

# ORDER OF BUSINESS

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# Minutes of an Ordinary Meeting of Council held in the Council Chambers on Wednesday 19 December 2018 commencing at 3.50pm

## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

### Attendance

BD West	President	West Ward
RD Duckworth	Deputy President	West Ward
HT McInnes	Councillor	Town Ward
G Robins	Councillor	Town Ward
B Smoker	Councillor	West Ward
R Bowey	Councillor	Town Ward
BP Taylor	Councillor	Central Ward
MS Lucchesi	Councillor	Central Ward
L Varone	Councillor	East Ward
C Vandenberg	Acting Chief Executive Officer	
J Hobson	Manager of Works	
N Thompson	ESO/Minutes	

### **APOLOGIES**

Nil

## 3. PUBLIC QUESTION TIME

Nil

## 4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

## 5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Shire of Kulin Ordinary Meeting – 21 November 2018

**01/1218**

**Moved Cr Robins Seconded Cr Lucchesi that the minutes of the Ordinary Council Meeting held on 21 November 2018 be confirmed as a true and correct record.**

**Carried 9/0**

Kulin Retirement Homes Inc AGM & Committee Meeting – 29 November 2018

**02/1218**

**Moved Cr Smoker Seconded Cr Robins that the minutes of the Kulin Retirement Homes Inc AGM & Committee Meeting held on 29 November 2018 be received.**

**Carried 9/0**

Shire of Kulin OS & H Committee Meeting – 11 December 2018

**03/1218**

**Moved Cr Taylor Seconded Cr Bowey that the minutes of the Shire of Kulin OS & H Committee Meeting held on 11 December 2018 be received.**

**Carried 9/0**

## **6 MATTERS REQUIRING DECISION**

### **6.1 List of Accounts – November 2018**

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**RESPONSIBLE OFFICER:** DCEO  
**FILE REFERENCE:** 12.06  
**AUTHOR:** DCEO  
**STRATEGIC REFERENCE/S:** 12.01  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Attached is the list of accounts paid during the month of November 2018 for Council's consideration.

**BACKGROUND & COMMENT:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STATUTORY AND PLANNING IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That November payments being cheque no.'s 401 (Trust), 37054 – 307066; EFT No's 14673 - 14755, DD6714.1 – DD6755.3 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$457,443.82 be received.

**VOTING REQUIREMENTS:**

Simple majority required.

04/1218

Moved Cr Robins Seconded Cr Lucchesi that November payments being cheque no.'s 401 (Trust), 37054 – 307066; EFT No's 14673 - 14755, DD6714.1 – DD6755.3 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$457,443.82 be received.

Carried 9/0

### **6.2 Financial Reports – October & November 2018**

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**RESPONSIBLE OFFICER:** DCEO  
**FILE REFERENCE:** 12.01  
**AUTHOR:** DCEO  
**STRATEGIC REFERENCE/S:** 12.01  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Attached are the financial reports for the periods ending 31 October 2018 and 30 November 2018.

**BACKGROUND & COMMENT:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STATUTORY AND PLANNING IMPLICATIONS:**

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That Council endorse the monthly financial statements for the periods ending 31 October 2018 and 30 November 2018.

**VOTING REQUIREMENTS:**

Simple majority required.

05/1218

Moved Cr Bowey Seconded Cr Varone that Council endorse the monthly financial statements for the periods ending 31 October 2018 and 30 November 2018.

Carried 9/0

### 6.3 Disposition of Property – 8 Wright Street, Kulin

**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:** 05.11  
**AUTHOR:** DCEO  
**STRATEGIC REFERENCE/S:**  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

During the Ordinary Meeting of Council held in November 2018 Council agreed to accept an offer, pending the requirements of Section 3.58 being carried out, of \$25,000 made by Mr Wayne Clancy to purchase 8 Wright Street, Kulin.

**BACKGROUND & COMMENT:**

Council received an informal offer to purchase 8 Wright Street from Shire employee Mr Wayne Clancy at the November meeting of Council. As per the requirements of Section 3.58 of the Local Government Act the proposed disposition of property was advertised in the West Australian Newspaper and the Kulin Update on 30 November 2018 and 29 November 2018, respectively. A copy of the advertisement is attached for your information.

