

Unconfirmed Minutes

June 2024



ORDER OF BUSINESS

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Minutes of an Ordinary Meeting of Council held in the Council Chambers on Wednesday 19 June 2024 commencing at 4:00pm

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 4:00pm

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Attendance

G Robins	President
B Smoker	Deputy President
T Gangell	Councillor
J Noble	Councillor
C Mullan	Councillor
R Bowey	Councillor
B Miller	Councillor
M Lucchesi	Councillor
A Leeson	Chief Executive Officer
F Murphy	Executive Manager Financial Services
T Scadding	Executive Manager Community Services
N Thompson	Manager of Executive Support Services
J Hobson	Executive Manager of Works

Apologies

Nil

Leave of Absence

Nil

4. DECLARATIONS OF INTEREST BY MEMBERS

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION / RECEIVAL OF MINUTES OF PREVIOUS MEETINGS

Shire of Kulin Ordinary Meeting – 15 May 2024

01/0624

Moved Cr Gangell Seconded Cr Lucchesi that the minutes of the Shire of Kulin Ordinary Meeting held on 15 May 2024 be confirmed as a true and correct record.

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

Roe ROC Meeting 19 April 2024

02/0624

Moved Cr Mullan Seconded Cr Noble that the minutes of the Roe ROC Meeting held on 19 April 2024 be received.

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

8. PRESENTATIONS / DEPUTATIONS

Nil

9 AGENDA BUSINESS - MATTERS REQUIRING DECISION

9.1 List of Accounts Paid During the Month of May 2024

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.06
AUTHOR: EMFS
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

For Council to note the list of accounts paid from the municipal fund and the trust fund and payments made using purchasing cards under the Chief Executive Officer's delegated authority during the month of May 2024.

BACKGROUND & COMMENT:

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council each month. The table below summarises the payments made during May 2024. Lists detailing the payments made are attached.

Fund	Amount
Municipal	\$1,115,746.31
Trust	\$800.00
Total	\$1,116,546.31

Regulation 13A of the *Local Government (Financial Management) Regulations 1996* requires a list of payments made using credit, debit or other purchasing cards to be prepared and presented to Council each month. A list of payments made using credit, debit and other purchasing cards in May 2024 is attached.

FINANCIAL IMPLICATIONS:

Expenditure is in accordance with the Annual Budget as adopted or amended by Council.

STATUTORY AND PLANNING IMPLICATIONS:

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

13A. Payments by employees via purchasing cards

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.

- (2) A list prepared under subregulation (1) must be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council note,

1. the list of accounts paid from the Municipal and Trust accounts during the month of May 2024, totalling \$1,116,546.31, as attached; and
2. the list of payments made using credit, debit and purchasing cards in May 2024 as attached.

VOTING REQUIREMENTS:

Simple majority required.

03/0624

Moved Cr Smoker Seconded Cr Miller that Council note;

1. the list of accounts paid from the Municipal and Trust accounts during the month of May 2024, totalling \$1,116,546.31, as attached; and
2. the list of payments made using credit, debit and purchasing cards in May 2024 as attached.

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

9.2 Financial Reports & Operating Income and Expenditure Details – May 2024

RESPONSIBLE OFFICER: EMFS
FILE REFERENCE: 12.01
AUTHOR: EMFS
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached are the financial reports for the period ending 31 May 2024. In addition to the financial reports the Operating Income and Expenditure details are provided for information is the Shire's detailed accounts.

BACKGROUND & COMMENT:

Detailed operating income and expenditure accounts were provided with an historical version of the Shire's monthly financial reports. These are no longer provided under the cover of the financial statements but as a separate attachment, provided for information.

FINANCIAL IMPLICATIONS: Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council in accordance with Regulations 34 and 35 of the Local Government (Financial Management) regulations 1996, receive the Statement of Financial Activity and Statement of Financial Position and supporting documentation for the period ending 31 May 2024, as presented.

VOTING REQUIREMENTS:

Simple majority required.

04/0624

Moved Cr Noble Seconded Cr Gangell that Council in accordance with Regulations 34 and 35 of the Local Government (Financial Management) regulations 1996, receive the Statement of Financial Activity and Statement of Financial Position and supporting documentation for the period ending 31 May 2024, as presented.

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

9.3 Adoption of Percentage and Value for the Reporting of Material Variances

RESPONSIBLE OFFICER: EMFS
FILE REFERENCE: 12.01 – Financial Reporting, Annual and Monthly
AUTHOR: EMFS
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Financial Management Regulations that came into effect on 1 July 2005 require the adoption of a percentage or value, calculated in accordance with *Australian Accounting Standard AASB 1031 Materiality* to be used in the statements of financial activity for reporting material variances.

BACKGROUND & COMMENT:

Currently the Shire variance reported is +/- 10% and +/- \$10,000. It is not proposed to change this position.

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

1. The statement is to contain the following detail:
 - a) annual budget estimates, taking into account any expenditures incurred for an additional purpose under Section 6.8(1)(b) or (c) (i.e. the revised budget);
 - b) budget estimates to the end of the month to which the statement relates;
 - c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - d) material variances between the comparable amounts referred to in (b) and (c) above; and
 - e) the net current assets at the end of the month to which the statement relates (ie. surplus/(deficit) position).
2. The statement of financial activity is to be accompanied by:
 - a) explanation of the composition of the net current asset of the month to which the statement relates, less committed assets and restricted assets;
 - b) an explanation of each the material variance referred to in sub regulation 1(d) above; and;
 - c) such other supporting information as is considered relevant by the local government.
3. The information in a statement of financial activity may be shown:
 - a) according to nature and type classification; or
 - b) by program; or
 - c) by business unit.

4. A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be:
 - a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - b) recorded in the minutes of the meeting at which it is presented.
5. Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards (AAS), to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS:

Adoption of the proposed percentage and value will become Council policy to guide the preparation of monthly statements.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That staff report material variances of +/- 10% and +/- \$10,000, whichever is the greater, from the budget figure and report these variances by way of a supporting note to the Monthly Statement of Financial Activity for the financial year 2024/25.

VOTING REQUIREMENTS:

Simple majority required.

05/0624

Moved Cr Bowey Seconded Cr Lucchesi that staff report material variances of +/- 10% and +/- \$10,000, whichever is the greater, from the budget figure and report these variances by way of a supporting note to the Monthly Statement of Financial Activity for the financial year 2024/25.

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

9.4 Elected Member Meeting Attendance Fees & Allowances

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 13.03 Council
AUTHOR: EMFS
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

As noted in the Shire's compliance calendar, a review of the Elected Member and Presidential Allowances and Meeting Attendance Fees is to be considered in May each year.

BACKGROUND & COMMENT:

The Shire of Kulin currently pay Elected Members meeting attendance fees for meetings attended, a President and Deputy President allowance, and reimburse some expenditure incurred by Elected Members, twice yearly, in arrears.

The Salaries and Allowances Tribunal determines the remuneration to be provided to Local Government Chief Executive Officers and Elected Members. Kulin has been designated Band 4 in relation to these payment schedules. The Tribunal maintains that Elected Members fees should be set to compensate for cost for the prescribed role of an Elected Member.

The proposed Elected Member's fees and allowances for the 2024/25 financial year are outlined in the table below, along with comparatives for the 2023/24 and the minimum and maximum payments as outlined in the State Administration Tribunal's Local Government Chief Executive Officers and Elected Members Determination No 1 of 2024. An increase of approximately 3.6% has been applied which matches the national Consumer Price Index for the 12 months to April 2024.

	Kulin Current (2023/24)	Kulin Proposed (2024/25)	SAT Min.	SAT Max
President's Allowance	\$7,700	\$8,000	\$556	\$21,710
Deputy President's Allowance (25% President's allowance)	\$1,925	\$2,000	\$139	\$5,427.50
President's Meeting Attendance Fee	\$460	\$480	\$99	\$530
Elected Member Meeting Attendance Fee	\$230	\$240	\$99	\$260
President's Meeting Attendance Fee (Committee)	\$125	\$130	\$52	\$130
Elected Member Meeting Attendance Fee (Committee)	\$125	\$130	\$52	\$130
Travel (Reimbursement of Expenses)	\$0.955/km	\$0.955/km	\$0.567*/km	\$0.955*/km
ICT Expenses (in lieu of provision of equip)	\$500	\$500	\$500	\$3,500
Childcare Expenses	As req.	As req. to maximum of \$35/hr	\$ 35/hr	\$ 35/hr

*min 1600cc, max 2600cc+

STATUTORY AND PLANNING IMPLICATIONS:

The allowances and meeting attendance fees are set by Council within the guidelines of the Western Australian Salaries and Allowances Tribunal on Local Government Chief Executive Officers and Elected Members. Pursuant to Section 7B of the Salaries & Allowances Act 1975.

POLICY IMPLICATIONS:

No Shire policy exists, Shire has typically passed resolutions in relation to Meeting attendance fees and Allowances.

APOG procedure G7 Council Members – Provision of Support for outlines the support services that can be provided to Councillors and the President – e.g. Ipad/Tablet/Notebook and support, name badges and hard copy materials etc.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council endorse the following 2024/25 Meeting Attendance Fees and Allowances for Elected Members:

	Fee/Allowance
Annual President's Allowance	\$8,000
Annual Deputy President's Allowance (25% President's allowance)	\$2,000
President's Meeting Attendance Fee (per Council meeting)	\$480
Elected Member Meeting Attendance Fee (per Council meeting)	\$240
President's Meeting Attendance Fee (per committee meeting)	\$130
Elected Member Meeting Attendance Fee (per committee meeting)	\$130
Travel (Reimbursement of Expenses)	\$0.955/km
ICT Expenses (in lieu of provision of equip)	\$500
Childcare Expenses	As req. to maximum of \$35/hr

VOTING REQUIREMENTS:

Absolute Majority Required

06/0624

Moved Cr Miller Seconded Cr Lucchesi that staff report material variances of +/- 10% and +/- \$10,000, whichever is the greater, from the budget figure and report these variances by way of a supporting note to the Monthly Statement of Financial Activity for the financial year 2024/25.

Carried by Absolute Majority 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

9.5 Amendment to 2024/25 Residential Rent Fees & Charges

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.04; 12.08
AUTHOR: EMFS
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

For Council to amend the 2024/25 fees and charges for residential rents adopted in May 2024.

BACKGROUND & COMMENT:

Council adopted 2024/25 fees and charges at its meeting in May 2024. Since this meeting, management have reviewed the residential rent fees and charges and are proposing changes on the following basis:

- Residential rents are calculated based on current market rental rates at the time.
- The current market rental rates for 2024/25 adopted in May 2024 were based on discussions with a local real estate agent and others to reflect actual market rentals. This was anecdotal evidence only and therefore subjective.
- The methodology above resulted in significant rental increases for several tenants.
- The Shire provides housing predominantly for staff. Affordable and subsidised rent is important for attracting and retaining staff. The Shire also aims to provide affordable housing to private tenants, when excess housing stock is available.
- The Perth CPI for housing for the 12 months to March 2024 was 2.9%.
- The national CPI for housing for the 12 months to April 2024 was 4.9%.

APOG Policy A14 Housing which states that the Shire housing rental rates (for employees) are set based on 40-50% of housing equivalents in Kulin market rentals. The Shire rental fees and charges for staff will generally be increased by the Consumer Price Index for Perth (for the preceding 12 months).

Taking CPI into account, it is proposed that the residential rent fees and charges be amended as outlined in the tables below:

HOUSING	Per	2023-24	2024-25 (adopted)	Proposed 2024/-25	Comment
RESIDENTIAL					
Staff Rentals - Deducted through payroll					
Level 1 - Housing (As defined in APOG)	per week		125.00	125.00	Unless negotiated in employment agreement
Level 2 - Housing (As defined in APOG)	per week	112.50	115.00	115.00	
Level 3 - Housing (As defined in APOG)	per week	82.00	90.00	85.00	
Level 4 - Housing (As defined in APOG)	per week	71.00	82.00	82.00	
Private Rentals					
Level 1					
6 Bowey Way	per week	297.00	320.00	310.00	
38 Day Street	per week	265.00	320.00	310.00	
17 McInnes Street	per week	265.00	320.00	310.00	
Level 2					
5 Bowey Way	per week	265.00	290.00	273.00	
10 Ellson Street	per week		290.00	273.00	

Level 3					
1/21 Ellson Street	per week	201.00	225.00	207.00	
19 McInnes Street	per week	201.00	225.00	207.00	
21 Bull Street	per week		225.00	207.00	
81 Johnston Street	per week		225.00	207.00	
Level 4					
Johnston Street Units (Joint Venture)	per week	180.00	205.00	197.00	
Johnston Street Unit - fully furnished	per week		250.00	250.00	
19 Wright Street (Joint Venture)	per week	191.00	205.00	197.00	
3 Bull Street (Joint Venture)	per week	191.00	205.00	197.00	
14 Stewart Street	per week		205.00	197.00	
Other private rentals	per week	see EMFS		see EMFS	

Under the tenancy agreements, the Shire must give tenants 60 days' notice of rental increases.

STATUTORY AND PLANNING IMPLICATIONS:

Section 6.16 of the *Local Government Act 1995*

FINANCIAL IMPLICATIONS:

The amended rental rates will be factored into the 2024/25 budget.

POLICY IMPLICATIONS:

Compliance with Policy A14 Housing

COMMUNITY CONSULTATION:

Tenants will be given 60 days notice, in writing, of the updated fees.

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

1. That Council amend the residential rental fees and charges for the year ended 2024/25 as outlined in the table below:

HOUSING	Per	Proposed 2024/2025	Comment
RESIDENTIAL			
Staff Rentals - Deducted through payroll			
Level 1 - Housing (As defined in APOG)	per week	125.00	Unless negotiated in employment agreement
Level 2 - Housing (As defined in APOG)	per week	115.00	
Level 3 - Housing (As defined in APOG)	per week	85.00	
Level 4 - Housing (As defined in APOG)	per week	82.00	
Private Rentals			
Level 1			
6 Bowey Way	per week	310.00	
38 Day Street	per week	310.00	
17 McInnes Street	per week	310.00	
Level 2			
5 Bowey Way	per week	273.00	
10 Ellson Street	per week	273.00	
Level 3			
1/21 Ellson Street	per week	207.00	
19 McInnes Street	per week	207.00	
21 Bull Street	per week	207.00	
81 Johnston Street	per week	207.00	
Level 4			
Johnston Street Units (Joint Venture)	per week	197.00	
Johnston Street Unit - fully furnished	per week	250.00	

19 Wright Street (Joint Venture)	per week	197.00	
3 Bull Street (Joint Venture)	per week	197.00	
14 Stewart Street	per week	197.00	
Other private rentals	per week	See EMFS	

2. That the residential rent fees and charges take effect from 1 July 2024 with the exception of existing tenants who require 60 days from notice in accordance with tenancy agreements.

VOTING REQUIREMENTS:

Absolute Majority

07/0624

Moved Cr Bowey Seconded Cr Mullan that Council amend the residential rental fees and charges for the year ended 2024/25 as outlined in the table below:

HOUSING	Per	Proposed 2024/2025	Comment
RESIDENTIAL			
Staff Rentals - Deducted through payroll			
Level 1 - Housing (As defined in APOG)	per week	125.00	Unless negotiated in employment agreement
Level 2 - Housing (As defined in APOG)	per week	115.00	
Level 3 - Housing (As defined in APOG)	per week	85.00	
Level 4 - Housing (As defined in APOG)	per week	82.00	
Private Rentals			
Level 1			
6 Bowey Way	per week	310.00	
38 Day Street	per week	310.00	
17 McInnes Street	per week	310.00	
Level 2			
5 Bowey Way	per week	273.00	
10 Ellson Street	per week	273.00	
Level 3			
1/21 Ellson Street	per week	207.00	
19 McInnes Street	per week	207.00	
21 Bull Street	per week	207.00	
81 Johnston Street	per week	207.00	
Level 4			
Johnston Street Units (Joint Venture)	per week	197.00	
Johnston Street Unit - fully furnished	per week	250.00	
19 Wright Street (Joint Venture)	per week	197.00	
3 Bull Street (Joint Venture)	per week	197.00	
14 Stewart Street	per week	197.00	
Other private rentals	per week	See EMFS	

Carried by Absolute Majority 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

9.6 Amendment to Budgeted Reserve Transfers 2023/24

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.02
AUTHOR: EMFS
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

To review budgeted reserve transfers considering current financial circumstances and to seek Council approval for amendments in reserve transfers for 2023/24.

BACKGROUND & COMMENT:

Transfers to and from reserve accounts are adopted by Council in the annual budget and budget review. After consideration of both the financial position on 31 May 2024 and projects that have or have not progressed as budgeted throughout the 2022/23 financial year, amendments to the budgeted reserve transfers are proposed.

The details of the budgeted and proposed transfers (excluding interest earnings) for the 2023/24 year are provided in the following table:

Reserve	Purpose & Explanatory Notes	Opening balance	Original Budget & Budget Review Transfers To/(From)	Proposed Transfer To/(From)	Expected Closing Reserve Balance*
Leave	To fund annual and long service leave requirements	364,335	20,000	20,000	405,580
Plant	To fund the purchase of plant	45,171	315,000	315,000	375,629
Building	To fund the construction of staff housing <i>Renovation to CEO house funded through municipal account Additional funds available in municipal account to put aside for future house build</i>	393,241	(25,000)	100,000	513,009
Admin Equipment	To fund the purchase of administration equipment <i>Funds transferred for transition to new accounting software</i>	30,383	50,000	50,000	81,911
Natural Disaster	To assist in the funding of preparations following a natural disaster <i>\$50k transferred to Independent Water Reserve in line with budget, however generator cost less than expected.</i>	148,362	(90,000)	(65,000)	90,031
Joint Venture Housing Reserve	To fund the upkeep of JV Housing with the Department of Housing	79,147	0	0	83,126
FRC Surface & Equipment	To fund the replacement of equipment and the court surface at the FRC	44,573	0	0	46,814
Medical Services	To fund the upgrade of medical facilities & costs related to the recruitment of a doctor for the Shire <i>Upgrades to medical centre were not completed. Some equipment was purchased in operating expenditure and funded through municipal account.</i>	119,855	(25,000)	0	125,879
Fuel Facility	To fund the replacement of the fuel facility	9,261	20,000	20,000	29,727
Sportsperson Scholarship	To fund the development of local sportspersons	14,199	0	0	14,913
Freebairn Recreation	To fund the ongoing asset management of the FRC <i>Changeroom upgrade project was not fully completed. Minor upgrades funded through municipal account.</i>	215,076	(50,000)	0	225,888
Short Stay Accommodation	To fund the construction of short stay accommodation units at the caravan park <i>Consultancy fees to develop a business case for short stay accommodation were not incurred.</i>	280,117	(25,000)	0	294,198
Bendering Tip Rehabilitation	To fund the rehabilitation of the Bendering Tip site	128,584	0	0	135,048
Independent Water Reserve	To fund the replacement and maintenance of water infrastructure within the Shire. <i>\$50k transferred from Natural Disaster Reserve to establish this reserve. \$35k Upgrades to standpipe controller equipment incurred during the year (as per budget review)</i>	0	15,000	15,000	15,789
Total		1,872,304	235,000	455,000	2,437,539

*Closing balance includes around \$100,000 in interest accrued on reserves during the year

STATUTORY AND PLANNING IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Additional funds added to reserve for future projects.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council amend the budgeted transfers to and from reserves for 2023/24 to be:

Reserve	Transfer Value
Leave	20,000
Plant	315,000
Building	100,000
Admin Equipment	50,000
Natural Disaster	(65,000)
Joint Venture Housing Reserve	0
FRC Surface Replacement	0
Medical Services	0
Fuel facility	20,000
Sportsperson Scholarship	0
Freebairn Recreation	0
Short Stay Accommodation	0
Bendering Tip Rehabilitation	0
Independent Water Reserve	15,000

VOTING REQUIREMENTS:

Absolute majority

08/0624**Moved Cr Bowey Seconded Cr Noble that Council amend the budgeted transfers to and from reserves for 2023/24 to be:**

Reserve	Transfer Value
Leave	20,000
Plant	315,000
Building	100,000
Admin Equipment	50,000
Natural Disaster	(65,000)
Joint Venture Housing Reserve	0
FRC Surface Replacement	0
Medical Services	0
Fuel facility	20,000
Sportsperson Scholarship	0
Freebairn Recreation	0
Short Stay Accommodation	0
Bendering Tip Rehabilitation	0
Independent Water Reserve	15,000

Carried by Absolute Majority 8/0***For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi******Against - Nil***

10 COMPLIANCE

10.1 Compliance Reporting – General Compliance May 2024

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 Compliance 12.06 – Accounting Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report addresses General and Financial Compliance matters for May 2024. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

BACKGROUND & COMMENT:

The Compliance Checklist is a working document, the Manager of Executive Support Services emails the assigned staff member their compliance requirements for the coming month. This document is tabled at the monthly Management Team meetings where the list is reviewed and updated.

Prior month items not completed previously will be reported in the following month so Council remains aware.

Outstanding July

LEMC Reporting

Outstanding April

Spraying of Council Buildings

Phone Book Completed for Distribution

Outstanding May

Staff Performance Reviews

KRA's for Senior Staff and Managers

FINANCIAL IMPLICATIONS:

In terms of meeting compliance - normal administration expense.

STATUTORY AND PLANNING IMPLICATIONS: Nil

POLICY IMPLICATIONS:

Identified as necessary – this report Nil

COMMUNITY CONSULTATION: Nil

WORKFORCE IMPLICATIONS: Nil

OFFICER'S RECOMMENDATION:

That Council receive the General & Financial Compliance Report for May 2024 and note the matters of non-compliance.

VOTING REQUIREMENTS:

Simple majority required.

9/0624

Moved Cr Smoker Seconded Cr Mullan that Council receive the General & Financial Compliance Report for May 2024 and note the matters of non-compliance.

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

10.2 Compliance Reporting – Delegations Exercised – May 2024

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 - Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

To report back to Council actions performed under delegated authority for the period ending May 2024. To provide a comprehensive report listing of the delegations able to be exercised as per Council's Delegation Register.

BACKGROUND & COMMENT:

This report is prepared for Council detailing actions performed under delegated authority by the respective officers under each of the delegation headings:

ADMINISTRATION

<u>Policy</u>	<u>Delegation</u>	<u>Officers</u>
A1	Acting Chief Executive Officer	(CEO)
A2	Agreements for Payments of Debts to Council	(CEO/DCEO)
A3	Casual Hirer's Liability	(CEO)
A4	Complaint Handling	(CEO)
A5	Fees & Charges – Discounts	(CEO/DCEO/MW/MLS/CRC)
A6	Investment of Surplus Funds	(CEO/DCEO)
A7	IT & Social Media – Use of	(CEO)
A8	Legal Advice, Representation & Cost Reimbursement	(CEO)
A9	Payments from Municipal and Trust Funds	(CEO-to numerous staff – purchase orders)
A10	Use of Common Seal	(CEO)
A11	Writing Off Debts	(CEO)
A12	Housing	(CEO)
A13	Procedure for Unpaid Rates Finance	(CEO)

GOVERNANCE

G1	Applications for Planning Consent	(CEO)
G2	Building Licences and Swimming Pools	(EHO/Building Surveyor)
G3	Cemeteries Act 1986	(CEO)
G4	Health Act 1911 Provisions	(EHO)

HUMAN RESOURCES

H1	Grievance Procedures	(CEO)
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COMMUNITY SERVICES

CS1	Bushfire Control – Shire Plant for Use of	(CEO)
CS2	Bushfire Control – Plant Use for Adjoining Shires	(CEO)
CS3	Bushfire Prohibited / Restricted Burning Periods – Changes	(Shire President/CEO)
CS4	Bushfire Training Administration	(CEO)
CS5	Cat Ownership Limit – Cat Control	(CEO)
CS6	Dog Control – Attacks	(CEO)
CS7	Dog Ownership Limit – Dog Control	(CEO)
CS8	Sea Containers Use of – Town Planning	(CEO)
CS9	Second Hand Dwellings	(CEO)
CS10	Temporary Accommodation	(CEO)
CS11	Unauthorised Structures – Building Control	(CEO)
CS13	Freebairn Recreation Club Committee	(FRC Club Committee)
CS14	Kulin Child Care Centre Management Committee	(KCCC Mgmt. Committee)
CS15	General – Community Services Practices	(CEO)
CS16	Bushfire Control – Appointment of Dual Fire Control Officers	(CEO)
CS17	Seed Collection	(CEO)

WORKS

W1	Gravel Supplies	(MW)
W2	Roads – Clearing	(CEO)
W3	Roads – Damage to	(MW)

W4	Roads – Roadside Markers – Management of	(MW)
W5	Stormwater Drainage	(MW)
W6	Street Trees	(CEO)
W7	Streetscape – Improvements	(CEO)
W8	Roadside Burning	(MW)
W9	Temporary Road Closures	(MW)
W10	General – Works Practices Approvals	

COMMENT:

The following details the delegations exercised within the Shire relative to the delegated authority for the month of May 2024 and are submitted to Council for information (excluding delegations under A9, Payments – refer to individual order and payment listed in Accounts paid).

A7 IT & Social Media – Use of

Various social media posts regarding Shire Projects, events, recruitment as required.

G2 Building Licences and Swimming Pools

David Meikle – Shed 54 Beard Street Kulin \$24,000

STATUTORY ENVIRONMENT:

Building Act 2011
Bushfires Act 1954
Cemeteries Act 1986
Health (Asbestos) Regulations 1992;
Health (Miscellaneous Provisions) Act 1911;
Local Government Act 1995
Public Health Act 2016
Shire of Kulin TPS2
Town Planning Development Act
Town Planning Scheme
Trustees Act, Part III,
Criminal Procedure Act 2004;

FINANCIAL IMPLICATIONS:

Nil in terms of exercising delegation and reporting to Council though there may be financial implications in the case of each delegation exercised.

STATUTORY AND PLANNING IMPLICATIONS:

Sections 5.18 and 5.46 of the Local Government Act 1995

POLICY IMPLICATIONS:

There are no known policy implications relating to this report.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the Delegation Exercised Report for May 2024.

VOTING REQUIREMENTS:

Simple majority required.

10/0624

Moved Cr Gangell Seconded Cr Lucchesi that Council receive the Delegations Exercised Report for May 2024.

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

10.3 Register of Delegations – Review

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 04.04
AUTHOR: EMCGR
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Council is to consider annually any amendments to the Register of Delegations, following a review as required under Sections 5.18 and 5.46 of the Local Government Act 1995 (Act).

BACKGROUND & COMMENT:

All delegations made under the Act must be made by absolute majority and recorded in a register. Sections 5.18 and 5.46 of the Act require that at least once every financial year, delegations are to be reviewed by the delegator for those delegations under the Act, but this process also presents an opportunity to review delegations made under other legislation. Council undertook its last annual review of delegations in May 2023.

The purpose of delegating power is to enable routine decision making to be undertaken in a cost effective and efficient manner, or rapidly where a time imperative may be involved.

There are limitations to the types of decisions which can be delegated to the Chief Executive Officer and these remain the responsibility of Council. However, Council has discretionary functions that involve making routine decisions that are high frequency and low risk. It is appropriate for Council to delegate these functions to the CEO. The Register of Delegations sets out the powers and functions delegated from Council to the CEO.

The Act requires that the use of each delegation is recorded, but does not require that the use is reported to Council. From next month the monthly agenda item - Compliance Reporting Delegations Exercised will no longer be provided.

Staff have recently commenced a free trial of compliance management software called Attain. This is through Integrity Management Solutions Pty Ltd, a WA company specialising in providing streamlined solutions to Local Government compliance obligations.

Councillors will note the new format of the Register of Delegations which has been created with Attain. The software will allow for the immediate recording of delegations undertaken by staff and reports can be created at any time.

The table below identifies changes made to the Register of Delegations for the approval of Council: There are a number of new delegations (relating to new policy adoption over the past 12 months) which were identified during the APOG review which are required to be listed in the register.

The *Disposal of Plant, Equipment and Light Vehicles* is a new delegation.

Delegation	Delegation Name	Action	Detail
A.1	Acting Chief Executive Officer	Amend	Include other Executive Managers
A.9	Payments from Municipal and Trust Funds	Amend	Align purchasing limits among Executive Managers, adjust purchasing limits of other Officers, remove delegated authority to admin officers, childcare administrator. Include an exclusion to purchasing limits for fuel purchases.
A.14	Sale of Land and Housing	New	Provide delegated authority to the CEO to sell vacant residential land within Kulin Townsite in line with the requirements of s3.58 of LG Act
A.15	Fuel Price Setting	New	Authority to set fuel sale price.
A.16	Operation of CCTV	New	Approval for access to CCTV images
A.17	Disposal of ICT Assets	New	Authority to dispose of ICT assets no longer required
A.18	Disposal of Plant, Equipment and Light Vehicles	New	Authorising CEO to dispose of plant, equipment and light vehicles.
C.3	Bushfire Prohibited/Restricted Burning Periods – Changes to	Amend	Include delegation to CEO (in consultation with CBFCA) to vary the prohibited and restricted burning period.
C.14	Remove delegate authority from Childcare Committee	Remove	
C.18	Kulin Caravan Park Operation	New	To approve applications for extended periods of stay.

W.11	Use of Depot and Use of Plant	New	Approval for use of depot for servicing and maintenance of private vehicles and equipment; and approval of requests from community organisations to use Shire plant.
W.12	Restricted Access Vehicles	New	To determine RAV categorization of Shire roads.
-	Generally, throughout the Register of Delegations	Amend	Position titles, as appropriate, due to the most recent change to organisational structure.

