one way (1) and the exit for vehicles travelling west along Jilakin St (2) be one way. The comment from Michael is that the camber of the road will be very restrictive if the point at 2 is two way.

In view of the above I have invited Michael to attend today's Council Concept Forum meeting at 10.30am to discuss the various options and where to from here. This will allow sufficient time for councillors to make the necessary declarations and the elections of President and Deputy President.

FINANCIAL IMPLICATIONS

Nil

STATUTORY AND TOWN PLANNING IMPLICATIONS

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION

No recommendation provided until following presentation by Mr Chin.

VOTING REQUIREMENTS

Simple majority required

Michael Chin, Main Roads WA, met with Council during the concept forum at 10.35 to discuss the various options available to Council.

08/1015

Moved Cr Duckworth Seconded Cr Robins that CEO prepare an agenda item for the November Meeting based on the information presented and discussed with Michael chin during Concept Forum earlier today.

Carried 8/0

6.5 Creating Age Friendly Communities – Transport Planning

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 2.13
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

On Tuesday 13 October a brief meeting was held with the Wheatbelt Development Commission (WDC) to discuss the idea of a pilot transport project, specifically identified for the aged. Lauren Clarke and Elise Woods (WDC) and Mark Hook (Wickepin), John Read (Kondinin) and I were in attendance.

BACKGROUND & COMMENT

The WDC has invited the Shires of Kulin, Kondinin and Wickepin to participate as one of the pilot projects (there are to be 3 in the Wheatbelt with total funding of \$140,000) which would essentially mean that the Kondinin community bus would leave Kondinin on say one day a week, picking up people in Kulin and Wickepin on the way to Narrogin and returning once the day's activities have been completed, times to be somewhere in the region of depart Kondinin 8.30am and leave Narrogin at around 3pm.

At this stage there are still plenty of answers to be provided and include:

- Whether the pilot funds will allow the driver of the bus to be paid,
- Whether there will be a charge for passengers and how much. The general consensus is that there should be a charge of somewhere in the region of \$5 per head.
- What is the potential impact on local shopping? The WDC believes that this will need to be monitored by each community with some sort of restriction placed on what can be brought back from Narrogin.
- How will such a service affect the Kondinin Medical service?
- What will be the future of the scheme at the end of the 6 months trial period?
- How will the most suitable day be determined, who will take bookings etc.

I have attached a copy of the handouts that were distributed at the above meeting which provides a little more detail on what the project is all about.

Following the meeting WDC will be coming back with additional information that will allow us to inform the community on the pilot project and how it will operate.

FINANCIAL IMPLICATIONS

Nil

STATUTORY AND TOWN PLANNING IMPLICATIONS

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

WDC are to provide further information and details on the pilot to enable each of the communities to publicise the project within our communities.

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION

That Council support in principle the Aged Transport Pilot Project and that Kulin agree to be a participant, providing the interests of our local businesses are in no way compromised, once final details are known.

VOTING REQUIREMENTS

Simple majority required

09/1015

Moved Cr Duckworth Seconded Cr Taylor that Council support in principle the Aged Transport Pilot Project and that Kulin agree to be a participant, providing the interests of our local businesses are in no way compromised, once final details are known.

Carried 7/1

6.6 Plant Tenders – Hamm Roller

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 23.05
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

I have become aware that there are some unused (new) 2012 Steel Drum rollers in Perth that were purchased by a company a few years ago due to the good price they were able to acquire the machines for at the time. It is my understanding that the machines are still available for purchase.

BACKGROUND & COMMENT

At the time of preparation of the agenda I am waiting for details on the machines, including pricing, applicable warranty and whether the company concerned will accept our trade vehicle. Once these details have been provided I will present the information to Council on whether any particular machine is worth purchasing.

Should we decide not to proceed along these lines then we will need to go through the normal tender process for the replacement of our Hamm Steel drum roller as per our budget allocation.

FINANCIAL IMPLICATIONS

Council has provided for a changeover price of \$140,000 in the 2015/16 budget.

STATUTORY AND TOWN PLANNING IMPLICATIONS

Should Council wish to proceed with purchase of the 2012 machines then in my view we do not need to go to tender as per the Local Government (Functions & General) Regs 1996:

11. *When tenders have to be publicly invited*

MINUTES OF ORDINARY MEETING HELD 21 OCTOBER 2015

- (1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150 000 unless subregulation (2) states otherwise.*
- (2) *Tenders do not have to be publicly invited according to the requirements of this Division if—*
- (a) *the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or*
.....
 - (f) *the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier; or*
etc etc etc.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION

To be formulated once the necessary details have been received.