Council has received no submissions in reference of the sale.

**FINANCIAL IMPLICATIONS:**

The sale is unbudgeted for. Council will receive \$25,000, it is recommended that Council set these funds aside to use for the purchase or construction of additional staff housing.

Mr Clancy would qualify for Council's home ownership incentive of \$70 per week, \$3640pa.

**STATUTORY AND PLANNING IMPLICATIONS:**

Section 3.58 of the Local Government Act provides instruction for the disposal of property of this type.

3.58. Disposing of property

(1) In this section —

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property -

(a) It gives local public notice of the proposed disposition —

(i) Describing the property concerned; and

(ii) Giving details of the proposed disposition; and

(iii) Inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

And

- (b) It considers any submission made to it before the date specified in the notice and, if its decision is made the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include-
  - (a) The names of all of the parties concerned; and
  - (b) The consideration to be received by the local government for the disposition; and
  - (c) The market value of the disposition –
    - (i) As ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
    - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

**STRATEGIC & POLICY IMPLICATIONS:**

Nil

**COMMUNITY/CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council, having not received any submissions relating to the disposition of property following the mandatory advertising period, accept the offer of \$25,000 made by Mr Wayne Clancy for the purchase of 8 Wright Street, Kulin WA 6365.

**VOTING REQUIREMENTS:**

Absolute majority required.

06/1218

**Moved Cr McInnes Seconded Cr Robins that Council, having not received any submissions relating to the disposition of property following the mandatory advertising period, accept the offer of \$25,000 made by Mr Wayne Clancy for the purchase of 8 Wright Street, Kulin WA 6365.**

**Carried by Absolute Majority**

**6.4 War Memorial - Additional Flag Pole**

**NAME OF APPLICANT:** CDO  
**RESPONSIBLE OFFICER:** A/CEO  
**FILE REFERENCE:**  
**AUTHOR:** CDO  
**STRATEGIC REFERENCE/S:**  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

At the November Concept Forum it was advised that a letter had been received from Peter Mullan, Kulin RSL President, making a formal request to Council to install an additional flag pole at the VDZ War Memorial. He advised the RSL have \$800 to contribute to the project. It was agreed that staff investigate pricing and confirm the location for the additional flag pole and bring to the December Meeting.

**BACKGROUND & COMMENT:**

In 2017 this matter came to the Concept Forum via a request from Brendan (Meggs) Gibson, requesting consideration of an additional flag pole to fly the New Zealand flag, as he had received requests from some members of the public regarding this. At the time the work required to install a pole was considered unviable and no budget allocation was provided.

On a recent site inspection the preferred location for the second flag pole has been identified to be in line with the original pole on the right side of the plinth. The minimum footings required are 1m x 1m and this will require removal of the textured cement.

Approximate costings (minimum) are as follows:

Flag Pole 10m -	\$2000
Labour & Materials -	<u>\$2760</u>
Less RSL Contribution	\$ 800
	\$3960

**FINANCIAL IMPLICATIONS:**

No budget allocation was made in this financial year. To be erected for the 2019 ANZAC Service expenditure would need to be approved by Council to proceed.

**STATUTORY AND PLANNING IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Kulin RSL

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That Council authorise the expenditure to purchase and erect an additional flag pole at the VDZ War Memorial prior to the 2019 ANZAC Service.

**VOTING REQUIREMENTS:**

Absolute majority required.

07/1218

Moved Cr Lucchesi Seconded Cr McInnes that Council authorise the expenditure to purchase and erect an additional flag pole at the VDZ War Memorial prior to the 2019 ANZAC Service.

Carried by Absolute Majority

## 6.5 Plant Replacement

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**RESPONSIBLE OFFICER:** DCEO

**FILE REFERENCE:** 23.05

**AUTHOR:** DCEO

**STRATEGIC REFERENCE/S:**

**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Quotes have been received for the replacement and trade of two trucks budgeted for in the Shire's 2018/2019 annual budget.