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Sections 5.18 and 5.46 of the Local Government Act 1995

Regulation 13 of the Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS:

Review of Register of Delegations is required on an annual basis.

COMMUNITY CONSULTATION:

Not applicable – Council function.

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council:

1. Notes the annual review of its delegations in accordance with Section 5.46(2) of the Local Government Act 1995, as outlined in this report; and
2. Delegated the local government functions listed in the Shire's Register of Delegations as attached.

VOTING REQUIREMENTS:

Absolute majority required.

11/0624

Moved Cr Lucchesi Seconded Cr Noble that Council:

1. Notes the annual review of its delegations in accordance with Section 5.46(2) of the Local Government Act 1995, as outlined in this report; and
2. Delegated the local government functions listed in the Shire's Register of Delegations as attached.
3. Amend A.18 to increase the prescribed value for Disposal of Plant and Equipment from \$20,000 to \$200,000 and include a reference to show that any Plant and Equipment to be disposed of must be included in the relevant financial year adopted budget of the Shire.

Carried by Absolute Majority 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

Motion differs from officer recommendation to include change to Delegation A.18 as per no.3 in the resolution.

10.4 Financial Management Review

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.03
AUTHOR: EMFS
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

It is recommended that Council receives the Financial Management Review Report Shire of Kulin May 2024.

BACKGROUND & COMMENT:

Between February and May 2024, Moore Australia completed a Financial Management Review to assess the appropriateness and effectiveness of the Shire of Kulin's financial management systems. The Financial Management Review was conducted to assist the CEO to discharge his responsibilities under Regulation 5(2)(c) of the *Local Government (Financial Management) Regulations 1996*.

As outlined in the attached Financial Management Review Report, Moore Australia conducted a risk-based assessment of the Shire's financial management systems examining the following three key areas:

- Financial management framework;
- Implementation of financial management framework; and
- Evaluation of financial management

The scope of the Financial Management Review included, but was not limited to, the following areas of the Shire's financial systems:

- Collection of money owed;
- Custody and security of money and investments held;
- Rates;
- Maintenance and security of financial records;
- Accounting and controls for revenue and expenses;
- Accounting and controls for assets and liabilities;
- Accounting and controls for trust transactions;
- Authorisation of purchases;
- Authorisation of payments;
- Borrowings;
- Maintenance and processing of payroll;
- Stock controls and costing records;
- Record keeping for financial records;
- Preparation of budgets and budget reviews; and
- Preparation of financial reports.

The Financial Management Review Report identified many matters where there are opportunities for the Shire to improve its financial management systems. Management agrees with all the suggested improvements outlined in the Financial Management Review Report. Management will implement improvements to existing policies and procedures within the Shire to address each of the matters identified by December 2024.

STATUTORY AND PLANNING IMPLICATIONS:

Local Government (Financial Management) Regulations 1996

Regulation 5 (2) The CEO is to -

- (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.

Local Government (Audit) Regulations 1996

16. **Functions of audit committee**

An audit committee has the following functions —

- (a) to guide and assist the local government in carrying out —
 - (i) its functions under Part 6 of the Act; and
 - (ii) its functions relating to other audits and other matters related to financial management;
- (b) to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under Part 7 of the Act;
- (c) to review a report given to it by the CEO under regulation 17(3) (the **CEO's report**) and is to —
 - (i) report to the council the results of that review; and

- (d) (ii) give a copy of the CEO's report to the council;
to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under —
 - (i) regulation 17(1); and
 - (ii) the *Local Government (Financial Management) Regulations 1996* regulation 5(2)(c);
- (e) to support the auditor of the local government to conduct an audit and carry out the auditor's other duties under the Act in respect of the local government;
- (f) to oversee the implementation of any action that the local government —
 - (i) is required to take by section 7.12A(3); and
 - (ii) has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a);
and
 - (iii) has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and
 - (iv) has accepted should be taken following receipt of a report of a review conducted under the *Local Government (Financial Management) Regulations 1996* regulation 5(2)(c);
- (g) to perform any other function conferred on the audit committee by these regulations or another written law.

FINANCIAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Several policies and procedures will be reviewed and improved in the coming months as recommended by the Financial Management Review.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

AUDIT & RISK COMMITTEE RECOMMENDATION:

To be determined at the Audit & Risk Committee Meeting.

VOTING REQUIREMENTS:

Simple Majority.

12/0624

Moved Cr Gangell Seconded Cr Mullan that Council

- 1. That Council receive the Financial Management Review Report Shire of Kulin May 2024**
- 2. Notes that Management will report to the Audit and Risk Committee improvements made to existing policies and procedures as recommended in the Financial Management Review Report Shire of Kulin May 2024 by December 2024.**

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 MOTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

14 MEETING IS CLOSED TO THE PUBLIC

14.1 Confidential Items (Meeting Closed to the Public)

RESPONSIBLE OFFICER: Council
FILE REFERENCE: 13.03
AUTHOR: CEO
STRATEGIC REFERENCE/S: Governance
DISCLOSURE OF INTEREST: Nil

SUMMARY:

For Council to discuss a matter of a confidential nature a recommendation to move “in camera” (behind closed doors) is required.

BACKGROUND & COMMENT:

Section 5.23 (2) of the Local Government Act states:

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government’s property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
- (h) such other matters as may be prescribed.

STATUTORY ENVIRONMENT:

Local Government Act 1995 Section 5.23 (2)

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council in accordance with Section 5.23(2)(c) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

It is the recommendation of the Responsible Officer that this item be considered "in camera" due to the private and confidential nature of its contents.

VOTING REQUIREMENTS:

Simple majority required.

13/0624

Moved Cr Smoker Seconded Cr Noble that Council in accordance with Section 5.23(2)(c) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

It is the recommendation of the Responsible Officer that this item be considered "in camera" due to the private and confidential nature.

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

14.2 Confidential Item – Sale of Land

OFFICERS RECOMMENDATION:

That Council endorse the report and Confidential Recommendation as presented.

14/0624

Moved Cr Gangell Seconded Cr Bowey that Council endorse the report and Confidential Recommendation as presented.

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

15/0624

Moved Cr Lucchesi Seconded Cr Miller that the meeting is re-opened to members of the public

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

15 CLOSURE / DATE AND TIME OF NEXT MEETING

There being no further business the President declared the meeting closed at 4:30pm

Budget Meeting and Ordinary Meeting Wednesday 24 July 2024.

Roe Regional Organisation of Councils (Roe ROC)

Corrigin – Kondinin – Kulin - Narembeen

MINUTES

Microsoft Teams

Friday 19 April 2024

TERMS OF REFERENCE

1.0 NAME

The Committee shall be known as the Roe Regional Organisation of Councils (Roe ROC).

2.0 ROLE OF THE COMMITTEE

To undertake projects, deliver services and share resources where there are common interests to provide financial benefit to the Member Councils

3.0 OBJECTIVES OF THE COMMITTEE

The objectives of Roe ROC are:

- to enhance and assist in the advancement of the region,
- To form a strategic alliance for the retention of infrastructure, community services and population, increased funding for development and maintenance/improvement of local road network, economic development initiatives, promotion and marketing initiatives, retention of health services, salinity and environment and general local government industry issues,
- To encourage cooperation and resource sharing on a regional basis
- Not to detract from the relationships an individual shire holds within its community, with the state and federal governments and other entities it interacts with in the course of usual business.

4.0 MEMBERSHIP

The membership of the Roe ROC is governed by a Memorandum of Understanding with the current term expiring 30 June 2028.

Membership of the Committee shall be:

- President of the member Council.
- Deputy Delegate - one elected member from each member Council
- Chief Executive Officer of the member shire.
- Deputy Officer –one officer from each member Council

5.0 HOST COUNCIL

The indicative host council rotation will be as follows:

March 2015-2018	Shire of Narembeen
March 2018-2020	Shire of Kulin
March 2020-2023	Shire of Kondinin *
March 2023-2025	Shire of Corrigin
March 2025-2027	Shire of Narembeen
March 2027-2029	Shire of Kulin

* Shire of Kondinin extra year to assist Shire of Corrigin after fire in 2022

Roe ROC Dinner

Member councils generally organise a dinner each year on a rotational basis which is usually held during Local Government Convention.

2018	Shire of Narembeen
2019	Shire of Kulin
2020	Shire of Corrigin
2021	Shire of Kondinin
2022	Shire of Narembeen
2023	Shire of Kulin
2024	Shire of Corrigin
2025	Shire of Kondinin

6.0 PRESIDING MEMBER

The members of the Roe ROC shall elect a Chairperson, Deputy Chairperson on a rotational basis as decided by Member Councils following the bi-annual local government elections.

7.0 CONDUCT OF MEETINGS

Ordinary meetings of the Committee shall be held on the third Thursday of the month commencing at 1pm generally in March, June, September and November each year or as otherwise determined by the Presiding Member. Written notice shall be given to all Committee members, at least 7 days prior to the meeting.

Roe ROC Meeting Minutes – 19 April 2024

The host council will be responsible for administration support and providing lunch for delegates prior to the meeting.

Each meeting should consider, but not be restricted to, the following matters:

Every meeting

- Confirmation of financial reports for Roe Environmental Health Scheme and Bendering Waste Facility.

March Meeting

- Business Case for potential joint projects for coming year and grant funding.
- Fees and charges for Bendering Tip
- Invitation to Shire of Lake Grace - Roe Health Environmental Health Scheme.

June Meeting

- Invitation to Avon Waste as waste contractor.

September Meeting

- Update on joint projects

November Meeting

- Identify potential joint projects for coming year and grant funding.
- Licences, contracts and agreements due to expire.

8.0 DELEGATED POWERS

The Committee has no delegated powers and is an advisory committee to member Councils only.

9.0 EXISTING AGREEMENTS AND DOCUMENTS

Roe Regional Organisation of Councils Memorandum of Understanding (MOU)

Agreement between Shires of Corrigin, Kondinin, Kulin and Narembeen.

Current MOU commenced on 1 July 2023 and expires on 30 June 2028.

Roe Health Scheme Memorandum of Understanding

Agreement between Shires of Corrigin, Kondinin, Kulin, Lake Grace and Narembeen.

Current MOU commenced on 1 July 2023 and expires on 30 June 2028 unless otherwise agreed or extended by the Member Councils in writing.

To be reviewed 6-12 months prior to the expiration of the term.

The MOU includes Operational Guidelines and is currently administered by the Shire of Corrigin including the employment of 1.2 Full time equivalent Environmental Health Officers.

Bendering Waste Facility Land Details

Avon Location 23945 Kondinin-Narembeen Road, Bendering Deposited Plan 151345 CT 1044/171

Licence to Use Land – Lot 23495 on DP 151345

Agreement with Kondinin Community Recreation Council for *Licence to Use Land* expires March 2028, with option to renew for 5 years.

Deed of Easement

Between Notting Nominees Pty Ltd and Shires of Corrigin, Kondinin, Kulin and Narembeen

Certificate of Registration Environmental Protection (Rural Landfill) Regulations 2002

Contract for the Supply of Waste Disposal Goods and Services – Avon Waste

Individual contracts between Avon Waste and shires of Corrigin, Kondinin, Kulin and Narembeen expires 30 June 2025 with extension of 3 x 1 year periods.

Avon Waste responsible for management of Bendering Tip Facility.

Waste disposal contract supersedes Regional Waste Site Agreement

Bendering Landfill Report

Site selection and geotechnical assessment for proposed regional landfill June 2007

Bendering Landfill Management Plan

Completed in July 2022 by Talis Consultants in conjunction with Roe EHO. Replaces previous 20 year plan.

10.0 SITE WORKING GROUP

- Deal with civil work issues associated with the site including planning future cell opening / construction work, cover and fill strategy, fencing, internal roads, access for large machinery, maximising raw materials, etc.
- Group comprises of Works Managers, Roe ROC EHO and Avon Waste (Ashley Fisher or other person as designated by Avon Waste)
- Quorum consists of at least four members of the Working Group
- Develop work strategy based on Landfill Management Plan and budget in relation to construction of new Stage 2 cells at site as a priority task
- Define technical design limitations associated with cell construction, in particular maximising cell depth, referencing latest Tallis Report 2022 and Rural Landfill Regulations
- Establish and utilise a WhatsApp group for communications
- Discuss site access with Avon waste. Bending Landfill Operations Plan to include agreement that each Roe ROC Works Manager is to have a key for access to the site for civil works and emergency access.
 - Access to site to be communicated by working group members (prior to access)
 - Access to site limited to site civil works and maintenance issues. Site access for other use should be by prior arrangement with Avon Waste and Roe ROC CEO's
- Roe ROC shires to agree to a Schedule of Plant/Labour rates prior to each yearly budget for works associated with the site operations and management. Individual shire time to be invoiced to Roe ROC.
- Current recommended plant rates for all Roe ROC shires:
 - Heavy Plant (Graders, Loaders, Trucks and semi-Trailers) - \$130.00/hr (ex GST)
 - Light vehicles (Utility/Small Trucks) - \$75.00/hr (ex GST)
- Working group to meet every 6 months, Generally March and September

1. Opening And Announcements

The Chair, President D Hickey opened the meeting held via Teams at 9:02am.

2. Attendance

Cr D Hickey	President, Shire of Corrigin
N Manton	CEO, Shire of Corrigin
Cr H Cusack	Deputy President, Shire of Narembeen
R McCall	CEO, Shire of Narembeen
Cr B Smoker	Deputy President, Shire of Kulin
T Scadding	Executive Manager Community Services
Cr B Gangell	Deputy President, Shire of Kondinin
D Burton	CEO, Shire of Kondinin
B Gerrard	Principal Roe EHO
J Filinski	Executive Support Officer, Shire of Corrigin (Minutes)
A MacKenzie	Senior Regional Development Officer – Wheatbelt Development Commission

3. Apologies

Cr S Jacobs	Deputy President, Shire of Corrigin
Cr G Robins	President, Shire of Kulin
A Leeson	CEO, Shire of Kulin
Cr S Stirrat	President, Shire of Narembeen

4. Minutes Of Meeting

4.1. Roe ROC Council Meeting – 21 March 2024

Minutes of the Roe ROC Meeting held 21 March 2024 (Attachment 4.1).

RESOLUTION

Moved: Cr. B Smoker

Seconded: Cr. H Cusack

That the Minutes of the Roe ROC Meeting held on 21 March 2024 (Attachment 4.1) be confirmed as a true and correct record.

Carried

[See Status Report at end of agenda for update on previous resolutions.](#)

Presentations:

Alex MacKenzie from Wheatbelt Development Commission presented a slideshow - Workforce Housing Investigation: Scope of Works

A copy of the presentation is included at the end of this document as an additional attachment.

RESOLUTION

Moved: Cr. H Cusack

Seconded: Cr. B Smoker

That Roe ROC recommend to Council that:

Each Shire commit funding of up to \$12,000 in the 2024/2025 budget towards the development of a business case for Workforce Housing Project.

Carried

Action: R McCall to follow up with Alex MacKenzie to ensure funding from shires can wait until July 2024 so Shires have the opportunity to incorporate the funds required in their 2024/2025 budget.

5. Matters For Decision

5.1. ROE REGIONAL ORGANISATION OF COUNCILS MOU

Applicant:	Shire of Corrigin
Date:	12/04/2024
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GR.0030
Attachment Ref:	Attachment 5.1.1 Revised Roe ROC Memorandum of Understanding Attachment 5.1.2 Planning Session notes 21 March 2024. Attachment 5.1.3 DRAFT Strategic Priorities Attachment 5.1.4 DRAFT job description for an Executive Officer Attachment 5.1.5 Indicative budget Attachment 5.1.6 Potential governance models.

SUMMARY

This item seeks endorsement of a revision of the existing Roe Regional Organisation of Councils Memorandum of Understanding

BACKGROUND

The Roe Regional Organisation of Councils (Roe ROC) was established in October 2006 to facilitate voluntary cooperation and resource sharing between the Shires of Corrigin, Kondinin, Kulin and Narembeen.

The Roe ROC was established:

- To enhance and assist in the advancement of the Region,
- To form a strategic alliance for the retention of infrastructure, community services and population, increased funding for development and maintenance/improvement of local road network, economic development initiatives, promotion and marketing initiatives, retention of health services, salinity and environment and general local government industry issues.
- To encourage cooperation and resource sharing on a regional basis.
- Not to detract from the relationships an individual shire holds within its community, with the state and federal governments and other entities it interacts with in the course of usual business.

The existing Memorandum of Understanding (MOU) was circulated to delegates on 13 March 2023 for comment prior to its expiration on 30 June 2023. Minor amendments were made to the agreement and the following resolution was passed at the Roe ROC meeting on 15 June 2023:

That delegates endorse the Roe ROC Memorandum of Understanding for the period 1 July 2023 to 30 June 2028 for presentation to member local governments.

The following resolution was passed by the Shire of Corrigin in June 2023, Shire of Kondinin and Narembeen in November 2023 and Shire of Kulin in December 2023:

That Council:

- 1. Endorse the Roe ROC Memorandum of Understanding for the period 1 July 2023 to June 2028.*
- 2. Authorise the Shire President and Chief Executive Officer to execute the Memorandum of Understanding and affix the Shire's common seal.*

The MOU has been signed by the Shire of Corrigin but has not been signed by the remaining local governments.

Following the planning session held on 21 March 2024, Caroline Robinson, 150 Square Consulting, reviewed the MOU and proposed some minor amendments to the purpose, objectives, principles and Schedule 2. The changes also include provision for an Executive Support Officer.

The following documents are circulated to delegates for review

- Meeting notes from the planning session held on 21 March 2024 in Corrigin.
- DRAFT Strategic Priorities with indicative 3 year timeframe to help the group achieve some short to medium term projects and gain some momentum.
- A DRAFT job description for an Executive Officer (this can be supported by a contract)
- An indicative budget for a human resource based on an 'average'
- A high level review of the current Roe ROC MoU
- Potential governance models.

COMMENT

Delegates are asked to consider the proposed changes to MOU following the planning meeting. Since the document hasn't been signed by all shires there is an opportunity for Councils to endorse the amendments to the MOU to better reflect the collaborative approach to future projects and strengthen the governance arrangements.

The date of the MOU may be changed to 2024-2029.

Alternatively, delegates may wish to continue with current MOU and consider changes in 2028 when agreement expires.

It is recommended that Roe ROC endorse the draft Strategic Priorities, draft position description and indicative budget for adoption by Councils at the next Council meeting.

A short term working group may be required to finalise the draft documents before presenting to Councils.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Member Councils are required to make an annual financial contribution towards the operations of Roe ROC in equal shares and may also be requested to contribute towards specific projects or initiatives.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin, Kondinin, Kulin and Narembeen Strategic Community Plans

VOTING REQUIREMENT

Simple Majority

RESOLUTION

Moved: Cr. B Smoker

Seconded: Cr. H Cusack

That Roe ROC recommend to Council:

1. *Receives and notes the following documents for review*
 - *Meeting notes from the planning session held on 21 March 2024 in Corrigin.*
 - *DRAFT Strategic Priorities with indicative 3 year timeframe to help the group achieve some short to medium term projects and gain some momentum.*
 - *DRAFT job description for an Executive Officer*
 - *Indicative budget for a human resource based on an 'average'*
 - *A high level review of the current Roe ROC MoU*
 - *Potential governance models.*
2. *Endorse the minor amendments to the Roe ROC Memorandum of Understanding, as shown in red in Attachment 5.1.1 and change the period to 1 July 2024 to 30 June 2029 for presentation to member local governments.*
3. *The Shire President and Chief Executive Officer execute the Memorandum of Understanding and affix the Shire's common seal.*
4. *Form a short term working group comprising of Roe ROC CEO's to review and finalise the Executive Officer job description, budget and governance models for presentation to June 2024 meeting.*

Carried

6. Other Matters

6.1. Strategic Projects

CEO D Burton gave an overview of potential strategic projects ideas:

Telecommunications

- Battery back ups for mobile towers
- More capacity and coverage to towers
- Black spots to be covered
- 4G-5G Services, 3G being ending 30 June.

Internet services

- Consider other business requirements for drivers and service needs. Does CRISP Wireless cover all shires or are more towers needed?

Waste Strategies

- Education for residents – Avon Waste (contract)
- Containers for change push options
- Crumbed rubber (old tyres) for road works – Bending Tip
- CTS tyre recycling

Grant for salinity impact on roads – pipes / culverts – geo-fabrics.

Agreement with LEMCs for regional cooperation

Services for Aged – Service providers being effective – presentation to Roe ROC. hub and spoke model of service delivery.

Housing

Funding for more aged and general housing.

Cost impact analysis for policy of housing – Homeswest.

Business/Industrial Development

- What empty properties do we have?
- What shortfall in services to we have.

Securing Water resources – old water reserves to Councils

WALGA push for urban canopy – what about regional towns?

Roe Economic Development Strategy – looking forward for the region.

Skills Matrix for the shire to share. We can know who has what knowledge.

Increasing education opportunities for our Schools through use of video conferencing. Isolated Children's funding may need to be a consideration.

Draft Business Plan concepts kept for project considerations to access when funding available.

CEO D Burton suggested that if topics discussed are addressed as a collective of multiple shires then issues can be pushed more effectively than individual Shires opinions not making as much of an impact.

R McCall indicated it is paramount that CEO's make the effort to get together and go over the list and workshop some strategic priorities with the intent of coming up with actions for Councils

to consider. R McCall expressed how a skills matrix would be a great tool for shires to utilise.

R McCall also added – IRE Agriculture Worldwide working with backpackers/Visa holders working within regional communities for companies like REED.

Action: N Manton to add the above to the next CEO catch up for discussion.

6.2. Consistent Financial Reporting

On behalf of the Shire of Kulin Finance Officer Cr. B Smoker requested a consistent one page working paper with financial figures and timelines put in place for the rehabilitation of the Bending waste facility, with the purpose of ensuring all councils have the same information, particularly for audit purposes.

N Manton advised that the Talis report was in the process of being updated and new figures would be provided as soon as possible.

In the past the same information was presented to different auditors who had interpreted the information differently and required the information in the annual reports to be presented in a way that was not consistent.

Action: Corrigin to provide Kulin with a working paper based on the updated Talis figures in the Landfill Management Plan.

7. Next Meeting

To be held on 20 June 2024 commencing at 1pm at the Shire of Corrigin chambers.
Agenda Items by 10 June 2024.

8. Closure

The Chair, President D Hickey closed the meeting at 9:45am and thanked everyone for their attendance.

9. STATUS REPORT

The following provides a status report as of 18 March 2024

MINUTES REFERENCE/DATE	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
27 March 2018	Member shires agreed to allocate \$5,000 to a reserve fund to be included in each shire's annual budget	Shire's of Corrigin, Kondinin, Kulin, Narembeen and Lake Grace	Proceeds from Bendinger Tip fees after expenses distributed to shires and can be used for reserves. Bendinger Waste Site Management Plan identified a need for each shire to have a reserve of approximately \$83,000 by 2026 to cap stage 1	
1 July 2018	Avon Waste Operations Plan outlining procedures for the management of the Roe ROC regional landfill site at Bendinger	Ashley Fisher Avon Waste EHO's	Draft prepared to be finalised in conjunction with Management Plan	Originally June 2021 Promised Sept 2023 Due June 2024
18 June 2020	Public Health Plans	Roe EHO's	Public health plan endorsed Corrigin, Kondinin, Kulin and Narembeen	Corrigin Oct 2022 Kulin Feb 2022 Kondinin April 2022 Narembeen ?? July 2024
22 July 2021	That the following Strategic Projects be listed as a priority for Roe ROC: A Securing Water resources (CEO) Kulin B Waste Strategies (CEO) Corrigin C Aged Care Services (CEO) Narembeen D Business/Industrial Development (CEO) Kondinin	CEO's	Investigated funding to review Towards Zero Waste Strategy and Operations plan for Bendinger Waste Facility Housing proposal tabled	
16 March 2023	1. That the Works Managers, EHO's and CEO's to plan and move gravel from stage 2 (pit 2.1 and 2.10) to stage 1 with the cost split between each council Corrigin, Kulin, Narembeen 22% and the Shire of Kondinin 34% in recognition of the former asbestos pit that was filled in. 2. That each council seek a budget amendment for a contribution towards digging new asbestos pit, general waste pit, construction of stock proof fence and surface water pond in stage 2 of approximately \$10,000 each.	B Gerrard	Completed New asbestos pit completed and stage 2 fenced.	December 2023
15 June 2023	Roe EHO to identify the highest priority tasks within each shire's Public Health Plan. To help establish specific areas of focus that can be addressed through collaborative efforts. Roe EHO will discuss who will form a working group that will collectively plan and execute strategies to address the identified priority tasks.	B Gerard		

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15 June 2023	Talis be consulted with a view to reviewing the schedule of capping works as detailed in section 4.9 (Schedule of capping works) with the objective of extending stage 1 beyond 2026	B Gerard	
15 June 2023	Roe ROC delegates endorse the Memorandum of Understanding for period 1 July 2024 to 30 June 2029.	Shire's of Corrigin, Kondinin, Kulin, Narembeen and Lake Grace	March 2024 amendment to be taken to Councils prior to signing Corrigin _____ Kondinin _____ Kulin _____ Narembeen _____ Lake Grace _____
21 March 2024 (Amendment)			
15 June 2023	Roe ROC delegates endorse the Roe Regional Environmental Health Services Scheme Memorandum of Understanding for period 1 July 2023 to 30 June 2028.	Shire's of Corrigin, Kondinin, Kulin, Narembeen and Lake Grace	Sent to Kulin for Signing Corrigin _____ Kondinin _____ Kulin _____ Narembeen _____ Lake Grace _____
21 March 2024	Work with WDC to develop a scope and cost estimate for a housing needs analysis and business case based on a similar approach from other groups in the wheatbelt region.	R McCall	To be presented at special meeting. April 2024
21 March 2024	Working Group, Avon Waste and Talis be consulted to determine the most suitable location for inert waste/ recyclable building rubble based on suggestions at March meeting.	B Gerard	Concrete waste delivered to site April 2024
21 March 2024	Review previous notes to identify issues and obtain costs associated with getting the weighbridge working and bring back to working group and June meeting for further discussion.	L Pitman	
21 March 2024	The Fees and Charges for 2024/2025 for the Bendinger site be increased as per the proposed table (Perth March CPI of 4.1%) Any work carried out at the Bendinger Waste Site by the Shires of Corrigin Kondinin, Kulin and Narembeen be charged out at the agreed in-house rates for heavy plant (graders/loaders/trucks-trailer) at \$130 per hour (ex GST) and light vehicles (utilities/small trucks) at \$75 per hour (ex GST) Remove power poles and gravel from Fees and Charges Review administration fee to ensure staff costs are covered and charged at a 1 hour minimum. Each shire to commit \$12,000 into their 2024/2025 budget towards the development of a business case for Workforce Housing Project. Working paper with the financial figures and timelines for the rehabilitation of the Bendinger waste facility to ensure all councils have the same information for annual reporting and audit.	N Manton	For adoption with Shire of Corrigin budget July 2024
16 April 2024		Roe ROC Shires	
16 April 2024		N Manton	Figures updated following revised Talis Landfill Management Report

Shire of Kulin

EFT & Chq Listing for period ended 31 May 2024

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
MUNICIPAL & TRUST			
EFT21984	02/05/2024	SERVICES AUSTRALIA CHILD SUPPORT	\$278.66
EFT21985	02/05/2024	BOC LIMITED - A MEMBER OF THE LINDE GROUP	\$6.69
EFT21986	02/05/2024	BEST OFFICE SYSTEMS	\$2,207.20
EFT21987	02/05/2024	BT EQUIPMENT P/L	\$195.87
EFT21988	02/05/2024	TEAM GLOBAL EXPRESS	\$152.88
EFT21989	02/05/2024	DEPT OF WATER AND ENVIRONMENTAL REGULATION	\$347.60
EFT21990	02/05/2024	ENGINE PROTECTION EQUIPMENT PTY LTD	\$110.64
EFT21991	02/05/2024	FEGAN BUILDING SURVEYING	\$607.75
EFT21992	02/05/2024	KLEENHEAT GAS	\$3,116.59
EFT21993	02/05/2024	KULIN SOCIAL CLUB	\$170.00
EFT21994	02/05/2024	MODERN TEACHING AIDS PTY LTD	\$404.69
EFT21995	02/05/2024	STIRLING ASPHALT	\$78,978.90
EFT21996	02/05/2024	SAPIO	\$3,670.63
EFT21997	02/05/2024	TIN HORSE AUTOMOTIVE	\$720.54
EFT21998	02/05/2024	OFFICEWORKS BUSINESS DIRECT	\$1,023.22
EFT21999	02/05/2024	WA DISTRIBUTORS PTY LTD	\$1,165.76
EFT22000	03/05/2024	ZACHARY ELLIS	\$800.00
EFT22001	03/05/2024	ZACHARY ELLIS	\$164.00
EFT22002	13/05/2024	AVON WASTE	\$16,608.32
EFT22003	13/05/2024	AIR LIQUIDE WA	\$21.00
EFT22004	13/05/2024	AFGRI EQUIPMENT AUSTRALIA	\$134.90
EFT22005	13/05/2024	BLACKWOODS ATKINS	\$7.68
EFT22006	13/05/2024	COUNTRY WIDE FRIDGE LINES PTY LTD	\$136.65
EFT22007	13/05/2024	TEAM GLOBAL EXPRESS	\$169.82
EFT22008	13/05/2024	DEPIAZZI & SONS, T.J.	\$382.15
EFT22009	13/05/2024	DAIMLER TRUCKS PERTH	\$424.02
EFT22010	13/05/2024	DEPT OF MINES, INDUSTRY REGULATION AND SAFETY	\$599.65
EFT22011	13/05/2024	ENGINE PROTECTION EQUIPMENT PTY LTD	\$755.04
EFT22012	13/05/2024	FLORALS BY LONDA	\$200.00
EFT22013	13/05/2024	GANGELLS AGSOLUTIONS	\$16,387.52
EFT22014	13/05/2024	HERSEY'S SAFETY PTY LTD	\$672.10
EFT22015	13/05/2024	HELLO PERTH	\$385.00
EFT22016	13/05/2024	KULIN TRANSPORT	\$1,633.35
EFT22017	13/05/2024	KULIN HARDWARE & RURAL	\$3,146.38
EFT22018	13/05/2024	KLEENHEAT GAS	\$76.98
EFT22019	13/05/2024	KULIN IGA	\$125.81
EFT22020	13/05/2024	KULIN TYRE SERVICE	\$721.60
EFT22021	13/05/2024	KULIN MUSEUM SOCIETY INC	\$150.00
EFT22022	13/05/2024	KULIN LIBRARY, POST OFFICE AND MAIL	\$1,323.30
EFT22023	13/05/2024	MODERN TEACHING AIDS PTY LTD	\$708.90
EFT22024	13/05/2024	A & M MEDICAL SERVICES PTY LTD	\$111.60
EFT22025	13/05/2024	MOORE AUSTRALIA (WA) PTY LTD	\$2,860.00
EFT22026	13/05/2024	NATALIE MURDOCH	\$79.95
EFT22027	13/05/2024	NK STUDIODESIGN	\$2,310.00
EFT22028	13/05/2024	FUELEX	\$53,547.50
EFT22029	13/05/2024	PINGELLY COMMUNITY RESOURCE CENTRE	\$60.00
EFT22030	13/05/2024	EXURBAN RURAL & REGIONAL PLANNING	\$751.65
EFT22031	13/05/2024	SHIRE OF CORRIGIN	\$4,175.60
EFT22032	13/05/2024	SWAN BREWERY COMPANY PTY LTD	\$1,301.23
EFT22033	13/05/2024	SAPIO	\$5,399.13
EFT22034	13/05/2024	SW TAYLOR	\$2,200.00
EFT22035	13/05/2024	TIN HORSE AUTOMOTIVE	\$468.01
EFT22036	13/05/2024	UNIFORMS AT WORK AUSTRALIA PTY LTD	\$275.90