VOTING REQUIREMENTS

Simple majority required

10/1015

Moved Cr Taylor Seconded Cr Robins that Council, subject to consultation with the Mechanic and Works Manager, defer the purchase of a Hamm Steel roller, as included in the 2015/16 budget documents, and that the budgeted funds be transferred to the Plant Reserve for its replacement in due course.

Further that if consultation with the mechanic and Works Manager warrant the Hamm roller replacement immediately then council proceed with the purchase of the 2012 18 tonne machine offered by the Wirten Group as per pricing received.

Carried 8/0

Cr Robins declared an interest in Item 6.7 and left the meeting at 5.06pm

6.7 Bitumen, Road Aggregate & Asphalt Tenders

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 23.05
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Tenders have been invited for the supply of Councils Bitumen, Road aggregate and Asphalt requirements for the 2015/16 financial year. Tenders closed on Wed 14 October and a list of tenders received is attached.

BACKGROUND & COMMENT

I have not had the opportunity to contact referees before sending out the agenda so will formulate a recommendation and email out in due course.

FINANCIAL IMPLICATIONS

In accordance with Councils 2015/16 adopted budget.

STATUTORY AND TOWN PLANNING IMPLICATIONS

Tenders required to be called under the Local Government (Functions & General) Regs 1996.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION

To be formulated and provided to Councillors prior to the meeting.

VOTING REQUIREMENTS

Simple majority required

11/1015

Moved Cr Duckworth Seconded Cr Taylor that Council accept the Asphalt Tender from Downer for a total cost of \$124,182.

Carried 8/0

12/1015

Moved Cr McInnes Seconded Cr O'Brien that Council accept the Bitumen Tender from Bitutek for a total cost of \$265,743.

Carried 8/0

13/1015

Moved Cr O'Brien Seconded Cr Bowey that Council accept the tender from Castle Equipment to supply Aggregate, and the tender from Kulin Transport to freight the aggregate for a total cost of \$158,580.98.

Carried 8/0

Cr Robins returned to the Meeting at 5.15pm

6.8 Council Christmas Calendar

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 22.04
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

As in past years I seek Council endorsement to close the Shire Office over the Christmas/New Year break, the period of time dependant on the number of staff available and where we are at with the Office relocations plans. At this stage I am still fairly confident that we will be in a position to commence moving and this period will provide an ideal time to make the shift. Dates will be confirmed in due course.

BACKGROUND & COMMENT

I also wish to advise Council of a program of Christmas activities this year.

Monthly Council Meeting – Wednesday 16 December 2015.

Staff Christmas function at Rec Centre – Friday 18 December 2015. Note we are unable to hold this event following the Wednesday Council meeting as the School have their annual windup function booked on that night.

Outside staff Christmas function at depot – Tuesday 22 December 2015.

FINANCIAL IMPLICATIONS

Nil

STATUTORY AND TOWN PLANNING IMPLICATIONS

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION

For Council information and endorsement.

VOTING REQUIREMENTS

Simple majority required

14/1015

Moved Cr Robins Seconded Cr McInnes that December Council Meeting be changed to Friday 18 December with the Christmas function to follow later that evening.

Carried 8/0

6.9 Wheatbelt South Aged Housing Alliance

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 02.10
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

The Wheatbelt Development Commission, in conjunction with the Shires of Wickepin, Corrigin, Narrogin, Cuballing and the Town of Narrogin, some time ago formed an informal committee to look into options regarding the provision of Aged Housing in the region. Subsequently the Shires of Kulin, Kondinin and Wandering were invited to join the group and I attended a meeting in Wickepin on 29th September 2015 for this purpose (copy of minutes attached).

BACKGROUND & COMMENT

Geoff McKeown, CEO, Shire of Narrogin, has provided the following agenda template for our information:

“Council is asked to consider joining with other local government in the Wheatbelt South Region to progress a project that has the aim of constructing dedicated aged persons independent living units in the separate communities.

A number of local governments in this region have been meeting over the last few months to explore the possibility of forming an alliance to attract external funding. This approach is modelled on the successful Lakes & 4WD Well-Aged Persons Housing Project that has seen aged persons independent living units built in a number of towns.