**BACKGROUND & COMMENT:**

Quotes received for the machinery are outlined below:

**Replacement of 2013 Mitsubishi Canter Dual Cab**

	Southwest Isuzu	Daimler Trucks	Perth Iveco Centre
Make & Model	Isuzu NH NPRCC-M15 NPR 75-190 Crew Cab	Mitsubishi Fuso Canter 815 Crew Cab	Iveco 70C-DC Dual Cab
Engine Details	4 cylinder 140kw (188hp) 140L Fuel	4 cylinder, 3L 110kw (144hp) 100L Fuel	4 cylinder 170hp 100L Fuel
GVM/GCM	7,500kg 11,000kg	7,500kg 11,000kg	6,700kg 10,200kg
Delivery	January 2018	6-8 weeks	
Warranty	3 year 100,000km	5 year, 200,000km	
Purchase Value (inc/exc)	\$76,168/ <b>\$69,244</b>	\$68,255/ <b>\$62,050</b>	\$92,237/ <b>\$83,852</b>
Trade Value (inc/exc)	\$29,000/ <b>\$26,364</b>	\$36,003/ <b>\$32,730</b>	\$18,000/ <b>\$16,364</b>
Net Cost (inc/exc)	\$47,168/ <b>\$42,880</b>	\$32,252/ <b>\$29,320</b>	\$74,237/ <b>\$67,488</b>

### Replacement of 2013 Isuzu NPR400 4T tipper

	Southwest Isuzu	Daimler Trucks	Perth Iveco Centre
Make & Model	Isuzu NH NPRAC-M15 NPR 75-190 LWB	Mitsubishi Fuso Canter 815 Single Cab	Iveco 70C-DC Single Cab
Engine Details	4 cylinder 140kw (188hp) 140L Fuel	4 cylinder, 3L 110kw (144hp) 100L Fuel	4 cylinder 170hp 100L Fuel
GVM/GCM	7,500kg 11,000kg	7,500kg 11,000kg	6,700kg 10,200kg
Delivery	January 2018	8-10 weeks	
Warranty	3 year 100,000km	5 year, 200,000km	
Purchase Value	\$82,929/ <b>\$75,390</b>	\$73,051/ <b>\$68,228</b>	\$85,449/ <b>\$77,681</b>
Trade Value	\$30,000/ <b>\$27,273</b>	\$30,030/ <b>\$27,300</b>	\$18,000/ <b>\$16,364</b>
Net Cost	\$52,929/ <b>\$48,117</b>	\$43,021/ <b>\$39,110</b>	\$67,449/ <b>\$61,317</b>

The two items of plant being replaced and the budgeted costs are outlined below:

Plant Item	Estimated Purchase Value	Trade Value	Net Cost
2013 Mitsubishi Canter Dual Cab crew cab	\$60,000	\$20,000	\$40,000
2013 Isuzu NPR400 4T tipper truck	\$60,000	\$20,000	\$40,000

Council also received a submission from Mr Mike Wilson for the outright purchase of the 2013 Isuzu NPR400 4T tipper for \$30,000.

The preferred purchases are highlighted in yellow in the tables above and include the outright purchase of the Isuzu NPR400 by Mr Mike Wilson.

#### FINANCIAL IMPLICATIONS:

The net cost of both purchases fall within the value budgeted.

#### STATUTORY AND PLANNING IMPLICATIONS:

Nil

#### STRATEGIC & POLICY IMPLICATIONS:

Nil

#### COMMUNITY/CONSULTATION:

Nil

#### WORKFORCE IMPLICATIONS:

Nil

#### RECOMMENDATION:

That Council endorse the replacement of two trucks as per the 2018/2019 annual budget as follows:-

- Purchase of a Mitsubishi Fuso Canter 815 Crew Cab from Daimler Trucks at a changeover of \$29,320;
- Purchase of a Mitsubishi Fuso Canter 815 Single Cab from Daimler Trucks at a changeover of \$68,228
- Sale of 2013 Isuzu NPR400 4T tipper truck to Mr Mike Wilson for \$27,300

#### VOTING REQUIREMENTS:

Simple majority required.