EFT22037	13/05/2024	VIZONA PTY LTD	\$5,486.25
EFT22038	13/05/2024	WESTRAC PTY LTD	\$100.97
EFT22039	13/05/2024	WA DISTRIBUTORS PTY LTD	\$1,271.50
EFT22040	15/05/2024	CREDIT CARD - MASTER CARD	\$1,517.98
EFT22041	16/05/2024	SERVICES AUSTRALIA CHILD SUPPORT	\$304.95
EFT22042	16/05/2024	ACRES OF TASTE	\$492.00
EFT22043	16/05/2024	ARCHIVAL SURVIVAL PTL LTD	\$133.05
EFT22044	16/05/2024	ALLIED FORKLIFTS PTY LTD	\$1,045.00
EFT22045	16/05/2024	TEAM GLOBAL EXPRESS	\$71.14
EFT22046	16/05/2024	KULIN SOCIAL CLUB	\$180.00
EFT22047	16/05/2024	KULIN IGA	\$679.80
EFT22048	16/05/2024	OWEN REES	\$242.00
EFT22049	17/05/2024	PRO TRAILERS PTY LTD	\$3,400.00
EFT22050	23/05/2024	RICK LOREN ANDERSEN	\$5,500.00
EFT22051	23/05/2024	BITUTEK PTY LTD	\$384,981.19
EFT22052	23/05/2024	BRANDIS CARPENTRY	\$5,233.80
EFT22053	23/05/2024	COUNTRY WIDE FRIDGE LINES PTY LTD	\$93.36
EFT22054	23/05/2024	CORSIGN WA PTY LTD	\$1,947.00
EFT22055	23/05/2024	CAFE CORPORATE	\$181.81
EFT22056	23/05/2024	E & MJ ROSHER PTY LTD	\$458.00
EFT22057	23/05/2024	FLEET FITNESS	\$660.00
EFT22058	23/05/2024	FIRE & SAFETY AUSTRALIA PTY LTD	\$375.00
EFT22059	23/05/2024	HOST CATERING SUPPLIES HEAD OFFICE	\$488.62
EFT22060	23/05/2024	KULIN MUSEUM SOCIETY INC	\$150.00
EFT22061	23/05/2024	KEY CIVIL PTY LTD	\$99,206.99
EFT22062	23/05/2024	LINEMARKING WA PTY LTD	\$61,994.90
EFT22063	23/05/2024	NARROGIN QUARRY OPERATIONS	\$1,093.42
EFT22064	23/05/2024	FUELEX	\$55,721.78
EFT22065	23/05/2024	WATER CORPORATION	\$5.67
EFT22066	23/05/2024	SYNERGY	\$369.42
EFT22067	23/05/2024	WA DISTRIBUTORS PTY LTD	\$682.30
EFT22068	23/05/2024	WORK HEALTH PROFESSIONALS	\$2,145.00
EFT22069	31/05/2024	SERVICES AUSTRALIA CHILD SUPPORT	\$304.95
EFT22070	31/05/2024	LANDGATE	\$581.25
EFT22071	31/05/2024	KLEENHEAT GAS	\$895.71
EFT22072	31/05/2024	KULIN SOCIAL CLUB	\$170.00
EFT22073	31/05/2024	LINEMARKING WA PTY LTD	\$18,590.00
EFT22074	31/05/2024	MJB INDUSTRIES	\$10,604.75
EFT22075	31/05/2024	SAPIO	\$1,633.50
EFT22076	31/05/2024	OFFICEWORKS BUSINESS DIRECT	\$976.66
EFT22077	31/05/2024	WA DISTRIBUTORS PTY LTD	\$72.05
DD8983.1	01/05/2024	BENDIGO BANK	\$13.01
DD8983.2	02/05/2024	CRISP WIRELESS PTY LTD	\$99.00
DD8983.3	01/05/2024	SYNERGY	\$6,321.34
DD8983.4	01/05/2024	ST.GEORGE BANK	\$897.97
DD8983.5	01/05/2024	SURVEILLANCE SYSTEMS AUSTRALIA	\$31.05
DD8983.6	02/05/2024	BENDIGO BANK	\$2.40
DD8986.1	08/05/2024	SYNERGY	\$859.66
DD8990.1	12/05/2024	AWARE SUPER	\$12,281.11
DD8990.2	12/05/2024	AMP SUPERLEADER	\$249.21
DD8990.3	12/05/2024	AUSTRALIAN SUPERANNUATION	\$657.69
DD8990.4	12/05/2024	BENDIGO SMART START SUPERANNUATION FUND	\$245.94
DD8990.5	12/05/2024	HOSTPLUS SUPERANNUATION FUND	\$864.29
DD8990.6	12/05/2024	MLC MASTERKEY SUPERANNUATION	\$381.90
DD8990.7	12/05/2024	PRIME SUPERANNUATION	\$381.46
DD8990.8	12/05/2024	REST SUPERANNUATION	\$752.95
DD8990.9	12/05/2024	CBUS SUPER	\$177.60
DD8997.1	13/05/2024	BENDIGO BANK	\$5.70
DD8997.2	16/05/2024	SYNERGY	\$333.08
DD8997.3	16/05/2024	TYRO PAYMENTS	\$111.44

DD8997.4	16/05/2024	BENDIGO BANK	\$1.20
DD8997.5	14/05/2024	SYNERGY	\$124.54
DD8997.6	15/05/2024	TELAIR PTY LTD	\$614.90
DD8997.7	15/05/2024	BENDIGO BANK	\$8.40
DD8997.8	15/05/2024	WATER CORPORATION	\$1,446.27
DD8997.9	15/05/2024	AUSTRALIAN LIQUOR MARKETERS PTY. LIMITED	\$1,309.15
DD8999.1	16/05/2024	TYRO PAYMENTS	\$238.21
DD9003.1	17/05/2024	BENDIGO BANK	\$0.15
DD9003.2	24/05/2024	SYNERGY	\$1,485.98
DD9003.3	20/05/2024	TELSTRA	\$1,230.41
DD9003.4	21/05/2024	CARLTON & UNITED	\$1,008.33
DD9003.5	23/05/2024	SYNERGY	\$1,991.80
DD9003.6	23/05/2024	BENDIGO BANK	\$2.85
DD9005.1	26/05/2024	AWARE SUPER	\$11,895.70
DD9005.2	26/05/2024	AMP SUPERLEADER	\$249.21
DD9005.3	26/05/2024	AUSTRALIAN SUPERANNUATION	\$358.87
DD9005.4	26/05/2024	BENDIGO SMART START SUPERANNUATION FUND	\$234.52
DD9005.5	26/05/2024	HOSTPLUS SUPERANNUATION FUND	\$788.86
DD9005.6	26/05/2024	MLC MASTERKEY SUPERANNUATION	\$376.86
DD9005.7	26/05/2024	PRIME SUPERANNUATION	\$381.46
DD9005.8	26/05/2024	REST SUPERANNUATION	\$752.95
DD9005.9	26/05/2024	CBUS SUPER	\$241.49
DD9008.1	27/05/2024	SYNERGY	\$2,674.53
DD9008.2	28/05/2024	SYNERGY	\$2,862.39
DD9008.3	29/05/2024	BENDIGO BANK	\$7.50
DD9008.4	29/05/2024	TELSTRA	\$359.30
DD9008.5	31/05/2024	BENDIGO BANK	\$1.35
DD8990.10	12/05/2024	AUSTRALIAN RETIREMENT TRUST	\$400.74
DD9005.10	26/05/2024	AUSTRALIAN RETIREMENT TRUST	\$400.74
	15/05/2024	BULK PAYMENT, PAYROLL	\$83,565.37
	29/05/2024	BULK PAYMENT, PAYROLL	\$94,391.35
TOTAL PAYMENTS FOR MONTH ENDING 31 May 2024			\$1,116,546.31

CREDIT & BP CARDS SUMMARY
Friday, 31 May 2024

Transaction Date	Officer	Creditor	Amount
2/05/2024	JUDD HOBSON	EXPERT HEARING	\$95.00
		Hearing Test	
6/05/2024	TARYN SCADDING	BIGW ONLINE	\$48.00
		Baby Wipes	
6/05/2024	TARYN SCADDING	CARROLL RICHARDSON	\$135.12
		Aboriginal Flag	
6/05/2024	TARYN SCADDING	LIFESPAN KIDS	\$1,797.63
		Swing Set, Child Care Centre	
6/05/2024	TARYN SCADDING	JANBERRY PTY LTD	\$584.27
		Sheet Sets, Child Care Centre	
13/05/2024	JUDD HOBSON	PARAGON CORPORATE	\$100.00
		Construction White Card Course, Owen Rees	
14/05/2024	ALAN LEESON	ASIC	\$19.00
		Company Search	
14/05/2024	ALAN LEESON	ASIC	\$21.00
		Company Search	
15/05/2024	FIONA MURPHY	SIMPLEINOUT	\$31.30
		Monthly Subscription	
15/05/2024	CASSI LEWIS	TELSTRA	\$49.95
		Monthly Internet Fee, Aquatic Centre	
17/05/2024	FIONA MURPHY	CCP TERRACE ROAD	\$18.17
		Parking Fee, Moore Training	
18/05/2024	FIONA MURPHY	SQ FIEND MERCHANTS	\$30.48
		Personal Use, Incorrect Card	
20/05/2024		TJ & FE MURPHY	-\$30.40
		Refund of Personal Expenditure	
20/05/2024		TJ & FE MURPHY	-\$0.08
		Refund of Personal Expenditure	
20/05/2024	ALAN LEESON	THE REDBOOK	\$33.00
		Vehicle Valuation	
20/05/2024	JUDD HOBSON	KMART	\$394.50
		Assorted Kitchen Items for New Crib Room	
21/05/2024	JUDD HOBSON	KMART	-\$7.00
		Refund	
21/05/2024	JUDD HOBSON	COURTYARD	\$488.00
		2 Nights Accommodation & Meals for Owen Rees, Training	
22/05/2024	ALAN LEESON	WANEWSDTI	\$84.00
		Subscription	
22/05/2024	JUDD HOBSON	SHIRE OF KULIN	\$20.16
		Fuel- Jerrycan	
28/05/2024	TARYN SCADDING	KINATICO LTD	\$54.90
		National Police Check, Taryn Scadding	
29/05/2024	ALAN LEESON	THE REDBOOK	\$33.00
		Vehicle Valuation	
30/05/2024		BENDIGO BANK	\$24.00
		Card Fees	
31/05/2024	TARYN SCADDING	SPOTLIGHT	\$117.99
		Linen, Child Care Centre	
			\$4,141.99
BP CARD PURCHASE			
21/05/2024	JUDD HOBSON	BP BELLEVUE	\$84.36
		43.20 Litres of Diesel MV81	
27/05/2024	JUDD HOBSON	BP MAIDA VALE	\$74.35
		37.47 Litres Diesel MV124	
		GREAT SOUTHERN FUEL	\$2.75
		Card Fees	
			\$161.46

009650

 SHIRE OF KULIN
 PO BOX 125
 KULIN WA 6365

Your details at a glance

BSB number 633-000
Account number 691211254
 Customer number 7421415/M201
 Account title SHIRE OF KULIN SHIRE OF KULIN

Account summary

Statement period 1 May 2024 - 31 May 2024
 Statement number 228
 Opening balance on 1 May 2024 \$1,517.98
 Payments & credits \$1,555.46
 Withdrawals & debits \$4,154.56
 Interest charges & fees \$24.91
Closing Balance on 31 May 2024 \$4,141.99

Account details

Credit limit \$10,000.00
 Available credit \$5,858.01
 Annual purchase rate 13.990%
 Annual cash advance rate 13.990%

Payment details

Minimum payment required \$12425
Payment due 14 Jun 2024

Any questions?

Contact Charmaine King at Shop 1, Lot 157 Bull St, Kulin 6365 on **08 9880 1422**, or call **1300 BENDIGO** (1300 236 344).

Keeping your details accurate is essential for secure banking.



829BH101 / E-O / S-5837 / 115837 / 0007421415000808

Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment	You will pay off the Closing Balance shown on this statement in about 14 years and 11 months	And you will pay an estimated total of interest charges of \$2,512.48
If you make no additional charges using this card and each month you pay \$198.84	You will pay off the Closing Balance shown on this statement in about 2 years	And you will pay an estimated total of interest charges of \$630.17, a saving of \$1,882.31

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1800 652 146.


Business Credit Card


Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$1,517.98
3 May 24	EXPERT HEARING CAR1, CANNINGTON AUS RETAIL PURCHASE 02/05 CARD NUMBER 552638XXXXXXXX706 1	95.00		1,612.98
7 May 24	BIGW ONLINE, BELLA V ISTA AUS RETAIL PURCHASE 06/05 CARD NUMBER 552638XXXXXXXX021 1	48.00		1,660.98
7 May 24	CARROLL RICHARDSO,03 9566 4500 AUS RETAIL PURCHASE 06/05 CARD NUMBER 552638XXXXXXXX021 1	135.12		1,796.10
7 May 24	Lifespan Kids, 13003 10495 AUS RETAIL PURCHASE 06/05 CARD NUMBER 552638XXXXXXXX021 1	1,797.63		3,593.73
8 May 24	EZI*JBERRY PTY LTD, CLEVELAND AUS RETAIL PURCHASE 06/05 CARD NUMBER 552638XXXXXXXX021 1	584.27		4,178.00
14 May 24	PERIODIC TFR 00074214151201 00000000000		1,517.98	2,660.02
15 May 24	PARAGON CORPORATE TR , PERTH AUS RETAIL PURCHASE 13/05 CARD NUMBER 552638XXXXXXXX706 1	100.00		2,760.02
15 May 24	ASIC, SYDNEY AUS RETAIL PURCHASE 14/05 CARD NUMBER 552638XXXXXXXX832 1	19.00		2,779.02
15 May 24	ASIC, SYDNEY AUS RETAIL PURCHASE 14/05 CARD NUMBER 552638XXXXXXXX832 1	21.00		2,800.02


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Date Paid ___ / ___ / ___ Amount \$ _____


Business Credit Card - Payment options

 **Pay in person:** Visit any **Bendigo Bank** branch to make your payment.

 **Internet banking:** Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au

 Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.

 **Pay by post:** Mail this slip with your cheque to -
PO Box 480 Bendigo VIC 3552.
 If paying by cheque please complete the details below.

 **Bill code: 342949**
Ref: 691211254

Bank@Post™ Pay at any Post Office by Agency Banking **Bank@Post™** using your credit card.

Business Credit Card

BSB number 633-000
Account number 691211254
Customer name SHIRE OF KULIN
Minimum payment required \$124.25
Closing Balance on 31 May 2024 \$4,141.99
Payment due 14 Jun 2024

Date	Payment amount
<input type="text"/>	<input type="text"/>

Drawer	Chq No	BSB	Account No	\$	¢
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

^Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
16 May 24	SIMPLEINOUT.COM, FAR GO US RETAIL PURCHASE-INTERNATIONAL 15/05 19.99 U.S. DOLLAR CARD NUMBER 552638XXXXXXXX418 1	30.39		2,830.41
16 May 24	INTERNATIONAL TRANSACTION FEE	0.91		2,831.32
17 May 24	Telstra Direct Debit ,AUSTRALIA AUS RETAIL PURCHASE 15/05 CARD NUMBER 552638XXXXXXXX823 1	49.95		2,881.27
19 May 24	CPP Terrace Road, Perth AUS RETAIL PURCHASE 17/05 CARD NUMBER 552638XXXXXXXX418 1	18.17		2,899.44
19 May 24	SQ *FIEND MERCHANTS, Como AUS RETAIL PURCHASE 18/05 CARD NUMBER 552638XXXXXXXX418 1	30.48		2,929.92
20 May 24	OSKO PAYMENT T J & F E MURPHY Fiona Murphy personal		30.40	2,899.52
20 May 24	OSKO PAYMENT T J & F E MURPHY Fiona Murphy personal		0.08	2,899.44
21 May 24	The Redbook, RICHMON D AUS RETAIL PURCHASE 20/05 CARD NUMBER 552638XXXXXXXX832 1	33.00		2,932.44
22 May 24	KMART, MULGRAVE AUS RETAIL PURCHASE 20/05 CARD NUMBER 552638XXXXXXXX706 1	394.50		3,326.94
23 May 24	KMART, MULGRAVE AUS RETAIL PURCHASE RETURN 21/05 CARD NUMBER 552638XXXXXXXX706 1		7.00	3,319.94
23 May 24	CourtyardPERMurdochF P, Perth AUS RETAIL PURCHASE 21/05 CARD NUMBER 552638XXXXXXXX706 1	488.00		3,807.94
23 May 24	WANEWSDTI, Osborne P ark AUS RETAIL PURCHASE 22/05 CARD NUMBER 552638XXXXXXXX832 1	84.00		3,891.94
25 May 24	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 22/05 CARD NUMBER 552638XXXXXXXX706 1	20.16		3,912.10
29 May 24	KINATICO LTD, OSBORN E PARK AUS RETAIL PURCHASE 28/05 CARD NUMBER 552638XXXXXXXX021 1	54.90		3,967.00
30 May 24	The Redbook, RICHMON D AUS RETAIL PURCHASE 29/05 CARD NUMBER 552638XXXXXXXX832 1	33.00		4,000.00
30 May 24	CARD FEE 6 @ \$4.00	24.00		4,024.00

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Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
31 May 24	SPOTLIGHT PTY LT,STH MELBOURNE AUS RETAIL PURCHASE 29/05 CARD NUMBER 552638XXXXXXXX021 1	117.99		4,141.99
Transaction totals / Closing balance		\$4,179.47	\$1,555.46	\$4,141.99

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

An International Transaction Fee of 3% of the transaction amount (in AUD) is payable for each transaction which is conducted in a currency other than Australian dollars (AUD), or conducted in Australian dollars (AUD) but with or using a merchant, payment processor, financial institution or other entity (including an online merchant) who is outside of Australia. (Fee does not apply to Bendigo Ready Credit Card). Note: It may not always be apparent to you that an online merchant is located outside of Australia. Additional charges may apply for cash transactions.

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

Resolving Complaints

If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: www.afca.org.au
 Telephone: 1800 931 678 (free call)
 Email: info@afca.org.au
 In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

Update your details in branch or inside e-banking.
bendigobank.com.au/locate-us





Shire of Kulin

MONTHLY FINANCIAL REPORT

For the period ended 31 May 2024

*LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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Shire of Kulin
STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 May 2024

	Ref Note	Adopted Budget (a) \$	Amended Budget (b) \$	YTD Budget (b) \$	YTD Actual (c) \$	Variance (c) - (b) \$	Variance ((c) - (b))/(b) %
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	2,283,149	2,283,149	2,283,149	2,267,122	(16,027)	(1%)
Ex gratia rates	10	27,235	27,235	27,235	27,235	0	0%
Grants, subsidies & contributions	11	3,212,742	3,338,098	3,301,896	3,365,765	63,869	2%
Fees and charges		1,878,241	1,878,242	1,730,876	1,844,222	113,346	7%
Interest revenue		162,863	212,863	195,030	204,834	9,804	5%
Other revenue		126,992	154,910	145,808	321,009	175,201	120%
Profit on asset disposals	7	34,212	34,212	31,350	60,733	29,383	94%
		7,725,434	7,928,709	7,715,344	8,090,920	375,576	
Expenditure from operating activities							
Employee costs		(2,730,791)	(2,788,458)	(2,555,531)	(2,456,366)	99,165	(4%)
Materials and contracts		(2,405,955)	(2,497,277)	(2,179,501)	(2,199,208)	(19,707)	1%
Utility charges		(373,220)	(373,220)	(343,722)	(289,417)	54,305	(16%)
Depreciation		(3,159,688)	(3,354,688)	(3,075,072)	(3,125,990)	(50,918)	2%
Interest expenses	9	(32,626)	(32,626)	(29,898)	(15,077)	14,821	(50%)
Insurance		(347,156)	(347,156)	(346,888)	(350,752)	(3,863)	1%
Loss on asset disposals	7	0	0	0	0	0	0%
		(9,049,437)	(9,393,425)	(8,530,612)	(8,436,809)	93,803	
Non-cash amounts excluded from operating activities	2	3,125,475	3,320,476	3,043,722	3,053,576	9,854	0%
Amount attributable to operating activities		1,801,473	1,855,760	2,228,454	2,707,687	479,237	
INVESTING ACTIVITIES							
Capital grants, subsidies and contributions	11	5,936,259	4,380,937	2,683,366	3,932,634	1,249,268	47%
Proceeds from disposal of assets	7	188,000	188,000	172,333	211,136	38,803	23%
Payments for property, plant and equipment and infrastructure	7	(8,589,087)	(7,226,839)	(6,691,956)	(6,242,851)	449,105	(7%)
Amount attributable to investing activities		(2,464,827)	(2,657,902)	(3,836,257)	(2,099,080)	1,737,176	
FINANCING ACTIVITIES							
Transfers from reserves	5	270,000	300,000	165,000	50,000	(115,000)	100%
Repayment of borrowings	9	(99,144)	(99,144)	(49,572)	(49,196)	376	(1%)
Transfers to reserves	5	(601,362)	(601,362)	(275,679)	(508,455)	(232,776)	100%
Amount attributable to financing activities		(430,506)	(400,506)	(160,251)	(507,651)	(232,400)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2	1,112,090	1,066,813	1,066,813	1,066,818	5	0%
Amount attributable to operating activities		1,801,473	1,855,760	2,228,454	2,707,687	479,233	22%
Amount attributable to investing activities		(2,464,827)	(2,657,902)	(3,836,257)	(2,099,080)	1,737,176	(45%)
Amount attributable to financing activities		(430,506)	(400,506)	(160,251)	(507,651)	(347,400)	100%
Surplus or deficit after imposition of general rates	2	18,229	(135,835)	(701,241)	1,167,773	1,869,014	(267%)

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

Shire of Kulin
STATEMENT OF FINANCIAL POSITION
For the period ended 31 May 2024

	30-Jun-23 \$	31-May-24 \$
CURRENT ASSETS		
Cash at Bank	1,339,387	833,878
Cash at Bank (Reserves & Restricted Funds)	1,872,305	2,330,760
Trade and other receivables	689,753	89,457
Sundry Debtors - Rates	30,444	31,003
Inventories	64,574	88,964
Contract Assets	368,697	1,264,383
TOTAL CURRENT ASSETS	4,365,161	4,638,446
CURRENT LIABILITIES		
Sundry Creditors	(396,641)	(152,226)
Accruals	(203,597)	0
ATO Liabilities	(98,846)	(15,489)
Bonds & deposits held	(97,275)	(102,486)
Contract Liabilities	(199,690)	(439,723)
Borrowings	(99,144)	(99,144)
Employee Provisions	(429,989)	(429,989)
TOTAL CURRENT LIABILITIES	(1,525,183)	(1,239,057)
TOTAL NET CURRENT ASSETS	2,839,978	3,399,389
NON-CURRENT ASSETS		
Investment in Associate	42,199	42,199
Work in Progress	305,807	-
Land & Buildings	22,597,500	22,895,512
Plant & Equipment	3,528,514	3,650,372
Furniture & Equipment	231,864	261,459
Motor Vehicles	1,410,817	1,256,704
Infrastructure	73,644,309	76,631,220
Shares - Kulin Community Financial Services	5,000	5,000
Units Held - Local Government House Trust	81,490	83,171
TOTAL NON-CURRENT ASSETS	101,847,499	104,825,637
NON CURRENT LIABILITIES		
Borrowings	(784,558)	(735,362)
Employee Provisions	(44,928)	(44,928)
TOTAL NON-CURRENT LIABILITIES	(829,486)	(780,291)
NET ASSETS	103,857,990	107,444,735
Asset Revaluation - Infrastructure	37,546,160	37,546,160
Asset Revaluation - Property, Plant & Equipment	1,597,499	1,597,499
Asset Revaluation - Land & Buildings	14,753,878	14,753,878
Accumulated Reserves	1,872,305	2,330,760
Accumulated Surplus	48,088,149	51,216,438
TOTAL EQUITY	103,857,990	107,444,735

This statement is to be read in conjunction with the accompanying notes.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 May 2024

Note 1 - Basis of Preparation & Significant Accounting Policies

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Notes 4-11 do not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 May 2024

Note 2 - Net Current Assets Composition

	Adopted Budget Opening 30-Jun-23	Last Year Closing 30-Jun-23	Year to Date 31-May-24
Current Assets			
Cash and Cash Equivalents	3,211,693	3,211,692	3,164,638
Accounts Receivable - Rates	30,444	30,444	31,003
Accounts Receivable - Sundry	689,503	689,753	89,457
Accrued Income	16,232	16,232	0
Inventories	64,574	64,574	88,964
Contract Assets	346,661	352,465	1,264,383
	<u>4,359,107</u>	<u>4,365,161</u>	<u>4,638,446</u>
Less: Current Liabilities			
Sundry Creditors	(397,023)	(396,641)	(152,226)
Payroll Accruals	(61,101)	(61,101)	0
Accrued expenses	(100,000)	(142,496)	0
Contract Liabilities	(190,478)	(199,690)	(439,723)
Provision for Annual Leave	(186,096)	(186,096)	(186,096)
Provision for Long Service Leave	(243,893)	(243,893)	(243,893)
ATO Liability	(98,846)	(98,846)	(15,489)
Bonds & deposits held	(97,275)	(97,275)	(102,486)
Borrowings	(99,144)	(99,144)	(99,144)
	<u>(1,473,856)</u>	<u>(1,525,183)</u>	<u>(1,239,057)</u>
Net current assets	2,885,252	2,839,978	3,399,389
Adjustments to Current Assets			
Less: Reserves	(1,872,305)	(1,872,305)	(2,330,760)
Add: Borrowings	99,144	99,144	99,144
Closing funding surplus/(deficit)	<u>1,112,091</u>	<u>1,066,818</u>	<u>1,167,773</u>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 May 2024

Note 3 - Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 and 10.00%.