Comments

Before this project can be progressed further, the interested local governments need to commit to a Memorandum of Understanding (MoU) that outlines the objectives of the group, the nature of the collaboration and the responsibilities of the members.

A copy of the draft MoU is presented as an attachment to this report. The potential members are the Shires of Corrigin, Cuballing, Kondinin, Kulin, Narembene, Narrogin, Wandering, Wickepin and the Town of Narrogin. The MoU establishes the Wheatbelt South Aged Housing Alliance (“the Alliance”) with the following objectives:

- Identify the current level of aged housing in the Alliance.
- Identify the current and future needs of aged housing for the Alliance.
- Establish the cost to meet the aged housing needs for the various communities in the Alliance.

MINUTES OF ORDINARY MEETING HELD 21 OCTOBER 2015

- Identify opportunities to work with third party providers (e.g. Narrogin Cottage Homes Inc., Corrigin Senior Citizens, etc.)
- Identify the priority aged housing needs in the Alliance.
- Develop a long-term funding model for the project, with funding secured from State and Federal programs, for the purposes of constructing dedicated aged persons independent living units across the region.
- Construct housing units across local governments dedicated to aged people (i.e. independent aged people who are well enough to care for themselves, but need to be in downsized accommodation located centrally in a community and close to all necessary services i.e. doctor, shops, etc.).

The Shire of Wickepin has agreed to be the lead agency for the Alliance and has nominated a Project Coordinator. With input from the members, a business case will be developed for an Aged Housing Project that will be used to attract funding from State and Federal programs.

The benefits that can flow from a collaborative approach to aged housing include:

- Retain retiree population in the local community;
- Provide age appropriate housing options;
- Provide economic benefits to local community and region; and
- Provide social benefits to local communities and region.

It is expected that if funding is sourced for the Alliance it will be utilised in stages, recognising that each community is at different points in developing aged housing. Over the term of the MoU and the project development, the individual members will need to meet the following obligations:

- Day to day project management of the project (including, but not limited to, all planning, engaging suitably qualified consultants e.g.: surveyors, architects, draftspersons, calling for tenders and the overall supervision of construction of the units in their respective local government – as detailed in the respective Business Plans).
- Local financial record keeping to enable financial recouping of costs incurred relevant to the project – provision of expenditure statements with supporting documentation to the Lead Agency.
- Updates on progress to be provided at the Alliance meetings will be provided by each partner organisations to assist the Lead Agency with funding body reporting as required.
- Ensuring that the units once built, feature on the respective Asset Management Plan, or are provided for in the Third Party Provider Asset Management Plan (i.e. Narrogin Cottage Homes Inc.).
- Partner organisations will be responsible for an equal cash contribution to any costs incurred by the Lead Agency in the overall project management/financial management for the regional alliance project, as agreed.

It is important that the Alliance has sufficient funds to operate as costs will be incurred in the development of the business case. At a recent meeting of local governments interested in forming the Alliance it was recommended that each member contribute \$3,500 as seed funding to the Lead Agency, being the Shire of Wickepin. This guarantees the continuation of the project and hopefully to a successful outcome in sourcing external funding.

FINANCIAL IMPLICATIONS:

Providing a contribution of \$3,500 as seed funding to the Alliance. We have allowed an allocation of \$10,000 in the budget for RoeROC projects so funds can be used from this source. This is a separate allocation to the \$5000 allocated under the Community Aged Care Program for the aged friendlies community plan.

STATUTORY AND TOWN PLANNING IMPLICATIONS

Nil

POLICY IMPLICATIONS:

Working cooperatively on a regional basis to deliver aged housing is advantageous. The project has outcomes that meet the strategic direction for local governments in the Wheatbelt South Region.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council:

- supports a regional approach to construct dedicated aged persons independent living units;
- agrees to enter into a Memorandum of Understanding to establish the Wheatbelt South Aged Housing Alliance; and
- agrees to contribute \$3,500 as seed funding to the Alliance for development of a Business Plan to attract State and/or Federal funding to construct aged persons independent living unit in the various communities.

VOTING REQUIREMENTS

Simple majority required

15/1015

Moved Cr Bowey Seconded Cr Taylor that Council:-

- support a regional approach to construct dedicated aged persons independent living units;
- agrees to enter into a Memorandum of Understanding to establish the Wheatbelt South Aged Housing Alliance; and
- agrees to contribute \$3,500 as seed funding to the Alliance for development of a Business Plan to Attract State and/or Federal funding to construct aged persons independent living unit in the various communities.