08/1218

Moved Cr Duckworth Seconded Cr Robins that Council endorse the replacement of two trucks as per the 2018/19 annual budget as follows:

- Purchase of a Mitsubishi Fuso Canter 815 Crew Cab from Daimler Trucks at a changeover of \$29,320;
- Purchase of a Mitsubishi Fuso Canter 815 Single Cab from Daimler Trucks at a changeover of \$68,228
- Sale of 2013 Isuzu NPR400 4T tipper truck to Mr Mike Wilson for \$27,300

Carried 9/0

## 6.6 Disposition of Property – Transportable Offices

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**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:**  
**AUTHOR:** DCEO  
**STRATEGIC REFERENCE/S:**  
**DISCLOSURE OF INTEREST:**

### **SUMMARY:**

During the Council Forum held in November 2018 Council agreed to advertise the sale by tender of the transportable offices housed at 24 Johnston Street Kulin.

### **BACKGROUND & COMMENT:**

Council received an expression of interest to purchase the transportable offices housed at 24 Johnston Street (behind the administration offices) from Mr Ben Whisson prior to the November meeting of Council. Council determined that while the sale of the offices falls outside of the advertising requirements set out in section 3.58 of the Local Government Act 1995 (value <\$20,000) the opportunity to purchase the offices should be provided to all residents of the Shire. It was determined that a 'Sale by Tender' would be advertised in the Kulin Update.

A copy of the advertisement is attached for your information.

Council has received one tender for the purchase of the offices from Mr Whisson. The details of the tender are: \$17,600 including GST for the purchase, delivery and installation (including ground levelling site works) of the offices to a block within the Kulin town boundary.

### **FINANCIAL IMPLICATIONS:**

The expected cost of delivery and installation of the offices is \$1,984 of shire provided plant and labour.

### **STATUTORY AND PLANNING IMPLICATIONS:**

Nil

### **STRATEGIC & POLICY IMPLICATIONS:**

Nil

### **COMMUNITY/CONSULTATION:**

Nil

### **WORKFORCE IMPLICATIONS:**

Nil

### **RECOMMENDATION:**

That Council accept the offer of \$17,600 made by Mr Ben Whisson for the purchase, delivery and installation of the transportable offices housed at 24 Johnston Street Kulin.

### **VOTING REQUIREMENTS:**

Absolute majority required.

**09/1218**

**Moved Cr Robins Seconded Cr Lucchesi that Council accept the offer of \$17,600 made by Mr Ben Whisson for the purchase, delivery and installation of the transportable offices housed at 24 Johnston Street Kulin and that Mr Whisson has 90 days to finalise the sale.**

**Carried 9/0**



## 7 COMPLIANCE

### 7.1 Compliance Reporting – General & Financial Compliance November 2018

**NAME OF APPLICANT:** CEO  
**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:** 12.05 Compliance 12.06 – Accounting Compliance  
**STRATEGIC REFERENCE/S:** CBP 4.1 Civic Leadership, 4.1.8 Compliance methods  
**AUTHOR:** CEO/DCEO  
**DISCLOSURE OF INTEREST:** Nil

#### **SUMMARY:**

This report addresses General and Financial Compliance matters for October 2018. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

#### **BACKGROUND & COMMENT:**

The Compliance team and works staff commence the monthly compliance effort immediately after the Shire meeting each month. At that time, the executive support officer will email the assigned staff member their compliance requirements for the coming month.

As the month progresses, staff in conjunction with their manager, the CEO or DCEO will determine the extent of work/action needed to complete items. During Agenda week, the Compliance Team again meets to ensure the monthly report/list is reviewed and that compliance items are completed. In preparing the Agenda report, the CEO or DCEO will sign off on completed items.

Prior month items not completed previously will be reported in the following month so Council remains aware.