Revenue from operating activities	Var \$	Var %	Explanation
General Rates	(16,027)	-1%	Under \$10,000 and 10% threshold.
Ex gratia rates	0	0%	Under \$10,000 and 10% threshold.
Grants, subsidies and contributions	63,869	2%	Relates to CRC Operational Grant - we have received the full year allocation all ready. Budgeted to receive final quarterly payment in June.
Fees and charges	113,346	7%	Aquatic Centre \$21k over full year budget - 13,210 patrons through the gate this season, compared to 9,809 last year and 11,358 the year before. FRC Bar sales \$39k overbudget. Combined hostel and caravan park income \$16k overbudget. Fuel sales \$117k overbudget - sold 73,700L more than budgeted. We are really seeing the positive economic effects of additional tourists and event related visitors to our town. Offset by Childcare fees being \$29k underbudget and private works income \$26k underbudget.
Interest earnings	9,804	5%	Under \$10,000 and 10% threshold.
Other revenue	175,201	120%	\$80k fuel tax credit variance - retrospective claim to increase rate from "public road travel" to "other business use" for most plant items except trucks. \$11k reimbursement for cost of Pingaring Entry signage from Shire of Lake Grace which wasn't budgeted for. \$15k paid parental leave reimbursement from government. \$49k workers compensation wage reimbursement.
Profit on asset disposals	29,383	94%	Profit on sale of grader \$30k more than budgeted.
Expenditure from operating activities	Var \$	Var %	Explanation
Employee costs	99,165	-4%	Many line items contributing to this variance. We are underbudget on admin & CRC salaries and allowances compared to budget. Workers comp salaries expense of \$48k offsetting this. KCCC Salaries overbudget - due to qualifications of staff and restructuring.
Materials and contracts	(19,707)	1%	Under \$10,000 and 10% threshold.
Utility charges	54,305	-16%	Standpipe water expenditure \$26k underbudget. Utilities across the board underbudget.
Depreciation	(50,918)	2%	Under \$10,000 and 10% threshold.
Interest expenses	14,821	-50%	Under \$10,000 and 10% threshold.
Insurance	(3,863)	1%	Under \$10,000 and 10% threshold.
Loss on asset disposals	0	0%	Under \$10,000 and 10% threshold.
Investing activities	Var \$	Var %	Explanation
Proceeds from capital grants, subsidies and contributions	1,249,268	47%	LRCIP grant income budgeted for June - \$302k actual recognised in line with expenditure. WSFN grant now approved - income recognised in line with expenditure with some gravel crushing and culvert costs now incurred. RRUPP Fand R2R revenue recognised in line with expenditure where budget spread over whole year. Refer to Note 11
Proceeds from disposal of assets	38,803	23%	Budget spread over full year. We have sold all assets budgeted for - proceeds \$23k higher than expected. Refer to Note 6 Assets
Payments for property, plant and equipment and infrastructure	449,105	-7%	Refer to Note 6 Assets for breakdown.
Financing activities	Var \$	Var %	Explanation
Transfer from reserves	(115,000)	100%	Timing differences.
Repayment of borrowings	376	-1%	Under \$10,000 and 10% threshold.
Transfer to reserves	(232,776)	100%	Timing differences
Surplus or (deficit) at the start of the financial year	5	0%	Under \$10,000 and 10% threshold.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 May 2024

Note 4 - Cash & Financial Assets

	General Ledger Balance	Bank Statement Balance
	31-May-24	31-May-24
Cash at Bank - Unrestricted		
Municipal Funds	311,832	486,084
Freebairn Recreation Centre Trust (restricted muni funds)	116,516	115,796
Investments	102,486	102,526
Till Float	299,444	299,444
Petty Cash	3,100	-
	500	-
	833,878	1,003,850
Cash at Bank - Restricted		
Reserve Funds	2,330,760	2,330,760
	2,330,760	2,330,760

Note 5 - Reserve Accounts

Reserve	Full year Budget				Amended Budget				Actual - YTD			
	Opening Balance	Transfer to	Transfer from	Closing Balance	Opening Balance	Transfer to	Transfer from	Closing Balance	Opening Balance	Transfer to	Transfer from	Closing Balance
Leave	364,335	86,185	(25,000)	425,520	364,335	86,185	(50,000)	400,520	364,335	84,168	-	448,503
Plant	45,171	329,435	0	374,606	45,171	329,435	0	374,606	45,171	324,623	-	369,794
Building	393,242	22,143	(25,000)	390,385	393,242	22,143	(25,000)	390,385	393,242	13,351	-	406,593
Admin Equipment	30,383	51,216	0	81,599	30,383	51,216	0	81,599	30,383	1,032	-	31,415
Natural Disaster	148,362	5,938	(90,000)	64,300	148,362	5,938	(90,000)	64,300	148,362	5,037	- 50,000	103,399
Joint Venture Housing	79,147	3,168	(30,000)	52,315	79,147	3,168	0	82,315	79,147	2,687	-	81,834
FRC Surface & Equipment	44,573	1,784	0	46,357	44,573	1,784	0	46,357	44,573	1,513	-	46,087
Medical Services	119,855	4,797	(25,000)	99,652	119,855	4,797	(25,000)	99,652	119,855	4,069	-	123,924
Fuel Facility	9,261	21,172	0	30,433	9,261	21,172	0	30,433	9,261	314	-	9,576
Sportsperson Scholarship	14,198	568	0	14,766	14,198	568	0	14,766	14,198	482	-	14,680
Freebairn Rec Centre	215,077	8,608	(50,000)	173,685	215,077	8,608	(50,000)	173,685	215,077	7,302	-	222,379
Bendering Tip Reserve	128,584	5,143	0	133,727	128,584	5,143	0	133,727	128,584	4,366	-	132,950
Short Stay Accommodation	280,117	11,205	(25,000)	266,322	280,117	11,205	(25,000)	266,322	280,117	9,511	-	289,627
Independent Water Reserve		50,000	0	50,000		50,000	(35,000)	15,000		50,000	-	50,000
	1,872,305	601,362	(270,000)	2,203,667	1,872,305	601,362	(300,000)	2,158,667	1,872,305	508,455	- 50,000	2,330,761

Reserve Details	Reserve Details	Anticipated Use Date	Informal Min.	Informal Max.
Leave	To fund employee long service and annual leave entitlements	-	-	As req
Plant	To fund the purchase of major plant. On average plant replacement cost approx. \$450k annually, on years where we spend less than this the difference is banked in to reserve. In years where we spend more we draw from the reserve.	-	350,000	-
Building	To fund the construction of staff housing	-	-	-
Admin Equipment	To fund the replacement of administration equipment.	-	50,000	100,000
Natural Disaster	To assist in the funding of preparations following a natural disaster	-	-	-
Joint Venture Housing	To fund the upkeep of JV housing with the Department of Housing	-	-	-
FRC Surface & Equipment	To fund the replacement of equipment and sports surfaces at the Freebairn Recreation Facility as necessary	-	-	-
Medical Services	To fund the upgrade of medical facilities & costs related to the recruitment of a doctor for the Shire	-	100,000	150,000
Fuel Facility	To fund the replacement of the equipment at the fuel facility. Net profit from the sale of fuel is transferred to this reserve.	-	75,000	200,000
Sportsperson Scholarship	To fund scholarships for local sportspersons	-	-	15,000
Freebairn Rec Centre	To fund the ongoing asset management of the FRC	-	100,000	-
Short Stay Accommodation	To fund the construction of short stay accommodation units	-	-	250,000
Independent Water Reserve	To fund the replacement and maintenance of water infrastructure within the Shire	-	-	-

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 May 2024

Note 6 - Asset information

Note 6 (a) - Asset Acquisitions

Description	Original Budget	Amended Budget	YTD Budget	YTD Actual	Category	Renewal/ Replace	New Asset
E041100 AV equipment for Chambers & meeting room	20,000	20,000	18,326	-	F&E		Y
E042400 Computers & Laptops	40,000	40,000	36,663	52,129	F&E	Y	
E053720 Emergency Services Building	5,000	5,000	4,576	-	L&B	Y	
E053721 Emergency Services Building generator	-	-	-	15,196	P&E		Y
E077100 Flooring & security upgrades	25,000	25,000	22,913	-	L&B	Y	
E084105 KCCC Flooring, curtains & outdoor blinds	15,000	15,000	27,115	11,086	L&B	Y	
E084105 KCCC Equipment upgrades	14,583	14,583	-	2,273	P&E		Y
E091106 17 McInnes Street - fireplace, loungeroom doors	5,000	5,000	4,576	-	L&B	Y	
E091107 Units 4 & 5/25 Johnston Street renovation	67,000	-	-	14,162	L&B	Y	
E091112 5 Bowey Way	5,000	5,000	4,576	-	L&B	Y	
E091115 14 Stewart Street laundry	12,000	-	-	-	L&B	Y	
E091116 12 Bowey Way Renovation	58,350	58,350	53,482	37,230	L&B	Y	
E092116 Ellson Street units - blinds	10,000	10,000	9,163	-	L&B	Y	
E101520 Transfer Station	10,000	10,000	9,163	-	L&B	Y	
E108010 Pingaring Entrance Signs	-	-	-	11,008	L&B	Y	
E112100 Aquatic Centre - Slide structure	150,000	-	-	-	Inf	Y	
E112100 Aquatic Centre - South side shade	35,000	35,000	35,000	22,727	Inf	Y	
E113900 FRC Gym & Function room CCTV	5,000	5,000	4,576	-	P&E	Y	
E113940 FRC Generator	40,000	40,000	36,663	-	P&E		Y
E113907 FRC Playground shade & Tennis club playground	65,000	65,000	59,576	71,894	P&E	Y	
E113905 FRC Changeroom upgrades	35,000	35,000	215,413	9,300	L&B	Y	
E113905 Tennis court resurfacing	200,000	200,000	-	-	Inf	Y	
E116400 Community Garden	10,000	-	-	-	Inf	Y	
E117100 AAP Footpaths & fence	12,000	12,000	11,000	7,825	Inf	Y	
E122220 30 Beard Street, Kulin	-	-	-	10,000	L&B	Y	
E123100 Grader (PE25)	465,000	465,000	465,000	495,500	P&E	Y	
E123100 Posi Track & Mulcher	135,000	-	-	-	P&E		Y
E123100 Flail Verti Mower	24,000	24,000	24,000	24,480	P&E		Y
E123100 Sundry Plant	10,000	10,000	10,000	-	P&E		Y
E123105 Toyota Prado (CEO)	68,000	68,000	-	65,266	MV	Y	
E123105 4x2 Utility (MV121 -BMO)	50,000	50,000	167,750	43,491	MV	Y	
E123105 Ford Everest (Works Manager)	65,000	65,000	-	64,019	MV	Y	
E121500 RRG Road Construction	506,504	506,504	464,277	431,229	Inf	Y	
E121520 R2R Road Construction	534,902	534,902	490,281	525,003	Inf	Y	
E121551 WSN Road Construction	2,509,321	579,921	539,817	548,801	Inf	Y	
E121552 RRUPP Road Construction	1,983,100	2,601,548	2,384,756	2,436,534	Inf	Y	1,929,400
E121553 LRCIP Road Construction	-	370,551	370,551	212,104	Inf	Y	- 618,448
E121750 BS Road Construction	495,095	495,095	453,838	444,101	Inf	Y	- 370,551
E121550 Own Resource Road Construction	413,574	381,728	358,007	277,620	Inf	Y	31,845
E121580 Footpath Construction	62,956	62,956	57,695	112,106	Inf	Y	-
E121570 Depot Crib Room	231,701	231,701	212,377	247,263	L&B		Y
E122221 Depot Crib Room - Furniture & equipment	-	-	-	8,689	F&E		Y
E132500 Hostel upgrades	25,000	25,000	22,913	-	L&B	Y	
E134505 CRC Photocopier	15,000	15,000	15,000	11,090	F&E	Y	
E121605 Tourism signage, interp panels & shelters	131,000	80,000	80,000	-	P&E		Y
E136046 Standpipe Upgrades	-	35,000	-	35,969	P&E		
E137600 Old Admin Building bathrooms & flooring	25,000	25,000	22,913	4,758	L&B	Y	
	8,589,087	7,226,839	6,691,956	6,252,851			
Add Work in Progress at 30 June 2023:							
KCCC Flooring, curtains & outdoor blinds				11,086			
12 Bowey Way Renovation				158,463			
Depot Crib Room				136,258			
Design costs for Yealering Clayton Road Intersection				-			
0A01195 Total Work in Progress				305,807			
				6,558,657			

Note 6 (b) - Disposal of Assets	Budgeted		Budgeted	Actual		Actual
	WDV	Proceeds	Profit/(loss) on sale	WDV	Proceeds	Profit/(loss) on Sale
PE124 CAT 12H Grader (PE25)	51,105	65,000	13,895	47,774	91,136	43,362
MV187 Toyota Prado CEO (MV27)	49,069	53,000	3,931	-	-	0
MV158 Holden Colorado Single Cab (MV121)	3,498	15,000	11,502	4,274	9,091	4,817
MV194 Toyota Prado (Works Manager) (MV30)	50,116	55,000	4,884	51,032	56,364	5,332
MV191 Toyota Hilux (MV120)	-	-	0	47,324	54,545	7,222
	153,788	188,000	34,212	150,404	211,136	60,733

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 May 2024

Note 7 - Receivables

Rates receivable	30-Jun-23	29-Feb-24
	\$	\$
Opening arrears previous years	88,600	45,423
Levied this year	2,255,588	2,566,820
Less - collections to date	(2,298,765)	(2,566,261)
Equals current outstanding	45,423	45,983
Net rates collectable	45,423	45,983
% Collected	98.06%	98.24%

Trade Receivables	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(95)	86,671	399	126	0	87,101
Percentage	-0.1%	99.5%	0.5%	0.1%	0.0%	
Allowance for impairment of receivables						0
Total receivables general outstanding						87,101
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Note 8 - Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Sundry Creditors	0	149,436	0	0	(407)	149,030
Percentage	0.0%	0.0%	0.0%	0.0%	0.0%	
Balance per trial balance						149,030
ATO liabilities		15,489				15,489
Total payables general outstanding						164,518
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the period that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Note 9 - Borrowings

	Budget				Actual			
	Principal	Principal	Principal	Interest	Principal	Principal	Principal	Interest
	01/07/2023	Repayments	30/06/2024	Repayments	01/07/2023	Repayments	30/06/2024	Repayments
Loan 1 Administration Building	883,702	99,144	784,558	32,626	883,702	49,196	834,506	15,077
	883,702	99,144	784,558	32,626	883,702	49,196	834,506	15,077

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 May 2024

Note 10 - Rate Revenue

Rate Type	Rate in \$	Number of properties	Rateable Value	Budgeted Rate Revenue	Actual Rate Revenue
General Rate					
Gross Rental Value					
Residential	0.1073	136	1,371,295	147,140	147,195
Industrial	0.1073	12	115,443	12,387	12,387
Commercial	0.1073	28	434,977	46,673	46,720
Rural	0.1073	11	101,715	10,914	10,914
Unimproved Value					
Rural	0.007212	342	296,773,295	2,140,329	2,140,711
Mining	0.007212	0		-	-
Sub-total		529	298,796,724	2,357,443	2,357,927
Minimum Payment					
Gross Rental Value					
Residential	519.97	9	11,174	4,680	4,680
Industrial	519.97	6	11,905	3,120	3,120
Commercial	519.97	4	8,280	2,080	2,079
Rural	519.97	7	8,125	3,640	3,640
Unimproved Value					
Rural	519.97	16	652,195	8,319	8,320
Mining	519.97	34	373,318	17,679	18,769
		76	1,064,997	39,518	40,606
		605	299,861,721	2,396,961	2,398,534
Discount				(101,858)	(104,316)
Concessions/Write-offs				(11,954)	(27,095)
Total raised from general rates				2,283,149	2,267,122
Ex-Gratia Rates				27,235	27,235
Total Rates				2,310,384	2,294,357

All land (other than exempt land) in the Shire of Kulin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Kulin.

The general rates detailed for the 2022/23 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 May 2024

Note 11 - Grants

Operating Grants

Grant Source	Purpose	Original Budget	Amended Budget	YTD Budget	YTD Actual
Grants Commission	Federal financial assistance grants	2,803,300	2,928,656	2,928,656	2,928,659
Fire & Emergency Services	Emergency Services Levy Operating Grant	38,000	38,000	28,500	38,372
KCCC Traineeship Grant	Childcare Traineeship Grant	1,500	1,500	1,375	3,598
KCCC Various Grants	Early Childhood Education Grant	-	-	-	2,793
Main Roads	State Direct Grant (Untied Road Funding)	261,631	261,631	261,631	267,373
Department of Primary Industries & Regional Development	Community Resource Centre Funding	105,311	105,311	78,984	113,944
Other CRC Grants	Support Grant & Video Conferencing Grant	3,000	3,000	2,750	11,026
		3,212,742	3,338,098	3,301,896	3,365,765

Capital Grants

Grant Source	Purpose	Original Budget	Amended Budget	YTD Budget	YTD Actual (Income recognised)	Grant income received
Local Roads & Community Infrastructure Program	Federal Government Stimulus to deliver priority local roads and community infrastructure projects	665,870	554,541	-	302,205	2,774
Kulin Bush Races	KCCC		-	-	-	-
Kulin Bush Races	Shade for south side	34,850	34,850	31,944	34,850	34,850
CSRFF, Tennis Club & Kulin Bush Races	Tennis Court Resurfacing	153,000	113,000	-	-	-
Main Roads - Regional Road Group	Road Construction	333,334	333,334	249,999	287,485	266,668
Federal - Wheatbelt Secondary Freight Network	Road Construction	2,328,701	429,950	214,975	506,200	946,191
Federal - Remote Roads Upgrade Pilot Program	Road Construction	1,586,480	2,081,238	1,560,930	1,966,100	1,006,114
Federal - Roads to Recovery	Road Construction	503,796	503,796	377,847	503,796	503,796
Federal - Black Spot Program	Road Construction on Dangerous Roads	330,228	330,228	247,671	331,998	248,776
		5,936,259	4,380,937	2,683,366	3,932,634	3,009,169

Shire of Kulin								
STATEMENT OF OPERATING								
(Nature & Type)								
For the period ended 31 May 2024								
COA	Description		Original Budget	Amended Budget	YTD Budget	YTD Actual	Var.	
			\$	\$	\$	\$	\$	\$
E030100	Discount Allowed on Rates	01 Rates	\$101,858	\$101,858	\$101,858	\$104,316	\$2,458	
E030110	RATES WRITTEN OFF	01 Rates	\$11,954	\$11,954	\$11,954	\$27,095	\$15,141	
E030115	DOUBTFUL DEBTS EXPENSE RATES	01 Rates	\$0	\$0	\$0	\$0	\$0	
I030001	General Rate - GRV	01 Rates	(\$217,113)	(\$217,113)	(\$217,113)	(\$217,113)	(\$0)	
I030101	General Rate - UV	01 Rates	(\$2,140,331)	(\$2,140,331)	(\$2,140,331)	(\$2,140,331)	\$0	
I030105	Interim Rates - GRV/UV	01 Rates	\$0	\$0	\$0	(\$1,572)	(\$1,572)	
I030131	Minimum Rates- GRV	01 Rates	(\$13,519)	(\$13,519)	(\$13,519)	(\$13,519)	(\$0)	
I030133	Minimum Rates - UV	01 Rates	(\$25,998)	(\$25,998)	(\$25,998)	(\$25,999)	(\$1)	
I030150	EX GRATIA RATES	01 Rates	(\$27,235)	(\$27,235)	(\$27,235)	(\$27,235)	\$0	
		Rates Total	(\$2,310,384)	(\$2,310,384)	(\$2,310,384)	(\$2,294,357)	\$16,027	
I031100	Grants Commission	05 Operating Grants, Subsidies & Contributions	(\$2,803,300)	(\$2,928,656)	(\$2,928,656)	(\$2,928,659)	(\$3)	
I053010	ESL Bush Fires Allocation	05 Operating Grants, Subsidies & Contributions	(\$38,000)	(\$38,000)	(\$28,500)	(\$38,372)	(\$9,872)	
I084030	TRAINEESHIPS	05 Operating Grants, Subsidies & Contributions	(\$1,500)	(\$1,500)	(\$1,375)	(\$3,598)	(\$2,223)	
I084100	Various Grants	05 Operating Grants, Subsidies & Contributions	\$0	\$0	\$0	(\$2,793)	(\$2,793)	
I122360	Government Grants	05 Operating Grants, Subsidies & Contributions	(\$261,631)	(\$261,631)	(\$261,631)	(\$267,373)	(\$5,742)	
I134225	TRAINEESHIP REIMBURSEMENTS	05 Operating Grants, Subsidies & Contributions	\$0	\$0	\$0	(\$8,026)	(\$8,026)	
I134500	GRANTS - CRC OPERATIONAL	05 Operating Grants, Subsidies & Contributions	(\$105,311)	(\$105,311)	(\$78,984)	(\$113,944)	(\$34,960)	
I134510	OTHER GRANTS	05 Operating Grants, Subsidies & Contributions	(\$3,000)	(\$3,000)	(\$2,750)	(\$3,000)	(\$250)	
		Operating Grants, Subsidies & Contributions Total	(\$3,212,742)	(\$3,338,098)	(\$3,301,896)	(\$3,365,765)	(\$63,869)	
I030142	Admin Charge for Instalments	02 User Charges	(\$500)	(\$500)	(\$451)	(\$693)	(\$242)	
I030160	Information & Search Fees	02 User Charges	(\$4,000)	(\$4,000)	(\$3,663)	(\$6,436)	(\$2,773)	
I030170	LEGAL FEES RECOVERED	02 User Charges	\$0	\$0	\$0	(\$1,556)	(\$1,556)	
I030171	LEGAL FEES RECOVERED (NO GST)	02 User Charges	\$0	\$0	\$0	(\$350)	(\$350)	
I051100	FIRE CONTRIBUTIONS	02 User Charges	\$0	\$0	\$0	(\$8,180)	(\$8,180)	
I052400	FINES AND PENALTIES	02 User Charges	(\$200)	(\$200)	(\$176)	\$0	\$176	
I052420	DOG REGISTRATION FEES	02 User Charges	(\$2,200)	(\$2,200)	(\$2,013)	(\$2,084)	(\$71)	
I052430	CAT REGISTRATION FEE INCOME	02 User Charges	(\$200)	(\$200)	(\$176)	(\$120)	\$56	
I074100	OTHER INCOME	02 User Charges	\$0	\$0	\$0	(\$162)	(\$162)	
I074410	OTHER LICENSES	02 User Charges	\$0	\$0	\$0	(\$1,232)	(\$1,232)	
I080100	REIMBURSEMENT FROM SCHOOL	02 User Charges	\$0	\$0	\$0	(\$2,830)	(\$2,830)	
I084010	Fees & Charges	02 User Charges	(\$296,000)	(\$296,000)	(\$271,326)	(\$242,006)	\$29,320	
I084040	FUNDRAISING - GST	02 User Charges	(\$5,000)	(\$5,000)	(\$4,576)	\$0	\$4,576	
I101400	CHARGES - REFUSE REMOVAL	02 User Charges	(\$93,824)	(\$93,824)	(\$93,824)	(\$93,373)	\$451	
I102410	CHARGES - REFUSE REMOVAL	02 User Charges	(\$18,176)	(\$18,176)	(\$18,176)	(\$17,992)	\$184	
I106110	Planning Approvals	02 User Charges	(\$8,000)	(\$8,000)	(\$7,326)	(\$1,292)	\$6,034	
I107400	CHARGES - CEMETERY FEES	02 User Charges	(\$2,000)	(\$2,000)	(\$1,826)	(\$2,175)	(\$349)	
I112405	Pool Admission - Adults	02 User Charges	(\$8,100)	(\$8,100)	(\$7,425)	(\$9,830)	(\$2,405)	
I112410	Pool Admission - Children	02 User Charges	(\$6,250)	(\$6,250)	(\$5,720)	(\$7,174)	(\$1,454)	
I112450	Pool Slide Income	02 User Charges	(\$20,000)	(\$20,000)	(\$18,326)	(\$30,573)	(\$12,247)	
I112480	SEASON PASS	02 User Charges	(\$10,000)	(\$10,000)	(\$9,163)	(\$12,769)	(\$3,606)	
I112600	EVENTS	02 User Charges	(\$1,000)	(\$1,000)	(\$913)	(\$2,774)	(\$1,861)	
I113050	MEMBERSHIPS - CORPORATE	02 User Charges	\$0	\$0	\$0	(\$58)	(\$58)	
I113100	Memberships - Adult	02 User Charges	(\$11,900)	(\$11,900)	(\$10,901)	(\$11,916)	(\$1,015)	
I113110	Memberships - Children	02 User Charges	(\$764)	(\$764)	(\$693)	(\$657)	\$36	
I113120	Memberships - Social	02 User Charges	(\$1,164)	(\$1,164)	(\$1,056)	(\$844)	\$212	
I113130	MEMBERSHIPS - SHORT TERM	02 User Charges	(\$84)	(\$84)	(\$77)	(\$868)	(\$791)	
I113150	EVENTS AND CATERING	02 User Charges	(\$2,000)	(\$2,000)	(\$1,826)	(\$3,577)	(\$1,751)	
I113270	REIMBURSEMENT	02 User Charges	\$0	\$0	\$0	(\$16)	(\$16)	
I113300	Hire - Indoor Courts	02 User Charges	(\$500)	(\$500)	(\$451)	(\$608)	(\$157)	
I113320	Hire - Kitchen	02 User Charges	(\$4,000)	(\$4,000)	(\$3,663)	(\$3,604)	\$59	
I113351	HIRE - TENNIS COURTS	02 User Charges	\$0	\$0	\$0	(\$49)	(\$49)	
I113380	Hire - Golf/Tennis Pavilion	02 User Charges	(\$800)	(\$800)	(\$726)	(\$364)	\$362	
I113390	Hire - Function Rooms	02 User Charges	(\$1,500)	(\$1,500)	(\$1,375)	(\$4,881)	(\$3,506)	
I113500	BAR SALES	02 User Charges	(\$130,000)	(\$130,000)	(\$119,163)	(\$148,080)	(\$28,917)	
I113505	Canteen Sales	02 User Charges	(\$2,500)	(\$2,500)	(\$2,288)	(\$2,644)	(\$356)	
I113510	OCCASIONAL LIQUOR LICENCES	02 User Charges	\$0	\$0	\$0	(\$223)	(\$223)	
I130400	MERCHANDISE SALES	02 User Charges	\$0	\$0	\$0	(\$11)	(\$11)	
I132409	HOSTEL CHARGES	02 User Charges	(\$10,000)	(\$10,000)	(\$9,163)	(\$17,288)	(\$8,125)	
I132410	Caravan Park Charges	02 User Charges	(\$40,000)	(\$40,000)	(\$36,663)	(\$44,890)	(\$8,227)	
I132430	MERCHANDISE SALES	02 User Charges	(\$2,500)	(\$2,500)	(\$2,288)	(\$785)	\$1,503	
I132450	SALE OF THH SOUVENIRS (DO NOT USE)	02 User Charges	\$2,500	\$2,500	\$2,288	\$0	(\$2,288)	
I133410	BUILDING PERMITS	02 User Charges	(\$4,000)	(\$4,000)	(\$3,663)	(\$3,019)	\$644	
I133420	BCITF LEVY COLLECTION	02 User Charges	(\$500)	(\$500)	(\$451)	(\$1,321)	(\$870)	
I133425	BUILDING SERVICES LEVY COLLECTION	02 User Charges	(\$1,000)	(\$1,000)	(\$913)	(\$2,520)	(\$1,607)	
I134010	CRC MEMBERSHIPS	02 User Charges	(\$300)	(\$300)	(\$275)	(\$23)	\$252	
I134070	PHOTOCOPYING/PRINTING	02 User Charges	(\$10,000)	(\$10,000)	(\$9,163)	(\$11,321)	(\$2,158)	
I134100	INTERNET/COMPUTER USAGE	02 User Charges	(\$200)	(\$200)	(\$176)	(\$62)	\$114	
I134120	STAFF ASSISTANCE/LABOUR	02 User Charges	(\$2,000)	(\$2,000)	(\$1,826)	(\$222)	\$1,604	
I134130	KULIN UPDATE	02 User Charges	(\$6,000)	(\$6,000)	(\$5,500)	(\$4,637)	\$863	
I134140	Laminating	02 User Charges	(\$750)	(\$750)	(\$682)	(\$570)	\$112	
I134150	Equipment Hire	02 User Charges	(\$500)	(\$500)	(\$451)	(\$48)	\$403	
I134160	KULIN PHONE DIRECTORY	02 User Charges	(\$1,000)	(\$1,000)	(\$913)	(\$179)	\$734	
I134170	BUILDING/ROOM HIRE	02 User Charges	(\$2,000)	(\$2,000)	(\$1,826)	(\$183)	\$1,643	
I134180	PUBLIC TRAINING/COURSES	02 User Charges	(\$10,000)	(\$10,000)	(\$9,163)	(\$5,613)	\$3,550	
I134185	EVENT INCOME & SPONSORSHIP (GST)	02 User Charges	(\$5,000)	(\$5,000)	(\$4,576)	(\$1,822)	\$2,754	
I134186	EVENT INCOME & SPONSORSHIP (GST FR	02 User Charges	(\$1,000)	(\$1,000)	(\$913)	\$0	\$913	
I134190	Commissions	02 User Charges	(\$8,640)	(\$8,640)	(\$7,920)	(\$7,918)	\$2	
I134215	SUNDRY SERVICES	02 User Charges	(\$1,000)	(\$1,000)	(\$913)	\$0	\$913	
I134220	BINDING	02 User Charges	(\$2,000)	(\$2,000)	(\$1,826)	(\$97)	\$1,729	
I134225	TRAINEESHIP REIMBURSEMENTS	02 User Charges	(\$5,000)	(\$5,000)	(\$4,576)	\$0	\$4,576	
I136010	SALE OF STANDPIPE WATER	02 User Charges	(\$35,000)	(\$35,000)	(\$32,076)	(\$20,485)	\$11,591	
I136115	Community Cropping Program	02 User Charges	(\$1,217)	(\$1,217)	(\$1,216)	(\$1,227)	(\$11)	
I138020	OTHER RACES INCOME	02 User Charges	\$0	\$0	\$0	(\$0)	(\$0)	
I139010	SALES - PUBLIC	02 User Charges	(\$888,000)	(\$888,000)	(\$814,000)	(\$931,070)	(\$117,070)	
I141410	Private Works	02 User Charges	(\$45,000)	(\$45,000)	(\$41,250)	(\$14,420)	\$26,830	
I142100	Hire of Bus & Trailer	02 User Charges	(\$12,000)	(\$12,000)	(\$11,000)	(\$11,375)	(\$375)	
I143046	CONTRIBUTION FOR VEHICLE	02 User Charges	(\$2,756)	(\$2,756)	(\$2,519)	\$0	\$2,519	
		User Charges Total	(\$1,725,524)	(\$1,725,524)	(\$1,590,912)	(\$1,703,096)	(\$112,184)	
I042050	STAFF RENT ADMIN	10 Rental Income	\$0	\$0	\$0	(\$7,391)	(\$7,391)	
I092100	RENTAL - OTHER HOUSING	10 Rental Income	(\$22,013)	(\$22,013)	(\$20,174)	(\$12,785)	\$7,389	
I092110	RENTAL - GEHA Housing	10 Rental Income	(\$44,177)	(\$44,177)	(\$40,491)	(\$39,400)	\$1,091	
I092150	RENTAL - JOINT VENTURE	10 Rental Income	(\$57,087)	(\$57,087)	(\$52,327)	(\$45,753)	\$6,574	
I111022	RENTAL FROM MEMORIAL HALL	10 Rental Income	\$0	\$0	\$0	(\$1,669)	(\$1,669)	