Carried 8/0

6.10 Town Planning Policy – Sea Containers

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 18.05
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

In July 2015 Council requested that our current Town Planning Policy No 7 “Use of Sea Containers and other similar Transportable Structures” be reviewed.

BACKGROUND & COMMENT

I have viewed a number of policies other councils have adopted and have attached a copy of the Shire of Cunderdin’s, with the appropriate amendments, for consideration.

I have attempted to make the necessary changes to reflect Councils views on this matter. If adopted the new policy will replace old policy No 7 – Use of Sea Containers and other similar transportable structures.

FINANCIAL IMPLICATIONS

Nil

STATUTORY AND TOWN PLANNING IMPLICATIONS

In accordance with Town Planning Scheme No 2

POLICY IMPLICATIONS:

As per Town Planning Legislation.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council adopt the attached Town Planning Policy No 7 – Sea Containers (with or without further amendment) to form part of our policy documentation under Town Planning Scheme No 2.

VOTING REQUIREMENTS:

Simple majority required

16/1015

Moved Cr Robins Seconded Cr Taylor that Council adopt the attached Town Planning Policy No 7 – Sea Containers, with the following amendments, to form part of our policy documentation under Town Planning Scheme No 2.

- Replace “pitched roof” with “non flat roof” under residential special requirements, paragraph 2.
- include “the sea container shall be clad as per residential requirements for all land located in the Rankin St Rural Residential area” under Rural residential, Special requirements.

Carried 8/0

6.11 Kulin Retirement Homes Inc. - Request to Waive Rates

NAME OF APPLICANT: Kulin Retirement Homes Inc.
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 25.02
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

In past years the Kulin Retirement Homes has requested a refund of 2015/16 rates for their property in Price St, Kulin. Last year the committee also requested a rate waiver on the Workman Estate units in Gordon St and this was agreed too.

All service charges applicable for the property are to be paid by the committee.

BACKGROUND & COMMENT:

The committee has again written to Council requesting that Council waive the rates for the two properties as per previous years.

Total rates applicable amount to:

Kulinda Village	\$7236.30
Workman Estate	\$2754.73
Total	\$9991.03

(Note discount of \$649.55 is applicable for the properties if paid prior to the 30 September 2015)

FINANCIAL IMPLICATIONS

The waiving of the rates has been allowed for in the 2015/16 budget document.

STATUTORY AND TOWN PLANNING IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council rates levied to Kulin Retirement Homes totalling \$7236.30 on assessment number A95, charged against Kulinda Village and \$2754.73 for assessment number A1422, charged against Workman Estate, be donated back to the organisation as they continue to operate as a not for profit community organisation.

VOTING REQUIREMENTS

Simple majority required.

17/1015

Moved Cr Duckworth Seconded Cr O'Brien that rates levied to Kulin Retirement Homes totalling \$7236.30 on assessment number A95, charged against Kulinda Village and \$2754.73 for assessment number A1422, charged against Workman Estate, be donated back to the organisation as they continue to operate as a not for profit community organisation.

Carried 8/0

6.12 Development Assessment Panels (DAP)

NAME OF APPLICANT: State Government DAP
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 18.05
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

As Council is aware DAP's came into operation in 2011 to determine development applications that meet a certain threshold value. Each DAP comprises 5 members, 3 specialist members, one of which is the presiding member, and 2 local government members.

BACKGROUND & COMMENT:

Presently our representatives on the DAP are:
Members - Cr Sullivan & Cr West
Alternate Members - Cr Robins & Cr Duckworth

Note each DAP is required to have alternate members to act should one of the members be unavailable at any particular time.

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND TOWN PLANNING IMPLICATIONS

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council nominate the following members to serve on the DAP for a further two year term expiring 26 April 2017:

Members:

Alternate Members:

VOTING REQUIREMENTS:

Simple majority required.

18/1015

Moved Cr Duckworth Seconded Cr O'Brien that Council nominate the following members to serve on the DAP for a further two year term expiring 26 April 2017:

Members: Cr West and Cr Duckworth

Alternate Members: Cr Robins and Cr Taylor

Carried 8/0

7 COMPLIANCE

Nil

8. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10. DATE AND TIME OF NEXT MEETING

The next Ordinary Council meeting will be held on Wednesday 18 November 2015 commencing at 3:00pm.

11. CLOSURE OF MEETING

There being no further business the meeting closed at 5:34pm.