#### Outstanding September 2018

**FOI Statement** - Send FOI Statement to Commissioner – *After Audit November*  
**Record Keeping Plan Compliance** - Comment in Annual Report - *December*  
**ESL Reconciliation** – Annual ESL return - *After Audit has been finalised - Complete*  
**CBH Ex Gratia Rates** - Annual Invoice CBH – *Unsure check November - Complete*  
**R2R Annual report** – Annual Audited R2R Report due - *After Audit received*

#### Outstanding October 2018

**Electors Meeting** – 56 days after adoption Annual Report – *19 December 2018*  
**Audit Report** – to Dept. of Local Government – Copy to Council Website  
**Harvest Bush Fire Ban Processes** – Planned for 20 Dec 2018  
**WALGA Roads Return** – requires audit completion and information  
**Air-conditioner filters** – Clean filters – Ambrose to make start - *Complete*  
**CRC Annual Report to DPIRD** – extension granted to January 2019

#### Outstanding November 2018

**Audit Reporting** – forward to Minister  
**Grants Commission** – Statistical Report due 31 January 2019  
**Updating of Town Notice Board** – to be revamped January 2019  
**WALGA Local Road Group Project Report** – submit project information return by end November - *outstanding*

#### **FINANCIAL IMPLICATIONS:**

In terms of meeting compliance - normal administration expense. There may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

#### **STATUTORY AND PLANNING IMPLICATIONS:**

Nil

#### **POLICY IMPLICATIONS:**

Identified as necessary – this report Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER’S RECOMMENDATION:**

That Council receive the General & Financial Compliance Report for November 2018 and note the matters of non-compliance.

**VOTING REQUIREMENTS:**

Simple majority required.

10/1218

Moved Cr Taylor Seconded Cr Smoker that Council receive the General & Financial Compliance Report for November 2018 and note the matters of non-compliance.

Carried 9/0

**7.2 Compliance Reporting – Delegations Exercised – November 2018**

**NAME OF APPLICANT:** CEO  
**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:** 12.05 - Compliance  
**STRATEGIC REFERENCE/S:** CBP 4.1 Civic Leadership, 4.1.8 Compliance methods  
**AUTHOR:** CEO  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

To report back to Council actions performed under delegated authority for the period ending 30 November 2018.

To provide a comprehensive report listing of the delegations able to be exercised following adoption of a more substantial array of delegations in June 2017.

**BACKGROUND & COMMENT:**

This report is prepared for Council detailing actions performed under delegated authority by the respective officers under each of the delegation headings:

**ADMINISTRATION**

<b>Policy</b>	<b>Delegation</b>	<b>Officers</b>
A1	Acting Chief Executive Officer	(CEO)
A2	Agreements for Payments of Debts to Council	(CEO/DCEO)
A3	Casual Hirer’s Liability	(CEO)
A4	Complaint Handling	(CEO)
A5	Fees & Charges – Discounts	(CEO/DCEO/MW/MLS/CRC)
A6	Investment of Surplus Funds	(CEO/DCEO)
A7	IT & Social Media – Use of	(CEO)
A8	Legal Advice, Representation & Cost Reimbursement	(CEO)
A9	Payments from Municipal and Trust Funds	(CEO-to numerous staff – purchase orders)
A10	Use of Common Seal	(CEO)
A11	Writing Off Debts	(CEO)
A12	Housing	(CEO)
A13	Procedure for Unpaid Rates Finance	(CEO)

**GOVERNANCE**

G1	Applications for Planning Consent	(CEO)
G2	Building Licences and Swimming Pools	(EHO/Building Surveyor)
G3	Cemeteries Act 1986	(CEO)
G4	Health Act 1911 Provisions	(EHO)

**HUMAN RESOURCES**

H1	Grievance Procedures	(CEO)
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## **COMMUNITY SERVICES**