Shire of Kulin								
STATEMENT OF OPERATING								
(Nature & Type)								
For the period ended 31 May 2024								
COA	Description		Original Budget	Amended Budget	YTD Budget	YTD Actual	Var.	
			\$	\$	\$	\$	\$	\$
I112510	STAFF RENT	10	Rental Income	(\$5,850)	(\$5,850)	(\$5,357)	(\$5,400)	(\$43)
I134170	BUILDING/ROOM HIRE	10	Rental Income	\$0	\$0	\$0	(\$377)	(\$377)
I137010	RENTAL INCOME - OLD ADMIN BUILDING	10	Rental Income	(\$5,520)	(\$5,520)	(\$5,060)	(\$5,182)	(\$122)
I143100	STAFF HOUSING RENTAL	10	Rental Income	(\$18,070)	(\$18,070)	(\$16,555)	(\$23,169)	(\$6,614)
			Rental Income Total	(\$152,717)	(\$152,717)	(\$139,964)	(\$141,126)	(\$1,162)
			Fees & Charges Total	(\$1,878,241)	(\$1,878,241)	(\$1,730,876)	(\$1,844,222)	(\$113,346)
I030140	Interest on Instalments	03	Interest	(\$1,500)	(\$1,500)	(\$1,375)	(\$2,029)	(\$654)
I030141	PENALTY INTEREST	03	Interest	(\$5,000)	(\$5,000)	(\$4,576)	(\$5,237)	(\$661)
I032100	INTEREST ON MUNICIPAL	03	Interest	(\$60,000)	(\$110,000)	(\$100,837)	(\$125,077)	(\$24,240)
I032110	INTEREST ON PLANT RESERVE	03	Interest	(\$14,435)	(\$14,435)	(\$13,222)	(\$9,599)	\$3,623
I032120	Interest on LSL & AL Reserve	03	Interest	(\$16,185)	(\$16,185)	(\$14,828)	(\$13,980)	\$848
I032130	INTEREST ON BUILDING RESERVE	03	Interest	(\$22,143)	(\$22,143)	(\$20,295)	(\$13,149)	\$7,146
I032140	Interest on Admin Equip Reserv	03	Interest	(\$1,216)	(\$1,216)	(\$1,111)	(\$1,016)	\$95
I032150	Interest on Freebairn Recreation Centre Rese	03	Interest	(\$8,608)	(\$8,608)	(\$7,887)	(\$7,192)	\$695
I032160	Interest on Joint Venture Reserve	03	Interest	(\$3,168)	(\$3,168)	(\$2,893)	(\$2,646)	\$247
I032170	INTEREST ON FRC SURFACE & EQUIP REI	03	Interest	(\$1,784)	(\$1,784)	(\$1,628)	(\$1,490)	\$138
I032180	INTEREST ON NATURAL DISASTER RESEF	03	Interest	(\$5,938)	(\$5,938)	(\$5,434)	(\$4,961)	\$473
I032185	INTEREST ON FREEBAIRN SPORTSPERS	03	Interest	(\$568)	(\$568)	(\$517)	(\$475)	\$42
I032194	INTEREST ON BENDERING TIP RESERVE	03	Interest	(\$5,143)	(\$5,143)	(\$4,708)	(\$4,299)	\$409
I032197	INTEREST ON MEDICAL SERVICES RESEF	03	Interest	(\$4,797)	(\$4,797)	(\$4,389)	(\$4,008)	\$381
I032198	INTEREST ON FUEL FACILITY RESERVE	03	Interest	(\$1,172)	(\$1,172)	(\$1,067)	(\$310)	\$757
I032199	INTEREST ON SHORT STAY ACCOMMODA	03	Interest	(\$11,205)	(\$11,205)	(\$10,263)	(\$9,366)	\$897
			Interest Total	(\$162,863)	(\$212,863)	(\$195,030)	(\$204,834)	(\$9,804)
I041297	FAIR VALUE ADJUSTMENTS	06	Other Revenue	\$0	\$0	\$0	(\$1,681)	(\$1,681)
I042040	SUNDRY INCOME	06	Other Revenue	\$0	\$0	\$0	(\$500)	(\$500)
I074100	OTHER INCOME	06	Other Revenue	\$0	\$0	\$0	\$0	\$0
I122298	FAIR VALUE ADJUSTMENTS	06	Other Revenue	\$0	\$0	\$0	(\$10,000)	(\$10,000)
			Other Revenue Total	\$0	\$0	\$0	(\$12,181)	(\$12,181)
I113335	Community Contributions	07	Non-Cash Contributions	(\$20,000)	(\$20,000)	(\$18,326)	(\$28,930)	(\$10,604)
			Non-Cash Contributions Total	(\$20,000)	(\$20,000)	(\$18,326)	(\$28,930)	(\$10,604)
I030170	LEGAL FEES RECOVERED	11	Reimbursements, Donations And Contributions	(\$4,000)	(\$4,000)	(\$3,663)	\$0	\$3,663
I030171	LEGAL FEES RECOVERED (NO GST)	11	Reimbursements, Donations And Contributions	(\$6,500)	(\$6,500)	(\$5,951)	\$0	\$5,951
I041045	Reimbursements	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	(\$2,291)	(\$2,291)
I042016	PAID PARENTAL LEAVE REIMBURSEMENT	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	(\$15,890)	(\$15,890)
I042040	SUNDRY INCOME	11	Reimbursements, Donations And Contributions	(\$1,200)	(\$1,200)	(\$1,100)	\$0	\$1,100
I042045	REIMBURSEMENTS	11	Reimbursements, Donations And Contributions	(\$1,000)	(\$1,000)	(\$913)	(\$720)	\$193
I042046	CONTRIBUTION TO VEHICLES	11	Reimbursements, Donations And Contributions	(\$2,756)	(\$2,756)	(\$2,519)	(\$2,505)	\$14
I042391	REIMBURSEMENTS - INSURANCE	11	Reimbursements, Donations And Contributions	\$0	(\$27,918)	(\$27,918)	(\$27,918)	\$0
I051100	FIRE CONTRIBUTIONS	11	Reimbursements, Donations And Contributions	(\$100)	(\$100)	(\$88)	\$0	\$88
I053030	ESL ADMINISTRATION	11	Reimbursements, Donations And Contributions	(\$4,000)	(\$4,000)	(\$4,000)	(\$4,000)	\$0
I053050	SALE OF PROTECTIVE CLOTHING	11	Reimbursements, Donations And Contributions	(\$500)	(\$500)	(\$451)	(\$341)	\$110
I080100	REIMBURSEMENT FROM SCHOOL	11	Reimbursements, Donations And Contributions	(\$10,000)	(\$10,000)	(\$9,163)	\$0	\$9,163
I082100	KULIN RETIREMENT HOMES ADMIN REIME	11	Reimbursements, Donations And Contributions	(\$2,000)	(\$2,000)	(\$1,826)	\$0	\$1,826
I084030	TRAINEESHIPS	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	\$0	\$0
I084040	FUNDRAISING - GST	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	(\$1,681)	(\$1,681)
I084041	FUNDRAISING - GST FREE	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	(\$650)	(\$650)
I092391	Reimbursements - General	11	Reimbursements, Donations And Contributions	(\$250)	(\$250)	(\$220)	(\$341)	(\$121)
I102030	Drum Muster Reimbursement	11	Reimbursements, Donations And Contributions	(\$1,000)	(\$1,000)	(\$913)	(\$480)	\$433
I102420	SALE OF BINS	11	Reimbursements, Donations And Contributions	(\$200)	(\$200)	(\$176)	\$0	\$176
I107051	GRANT INCOME & CONTRIBUTIONS	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	(\$11,008)	(\$11,008)
I112491	REIMBURSEMENTS LSL POOL MANAGER	11	Reimbursements, Donations And Contributions	(\$14,486)	(\$14,486)	(\$13,277)	\$0	\$13,277
I113150	EVENTS AND CATERING	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	\$0	\$0
I113270	REIMBURSEMENT	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	\$0	\$0
I117056	OTHER SPORTING CLUBS	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	\$1	\$1
I122500	Miscellaneous Income	11	Reimbursements, Donations And Contributions	(\$2,000)	(\$2,000)	(\$1,826)	(\$2,473)	(\$647)
I132100	Grants	11	Reimbursements, Donations And Contributions	(\$1,000)	(\$1,000)	(\$913)	\$0	\$913
I134185	EVENT INCOME & SPONSORSHIP (GST)	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	(\$1,000)	(\$1,000)
I134186	EVENT INCOME & SPONSORSHIP (GST FR	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	(\$46)	(\$46)
I134225	TRAINEESHIP REIMBURSEMENTS	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	\$0	\$0
I136020	REIMBURSEMENTS	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	(\$1,500)	(\$1,500)
I138020	OTHER RACES INCOME	11	Reimbursements, Donations And Contributions	(\$15,000)	(\$15,000)	(\$15,000)	(\$29,760)	(\$14,760)
I143046	CONTRIBUTION FOR VEHICLE	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	(\$2,621)	(\$2,621)
I143390	REIMBURSEMENTS	11	Reimbursements, Donations And Contributions	(\$5,500)	(\$5,500)	(\$5,038)	(\$6,919)	(\$1,881)
I143391	WORKERS COMPENSATION REIMBURSE	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	(\$48,841)	(\$48,841)
I144100	DIESEL REBATE	11	Reimbursements, Donations And Contributions	(\$35,000)	(\$35,000)	(\$32,076)	(\$112,561)	(\$80,485)
I144300	WATER REIMBURSEMENT	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	(\$395)	(\$395)
I144390	INSURANCE CLAIMS	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	(\$758)	(\$758)
I147360	SALE OF PARTS/SCRAP	11	Reimbursements, Donations And Contributions	(\$500)	(\$500)	(\$451)	\$0	\$451
			Reimbursements, Donations And Contributi	(\$106,992)	(\$134,910)	(\$127,482)	(\$274,697)	(\$147,215)
I101045	SHARE OF PROFIT OF ASSOCIATE - ROER	12	Non-operating Revenue	\$0	\$0	\$0	(\$5,201)	(\$5,201)
I102410	CHARGES - REFUSE REMOVAL	13	Non-operating Revenue	\$0	\$0	\$0	\$0	\$0
			Non-operating Revenue	\$0	\$0	\$0	(\$5,201)	(\$5,201)
			Total Other Revenue	(\$126,992)	(\$154,910)	(\$145,808)	(\$321,009)	(\$175,201)
I042297	PROFIT ON SALE OF ASSET	08	Profit On Asset Disposal	(\$3,931)	(\$3,931)	(\$3,597)	(\$7,222)	(\$3,625)
I123297	Profit on Sale of Asset	08	Profit On Asset Disposal	(\$30,281)	(\$30,281)	(\$27,753)	(\$53,511)	(\$25,758)
			Profit On Asset Disposal Total	(\$34,212)	(\$34,212)	(\$31,350)	(\$60,733)	(\$29,383)
I031102	LRCIP GRANT	04	Asset Grants	(\$665,870)	(\$554,541)	\$0	(\$302,205)	(\$302,205)
I112100	GRANT FOR SWIMMING POOL	04	Asset Grants	(\$34,850)	(\$34,850)	(\$31,944)	(\$34,850)	(\$2,906)
I113334	GRANTS - SPORTING PROJECTS	04	Asset Grants	(\$153,000)	(\$113,000)	\$0	\$0	\$0
I121500	REGIONAL ROAD GROUP	04	Asset Grants	(\$333,334)	(\$333,334)	(\$249,999)	(\$287,485)	(\$37,486)
I121520	ROADS TO RECOVERY	04	Asset Grants	(\$503,796)	(\$503,796)	(\$377,847)	(\$503,796)	(\$125,949)
I121530	WSFN FUNDING	04	Asset Grants	(\$2,328,701)	(\$429,950)	(\$214,975)	(\$506,200)	(\$291,225)
I121540	RRUPP GRANT INCOME	04	Asset Grants	(\$1,586,480)	(\$2,081,238)	(\$1,560,930)	(\$1,966,100)	(\$405,170)
I121750	BLACK SPOT	04	Asset Grants	(\$330,228)	(\$330,228)	(\$247,671)	(\$331,998)	(\$84,327)
			Asset Grants Total	(\$5,936,259)	(\$4,380,937)	(\$2,683,366)	(\$3,932,634)	(\$1,249,268)
E042010	SALARIES	30	Employee Costs	\$765,235	\$765,235	\$701,459	\$667,114	(\$34,345)
E042020	SUPERANNUATION	30	Employee Costs	\$111,168	\$111,168	\$101,904	\$104,343	\$2,439
E042025	ADMINISTRATION HOUSING ALLOWANCE	30	Employee Costs	\$50,504	\$50,504	\$46,288	\$31,561	(\$14,727)
E042046	STAFF HOUSING	30	Employee Costs	\$10,087	\$10,087	\$9,240	\$4,715	(\$4,525)
E042050	OFFICE MAINTENANCE	30	Employee Costs	\$1,819	\$1,819	\$1,672	\$1,280	(\$392)
E042075	FBT EXPENSE	30	Employee Costs	\$0	\$0	\$0	\$18,957	\$18,957
E042120	Cleaning	30	Employee Costs	\$21,468	\$21,468	\$19,679	\$16,891	(\$2,788)
E042190	KEY TO KULIN	30	Employee Costs	\$2,350	\$2,350	\$2,145	\$2,128	(\$17)
E051070	SUNDRY FIRE PREVENTION COSTS	30	Employee Costs	\$0	\$0	\$0	\$4,747	\$4,747

Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)

For the period ended 31 May 2024

COA	Description			Original Budget	Amended Budget	YTD Budget	YTD Actual	Var.
				\$	\$	\$	\$	\$
E053051	EMERGENCY BUILDING MAINTENANCE	30	Employee Costs	\$2,459	\$2,459	\$2,244	\$1,192	(\$1,052)
E075020	Mosquito Control	30	Employee Costs	\$1,216	\$1,216	\$1,111	\$258	(\$853)
E077020	MEDICAL CENTRE	30	Employee Costs	\$6,306	\$6,306	\$5,775	\$5,100	(\$675)
E077030	AMBULANCE SERVICES	30	Employee Costs	\$0	\$0	\$0	\$200	\$200
E080100	Contribution to School	30	Employee Costs	\$5,760	\$5,760	\$5,280	\$3,033	(\$2,247)
E084010	Salaries	30	Employee Costs	\$260,970	\$260,970	\$239,217	\$267,192	\$27,975
E084011	Salaries - Building Maintenance	30	Employee Costs	\$0	\$0	\$0	\$0	\$0
E084012	SALARIES - GARDENING	30	Employee Costs	\$3,840	\$3,840	\$3,520	\$1,886	(\$1,634)
E084013	SUPERANNUATION	30	Employee Costs	\$27,937	\$27,937	\$25,608	\$26,607	\$999
E084014	CLEANING SALARIES	30	Employee Costs	\$13,213	\$13,213	\$12,111	\$8,033	(\$4,078)
E084061	STAFF HOUSING	30	Employee Costs	\$12,418	\$12,418	\$11,374	\$10,548	(\$826)
E084070	REPAIRS & MAINTENANCE	30	Employee Costs	\$0	\$0	\$0	\$1,424	\$1,424
E084075	STAFF EXPENSES	30	Employee Costs	\$750	\$750	\$682	\$300	(\$382)
E092050	OTHER HOUSING MAINTENANCE	30	Employee Costs	\$866	\$866	\$792	\$124	(\$668)
E092060	KULIN RETIREMENT HOMES	30	Employee Costs	\$7,158	\$7,158	\$6,556	\$7,726	\$1,170
E092148	GEHA HOUSING - COSTS	30	Employee Costs	\$5,799	\$5,799	\$5,313	\$500	(\$4,813)
E092150	JOINT VENTURE HOUSING - COSTS	30	Employee Costs	\$16,816	\$16,816	\$15,422	\$9,736	(\$5,686)
E101020	DOMESTIC REFUSE COLLECTION	30	Employee Costs	\$5,760	\$5,760	\$5,280	\$5,198	(\$82)
E101021	DUDININ REFUSE COLLECTION	30	Employee Costs	\$2,560	\$2,560	\$2,343	\$2,143	(\$200)
E101030	REFUSE SITE MAINTENANCE	30	Employee Costs	\$27,418	\$27,418	\$25,124	\$20,452	(\$4,672)
E102020	Commercial Refuse Collection	30	Employee Costs	\$13,441	\$13,441	\$12,320	\$12,131	(\$189)
E102030	Drum Muster	30	Employee Costs	\$640	\$640	\$583	\$1,135	\$552
E104010	Urban Stormwater Drainage	30	Employee Costs	\$1,216	\$1,216	\$1,111	\$0	(\$1,111)
E105051	Reinstatement of Gravel Pits	30	Employee Costs	\$5,114	\$5,114	\$4,686	\$1,789	(\$2,897)
E107031	KULIN CEMETERY	30	Employee Costs	\$4,626	\$4,626	\$4,235	\$2,505	(\$1,730)
E107050	PUBLIC CONVENIENCES	30	Employee Costs	\$18,373	\$18,373	\$16,841	\$17,687	\$846
E107052	PUBLIC CONVENIENCES DUDININ	30	Employee Costs	\$2,304	\$2,304	\$2,112	\$1,805	(\$307)
E107053	PUBLIC CONVENIENCES PINGARING	30	Employee Costs	\$1,105	\$1,105	\$1,012	\$5,882	\$4,870
E107060	WAR MEMORIAL	30	Employee Costs	\$608	\$608	\$550	\$208	(\$342)
E111021	MEMORIAL HALL	30	Employee Costs	\$1,654	\$1,654	\$1,518	\$1,684	\$166
E111031	PINGARING HALL	30	Employee Costs	\$0	\$0	\$0	\$201	\$201
E112021	Salaries	30	Employee Costs	\$118,734	\$118,734	\$108,834	\$95,034	(\$13,800)
E112022	Superannuation	30	Employee Costs	\$13,061	\$13,061	\$11,968	\$9,867	(\$2,101)
E112026	MAINTENANCE	30	Employee Costs	\$5,019	\$5,019	\$4,598	\$9,134	\$4,536
E112029	STAFF HOUSING	30	Employee Costs	\$866	\$866	\$792	\$72	(\$720)
E113270	REPAIRS AND MAINTENANCE	30	Employee Costs	\$11,858	\$11,858	\$10,868	\$2,419	(\$8,449)
E113280	Superannuation	30	Employee Costs	\$16,744	\$16,744	\$15,345	\$18,310	\$2,965
E113300	Wages - Centre Manager	30	Employee Costs	\$64,654	\$64,654	\$59,257	\$52,547	(\$6,710)
E113310	WAGES - BAR STAFF CASUALS	30	Employee Costs	\$96,770	\$96,770	\$88,704	\$65,198	(\$23,506)
E113315	EVENTS	30	Employee Costs	\$0	\$0	\$0	\$622	\$622
E113320	WAGES - CLEANER	30	Employee Costs	\$1,577	\$1,577	\$1,441	\$22,558	\$21,117
E113330	OTHER ALLOWANCES	30	Employee Costs	\$1,216	\$1,216	\$1,111	\$3,841	\$2,730
E113331	BOWLING GREENS	30	Employee Costs	\$608	\$608	\$550	\$0	(\$550)
E113332	OVAL	30	Employee Costs	\$16,524	\$16,524	\$15,147	\$18,222	\$3,075
E113333	GOLF TENNIS PAVILION	30	Employee Costs	\$7,760	\$7,760	\$7,106	\$8,597	\$1,491
E113334	GOLF COURSE	30	Employee Costs	\$6,400	\$6,400	\$5,863	\$6,539	\$676
E117029	OFFICE GARDENS	30	Employee Costs	\$16,001	\$16,001	\$14,663	\$6,681	(\$7,982)
E117030	PUBLIC PARKS GDNS & RESERVES	30	Employee Costs	\$36,802	\$36,802	\$33,726	\$54,759	\$21,033
E117031	RESERVES - OTHER	30	Employee Costs	\$16,001	\$16,001	\$14,663	\$7,259	(\$7,404)
E117052	DUDININ SPORTSGROUND	30	Employee Costs	\$0	\$0	\$0	\$276	\$276
E117054	DUDININ TENNIS CLUB	30	Employee Costs	\$3,638	\$3,638	\$3,333	\$0	(\$3,333)
E117058	ALL AGES PRECINCT/VDZ/TOWN PLAYGR	30	Employee Costs	\$866	\$866	\$792	\$29	(\$763)
E117520	PINGARING GOLF CLUB	30	Employee Costs	\$1,819	\$1,819	\$1,661	\$146	(\$1,515)
E122010	ROAD MAINTENANCE	30	Employee Costs	\$326,185	\$343,604	\$314,974	\$282,859	(\$32,115)
E122022	FLOOD DAMAGE - NORMAL	30	Employee Costs	\$8,524	\$8,524	\$7,810	\$0	(\$7,810)
E122121	KULIN DEPOT	30	Employee Costs	\$13,756	\$13,756	\$12,606	\$25,187	\$12,581
E122122	HOLT ROCK DEPOT	30	Employee Costs	\$0	\$0	\$0	\$2,028	\$2,028
E122150	STREET LIGHTING	30	Employee Costs	\$1,600	\$1,600	\$1,463	\$474	(\$989)
E122160	Street Cleaning	30	Employee Costs	\$2,240	\$2,240	\$2,046	\$212	(\$1,834)
E122161	DUDININ CLEANING	30	Employee Costs	\$3,840	\$3,840	\$3,520	\$1,394	(\$2,126)
E122180	Street Trees	30	Employee Costs	\$2,400	\$2,400	\$2,200	\$1,593	(\$607)
E122190	Streetscape Maintenance	30	Employee Costs	\$8,001	\$8,001	\$7,326	\$846	(\$6,480)
E126280	Airstrip Maintenance	30	Employee Costs	\$1,280	\$1,280	\$1,166	\$762	(\$404)
E131040	Noxious Weeds/Pest Plants	30	Employee Costs	\$0	\$0	\$0	\$702	\$702
E132030	CARAVAN PARK	30	Employee Costs	\$26,876	\$26,876	\$24,629	\$24,998	\$369
E132040	KULIN HOSTEL	30	Employee Costs	\$6,930	\$6,930	\$6,347	\$4,795	(\$1,552)
E134010	Wages	30	Employee Costs	\$101,766	\$101,766	\$93,280	\$70,269	(\$23,011)
E134020	Superannuation	30	Employee Costs	\$10,264	\$10,264	\$9,405	\$5,122	(\$4,283)
E134120	CENTRE MAINTENANCE	30	Employee Costs	\$0	\$0	\$0	\$0	\$0
E134135	EVENTS	30	Employee Costs	\$0	\$0	\$0	\$132	\$132
E136040	WATER SUPPLY (STANDPIPES)	30	Employee Costs	\$0	\$0	\$0	\$3,019	\$3,019
E137060	BUILDING MAINTENANCE	30	Employee Costs	\$0	\$0	\$0	\$593	\$593
E137120	CLEANING	30	Employee Costs	\$1,577	\$1,577	\$1,441	\$443	(\$999)
E138015	BLAZING SWAN EXPENDITURE	30	Employee Costs	\$6,610	\$6,610	\$6,050	\$470	(\$5,580)
E138040	BUSH RACES CONTRIBUTION	30	Employee Costs	\$10,872	\$10,872	\$9,955	\$12,456	\$2,501
E139050	MAINTENANCE & REPAIRS	30	Employee Costs	\$1,600	\$1,600	\$1,463	\$885	(\$578)
E141010	PRIVATE WORKS	30	Employee Costs	\$17,048	\$17,048	\$15,620	\$2,297	(\$13,323)
E143010	ENGINEERS SALARY	30	Employee Costs	\$183,881	\$183,881	\$168,553	\$109,385	(\$59,168)
E143025	WORKERS COMPENSATION INSURANCE	30	Employee Costs	\$0	\$0	\$0	\$53,177	\$53,177
E143040	Superannuation	30	Employee Costs	\$205,672	\$205,672	\$188,529	\$172,042	(\$16,487)
E143050	Sick & Holiday Pay	30	Employee Costs	\$129,753	\$129,753	\$118,932	\$135,968	\$17,036
E143070	Long Service leave	30	Employee Costs	\$58,127	\$83,127	\$76,197	\$86,820	\$10,623
E143075	FBT EXPENSE	30	Employee Costs	\$0	\$0	\$0	\$3,390	\$3,390
E143090	Award Allowances	30	Employee Costs	\$125,262	\$125,262	\$114,818	\$91,071	(\$23,747)
E143125	STAFF HOUSING	30	Employee Costs	\$12,901	\$12,901	\$11,825	\$11,840	\$15
E143140	STAFF TRAINING & SEMINAR EXPENSES	30	Employee Costs	\$5,114	\$5,114	\$4,686	\$8,729	\$4,043
E143150	HEALTH & SAFETY PROGRAM	30	Employee Costs	\$0	\$0	\$0	\$817	\$817
E144000	Plant Repair Wages	30	Employee Costs	\$81,477	\$81,477	\$74,679	\$88,197	\$13,518
E144010	Parts & Repairs	30	Employee Costs	\$8,210	\$8,210	\$7,524	\$22,490	\$14,966
E144700	PLANT OPERATION COSTS	30	Employee Costs	\$0	\$0	\$0	\$14	\$14
E146010	Gross Total For Year	30	Employee Costs	\$3,365,966	\$3,365,966	\$3,085,467	\$2,987,657	(\$97,810)
E146200	Salaries & Wages Allocated	30	Employee Costs	(\$3,365,966)	(\$3,365,966)	(\$3,085,467)	(\$2,987,657)	\$97,810
E146400	Unallocated Salaries & Wages	30	Employee Costs	\$0	\$0	\$0	\$0	\$0

Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)