CS1	Bushfire Control – Shire Plant for Use of	(CEO)
CS2	Bushfire Control – Plant Use for Adjoining Shires	(CEO)
CS3	Bushfire Prohibited / Restricted Burning Periods – Changes	(Shire President/CEO)
CS4	Bushfire Training Administration	(CEO)
CS5	Cat Ownership Limit – Cat Control	(CEO)
CS6	Dog Control – Attacks	(CEO)
CS7	Dog Ownership Limit – Dog Control	(CEO)
CS8	Sea Containers Use of – Town Planning	(CEO)
CS9	Second Hand Dwellings	(CEO)
CS10	Temporary Accommodation	(CEO)
CS11	Unauthorised Structures – Building Control	(CEO)
CS12	Kulin Bush Races	(Kulin Bush Races Committee)
CS13	Freebairn Recreation Club Committee	(FRC Club Committee)
CS14	Kulin Child Care Centre Management Committee	(KCCC Mgmt. Committee)
CS15	General – Community Services Practices	(CEO)
CS20	Seed Collection	(CEO)

## **WORKS**

W1	Gravel Supplies	(MW)
W2	Roads – Clearing	(CEO)
W3	Roads – Damage to	(MW)
W4	Roads – Roadside Markers – Management of	(MW)
W5	Stormwater Drainage	(MW)
W6	Street Trees	(CEO)
W7	Streetscape – Improvements	(CEO)
W8	Roadside Burning	(MW)
W9	Temporary Road Closures	(MW)
W10	General – Works Practices Approvals	

## **COMMENT:**

The following details the delegations exercised within the Shire relative to the delegated authority for the month of September 2018 and are submitted to Council for information (excluding delegations under A9, Payments – refer to individual order and payment listed in Accounts paid).

## **A6 Investment of Surplus Funds (DCEO) – Local Government Act 1995, section 6.14**

Municipal funds

Type	Rate	Deposit/(Withdrawal)
At Call	1.95%	\$350,561
Term Deposit		
Term Deposit		

## **STATUTORY ENVIRONMENT:**

*Building Act 2011*  
*Bushfires Act 1954*  
*Cemeteries Act 1986*  
*Health (Asbestos) Regulations 1992;*  
*Health (Miscellaneous Provisions) Act 1911;*  
*Local Government Act 1995*  
*Public Health Act 2016*  
*Shire of Kulin TPS2*  
*Town Planning Development Act*  
*Town Planning Scheme*  
*Trustees Act, Part III,*  
*Criminal Procedure Act 2004;*

## **FINANCIAL IMPLICATIONS:**

Nil in terms of exercising delegation and reporting to Council though there may be financial implications in the case of each delegation exercised.

## **STATUTORY AND PLANNING IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

There are no known policy implications relating to this report.

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That Council receive the Delegation Exercised Report for November 2018.

**VOTING REQUIREMENTS:**

Simple majority required.

11/1218

Moved Cr Duckworth Seconded Cr Robins that Council receive the Delegation Exercised Report for November 2018.

Carried 9/0

## **8 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

## **9 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

### **9.1 Eastern Wheatbelt Biosecurity Group – Letter of Support**

**NAME OF APPLICANT:** Cr Bowey  
**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:** 11.04  
**AUTHOR:** CEO  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Jim Sullivan provided a report to Council during the Concept Forum on the recent AGM of the Eastern Wheatbelt Biosecurity Group ((EWBG) and gave information on how they are currently operating.

**COMMENT:**

During his report Jim explained that the EWBG receive \$93,000 per annum through Royalties for Regions funding, and that 2019 will be the final year of funding. Cr Bowey asked if there would be any chance of more funding in the future. As this is an unknown, it was suggested a letter of support be written to the Minister for Agriculture and Food.

**FINANCIAL IMPLICATIONS:**

Nil

**STATUTORY AND TOWN PLANNING IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council send a letter to the Minister for Agriculture and Food offering their support to the Eastern Wheatbelt Biosecurity Group and request consideration to provide ongoing funding through Royalties for Regions beyond 2019.

**VOTING REQUIREMENTS:**

Simple majority required.

12/1218

Moved Cr Bowey Seconded Cr Smoker that Council send a letter to the Minister for Agriculture and Food offering their support to the Eastern Wheatbelt Biosecurity Group and request consideration to provide ongoing funding through Royalties for Regions beyond.

Carried 9/0

**9.2 Minister for Water – Request for Reinstatement of Funding for Water Initiatives**

**NAME OF APPLICANT:** Cr Bowey  
**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:** 32.04  
**AUTHOR:** CEO  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Council have for some time now been looking at increasing water storage in the Pingaring area and have undertaken works ourselves to try to drought proof our Shire, but need funding to achieve our goals. The Community Water Supply Program is no longer available (was up to \$100,000).

As funding for water initiatives has recently been cut, it would be optimal timing to write to the Minister for Water and explain Kulin’s situation and request consideration be given to reinstating funding for water initiatives.

**COMMENT:**

Copies of the letter could also be sent to Rick Wilson - Federal Member for O’Connor; Peter Rundle - Member for Roe and Darren West – Member for Agricultural Region

**FINANCIAL IMPLICATIONS:**

Nil

**STATUTORY AND TOWN PLANNING IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council write to the Minister for Water requesting that the Department give consideration to reinstatement funding for water initiatives.

**VOTING REQUIREMENTS:**

Simple majority required.

13/1218

Moved Cr Bowey Seconded Cr Robins that Council Council write to the Minister for Water requesting that the Department give consideration to reinstatement funding for water initiatives.

Carried 9/0

### 9.3 Crib Room – Shire Depot

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**NAME OF APPLICANT:** Works Manager  
**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:** 05.16  
**AUTHOR:** CEO  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Plans for the proposed Crib Room at the Depot were provided to Councillors during Concept Forum, it is noted that T&R have not yet provided pricing on their design.

**COMMENT:**

There is the option to either build a crib room on site (pending land becoming available) or to buy a transportable prefabricated building. If Council were to proceed with building a crib room, the time and availability of Ryan Brandis as Building Maintenance Officer needs to be considered.

**FINANCIAL IMPLICATIONS:**

\$50,000 was original budgeted in depot upgrades for the construction of a chemical shed and the installation of a fire hydrant. Any additional expenditure will need to be formally approved by Council.

**STATUTORY AND TOWN PLANNING IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council call tenders for the construction of a crib room at the Shire Depot.

**VOTING REQUIREMENTS:**

Simple majority required.

14/1218

**Moved Cr Duckworth Seconded Cr McInnes that Council call tenders for the construction of a crib room at the Shire Depot.**

**Carried 9/0**

### 9.4 Disposal of 'Old' Shire Offices

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**NAME OF APPLICANT:** Cr Robins  
**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:** 05.17  
**AUTHOR:** CEO  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Cr Robins has been speaking to Ben Whisson regarding the condition of the Old' Shire Offices and Ben's offer to purchase the transportable offices due to the condition of the office space he currently rents.

The overall condition of the old offices is not good and Cr Robins suggests that Council sell the building. He commented that Ben Whisson may in fact be interested in purchasing the building. – Cassi advised would need to change zoning as currently on crown reserve.

**COMMENT:**

Councillor Robins advised during the council meeting that he had been in discussion with Ben Whisson regarding his interest in purchasing the old administration offices. Ben Whisson currently conducts his business, Consult Ag, from the offices. Ben advised that he might be interested depending on the sale price Council would propose.

If Council chose to sell the old administration offices some research would need to be conducted to determine the following:

- Are the administration offices on a single reserve or are they a part of the same reserve which the current administration offices are built on. If this is the case, are we able to split the land parcel to enable to sale of the old administration offices?
- Are we able to change the zoning of the reserve to freehold land?
- Will Council provide an alternative office for the Herbarium who are currently situated at the old administration offices?

**FINANCIAL IMPLICATIONS:**

No budget provision for the sale of the building.

**STATUTORY AND TOWN PLANNING IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council investigate the possible rezoning of the old shire offices in consideration of selling this building in the future.

**VOTING REQUIREMENTS:**

Simple majority required.

14/1218

Moved Cr Robins Seconded Cr Varone that Council investigate the possible rezoning of the old shire offices in consideration of selling this building in the future.

Carried 9/0

## 10 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC

Nil

## 11 DATE AND TIME OF NEXT MEETING

Wednesday 20 February 2019 at 1.00pm

## 12 CLOSURE OF MEETING

There being no further business the President declared the meeting closed at 5.15pm.

He wished every Councillor and their families all the best for Christmas and the New Year.