For the period ended 31 May 2024

COA	Description		Original Budget	Amended Budget	YTD Budget	YTD Actual	Var.
			\$	\$	\$	\$	\$
		Employee Costs Total	\$3,211,643.41	\$3,254,062.71	\$2,982,573.00	\$2,876,003.83	(\$106,569.17)
E042046	STAFF HOUSING	41 Overheads	\$9,078	\$9,078	\$8,316	\$4,138	(\$4,178)
E042050	OFFICE MAINTENANCE	41 Overheads	\$1,637	\$1,637	\$1,496	\$1,076	(\$421)
E042120	Cleaning	41 Overheads	\$0	\$0	\$0	\$135	\$135
E051070	SUNDRY FIRE PREVENTION COSTS	41 Overheads	\$0	\$0	\$0	\$4,619	\$4,619
E053051	EMERGENCY BUILDING MAINTENANCE	41 Overheads	\$2,213	\$2,213	\$2,024	\$520	(\$1,504)
E075020	Mosquito Control	41 Overheads	\$1,094	\$1,094	\$1,001	\$232	(\$769)
E077020	MEDICAL CENTRE	41 Overheads	\$0	\$0	\$0	\$484	\$484
E077030	AMBULANCE SERVICES	41 Overheads	\$0	\$0	\$0	\$170	\$170
E080100	Contribution to School	41 Overheads	\$5,184	\$5,184	\$4,752	\$2,866	(\$1,886)
E084011	Salaries - Building Maintenance	41 Overheads	\$0	\$0	\$0	\$79	\$79
E084012	SALARIES - GARDENING	41 Overheads	\$3,456	\$3,456	\$3,168	\$1,671	(\$1,497)
E084070	REPAIRS & MAINTENANCE	41 Overheads	\$0	\$0	\$0	\$1,142	\$1,142
E092050	OTHER HOUSING MAINTENANCE	41 Overheads	\$780	\$780	\$704	\$118	(\$586)
E092060	KULIN RETIREMENT HOMES	41 Overheads	\$6,442	\$6,442	\$5,896	\$6,242	\$346
E092148	GEHA HOUSING - COSTS	41 Overheads	\$5,219	\$5,219	\$4,774	\$471	(\$4,303)
E092150	JOINT VENTURE HOUSING - COSTS	41 Overheads	\$15,132	\$15,132	\$13,871	\$8,415	(\$5,456)
E101020	DOMESTIC REFUSE COLLECTION	41 Overheads	\$5,184	\$5,184	\$4,752	\$5,162	\$410
E101021	DUDININ REFUSE COLLECTION	41 Overheads	\$2,304	\$2,304	\$2,112	\$1,921	(\$191)
E101030	REFUSE SITE MAINTENANCE	41 Overheads	\$24,676	\$24,676	\$22,616	\$19,062	(\$3,554)
E102020	Commercial Refuse Collection	41 Overheads	\$12,097	\$12,097	\$11,088	\$10,860	(\$228)
E102030	Drum Muster	41 Overheads	\$576	\$576	\$528	\$1,096	\$568
E104010	Urban Stormwater Drainage	41 Overheads	\$1,094	\$1,094	\$1,001	\$0	(\$1,001)
E105051	Reinstatement of Gravel Pits	41 Overheads	\$4,603	\$4,603	\$4,213	\$1,789	(\$2,424)
E107031	KULIN CEMETERY	41 Overheads	\$4,163	\$4,163	\$3,806	\$2,329	(\$1,477)
E107050	PUBLIC CONVENIENCES	41 Overheads	\$1,637	\$1,637	\$1,496	\$2,232	\$736
E107052	PUBLIC CONVENIENCES DUDININ	41 Overheads	\$2,074	\$2,074	\$1,892	\$1,627	(\$265)
E107053	PUBLIC CONVENIENCES PINGARING	41 Overheads	\$994	\$994	\$902	\$4,814	\$3,912
E107060	WAR MEMORIAL	41 Overheads	\$547	\$547	\$495	\$208	(\$287)
E111021	MEMORIAL HALL	41 Overheads	\$780	\$780	\$704	\$588	(\$116)
E111031	PINGARING HALL	41 Overheads	\$0	\$0	\$0	\$180	\$180
E112021	Salaries	41 Overheads	\$0	\$0	\$0	\$72	\$72
E112026	MAINTENANCE	41 Overheads	\$4,517	\$4,517	\$4,136	\$6,096	\$1,960
E112029	STAFF HOUSING	41 Overheads	\$780	\$780	\$704	\$72	(\$632)
E113270	REPAIRS AND MAINTENANCE	41 Overheads	\$10,672	\$10,672	\$9,779	\$2,169	(\$7,610)
E113315	EVENTS	41 Overheads	\$0	\$0	\$0	\$165	\$165
E113320	WAGES - CLEANER	41 Overheads	\$0	\$0	\$0	\$212	\$212
E113330	OTHER ALLOWANCES	41 Overheads	\$1,094	\$1,094	\$1,001	\$0	(\$1,001)
E113331	BOWLING GREENS	41 Overheads	\$547	\$547	\$495	\$0	(\$495)
E113332	OVAL	41 Overheads	\$14,872	\$14,872	\$13,629	\$17,015	\$3,386
E113333	GOLF TENNIS PAVILION	41 Overheads	\$6,984	\$6,984	\$6,402	\$6,585	\$183
E113334	GOLF COURSE	41 Overheads	\$5,760	\$5,760	\$5,280	\$5,708	\$428
E117029	OFFICE GARDENS	41 Overheads	\$15,841	\$15,841	\$14,520	\$4,934	(\$9,586)
E117030	PUBLIC PARKS GDNS & RESERVES	41 Overheads	\$33,122	\$33,122	\$30,360	\$45,124	\$14,764
E117031	RESERVES - OTHER	41 Overheads	\$14,401	\$14,401	\$13,200	\$6,162	(\$7,038)
E117052	DUDININ SPORTSGROUND	41 Overheads	\$0	\$0	\$0	\$249	\$249
E117054	DUDININ TENNIS CLUB	41 Overheads	\$3,275	\$3,275	\$2,992	\$0	(\$2,992)
E117058	ALL AGES PRECINCTVDZ/TOWN PLAYGR	41 Overheads	\$780	\$780	\$704	\$26	(\$678)
E117520	PINGARING GOLF CLUB	41 Overheads	\$1,637	\$1,637	\$1,496	\$124	(\$1,372)
E122010	ROAD MAINTENANCE	41 Overheads	\$293,995	\$309,243	\$283,470	\$208,744	(\$74,726)
E122022	FLOOD DAMAGE - NORMAL	41 Overheads	\$7,671	\$7,671	\$7,029	\$0	(\$7,029)
E122121	KULIN DEPOT	41 Overheads	\$10,961	\$10,961	\$10,043	\$22,940	\$12,897
E122122	HOLT ROCK DEPOT	41 Overheads	\$0	\$0	\$0	\$1,771	\$1,771
E122150	STREET LIGHTING	41 Overheads	\$1,440	\$1,440	\$1,320	\$292	(\$1,028)
E122160	Street Cleaning	41 Overheads	\$2,016	\$2,016	\$1,848	\$116	(\$1,732)
E122161	DUDININ CLEANING	41 Overheads	\$3,456	\$3,456	\$3,168	\$1,051	(\$2,117)
E122162	PINGARING STREETSCAPE MAINTENANC	41 Overheads	\$0	\$0	\$0	\$0	\$0
E122180	Street Trees	41 Overheads	\$2,160	\$2,160	\$1,980	\$1,425	(\$555)
E122190	Streetscape Maintenance	41 Overheads	\$7,200	\$7,200	\$6,600	\$594	(\$6,006)
E126280	Airstrip Maintenance	41 Overheads	\$1,152	\$1,152	\$1,056	\$755	(\$301)
E131040	Noxious Weeds/Pest Plants	41 Overheads	\$0	\$0	\$0	\$702	\$702
E132030	CARAVAN PARK	41 Overheads	\$11,718	\$11,718	\$10,736	\$6,878	(\$3,858)
E132040	KULIN HOSTEL	41 Overheads	\$4,517	\$4,517	\$4,136	\$534	(\$3,602)
E134135	EVENTS	41 Overheads	\$0	\$0	\$0	\$132	\$132
E136040	WATER SUPPLY (STANDPIPES)	41 Overheads	\$0	\$0	\$0	\$2,941	\$2,941
E137060	BUILDING MAINTENANCE	41 Overheads	\$0	\$0	\$0	\$19	\$19
E138015	BLAZING SWAN EXPENDITURE	41 Overheads	\$5,949	\$5,949	\$5,445	\$470	(\$4,975)
E138040	BUSH RACES CONTRIBUTION	41 Overheads	\$9,785	\$9,785	\$8,965	\$10,889	\$1,924
E139050	MAINTENANCE & REPAIRS	41 Overheads	\$1,440	\$1,440	\$1,320	\$762	(\$558)
E141010	PRIVATE WORKS	41 Overheads	\$15,343	\$15,343	\$14,058	\$2,167	(\$11,891)
E143010	ENGINEERS SALARY	41 Overheads	\$0	\$0	\$0	\$234	\$234
E143050	Sick & Holiday Pay	41 Overheads	\$0	\$0	\$0	\$207	\$207
E143090	Award Allowances	41 Overheads	\$0	\$0	\$0	\$2,596	\$2,596
E143125	STAFF HOUSING	41 Overheads	\$11,611	\$11,611	\$10,637	\$10,678	\$41
E143140	STAFF TRAINING & SEMINAR EXPENSES	41 Overheads	\$7,671	\$7,671	\$7,029	\$8,150	\$1,121
E143150	HEALTH & SAFETY PROGRAM	41 Overheads	\$0	\$0	\$0	\$817	\$817
E143290	ALLOCATED TO WORKS & SERVICES	41 Overheads	(\$1,184,905)	(\$1,184,905)	(\$1,086,162)	(\$987,386)	\$98,776
E144000	Plant Repair Wages	41 Overheads	\$73,329	\$73,329	\$67,210	\$81,065	\$13,855
E144010	Parts & Repairs	41 Overheads	\$7,389	\$7,389	\$6,765	\$21,641	\$14,876
E144700	PLANT OPERATION COSTS	41 Overheads	\$0	\$0	\$0	\$13	\$13
I143100	STAFF HOUSING RENTAL	41 Overheads	\$0	\$0	\$0	\$211	\$211
		Overheads Total	(\$480,852)	(\$465,604)	(\$427,042)	(\$419,638)	\$7,404
		Total Employee Costs	\$2,730,791	\$2,788,459	\$2,555,531	\$2,456,366	(\$99,165)
E030111	LEGAL FEES - RATES DEBT COLLECTION	31 Materials & Contracts	\$4,000	\$4,000	\$3,663	\$3,162	(\$501)
E030112	LEGAL FEES - RATES DEBT COLLECTION	31 Materials & Contracts	\$6,500	\$6,500	\$5,951	\$76	(\$5,875)
E030130	TITLE SEARCHES	31 Materials & Contracts	\$0	\$0	\$0	\$9	\$9
E030140	Valuation Expenses	31 Materials & Contracts	\$10,000	\$10,000	\$0	\$9,172	\$9,172
E030150	Printing & Stationery	31 Materials & Contracts	\$1,200	\$1,200	\$1,100	\$588	(\$512)
E032100	BANK CHARGES	31 Materials & Contracts	\$4,500	\$4,500	\$4,125	\$2,778	(\$1,347)
E041020	MEMBERS TRAVELLING	31 Materials & Contracts	\$0	\$0	\$0	\$2,300	\$2,300
E041025	MEMBER'S ICT ALLOWANCE	31 Materials & Contracts	\$0	\$0	\$0	\$954	\$954
E041040	Election Expenses	31 Materials & Contracts	\$6,000	\$6,000	\$5,500	\$6,223	\$723
E041030	CONFERENCE EXPENSES	31 Materials & Contracts	\$11,949	\$11,949	\$10,945	\$8,335	(\$2,610)
E041050	ELECTED MEMBER MEETING ATTENDANC	31 Materials & Contracts	\$23,690	\$23,690	\$11,845	\$16,560	\$4,715

Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)

For the period ended 31 May 2024

COA	Description			Original Budget	Amended Budget	YTD Budget	YTD Actual	Var.
				\$	\$	\$	\$	\$
E041060	PRESIDENTIAL ALLOWANCE	31	Materials & Contracts	\$9,625	\$9,625	\$4,812	\$4,987	\$175
E041070	DRESS SHIRTS FOR COUNCILLORS	31	Materials & Contracts	\$1,000	\$1,000	\$913	\$0	(\$913)
E041090	LEGAL FEES	31	Materials & Contracts	\$0	\$0	\$0	\$11,288	\$11,288
E041110	REFRESHMENTS & GOODWILL	31	Materials & Contracts	\$27,760	\$27,760	\$25,443	\$34,113	\$8,670
E041111	MEAL ENTERTAINMENT	31	Materials & Contracts	\$2,000	\$2,000	\$0	\$0	\$0
E041160	Subscriptions & Donations	31	Materials & Contracts	\$30,230	\$30,230	\$30,230	\$29,645	(\$585)
E041161	Printing & Stationery	31	Materials & Contracts	\$1,000	\$1,000	\$913	\$266	(\$647)
E041165	Advertising	31	Materials & Contracts	\$1,000	\$1,000	\$913	\$0	(\$913)
E041180	Chamber Maintenance	31	Materials & Contracts	\$4,536	\$4,536	\$4,158	\$454	(\$3,704)
E042035	STAFF UNIFORMS	31	Materials & Contracts	\$3,500	\$3,500	\$3,201	\$635	(\$2,566)
E042040	STAFF TRAINING	31	Materials & Contracts	\$12,150	\$12,150	\$11,143	\$9,426	(\$1,717)
E042041	CONFERENCES	31	Materials & Contracts	\$11,200	\$11,200	\$10,263	\$3,276	(\$6,987)
E042045	RELOCATION COSTS	31	Materials & Contracts	\$5,000	\$5,000	\$4,576	\$1,678	(\$2,898)
E042046	STAFF HOUSING	31	Materials & Contracts	\$16,250	\$16,250	\$14,894	\$17,660	\$2,766
E042050	OFFICE MAINTENANCE	31	Materials & Contracts	\$10,000	\$10,000	\$9,163	\$7,051	(\$2,112)
E042060	MEMBERSHIPS & SUBSCRIPTIONS	31	Materials & Contracts	\$1,800	\$1,800	\$1,650	\$2,748	\$1,098
E042070	Printing and Stationery	31	Materials & Contracts	\$17,000	\$17,000	\$15,576	\$13,504	(\$2,072)
E042075	FBT EXPENSE	31	Materials & Contracts	\$4,500	\$4,500	\$0	\$0	\$0
E042090	Postage and Freight	31	Materials & Contracts	\$2,600	\$2,600	\$2,376	\$2,040	(\$336)
E042100	ADVERTISING	31	Materials & Contracts	\$5,000	\$5,000	\$4,576	\$1,468	(\$3,108)
E042110	Office Equipment Maintenance	31	Materials & Contracts	\$1,000	\$1,000	\$913	\$772	(\$141)
E042115	BAD DEBTS EXPENSE	31	Materials & Contracts	\$1,000	\$1,000	\$913	\$0	(\$913)
E042120	Cleaning	31	Materials & Contracts	\$3,500	\$3,500	\$3,212	\$2,299	(\$913)
E042130	Computer Maintenance	31	Materials & Contracts	\$38,500	\$38,500	\$37,792	\$37,569	(\$223)
E042135	IT Support	31	Materials & Contracts	\$70,000	\$70,000	\$64,163	\$51,370	(\$12,793)
E042140	Staff Amenities	31	Materials & Contracts	\$2,000	\$2,000	\$1,826	\$2,459	\$633
E042160	OTHER EXPENSES	31	Materials & Contracts	\$0	\$0	\$0	\$136	\$136
E042170	CONTRACT EMPLOYMENT	31	Materials & Contracts	\$179,500	\$94,500	\$86,625	\$40,508	(\$46,117)
E042200	Audit Fees	31	Materials & Contracts	\$46,000	\$46,000	\$0	(\$2,003)	(\$2,003)
E051040	OFFICE EXPENSES	31	Materials & Contracts	\$1,000	\$1,000	\$913	\$395	(\$518)
E051055	Protective Clothing	31	Materials & Contracts	\$5,000	\$5,000	\$4,576	\$2,082	(\$2,494)
E051060	Communication Maintenance	31	Materials & Contracts	\$1,000	\$1,000	\$913	\$0	(\$913)
E051070	SUNDRY FIRE PREVENTION COSTS	31	Materials & Contracts	\$2,000	\$2,000	\$0	\$1,104	\$1,104
E052010	Dog Control Costs	31	Materials & Contracts	\$3,150	\$3,150	\$2,882	\$2,339	(\$543)
E052020	CAT CONTROL COSTS	31	Materials & Contracts	\$5,000	\$5,000	\$4,576	\$4,225	(\$351)
E052040	Pest Control	31	Materials & Contracts	\$500	\$500	\$451	\$0	(\$451)
E053010	ESL BUSH FIRE BRIGADES	31	Materials & Contracts	\$1,000	\$1,000	\$1,000	\$0	(\$1,000)
E053051	EMERGENCY BUILDING MAINTENANCE	31	Materials & Contracts	\$1,500	\$1,500	\$1,375	\$384	(\$991)
E053400	CCTV MAINTENANCE	31	Materials & Contracts	\$6,520	\$6,520	\$5,973	\$11,257	\$5,284
E074040	GROUP/REGIONAL SCHEME	31	Materials & Contracts	\$39,000	\$39,000	\$29,250	\$30,376	\$1,126
E074100	OTHER EXPENDITURE	31	Materials & Contracts	\$2,500	\$2,500	\$2,288	\$0	(\$2,288)
E075020	Mosquito Control	31	Materials & Contracts	\$2,500	\$2,500	\$2,288	\$51	(\$2,237)
E076020	ANALYTICAL EXPENSES	31	Materials & Contracts	\$1,000	\$1,000	\$913	\$360	(\$553)
E077010	COMMUNITY NURSES	31	Materials & Contracts	\$1,000	\$1,000	\$913	\$0	(\$913)
E077020	MEDICAL CENTRE	31	Materials & Contracts	\$104,500	\$129,500	\$97,125	\$116,145	\$19,020
E077030	AMBULANCE SERVICES	31	Materials & Contracts	\$100	\$100	\$88	\$62	(\$26)
E080100	Contribution to School	31	Materials & Contracts	\$600	\$600	\$550	\$0	(\$550)
E080110	DONATIONS	31	Materials & Contracts	\$1,000	\$1,000	\$913	\$0	(\$913)
E083100	CARE GROUP DONATIONS	31	Materials & Contracts	\$4,250	\$4,250	\$4,046	\$2,155	(\$1,891)
E084020	MEMBERSHIPS AND SUBSCRIPTIONS	31	Materials & Contracts	\$8,000	\$8,000	\$7,326	\$1,812	(\$5,514)
E084025	Advert/Printing/Promotion	31	Materials & Contracts	\$1,100	\$1,100	\$1,001	\$0	(\$1,001)
E084030	Computer Exp	31	Materials & Contracts	\$2,100	\$2,100	\$1,925	\$1,470	(\$455)
E084035	EQUIPMENT UPGRADES	31	Materials & Contracts	\$5,300	\$5,300	\$4,851	\$4,359	(\$493)
E084045	GARDENING AND YARD MAINTENANCE	31	Materials & Contracts	\$2,500	\$2,500	\$2,288	\$2,025	(\$263)
E084060	BUILDING LEASE	31	Materials & Contracts	\$840	\$840	\$770	\$0	(\$770)
E084065	Postage & Stationery	31	Materials & Contracts	\$3,200	\$3,200	\$2,926	\$2,053	(\$873)
E084070	REPAIRS & MAINTENANCE	31	Materials & Contracts	\$5,300	\$5,300	\$4,851	\$2,202	(\$2,649)
E084075	STAFF EXPENSES	31	Materials & Contracts	\$5,000	\$5,000	\$4,576	\$2,434	(\$2,142)
E084085	Sundry & Other	31	Materials & Contracts	\$1,600	\$1,600	\$1,463	\$1,064	(\$400)
E084086	FUNDRAISING	31	Materials & Contracts	\$2,000	\$2,000	\$1,826	\$0	(\$1,826)
E084090	Consumables	31	Materials & Contracts	\$4,500	\$4,500	\$4,125	\$3,910	(\$215)
E084095	CLEANING CONSUMABLES	31	Materials & Contracts	\$3,800	\$3,800	\$3,476	\$3,069	(\$407)
E092050	OTHER HOUSING MAINTENANCE	31	Materials & Contracts	\$500	\$500	\$451	\$1,566	\$1,115
E092060	KULIN RETIREMENT HOMES	31	Materials & Contracts	\$500	\$500	\$451	\$0	(\$451)
E092148	GEHA HOUSING - COSTS	31	Materials & Contracts	\$2,500	\$2,500	\$2,288	\$8,507	\$6,219
E092150	JOINT VENTURE HOUSING - COSTS	31	Materials & Contracts	\$12,997	\$12,997	\$11,913	\$22,701	\$10,788
E101020	DOMESTIC REFUSE COLLECTION	31	Materials & Contracts	\$122,004	\$122,004	\$111,837	\$103,133	(\$8,704)
E101021	DUDININ REFUSE COLLECTION	31	Materials & Contracts	\$2,500	\$2,500	\$2,288	\$0	(\$2,288)
E101022	PINGARING REFUSE COLLECTION	31	Materials & Contracts	\$13,682	\$13,682	\$12,540	\$11,006	(\$1,534)
E101030	REFUSE SITE MAINTENANCE	31	Materials & Contracts	\$3,000	\$3,000	\$2,750	\$4,848	\$2,098
E101040	ROEROC	31	Materials & Contracts	\$10,000	\$10,000	\$0	\$0	\$0
E102020	Commercial Refuse Collection	31	Materials & Contracts	\$46,668	\$46,668	\$42,779	\$34,382	(\$8,397)
E102030	Drum Muster	31	Materials & Contracts	\$1,000	\$1,000	\$913	\$0	(\$913)
E102420	PURCHASE OF BINS	31	Materials & Contracts	\$200	\$200	\$176	\$0	(\$176)
E105300	OTHER PROTECTION OF ENVIRONMENT	31	Materials & Contracts	\$0	\$0	\$0	\$5,966	\$5,966
E106020	Town Planning Advice	31	Materials & Contracts	\$8,000	\$8,000	\$7,326	\$17,500	\$10,174
E106030	Town Planning Other	31	Materials & Contracts	\$4,000	\$4,000	\$3,663	\$371	(\$3,292)
E107031	KULIN CEMETERY	31	Materials & Contracts	\$500	\$500	\$451	\$0	(\$451)
E107032	DUDININ CEMETERY	31	Materials & Contracts	\$500	\$500	\$451	\$0	(\$451)
E107033	Pingaring Cemetery	31	Materials & Contracts	\$500	\$500	\$451	\$0	(\$451)
E107050	PUBLIC CONVENIENCES	31	Materials & Contracts	\$8,200	\$8,200	\$7,513	\$4,872	(\$2,641)
E107052	PUBLIC CONVENIENCES DUDININ	31	Materials & Contracts	\$700	\$700	\$638	\$393	(\$245)
E107053	PUBLIC CONVENIENCES PINGARING	31	Materials & Contracts	\$20,500	\$20,500	\$18,788	\$17,902	(\$886)
E107060	WAR MEMORIAL	31	Materials & Contracts	\$500	\$500	\$451	\$0	(\$451)
E111021	MEMORIAL HALL	31	Materials & Contracts	\$2,500	\$2,500	\$2,288	\$1,330	(\$958)
E111031	PINGARING HALL	31	Materials & Contracts	\$0	\$0	\$0	\$12,336	\$12,336
E111032	DUDININ HALL	31	Materials & Contracts	\$0	\$0	\$0	\$396	\$396
E112023	CHEMICALS	31	Materials & Contracts	\$5,702	\$5,702	\$5,225	\$5,054	(\$171)
E112026	MAINTENANCE	31	Materials & Contracts	\$13,150	\$130,390	\$130,390	\$132,711	\$2,321
E112028	OTHER MINOR EXPENDITURE	31	Materials & Contracts	\$3,480	\$3,480	\$3,190	\$2,913	(\$277)
E112029	STAFF HOUSING	31	Materials & Contracts	\$1,500	\$1,500	\$1,375	\$399	(\$976)
E112600	EVENTS	31	Materials & Contracts	\$1,350	\$1,350	\$1,232	\$0	(\$1,232)
E113060	Advertising and Promotion	31	Materials & Contracts	\$1,000	\$1,000	\$913	\$0	(\$913)
E113100	BANK CHARGES	31	Materials & Contracts	\$1,680	\$1,680	\$1,540	\$1,751	\$211

Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)

For the period ended 31 May 2024

COA	Description		Original Budget	Amended Budget	YTD Budget	YTD Actual	Var.
			\$	\$	\$	\$	\$
E113104	CATERING COSTS	31 Materials & Contracts	\$1,000	\$1,000	\$913	\$292	(\$621)
E113120	Cleaning Supplies	31 Materials & Contracts	\$3,000	\$3,000	\$2,750	\$3,526	\$776
E113130	IT MAINTENANCE	31 Materials & Contracts	\$0	\$0	\$0	\$990	\$990
E113137	DAM EXPENSES	31 Materials & Contracts	\$0	\$0	\$0	\$33	\$33
E113190	FREIGHT - NON-BAR	31 Materials & Contracts	\$0	\$0	\$0	\$17	\$17
E113210	GAS SUPPLIES	31 Materials & Contracts	\$0	\$0	\$0	\$0	\$0
E113218	Minor Equipment	31 Materials & Contracts	\$1,500	\$1,500	\$1,375	\$1,084	(\$291)
E113240	LICENCING COSTS	31 Materials & Contracts	\$440	\$440	\$407	\$245	(\$162)
E113243	Kitchen Consumables	31 Materials & Contracts	\$1,500	\$1,500	\$1,375	\$1,721	\$346
E113250	Printing, Stationery and Post	31 Materials & Contracts	\$1,000	\$1,000	\$913	\$680	(\$233)
E113270	REPAIRS AND MAINTENANCE	31 Materials & Contracts	\$34,300	\$34,300	\$31,438	\$26,121	(\$5,317)
E113272	Security Costs	31 Materials & Contracts	\$450	\$450	\$407	\$296	(\$111)
E113285	STAFF TRAINING	31 Materials & Contracts	\$1,000	\$1,000	\$913	\$780	(\$133)
E113295	UNIFORMS	31 Materials & Contracts	\$800	\$800	\$726	\$69	(\$657)
E113315	EVENTS	31 Materials & Contracts	\$5,000	\$5,000	\$4,576	\$2,004	(\$2,572)
E113329	Other Non-Operational Costs	31 Materials & Contracts	\$15,000	\$15,000	\$13,750	\$0	(\$13,750)
E113330	OTHER ALLOWANCES	31 Materials & Contracts	\$0	\$0	\$0	\$0	\$0
E113332	OVAL	31 Materials & Contracts	\$6,000	\$6,000	\$5,500	\$21,332	\$15,832
E113333	GOLF TENNIS PAVILION	31 Materials & Contracts	\$5,000	\$5,000	\$4,576	\$2,512	(\$2,064)
E113334	GOLF COURSE	31 Materials & Contracts	\$2,000	\$2,000	\$1,826	\$0	(\$1,826)
E113500	Bar Purchases	31 Materials & Contracts	\$52,000	\$52,000	\$47,663	\$79,866	\$32,203
E113501	Ice and Sundry Supplies	31 Materials & Contracts	\$200	\$200	\$176	\$45	(\$131)
E113502	FREIGHT	31 Materials & Contracts	\$2,400	\$2,400	\$2,200	\$3,500	\$1,300
E113505	CANTEEN PURCHASES	31 Materials & Contracts	\$0	\$0	\$0	\$1,852	\$1,852
E113510	Bar Glassware	31 Materials & Contracts	\$0	\$0	\$0	\$96	\$96
E113540	STOCK WRITTEN OFF	31 Materials & Contracts	\$400	\$400	\$363	\$106	(\$257)
E114280	EQUIPMENT MAINTENANCE	31 Materials & Contracts	\$0	\$0	\$0	\$45	\$45
E114290	CONT TO VARLEY RADIO	31 Materials & Contracts	\$1,000	\$1,000	\$913	\$832	(\$81)
E116300	Railway Station Maintenance	31 Materials & Contracts	\$0	\$0	\$0	\$1,341	\$1,341
E117029	OFFICE GARDENS	31 Materials & Contracts	\$1,000	\$1,000	\$913	\$241	(\$672)
E117030	PUBLIC PARKS GDNS & RESERVES	31 Materials & Contracts	\$20,000	\$20,000	\$18,326	\$6,212	(\$12,114)
E117031	RESERVES - OTHER	31 Materials & Contracts	\$500	\$500	\$451	\$0	(\$451)
E117032	PLAYGROUND INSPECTIONS	31 Materials & Contracts	\$5,750	\$5,750	\$5,269	\$0	(\$5,269)
E117054	DUDININ TENNIS CLUB	31 Materials & Contracts	\$10,000	\$10,000	\$9,163	\$225	(\$8,938)
E117056	OTHER SPORTING CLUBS	31 Materials & Contracts	\$0	\$0	\$0	\$98	\$98
E117058	ALL AGES PRECINCTVDZ/TOWN PLAYGR	31 Materials & Contracts	\$2,250	\$2,250	\$2,057	\$1,392	(\$665)
E117520	PINGARING GOLF CLUB	31 Materials & Contracts	\$8,000	\$8,000	\$7,326	\$7,103	(\$223)
E121250	Black Spot Submission Costs	31 Materials & Contracts	\$0	\$0	\$0	\$7,400	\$7,400
E121602	Traffic Signs	31 Materials & Contracts	\$7,000	\$7,000	\$6,413	\$2,454	(\$3,959)
E122010	ROAD MAINTENANCE	31 Materials & Contracts	\$65,000	\$65,000	\$59,576	\$33,434	(\$26,142)
E122121	KULIN DEPOT	31 Materials & Contracts	\$25,000	\$25,000	\$22,913	\$22,909	(\$4)
E122122	HOLT ROCK DEPOT	31 Materials & Contracts	\$0	\$0	\$0	\$5,240	\$5,240
E122123	KULIN DEPOT CRIB ROOM	31 Materials & Contracts	\$0	\$0	\$0	\$4,946	\$4,946
E122160	Street Cleaning	31 Materials & Contracts	\$3,500	\$3,500	\$3,201	\$3,220	\$19
E122190	Streetscape Maintenance	31 Materials & Contracts	\$8,500	\$8,500	\$7,788	\$0	(\$7,788)
E122200	Roman Road System	31 Materials & Contracts	\$8,853	\$8,853	\$0	\$9,473	\$9,473
E126280	Airstrip Maintenance	31 Materials & Contracts	\$1,000	\$1,000	\$913	\$0	(\$913)
E131040	Noxious Weeds/Pest Plants	31 Materials & Contracts	\$5,000	\$5,000	\$4,576	\$8,576	\$4,000
E132030	CARAVAN PARK	31 Materials & Contracts	\$6,500	\$6,500	\$5,951	\$5,556	(\$395)
E132040	KULIN HOSTEL	31 Materials & Contracts	\$5,000	\$5,000	\$4,576	\$4,837	\$261
E132100	Tourism & Area Promotion	31 Materials & Contracts	\$39,570	\$39,570	\$36,267	\$41,381	\$5,114
E132130	Donations	31 Materials & Contracts	\$0	\$0	\$0	\$18	\$18
E133010	Group Building Scheme	31 Materials & Contracts	\$7,500	\$7,500	\$6,875	\$4,530	(\$2,345)
E133420	BCITF levy payment	31 Materials & Contracts	\$500	\$500	\$451	\$1,175	\$724
E133425	BUILDING SERVICES LEVY PAYMENT	31 Materials & Contracts	\$1,000	\$1,000	\$913	\$2,470	\$1,557
E134040	UNIFORMS	31 Materials & Contracts	\$800	\$800	\$726	\$0	(\$726)
E134050	STAFF TRAINING	31 Materials & Contracts	\$5,000	\$5,000	\$4,576	\$839	(\$3,737)
E134080	Printing & Stationery	31 Materials & Contracts	\$20,000	\$20,000	\$18,326	\$16,750	(\$1,576)
E134090	Postage and Freight	31 Materials & Contracts	\$0	\$0	\$0	\$396	\$396
E134100	Advertising and Promotion	31 Materials & Contracts	\$2,500	\$2,500	\$2,288	\$524	(\$1,765)
E134110	IT MAINTENANCE & SUPPORT	31 Materials & Contracts	\$1,000	\$1,000	\$913	\$2,602	\$1,689
E134120	CENTRE MAINTENANCE	31 Materials & Contracts	\$5,500	\$5,500	\$5,038	\$808	(\$4,230)
E134130	COURSES & EVENTS	31 Materials & Contracts	\$30,000	\$30,000	\$27,500	\$7,744	(\$19,756)
E134135	EVENTS	31 Materials & Contracts	\$2,500	\$2,500	\$2,288	\$7,535	\$5,247
E134140	Library Freight	31 Materials & Contracts	\$700	\$700	\$638	\$5	(\$633)
E134150	LIBRARY COSTS	31 Materials & Contracts	\$14,000	\$14,000	\$12,826	\$15,690	\$2,864
E134200	GRANT FUNDING EXPENDITURE	31 Materials & Contracts	\$2,000	\$2,000	\$1,826	\$0	(\$1,826)
E134300	SUNDRY EXPENSES	31 Materials & Contracts	\$2,000	\$2,000	\$1,826	\$86	(\$1,740)
E136040	WATER SUPPLY (STANDPIPES)	31 Materials & Contracts	\$19,200	\$19,200	\$17,600	\$28,955	\$11,355
E136047	WATER SUPPLY MAINTENANCE	31 Materials & Contracts	\$7,500	\$7,500	\$6,875	\$0	(\$6,875)
E136100	OTHER EXPENDITURE	31 Materials & Contracts	\$0	\$0	\$0	\$1,500	\$1,500
E136110	PINGARING PROGRESS ASSOCIATION	31 Materials & Contracts	\$0	\$0	\$0	\$40	\$40
E137060	BUILDING MAINTENANCE	31 Materials & Contracts	\$4,500	\$4,500	\$4,125	\$3,081	(\$1,044)
E137120	CLEANING	31 Materials & Contracts	\$0	\$0	\$0	\$232	\$232
E137130	CONSULTANCY & CONTRACTORS	31 Materials & Contracts	\$30,000	\$30,000	\$27,500	\$0	(\$27,500)
E138015	BLAZING SWAN EXPENDITURE	31 Materials & Contracts	\$15,000	\$15,000	\$15,000	\$15,105	\$105
E138020	INSURANCE & LICENSING	31 Materials & Contracts	\$0	\$0	\$0	\$24	\$24
E138040	BUSH RACES CONTRIBUTION	31 Materials & Contracts	\$0	\$0	\$0	\$342	\$342
E139010	FUEL PURCHASES	31 Materials & Contracts	\$816,000	\$816,000	\$748,000	\$859,249	\$111,249
E139030	INSURANCE & LICENSING	31 Materials & Contracts	\$0	\$0	\$0	\$860	\$860
E139040	IT MAINTENANCE	31 Materials & Contracts	\$5,910	\$5,910	\$5,412	\$1,520	(\$3,892)
E139045	BANK CHARGES	31 Materials & Contracts	\$6,600	\$6,600	\$6,050	\$6,867	\$817
E139050	MAINTENANCE & REPAIRS	31 Materials & Contracts	\$5,400	\$5,400	\$5,400	\$9,368	\$3,968
E142020	Community Bus Shed	31 Materials & Contracts	\$0	\$0	\$0	\$98	\$98
E142700	Plant Operation Costs	31 Materials & Contracts	\$0	\$0	\$0	\$2,377	\$2,377
E143030	OFFICE EXPENSES	31 Materials & Contracts	\$16,000	\$16,000	\$14,663	\$5,634	(\$9,029)
E143050	Sick & Holiday Pay	31 Materials & Contracts	\$0	\$0	\$0	\$0	\$0
E143075	FBT EXPENSE	31 Materials & Contracts	\$1,500	\$1,500	\$1,500	\$0	(\$1,500)
E143120	PROTECTIVE CLOTHING	31 Materials & Contracts	\$10,000	\$10,000	\$9,163	\$9,138	(\$25)
E143125	STAFF HOUSING	31 Materials & Contracts	\$28,809	\$28,809	\$26,400	\$33,650	\$7,250
E143126	WORKFORCE ACCOMMODATION - HOLT F	31 Materials & Contracts	\$14,500	\$14,500	\$13,288	\$0	(\$13,288)
E143130	Removal Expenses	31 Materials & Contracts	\$5,000	\$5,000	\$4,576	\$0	(\$4,576)
E143140	STAFF TRAINING & SEMINAR EXPENSES	31 Materials & Contracts	\$17,469	\$17,469	\$16,005	\$15,435	(\$570)
E143150	HEALTH & SAFETY PROGRAM	31 Materials & Contracts	\$23,000	\$23,000	\$17,250	\$20,897	\$3,647

**Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)**

For the period ended 31 May 2024

COA	Description		Original Budget	Amended Budget	YTD Budget	YTD Actual	Var.
			\$	\$	\$	\$	\$
E143152	CONSULTING	31 Materials & Contracts	\$25,115	\$25,115	\$23,012	\$0	(\$23,012)
E144005	Tyres & Tubes	31 Materials & Contracts	\$50,000	\$50,000	\$45,826	\$44,339	(\$1,487)
E144010	Parts & Repairs	31 Materials & Contracts	\$170,000	\$220,000	\$201,663	\$238,422	\$36,759
E144020	Fuel & Oil	31 Materials & Contracts	\$429,127	\$429,127	\$393,360	\$427,191	\$33,831
E144030	BLADES & TYNES	31 Materials & Contracts	\$10,000	\$10,000	\$9,163	\$0	(\$9,163)
E144060	Expendable Tools	31 Materials & Contracts	\$2,400	\$2,400	\$2,200	\$1,174	(\$1,026)
E144070	OFFICE EXPENSES	31 Materials & Contracts	\$5,000	\$5,000	\$4,576	\$0	(\$4,576)
E144180	Other Minor Expenditure	31 Materials & Contracts	\$2,400	\$2,400	\$2,200	\$3,161	\$961
E144190	M.V. INSURANCE CLAIMS	31 Materials & Contracts	\$1,000	\$1,000	\$913	\$0	(\$913)
E144700	PLANT OPERATION COSTS	31 Materials & Contracts	\$0	\$0	\$0	\$31	\$31
		Materials & Contracts Total	\$3,266,006	\$3,373,246	\$2,987,250	\$3,012,820	\$25,570
E041020	MEMBERS TRAVELLING	33 Contributions/Donations/Grants	\$3,536	\$3,536	\$1,768	\$0	(\$1,768)
E041025	MEMBER'S ICT ALLOWANCE	33 Contributions/Donations/Grants	\$4,500	\$4,500	\$2,250	\$0	(\$2,250)
E041160	Subscriptions & Donations	33 Contributions/Donations/Grants	\$1,500	\$1,500	\$1,375	\$0	(\$1,375)
E041270	Community Contributions	33 Contributions/Donations/Grants	\$30,000	\$30,000	\$27,500	\$28,930	\$1,430
E117056	OTHER SPORTING CLUBS	33 Contributions/Donations/Grants	\$1,000	\$1,000	\$913	\$0	(\$913)
E134135	EVENTS	33 Contributions/Donations/Grants	\$0	\$0	\$0	\$660	\$660
		Contributions/Donations/Grants Total	\$40,536	\$40,536	\$33,806	\$29,590	(\$4,217)
E042046	STAFF HOUSING	42 Plant Operating Costs	\$1,000	\$1,000	\$913	\$2,094	\$1,181
E042053	CEO VEHICLE COSTS	42 Plant Operating Costs	\$12,000	\$12,000	\$11,000	\$13,222	\$2,222
E042054	POOL VEHICLE COSTS	42 Plant Operating Costs	\$4,000	\$4,000	\$3,663	\$6,073	\$2,410
E042700	PLANT OPERATION COSTS	42 Plant Operating Costs	\$0	\$0	\$0	(\$2,203)	(\$2,203)
E051070	SUNDRY FIRE PREVENTION COSTS	42 Plant Operating Costs	\$1,500	\$1,500	\$0	\$3,125	\$3,125
E053051	EMERGENCY BUILDING MAINTENANCE	42 Plant Operating Costs	\$0	\$0	\$0	\$130	\$130
E053700	Plant Operation Costs	42 Plant Operating Costs	\$8,000	\$8,000	\$7,326	\$15,142	\$7,816
E075020	Mosquito Control	42 Plant Operating Costs	\$500	\$500	\$451	\$3,863	\$3,412
E080100	Contribution to School	42 Plant Operating Costs	\$0	\$0	\$0	\$278	\$278
E084012	SALARIES - GARDENING	42 Plant Operating Costs	\$0	\$0	\$0	\$120	\$120
E092060	KULIN RETIREMENT HOMES	42 Plant Operating Costs	\$0	\$0	\$0	\$105	\$105
E092150	JOINT VENTURE HOUSING - COSTS	42 Plant Operating Costs	\$1,000	\$1,000	\$913	\$1,907	\$994
E101020	DOMESTIC REFUSE COLLECTION	42 Plant Operating Costs	\$0	\$0	\$0	\$65	\$65
E101030	REFUSE SITE MAINTENANCE	42 Plant Operating Costs	\$0	\$0	\$0	\$805	\$805
E102020	Commercial Refuse Collection	42 Plant Operating Costs	\$7,000	\$7,000	\$6,413	\$6,047	(\$366)
E105051	Reinstatement of Gravel Pits	42 Plant Operating Costs	\$0	\$0	\$0	\$4,373	\$4,373
E107031	KULIN CEMETERY	42 Plant Operating Costs	\$1,590	\$1,590	\$1,452	\$1,220	(\$232)
E107053	PUBLIC CONVENIENCES PINGARING	42 Plant Operating Costs	\$0	\$0	\$0	\$540	\$540
E112026	MAINTENANCE	42 Plant Operating Costs	\$0	\$0	\$0	\$120	\$120
E113332	OVAL	42 Plant Operating Costs	\$11,000	\$11,000	\$10,076	\$15,411	\$5,335
E113333	GOLF TENNIS PAVILION	42 Plant Operating Costs	\$0	\$0	\$0	\$130	\$130
E113334	GOLF COURSE	42 Plant Operating Costs	\$2,500	\$2,500	\$2,288	\$4,696	\$2,408
E113701	PLANT OPERATION COSTS	42 Plant Operating Costs	\$20,000	\$20,000	\$18,326	\$0	(\$18,326)
E117030	PUBLIC PARKS GDNS & RESERVES	42 Plant Operating Costs	\$0	\$0	\$0	\$20,091	\$20,091
E117031	RESERVES - OTHER	42 Plant Operating Costs	\$0	\$0	\$0	\$105	\$105
E122010	ROAD MAINTENANCE	42 Plant Operating Costs	\$395,570	\$379,652	\$348,018	\$420,193	\$72,175
E122121	KULIN DEPOT	42 Plant Operating Costs	\$1,000	\$1,000	\$913	\$730	(\$183)
E122122	HOLT ROCK DEPOT	42 Plant Operating Costs	\$0	\$0	\$0	\$98	\$98
E122162	PINGARING STREETScape MAINTENANCE	42 Plant Operating Costs	\$0	\$0	\$0	\$0	\$0
E126280	Airstrip Maintenance	42 Plant Operating Costs	\$0	\$0	\$0	\$60	\$60
E134135	EVENTS	42 Plant Operating Costs	\$0	\$0	\$0	\$130	\$130
E138015	BLAZING SWAN EXPENDITURE	42 Plant Operating Costs	\$0	\$0	\$0	\$210	\$210
E138040	BUSH RACES CONTRIBUTION	42 Plant Operating Costs	\$0	\$0	\$0	\$5,149	\$5,149
E141010	PRIVATE WORKS	42 Plant Operating Costs	\$7,500	\$7,500	\$6,875	\$3,023	(\$3,852)
E142700	Plant Operation Costs	42 Plant Operating Costs	\$12,000	\$12,000	\$11,000	\$7,269	(\$3,731)
E143095	WORKS MANAGER, WORKS SUPERVISOR	42 Plant Operating Costs	\$45,000	\$45,000	\$41,250	\$40,617	(\$633)
E143125	STAFF HOUSING	42 Plant Operating Costs	\$0	\$0	\$0	\$2,002	\$2,002
E144010	Parts & Repairs	42 Plant Operating Costs	\$0	\$0	\$0	\$1,793	\$1,793
E144290	ALLOCATED TO WORKS & SERVICES	42 Plant Operating Costs	(\$930,195)	(\$930,195)	(\$852,676)	(\$956,262)	(\$103,586)
E148299	LESS DEPRECIATION ALLOCATED	42 Plant Operating Costs	(\$501,552)	(\$501,552)	(\$459,756)	(\$465,670)	(\$5,914)
		Plant Operating Costs Total	(\$900,587)	(\$916,505)	(\$841,555)	(\$843,201)	(\$1,646)
		Total Materials & Contracts	\$2,405,955	\$2,497,277	\$2,179,501	\$2,199,208	\$19,707
E136040	WATER SUPPLY (STANDPIPES)	36 Utilities	\$0	\$0	\$0	\$6,886	\$6,886
		Utilities Total	\$0	\$0	\$0	\$6,886	\$6,886
E042046	STAFF HOUSING	47 Telephone & Internet	\$0	\$0	\$0	\$135	\$135
E042049	CEO UTILITIES	47 Telephone & Internet	\$2,500	\$2,500	\$2,288	\$1,710	(\$578)
E042080	TELEPHONE	47 Telephone & Internet	\$11,780	\$11,780	\$10,791	\$6,147	(\$4,644)
E051040	OFFICE EXPENSES	47 Telephone & Internet	\$6,000	\$6,000	\$5,500	\$3,777	(\$1,723)
E053010	ESL BUSH FIRE BRIGADES	47 Telephone & Internet	\$0	\$0	\$0	\$1,011	\$1,011
E077020	MEDICAL CENTRE	47 Telephone & Internet	\$2,500	\$2,500	\$2,288	\$1,981	(\$307)
E084080	TELEPHONE	47 Telephone & Internet	\$1,050	\$1,050	\$957	\$379	(\$578)
E092050	OTHER HOUSING MAINTENANCE	47 Telephone & Internet	\$0	\$0	\$0	\$0	\$0
E112030	TELEPHONE & INTERNET	47 Telephone & Internet	\$1,800	\$1,800	\$1,650	\$2,516	\$866
E113290	TELEPHONE	47 Telephone & Internet	\$2,100	\$2,100	\$1,925	\$694	(\$1,231)
E113332	OVAL	47 Telephone & Internet	\$0	\$0	\$0	\$746	\$746
E122122	HOLT ROCK DEPOT	47 Telephone & Internet	\$0	\$0	\$0	\$349	\$349
E132030	CARAVAN PARK	47 Telephone & Internet	\$500	\$500	\$451	\$394	(\$57)
E134060	TELEPHONE	47 Telephone & Internet	\$1,500	\$1,500	\$1,375	\$65	(\$1,310)
E139040	IT MAINTENANCE	47 Telephone & Internet	\$0	\$0	\$0	(\$61)	(\$61)
E139050	MAINTENANCE & REPAIRS	47 Telephone & Internet	\$1,800	\$1,800	\$1,650	\$289	(\$1,361)
E143030	OFFICE EXPENSES	47 Telephone & Internet	\$2,000	\$2,000	\$1,826	\$3,318	\$1,492
E143125	STAFF HOUSING	47 Telephone & Internet	\$0	\$0	\$0	\$250	\$250
E143126	WORKFORCE ACCOMMODATION - HOLT ROCK	47 Telephone & Internet	\$500	\$500	\$451	\$0	(\$451)
E144061	TELEPHONE	47 Telephone & Internet	\$2,400	\$2,400	\$2,200	\$935	(\$1,265)
		Telephone & Internet Total	\$36,430	\$36,430	\$33,352	\$24,637	(\$8,715)
E042046	STAFF HOUSING	48 Electricity	\$8,500	\$8,500	\$7,788	\$6,372	(\$1,416)
E042049	CEO UTILITIES	48 Electricity	\$0	\$0	\$0	\$807	\$807
E042180	UTILITIES	48 Electricity	\$3,500	\$3,500	\$3,201	\$3,537	\$336
E077020	MEDICAL CENTRE	48 Electricity	\$3,500	\$3,500	\$3,201	\$3,620	\$419
E077030	AMBULANCE SERVICES	48 Electricity	\$0	\$0	\$0	\$234	\$234
E084040	ELECTRICITY/GAS/WATER	48 Electricity	\$6,000	\$6,000	\$5,500	\$2,699	(\$2,801)
E092050	OTHER HOUSING MAINTENANCE	48 Electricity	\$1,500	\$1,500	\$1,375	\$880	(\$495)
E092150	JOINT VENTURE HOUSING - COSTS	48 Electricity	\$2,000	\$2,000	\$1,837	\$3,471	\$1,634
E107050	PUBLIC CONVENIENCES	48 Electricity	\$2,500	\$2,500	\$2,288	\$2,549	\$261
E107052	PUBLIC CONVENIENCES DUDININ	48 Electricity	\$550	\$550	\$495	\$428	(\$67)
E107053	PUBLIC CONVENIENCES PINGARING	48 Electricity	\$1,000	\$1,000	\$913	\$691	(\$222)

Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)

For the period ended 31 May 2024

COA	Description		Original Budget	Amended Budget	YTD Budget	YTD Actual	Var.
			\$	\$	\$	\$	\$
E111021	MEMORIAL HALL	48 Electricity	\$1,800	\$1,800	\$1,650	\$1,260	(\$390)
E111031	PINGARING HALL	48 Electricity	\$100	\$100	\$88	\$0	(\$88)
E111032	DUDININ HALL	48 Electricity	\$100	\$100	\$88	\$0	(\$88)
E112024	ELECTRICITY	48 Electricity	\$39,780	\$39,780	\$36,465	\$38,069	\$1,604
E113180	ELECTRICITY	48 Electricity	\$19,000	\$19,000	\$17,413	\$20,561	\$3,148
E113332	OVAL	48 Electricity	\$4,500	\$4,500	\$4,125	\$4,770	\$645
E113333	GOLF TENNIS PAVILION	48 Electricity	\$0	\$0	\$0	\$70	\$70
E122121	KULIN DEPOT	48 Electricity	\$4,000	\$4,000	\$3,663	\$4,273	\$610
E122122	HOLT ROCK DEPOT	48 Electricity	\$0	\$0	\$0	\$1,593	\$1,593
E122150	STREET LIGHTING	48 Electricity	\$20,425	\$20,425	\$18,722	\$10,276	(\$8,446)
E132030	CARAVAN PARK	48 Electricity	\$8,000	\$8,000	\$7,326	\$6,277	(\$1,049)
E132040	KULIN HOSTEL	48 Electricity	\$1,500	\$1,500	\$1,375	\$336	(\$1,039)
E132050	INFORMATION BAY	48 Electricity	\$400	\$400	\$363	\$88	(\$275)
E134070	ELECTRICITY	48 Electricity	\$5,000	\$5,000	\$4,576	\$3,537	(\$1,039)
E136040	WATER SUPPLY (STANDPIPES)	48 Electricity	\$0	\$0	\$0	\$969	\$969
E137050	ELECTRICITY	48 Electricity	\$2,500	\$2,500	\$2,288	\$2,766	\$478
E139050	MAINTENANCE & REPAIRS	48 Electricity	\$1,750	\$1,750	\$1,595	\$2,114	\$519
E143125	STAFF HOUSING	48 Electricity	\$12,500	\$12,500	\$11,451	\$6,816	(\$4,635)
E143126	WORKFORCE ACCOMMODATION - HOLT F	48 Electricity	\$1,200	\$1,200	\$1,100	\$0	(\$1,100)
		Electricity Total	\$151,605	\$151,605	\$138,886	\$129,063	(\$9,823)
E042046	STAFF HOUSING	49 Water	\$7,000	\$7,000	\$6,413	\$8,371	\$1,958
E042180	UTILITIES	49 Water	\$1,300	\$1,300	\$1,188	\$986	(\$202)
E051070	SUNDRY FIRE PREVENTION COSTS	49 Water	\$0	\$0	\$0	\$210	\$210
E053010	ESL BUSH FIRE BRIGADES	49 Water	\$0	\$0	\$0	\$82	\$82
E053051	EMERGENCY BUILDING MAINTENANCE	49 Water	\$650	\$650	\$594	\$505	(\$89)
E077020	MEDICAL CENTRE	49 Water	\$500	\$500	\$451	\$329	(\$122)
E084040	ELECTRICITY/GAS/WATER	49 Water	\$0	\$0	\$0	\$2,354	\$2,354
E092050	OTHER HOUSING MAINTENANCE	49 Water	\$3,500	\$3,500	\$3,201	\$952	(\$2,249)
E092148	GEHA HOUSING - COSTS	49 Water	\$5,500	\$5,500	\$5,038	\$4,416	(\$622)
E092150	JOINT VENTURE HOUSING - COSTS	49 Water	\$16,000	\$16,000	\$14,663	\$14,135	(\$528)
E107052	PUBLIC CONVENIENCES DUDININ	49 Water	\$200	\$200	\$176	\$60	(\$116)
E107053	PUBLIC CONVENIENCES PINGARING	49 Water	\$200	\$200	\$176	\$71	(\$105)
E107060	WAR MEMORIAL	49 Water	\$500	\$500	\$451	\$412	(\$39)
E111021	MEMORIAL HALL	49 Water	\$250	\$250	\$220	\$105	(\$115)
E111031	PINGARING HALL	49 Water	\$100	\$100	\$88	\$43	(\$45)
E111032	DUDININ HALL	49 Water	\$100	\$100	\$88	\$37	(\$51)
E112025	WATER	49 Water	\$11,400	\$11,400	\$10,450	\$8,862	(\$1,588)
E112029	STAFF HOUSING	49 Water	\$3,500	\$3,500	\$3,201	\$2,188	(\$1,013)
E113332	OVAL	49 Water	\$10,000	\$10,000	\$9,163	\$5,863	(\$3,300)
E116100	KULIN MUSEUM	49 Water	\$400	\$400	\$363	\$400	\$37
E117029	OFFICE GARDENS	49 Water	\$500	\$500	\$451	\$507	\$56
E117030	PUBLIC PARKS GDNS & RESERVES	49 Water	\$4,000	\$4,000	\$3,663	\$2,817	(\$846)
E117052	DUDININ SPORTSGROUND	49 Water	\$2,000	\$2,000	\$1,826	\$1,173	(\$653)
E122121	KULIN DEPOT	49 Water	\$2,000	\$2,000	\$1,826	\$881	(\$945)
E122122	HOLT ROCK DEPOT	49 Water	\$0	\$0	\$0	\$0	\$0
E132030	CARAVAN PARK	49 Water	\$7,500	\$7,500	\$6,875	\$6,613	(\$262)
E132040	KULIN HOSTEL	49 Water	\$3,500	\$3,500	\$3,201	\$622	(\$2,579)
E132050	INFORMATION BAY	49 Water	\$0	\$0	\$0	\$0	\$0
E136040	WATER SUPPLY (STANDPIPES)	49 Water	\$43,000	\$43,000	\$39,413	\$13,899	(\$25,514)
E137040	WATER	49 Water	\$1,600	\$1,600	\$1,463	\$1,520	\$57
E143125	STAFF HOUSING	49 Water	\$23,400	\$23,400	\$21,450	\$22,465	\$1,015
E143126	WORKFORCE ACCOMMODATION - HOLT F	49 Water	\$1,000	\$1,000	\$913	\$0	(\$913)
E144050	WATER USAGE	49 Water	\$1,500	\$1,500	\$1,375	\$1,100	(\$275)
		Water Total	\$151,100	\$151,100	\$138,380	\$101,978	(\$36,402)
E042046	STAFF HOUSING	50 Gas	\$1,500	\$1,500	\$1,375	\$1,645	\$270
E092050	OTHER HOUSING MAINTENANCE	50 Gas	\$0	\$0	\$0	\$0	\$0
E092150	JOINT VENTURE HOUSING - COSTS	50 Gas	\$1,500	\$1,500	\$1,375	\$1,929	\$554
E113210	GAS SUPPLIES	50 Gas	\$1,870	\$1,870	\$1,705	\$2,736	\$1,031
E122122	HOLT ROCK DEPOT	50 Gas	\$0	\$0	\$0	\$135	\$135
E132030	CARAVAN PARK	50 Gas	\$0	\$0	\$0	\$839	\$839
E132040	KULIN HOSTEL	50 Gas	\$1,500	\$1,500	\$1,375	\$2,073	\$698
E143125	STAFF HOUSING	50 Gas	\$3,500	\$3,500	\$3,201	\$3,096	(\$105)
		Gas Total	\$9,870	\$9,870	\$9,031	\$12,453	\$3,422
E113240	LICENCING COSTS	51 Licensing	\$1,365	\$1,365	\$1,254	\$1,632	\$378
E142105	LICENSING & INSURANCE	51 Licensing	\$350	\$350	\$319	\$0	(\$319)
E144015	INSURANCE & LICENCE	51 Licensing	\$22,500	\$22,500	\$22,500	\$12,767	(\$9,733)
		Licensing Total	\$24,215	\$24,215	\$24,073	\$14,400	(\$9,673)
		Total Utilities	\$373,220	\$373,220	\$343,722	\$289,417	(\$54,305)
E041298	Depreciation	34 Depreciation	\$0	\$0	\$0	\$2,671	\$2,671
E042047	Depreciation CEO Housing	34 Depreciation	\$3,600	\$3,600	\$3,300	\$5,507	\$2,207
E042048	Depreciation DCEO Housing	34 Depreciation	\$6,000	\$6,000	\$5,500	\$5,690	\$190
E042053	CEO VEHICLE COSTS	34 Depreciation	\$0	\$0	\$0	\$8,726	\$8,726
E042054	POOL VEHICLE COSTS	34 Depreciation	\$0	\$0	\$0	\$4,573	\$4,573
E042298	Office Depreciation	34 Depreciation	\$18,350	\$103,350	\$94,743	\$97,981	\$3,238
E042700	PLANT OPERATION COSTS	34 Depreciation	\$0	\$0	\$0	\$2,203	\$2,203
E051298	Depreciation	34 Depreciation	\$79,058	\$4,058	\$3,718	\$1,120	(\$2,598)
E053298	Depreciation	34 Depreciation	\$14,390	\$54,390	\$49,863	\$48,999	(\$864)
E084298	Depreciation	34 Depreciation	\$0	\$0	\$0	\$1,357	\$1,357
E092160	Depreciation - Joint Venture	34 Depreciation	\$5,409	\$5,409	\$4,950	\$5,195	\$245
E092180	Depreciation Community Bank Hs	34 Depreciation	\$5,279	\$5,279	\$4,829	\$0	(\$4,829)
E092298	Depreciation	34 Depreciation	\$9,136	\$9,136	\$8,371	\$12,207	\$3,836
E101298	Depreciation	34 Depreciation	\$706	\$706	\$638	\$743	\$105
E102298	Depreciation	34 Depreciation	\$0	\$0	\$0	\$6,780	\$6,780
E107298	Depreciation	34 Depreciation	\$15,477	\$15,477	\$14,179	\$12,250	(\$1,930)
E110298	Depreciation	34 Depreciation	\$43,151	\$43,151	\$39,545	\$22,505	(\$17,040)
E111298	Depreciation	34 Depreciation	\$39,339	\$54,339	\$49,808	\$49,386	(\$422)
E112298	Depreciation	34 Depreciation	\$70,518	\$70,518	\$64,636	\$71,497	\$6,861
E113298	Depreciation	34 Depreciation	\$143,120	\$158,120	\$144,947	\$146,585	\$1,638
E116298	DEPRECIATION	34 Depreciation	\$1,675	\$1,675	\$1,529	\$1,514	(\$15)
E117298	Depreciation	34 Depreciation	\$13,230	\$73,230	\$67,133	\$66,650	(\$483)
E121298	Depreciation	34 Depreciation	\$2,017,971	\$2,067,971	\$1,895,641	\$1,907,049	\$11,408
E122298	Depreciation	34 Depreciation	\$11,940	\$11,940	\$10,945	\$18,466	\$7,521
E126298	Depreciation	34 Depreciation	\$7,382	\$7,382	\$6,765	\$2,693	(\$4,072)
E132298	Depreciation	34 Depreciation	\$38,417	\$38,417	\$35,211	\$36,962	\$1,751

Shire of Kulin								
STATEMENT OF OPERATING								
(Nature & Type)								
For the period ended 31 May 2024								
COA	Description		Original Budget	Amended Budget	YTD Budget	YTD Actual	Var.	
			\$	\$	\$	\$	\$	\$
E134298	Depreciation	34	Depreciation	\$63,102	\$3,102	\$2,849	\$1,477	(\$1,372)
E136298	DEPRECIATION	34	Depreciation	\$2,141	\$17,141	\$15,708	\$15,352	(\$356)
E137298	DEPRECIATION	34	Depreciation	\$8,306	\$8,306	\$7,612	\$8,554	\$942
E139298	DEPRECIATION	34	Depreciation	\$9,014	\$9,014	\$8,261	\$11,280	\$3,019
E142298	Depreciation	34	Depreciation	\$1,238	\$1,238	\$1,133	\$5,525	\$4,392
E143298	Depreciation	34	Depreciation	\$30,187	\$50,187	\$46,002	\$45,311	(\$691)
E144298	Depreciation	34	Depreciation	\$501,552	\$531,552	\$487,256	\$499,182	\$11,926
			Depreciation Total	\$3,159,688	\$3,354,688	\$3,075,072	\$3,125,990	\$50,918
E042051	INTEREST ON LOAN 1 (ADMINSTRATION C	35	Interest Expenses	\$32,626	\$32,626	\$29,898	\$15,077	(\$14,821)
			Interest Expenses Total	\$32,626	\$32,626	\$29,898	\$15,077	(\$14,821)
E041150	INSURANCES	32	Insurance Expenses	\$4,862	\$4,862	\$4,860	\$4,862	\$2
E042025	ADMINISTRATION HOUSING ALLOWANCE	32	Insurance Expenses	\$0	\$0	\$0	\$0	\$0
E042030	INSURANCE	32	Insurance Expenses	\$34,854	\$34,854	\$34,854	\$35,854	\$1,000
E042046	STAFF HOUSING	32	Insurance Expenses	\$2,291	\$2,291	\$2,090	\$2,987	\$897
E051050	FIRE INSURANCE	32	Insurance Expenses	\$33,222	\$33,222	\$33,220	\$33,222	\$2
E053051	EMERGENCY BUILDING MAINTENANCE	32	Insurance Expenses	\$2,020	\$2,020	\$2,020	\$2,020	\$0
E053400	CCTV MAINTENANCE	32	Insurance Expenses	\$166	\$166	\$164	\$166	\$2
E084016	Insurance - Workers Comp	32	Insurance Expenses	\$7,643	\$7,643	\$7,642	\$7,643	\$1
E084050	Insurance	32	Insurance Expenses	\$2,523	\$2,523	\$2,523	\$2,523	\$0
E092050	OTHER HOUSING MAINTENANCE	32	Insurance Expenses	\$689	\$689	\$688	\$0	(\$688)
E092148	GEHA HOUSING - COSTS	32	Insurance Expenses	\$2,159	\$2,159	\$2,158	\$2,375	\$217
E092150	JOINT VENTURE HOUSING - COSTS	32	Insurance Expenses	\$3,812	\$3,812	\$3,812	\$5,002	\$1,190
E101030	REFUSE SITE MAINTENANCE	32	Insurance Expenses	\$200	\$200	\$200	\$200	\$0
E106030	Town Planning Other	32	Insurance Expenses	\$2,427	\$2,427	\$2,426	\$2,427	\$1
E107031	KULIN CEMETERY	32	Insurance Expenses	\$145	\$145	\$144	\$145	\$1
E107050	PUBLIC CONVENIENCES	32	Insurance Expenses	\$306	\$306	\$306	\$306	\$0
E107052	PUBLIC CONVENIENCES DUDININ	32	Insurance Expenses	\$129	\$129	\$129	\$130	\$0
E107053	PUBLIC CONVENIENCES PINGARING	32	Insurance Expenses	\$360	\$360	\$360	\$360	\$0
E111021	MEMORIAL HALL	32	Insurance Expenses	\$935	\$935	\$934	\$935	\$1
E111031	PINGARING HALL	32	Insurance Expenses	\$483	\$483	\$483	\$483	\$0
E111032	DUDININ HALL	32	Insurance Expenses	\$989	\$989	\$988	\$989	\$1
E111033	JITARNING HALL	32	Insurance Expenses	\$396	\$396	\$396	\$396	\$0
E112027	INSURANCE	32	Insurance Expenses	\$19,347	\$19,347	\$19,346	\$19,347	\$1
E112029	STAFF HOUSING	32	Insurance Expenses	\$720	\$720	\$720	\$756	\$36
E113220	INSURANCE	32	Insurance Expenses	\$26,148	\$26,148	\$26,148	\$26,148	\$0
E113331	BOWLING GREENS	32	Insurance Expenses	\$799	\$799	\$798	\$799	\$1
E113333	GOLF TENNIS PAVILION	32	Insurance Expenses	\$1,667	\$1,667	\$1,667	\$1,667	\$0
E113350	WORKERS COMPENSATION	32	Insurance Expenses	\$4,313	\$4,313	\$4,312	\$4,313	\$1
E116100	KULIN MUSEUM	32	Insurance Expenses	\$289	\$289	\$289	\$289	(\$0)
E117030	PUBLIC PARKS GDNS & RESERVES	32	Insurance Expenses	\$287	\$287	\$286	\$287	\$1
E117054	DUDININ TENNIS CLUB	32	Insurance Expenses	\$3,089	\$3,089	\$3,089	\$3,089	\$0
E117058	ALL AGES PRECINCT/VDZ/TOWN PLAYGR	32	Insurance Expenses	\$2,198	\$2,198	\$2,198	\$2,198	\$0
E117520	PINGARING GOLF CLUB	32	Insurance Expenses	\$1,391	\$1,391	\$1,391	\$1,391	\$0
E122121	KULIN DEPOT	32	Insurance Expenses	\$5,616	\$5,616	\$5,616	\$5,616	\$0
E122122	HOLT ROCK DEPOT	32	Insurance Expenses	\$0	\$0	\$0	\$476	\$476
E132030	CARAVAN PARK	32	Insurance Expenses	\$506	\$506	\$506	\$506	\$0
E132040	KULIN HOSTEL	32	Insurance Expenses	\$3,734	\$3,734	\$3,734	\$3,734	(\$0)
E134030	INSURANCE	32	Insurance Expenses	\$15,976	\$15,976	\$15,976	\$15,976	\$0
E137030	INSURANCE	32	Insurance Expenses	\$818	\$818	\$818	\$818	\$0
E138020	INSURANCE & LICENSING.	32	Insurance Expenses	\$0	\$0	\$0	\$0	\$0
E139030	INSURANCE & LICENSING	32	Insurance Expenses	\$839	\$839	\$839	\$839	(\$0)
E142020	Community Bus Shed	32	Insurance Expenses	\$61	\$61	\$60	\$61	\$1
E143025	WORKERS COMPENSATION INSURANCE	32	Insurance Expenses	\$51,592	\$51,592	\$51,592	\$51,592	\$0
E143030	OFFICE EXPENSES	32	Insurance Expenses	\$0	\$0	\$0	\$0	\$0
E143060	Insurance on Works	32	Insurance Expenses	\$27,316	\$27,316	\$27,316	\$27,316	\$0
E143125	STAFF HOUSING	32	Insurance Expenses	\$7,103	\$7,103	\$7,102	\$8,249	\$1,147
E143126	WORKFORCE ACCOMMODATION - HOLT F	32	Insurance Expenses	\$476	\$476	\$429	\$0	(\$429)
E144015	INSURANCE & LICENCE	32	Insurance Expenses	\$72,260	\$72,260	\$72,258	\$72,260	\$2
			Insurance Expenses Total	\$347,156	\$347,156	\$346,888	\$350,752	\$3,863
E030999	General Admin Allocated	39	Activity Based Costing	\$51,528	\$51,528	\$47,223	\$54,871	\$7,648
E032999	General Admin Allocated	39	Activity Based Costing	\$5,195	\$5,195	\$4,752	\$4,672	(\$80)
E041999	General Admin Allocated	39	Activity Based Costing	\$161,989	\$161,989	\$148,489	\$92,011	(\$56,478)
E042999	General Admin Allocated	39	Activity Based Costing	(\$1,545,761)	(\$1,545,761)	(\$1,416,943)	(\$1,198,054)	\$218,889
E051999	General Admin Allocated	39	Activity Based Costing	\$17,875	\$17,875	\$16,379	\$13,179	(\$3,200)
E052999	General Admin Allocated	39	Activity Based Costing	\$10,852	\$10,852	\$9,944	\$9,225	(\$719)
E053999	General Admin Allocated	39	Activity Based Costing	\$7,086	\$7,086	\$6,490	\$5,271	(\$1,219)
E074999	General Admin Allocated	39	Activity Based Costing	\$3,405	\$3,405	\$3,113	\$2,636	(\$477)
E075999	General Admin Allocated	39	Activity Based Costing	\$3,405	\$3,405	\$3,113	\$2,636	(\$477)
E076999	General Admin Allocated	39	Activity Based Costing	\$3,405	\$3,405	\$3,113	\$2,636	(\$477)
E077999	General Admin Allocated	39	Activity Based Costing	\$9,255	\$9,255	\$8,481	\$7,308	(\$1,173)
E080999	General Admin Allocated	39	Activity Based Costing	\$5,330	\$5,330	\$4,884	\$4,073	(\$811)
E082999	General Admin Allocated	39	Activity Based Costing	\$10,735	\$10,735	\$9,834	\$8,027	(\$1,807)
E084999	General Admin Allocated	39	Activity Based Costing	\$58,536	\$58,536	\$53,647	\$44,328	(\$9,319)
E092999	General Admin Allocated	39	Activity Based Costing	\$12,157	\$12,157	\$11,143	\$9,465	(\$1,678)
E101999	General Admin Allocated	39	Activity Based Costing	\$7,439	\$7,439	\$6,809	\$6,110	(\$699)
E102999	General Admin Allocated	39	Activity Based Costing	\$7,439	\$7,439	\$6,809	\$6,110	(\$699)
E106999	General Admin Allocated	39	Activity Based Costing	\$13,872	\$13,872	\$12,705	\$11,501	(\$1,204)
E107999	General Admin Allocated	39	Activity Based Costing	\$10,858	\$10,858	\$9,944	\$7,907	(\$2,037)
E110999	General Admin Allocated	39	Activity Based Costing	\$11,013	\$11,013	\$10,087	\$8,866	(\$1,221)
E111999	General Admin Allocated	39	Activity Based Costing	\$8,407	\$8,407	\$7,700	\$6,709	(\$991)
E112999	General Admin Allocated	39	Activity Based Costing	\$18,073	\$18,073	\$16,566	\$14,736	(\$1,830)
E113999	General Admin Allocated	39	Activity Based Costing	\$17,744	\$17,744	\$16,258	\$13,897	(\$2,361)
E116999	General Admin Allocated	39	Activity Based Costing	\$3,864	\$3,864	\$3,542	\$2,995	(\$547)
E117999	GENERAL ADMIN ALLOCATED	39	Activity Based Costing	\$15,596	\$15,596	\$14,289	\$12,580	(\$1,709)
E122999	General Admin Allocated	39	Activity Based Costing	\$671,086	\$671,086	\$615,153	\$529,899	(\$85,254)
E123999	General Admin Allocated	39	Activity Based Costing	\$18,882	\$18,882	\$17,303	\$15,335	(\$1,968)
E126999	General Admin Allocated	39	Activity Based Costing	\$3,167	\$3,167	\$2,893	\$2,396	(\$497)
E131999	General Admin Allocated	39	Activity Based Costing	\$3,405	\$3,405	\$3,113	\$2,636	(\$477)
E132999	General Admin Allocated	39	Activity Based Costing	\$62,192	\$62,192	\$57,002	\$51,277	(\$5,725)
E133999	General Admin Allocated	39	Activity Based Costing	\$11,859	\$11,859	\$10,868	\$9,944	(\$924)
E134999	General Admin Allocated	39	Activity Based Costing	\$68,583	\$68,583	\$62,865	\$52,595	(\$10,270)
E136999	General Admin Allocated	39	Activity Based Costing	\$14,719	\$14,719	\$13,486	\$12,699	(\$787)
E137999	General Admin Allocated	39	Activity Based Costing	\$7,586	\$7,586	\$6,952	\$6,110	(\$842)
E138999	General Admin Allocated	39	Activity Based Costing	\$22,996	\$22,996	\$21,076	\$17,491	(\$3,585)

Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)

For the period ended 31 May 2024

COA	Description		Original Budget	Amended Budget	YTD Budget	YTD Actual	Var.	
			\$	\$	\$	\$	\$	
E139999	GENERAL ADMIN ALLOCATED	39	Activity Based Costing	\$24,123	\$24,123	\$22,110	\$19,648	(\$2,462)
E141999	General Admin Allocated	39	Activity Based Costing	\$7,251	\$7,251	\$6,644	\$5,751	(\$893)
E142999	General Admin Allocated	39	Activity Based Costing	\$4,578	\$4,578	\$4,191	\$3,714	(\$477)
E143999	General Admin Allocated	39	Activity Based Costing	\$124,072	\$124,072	\$113,729	\$94,047	(\$19,682)
E144999	General Admin Allocated	39	Activity Based Costing	\$26,203	\$26,203	\$24,013	\$22,762	(\$1,251)
			Activity Based Costing Total	\$0	\$0	(\$231)	(\$0)	\$231
E123297	LOSS ON SALE OF ASSET	45	Loss Asset Disposal	\$0	\$0	\$0	\$0	\$0
			Loss Asset Disposal Total	\$0	\$0	\$0	\$0	\$0
			Grand Total	(\$4,612,257)	(\$2,916,219)	(\$1,868,329)	(\$3,586,745)	(\$1,701,033)

GENERAL COMPLIANCE CHECKLIST MAY 2024

Class	Task	Date	Frequency	Detail	Yes/No
Governance	Bush Fire Control - Dual Officers Appointment	1/05/2024	Annual	Advise surrounding Shires of Dual FCO appointments following BFB AGM	No
Governance	Bush Fire Control Officers Appointment	1/05/2024	Annual	Determine to allow information to be included with annual fire break/prevention notice	No
Governance	Integrated Planning Review	31/05/2024	Quarterly	Quarterly review due this month if not already completed - Corporate Plan	Yes
Governance / MESS	Delegation Manual Review	31/05/2024	Annual	Ensure agenda item includes 'Absolute Majority'	Yes
CEO	Equal Employment Management Plan review	May	Annual	Review Equal Employment Management Plan and forward copy to Director of Equal Opportunity	Yes Document valid to 2026
CEO	Annual Performance Review	May	Annual	On Anniversary - report to Council	March
EMFS	Analysis of Standpipe Water	May	Annual	Analysis of Standpipe Water Income and Expenditure for Council	Done earlier this year. Will revisit in Nov
EMFS	Letters to tenants regarding Shire Housing Rental increases	April May		After Fees & Charges adopted	Outstanding – updated policy & user fees & charges to be presented to June meeting
EMFS	Complete Form A - ESL Annual Service Levy Billing	31/07/2024		FESA Act 1998, manual of Operations S5 - part 6A Div5	July
EMW	Road Construction & Maintenance Review	01/05/24	Monthly	Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - Advise DCEO of invoices required for MRD and private works recovery - complete report to CEO/Council	Yes
EMCS	Kulin Child Care Centre Fees & Charges	May	Annual		Yes
OHS	Administration Building Monthly Inspection	31/05/2024	Monthly	Taryn	Yes



Shire of Kulin Register of Delegations

Adopted at the Ordinary Meeting of Council held on 17 May 2023
For Annual Review at the Ordinary Meeting of Council held on 19 June
2024

REVIEW

Reviewed by	Date approved	References
Council	17 May 2023	OCM 17 May 2023

DRAFT

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INTRODUCTION

Introduction

The *Local Government Act 1995* (the Act) allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act. All delegations made by the Council must be by absolute majority decision. The following are functions that cannot be delegated to the Chief Executive Officer:

- any power or duty that requires a decision of an absolute majority or 75% majority of the local government;
- accepting a tender which exceeds an amount determined by the local government;
- appointing an auditor;
- acquiring or disposing of any property valued at an amount determined by the local government;
- any of the local government's powers under Sections 5.98, 5.99 and 5.100 of the Act relating to the payment of fees to council members; borrowing money on behalf of the local government;
- hearing or determining an objection of a kind referred to in Section 9.5;
- any power or duty that requires the approval of the Minister or Governor; or
- such other duties or powers that may be prescribed by the Act.

The Act allows for the Chief Executive Officer to delegate any of his powers to another employee, this must be done in writing. The Act allows for the Chief Executive Officer to place conditions on any delegations if he desires.

A register of delegations to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year.

If a person is exercising a power or duty that they have been delegated, the Act requires them to keep necessary records to the exercise of the power or discharge of the duty.

DRAFT

DELEGATIONS

01 Administration

Delegation	A.1 Acting Chief Executive Officer
Category	01 Administration
Delegator	Council
Function	That Council delegate authority to the Chief Executive Officer to appoint the Executive Manager of Financial Services, or if unavailable, then appoint either the Executive Manager of Corporate Governance & Risk, Executive Manager of Works or the Executive Manager of Community Services as Acting CEO during a period of absence.
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i> section 5.36 and 5.42
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	A.2 Agreements for Payments of Debts to Council
Category	01 Administration
Delegator	Council
Function	The CEO is authorised to make agreements with debtors for the re-payment of debts to Council, including rates and other debts.
Delegates	CEO
Subdelegates	Executive Manager Financial Services
Statutory framework	<i>Local Government Act 1995</i> section 6.49
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	A.3 Casual Hirers Liability
Category	01 Administration
Delegator	Council
Function	That Council delegate authority to the Chief Executive Officer, Executive Manager of Financial Services, the Executive Manager of Corporate Governance & Risk, the Executive Manager of Works, the Executive Manager of Community Services and the Freebairn Recreation Centre Manager to ensure hirers of Shire facilities carry adequate insurance before hire takes place.
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i> section 2.7 (2) (b)
Date adopted	24 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	A.4 Complaint Handling
Category	01 Administration
Delegator	Council
Function	That Council delegate authority to the Chief Executive Officer to seek legal advice in respect to the implications of suspected malicious, frivolous, unreasonable, persistent or vexatious complaint.
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	A.5 Fees & Charges - Discounts [DRAFT]
Category	01 Administration
Delegator	Council
Function	<p>That Council delegate authority to the Chief Executive Officer to offer up to a 30% reduction of the hire fee or charge without reference to Council.</p> <p>The CEO then delegates authority to Executive Manager of Financial Services, Executive Manager of Corporate Governance & Risk, Executive Manager of Works, Executive Manager of Community Services and the Freebairn Recreation Centre Manager to offer a 10% discount on the fees and charges applicable to their services, as a direct response to a request by the payee, correcting a service or expectation requirement.</p>
Delegates	CEO
Subdelegates	<p>Executive Manager Community Services Executive Manager Corporate Governance and Risk Executive Manager Financial Services Executive Manager of Works & Services Freebairn Recreation Centre Manager</p>
Subdelegate conditions	<p>The Executive Manager of Financial Services, Executive Manager of Governance & Risk, Executive Manager of Works & Executive Manager of Community Services and the FRC Manager be permitted to offer up to a 10% reduction of the hire fee or charge without reference to the CEO; as a direct response to a request by the payee, correcting a service or expectation requirement;</p> <p>All delegations exercised to be recorded.</p>
Statutory framework	<i>Local Government Act 1995</i>
Policy	APOG A13 Fees & Charges - Discounts

Delegation	A.6 Investment of Surplus Funds
Category	01 Administration
Delegator	Council
Function	The Chief Executive Officer and the Executive Manager of Financial Services are authorised to invest money held in any Council fund that is not required for immediate use, in an approved investment as defined by the Trustees Act, Part III, provided that sufficient working funds are retained at all times. Where possible, preference is to be given to investing in local bank branches.
Delegates	CEO
Subdelegates	Executive Manager Financial Services
Statutory framework	<i>Local Government Act 1995, section 6.14. Financial Management Regulations Section 19c</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	A.7 IT & Social Media – Use Of
Category	01 Administration
Delegator	Council
Function	That Council delegate authority to the Chief Executive Officer to authorise officers of the Council to access and maintain social media sites.
Delegates	CEO
Subdelegates	Executive Manager Community Services Executive Manager Financial Services Manager Executive Support Services
Statutory framework	<i>Local Government Act 1995</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	A.8 Legal Advice, Representation & Cost Reimbursement
Category	01 Administration
Delegator	Council
Function	That Council delegate authority to the Chief Executive Officer (with conditions) to seek legal advice in connection with the proper legal administration of the Shire and to support urgent responses to claims for financial assistance to members and staff, advice to the value of \$5,000,without reference to Council.
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i> Section 5.42
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	A.9 Payments from Municipal and Trust Funds [DRAFT]
Category	01 Administration
Delegator	Council
Function	The CEO is authorised to make payments from the Municipal and Trust Funds. This includes the authority to sign cheques and permit EFT payments.
Delegates	CEO
Conditions	<ol style="list-style-type: none"> 1. That an order be issued for the purchase of goods and services except in the case of small purchases from Petty Cash; 2. That where feasible and practical, a price be negotiated in advance of purchase and recorded on the order form; 3. That invoices, where practicable, be certified by the person who placed the order so as to indicate; <ol style="list-style-type: none"> a. That the purchase was under an authority delegated to that person b. That the goods and services were received in a satisfactory condition, or to a satisfactory standard, and the price and computations are correct; 4. That the Chief Executive Officer continue to place a list of creditors before the Council on a monthly basis together with vouchers and invoices; <ol style="list-style-type: none"> a. For the recording in the minutes after payment for those accounts paid by the Chief Executive Officer under delegated authority. 5. That at least two (2) signatories be required on all cheques or online authorisations; <p>For those paid by the Chief Executive Officer under delegated authority either the CEO, Executive Manager of Financial Services, jointly with either the Manager of Executive Services or Accounts Payable Officer.</p>
Subdelegates	<p>Aquatic Centre Manager Environmental Health Officer Executive Manager Community Services Executive Manager Corporate Governance and Risk Executive Manager Financial Services Executive Manager of Works & Services Freebairn Recreation Centre Manager Manager Executive Support Services Plant Mechanic Technical Officer Town Mtce Supervisor / BMO Works Supervisor</p>

Subdelegate conditions	<p>The authority to issue Municipal Fund purchase orders only. As follows;</p> <p>Executive Manager of Financial Services (including trust) \$50,000 Executive Manager of Works \$50,000 Executive Manager of Corporate Governance & Risk \$50,000 Executive Manager of Community Services \$50,000 Manager of Executive Support Services \$5,000 Plant Mechanic \$5,000 Freebairn Recreation Centre Manager \$5,000 Aquatic Centre Manager \$5,000 Works Supervisor \$5,000 Technical Officer \$1,000 Environmental Health Officer \$1,000 Building Maintenance Officer \$1,000</p> <p><i>*Orders for items of a capital nature, or major operational items such as fuel that have been dealt with at a Council level (e.g. tenders) may be signed /authorised by an Executive Manager in excess of the purchase orders limit.</i></p>
Statutory framework	<p><i>Local Government (Financial Management) Regulations 1996, Regulation 12</i></p>

DRAFT

Delegation	A.10 Use of Common Seal
Category	01 Administration
Delegator	Council
Function	That Council delegate authority to the Chief Executive Officer to permit the affixing of the Common Seal when required.
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i> section 9.49A (4)
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	A.11 Writing Off Debts
Category	01 Administration
Delegator	Council
Function	That Council delegate authority to the Chief Executive Officer to write off debts where the individual debt is not more than \$100. In exercising this authority, the Chief Executive Officer is to take into consideration Council Policy and the prospects of recovering the debt.
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i> section 6.12
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	A.12 Housing
Category	01 Administration
Delegator	Council
Function	<p>To the Chief Executive Officer to;</p> <ul style="list-style-type: none"> • to recover from bonds the cost of damage repair, cleaning and carpet cleaning from tenants of they fail to do such; • take action to recover costs of water usage if other reduction remedies have failed to reduce consumption; • determine applications from tenants to allow a pet in the residence; • determine applications from staff to receive the "own your own residence" allowance;
Delegates	CEO
Subdelegates	Executive Manager Financial Services
Statutory framework	<i>Local Government Act 1995</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

Delegation	A.13 Recovery of Rates and Other Debts
Category	01 Administration
Delegator	Council
Function	To the Chief Executive Officer to determine the granting of an extension of time to pay rates.
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	A.14 Sale of Land and Housing [DRAFT]
Category	01 Administration
Delegator	Council
Function	Disposal of vacant land can be sold without reference to Council where the market value of the property to be disposed of is ascertained by a value contained in the Reserve Price of Vacant Land Report where the valuations are less than 6 months old.
Delegates	CEO
Statutory framework	Section 3.58(3) of the Local Government Act 1995
Policy	APOG A14A Sale of Land and Housing

DRAFT

Delegation	A.15 Fuel Sale Price Setting [DRAFT]
Category	01 Administration
Delegator	Council
Function	That Council delegate the authority in setting the fuel sale price on the appropriate margin to add to the cost of fuel.
Delegates	CEO Executive Manager Financial Services
Policy	APOG A13a

DRAFT

Delegation	A.16 Operation of Closed Circuit Television (CCTV) [DRAFT]
Category	01 Administration
Delegator	Council
Function	To provide approval to any media organisation, journalist, individual or group to access images retained in the Shire of Kulin's CCTV.
Delegates	CEO
Subdelegates	Executive Manager Financial Services
Policy	APOG A29 Closed Circuit Television (CCTV) Operations Policy

DRAFT

Delegation	A.17 Disposal of ICT Assets [DRAFT]
Category	01 Administration
Delegator	Council
Function	Council delegates authority to the Chief Executive Officer to dispose of information and communication technology assets eg. laptop computers, desktop computers and mobile phones.
Delegates	CEO
Conditions	Details of the disposal, including officer responsible for the asset, evidence of removal of software & data and who the disposal has been made to, must be reported to the Executive Manager of Financial Services and documented on the Portable and Attractive Assets Register.
Policy	APOG A31 Disposal of ICT Assets

DRAFT

Delegation	A.18 Disposal of Plant, Equipment and Light Vehicles [DRAFT]
Category	01 Administration
Delegator	Council
Function	The CEO is authorised to dispose of plant, equipment and light vehicles that might otherwise be sold privately rather than traded as part of a changeover with a dealer.
Delegates	CEO
Conditions	The private sale price must exceed the trade price. Where available the Chief Executive Officer shall obtain market value or trade value of item to be disposed of i.e. (Redbook Certificate or Dealership Appraisal). Prescribed value for Disposal of Plant and Equipment under this delegation is \$20,000.
Statutory framework	Local Government Act 1995 Disposing of property – Section 3.58 and Section 5.43

DRAFT

02 Governance

Delegation	G.1 Applications for Planning Consent
Category	02 Governance
Delegator	Council
Function	<p>The CEO is authorised to issue planning consent for development applications that fully comply with all requirements. The CEO is authorised to reduce or waive development application fees where:</p> <ul style="list-style-type: none"> • the development has a perceived benefit to the community, and • the application is of such a nature that very little investigate work is required prior to the application being submitted to Council for consideration. <p>Compliance with the Town Planning Scheme, Regulations and Codes, and Council's Planning Policies, is mandatory. Any application not complying is to be referred to Council for decision.</p>
Delegates	CEO
Conditions	No officer other than the CEO is permitted to authorise expenditure by outside agencies for development applications.
Statutory framework	Town Planning Development Act and Town Planning Scheme No 2, 2017
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

Delegation	G.2 Building Licences and Swimming Pools [DRAFT]
Category	02 Governance
Delegator	Council
Function	The CEO is authorised to approve or not approve plans submitted and issue building licences. This includes the authority to conduct inspections and issue orders for private swimming pools.
Delegates	CEO
Conditions	The authority does not include approval of development applications as required under Council's Town Planning Scheme, nor the expenditure of money prior to consultation with the CEO. All building applications must conform with the Building Code of Australia and all other relevant legislation.
Subdelegates	Environmental Health Officer
Statutory framework	<i>Local Government (Miscellaneous Provisions) Act 1960 section 374</i>

DRAFT

Delegation	G.3 Cemeteries Act 1986
Category	02 Governance
Delegator	Council
Function	The CEO is authorised to carry out all of the powers and duties conferred to Council by section 6 of the <i>Cemeteries Act 1986</i> and carry out in accordance with this section, when required, the exhumation of a body buried in the Kulin, Dudinin or Pingaring cemeteries and the reburial of the body in the Kulin, Dudinin or Pingaring cemeteries.
Delegates	CEO
Statutory framework	<i>Cemeteries Act 1986</i> sections 6 and 59
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	G.4 Public Health Act 2016
Category	02 Governance
Delegator	Council
Function	<p>1. Delegation to the Chief Executive Officer for the appointment of 'authorised officer/s' under section 9.10(1) including the authority to the giving of infringement notice/s under section 9.16 by the authorised officer/s pursuant to the <i>Local Government Act 1995</i> for the purpose of the administration of the Shire of Kulin Animal Environment and Nuisance Local law 2016;</p> <p>2. That pursuant to the <i>Local Government Act 1995</i> Subdivision 2 - Infringement notices, the Shire of Kulin appoints the Chief Executive Officer as an authorised officer for the functions of:</p> <ol style="list-style-type: none"> i. Section 9.17. Notice, content of – to authorise persons for the purposes of receiving payment of modified penalties; ii. Section 9.19. Extension of time; and iii. Section 9.20. Withdrawal of notice. <p>This appointment is to be affected by instrument in writing and signed by the Shire President</p> <p>3. Delegation to the Chief Executive Officer for the purpose of designating authorised officers, appointing environmental health officers and the appointment of authorised officers to issue infringement notices pursuant to the Health (Asbestos) Regulations 1992; and</p> <p>4. The appointment of the Chief Executive Officer as an 'approved officer' pursuant to Regulation 15D(5) of the <i>Health (Asbestos) Regulations 1992</i> for the purposes of Part 2 of the <i>Criminal Procedure Act 2004</i> as the person authorised to extend the period to pay or withdraw an infringement notice. This appointment is to be affected by instrument in writing and signed by the Shire President. (Note: Adopted by Council resolution 11/0217)</p>
Delegates	CEO
Subdelegates	Environmental Health Officer
Statutory framework	<i>Public Health Act 2016, Health (Miscellaneous Provisions) Act 1911, Health (asbestos) Regulations 1994, Food Act 2008</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

Delegation	G.5 Various Acts and Local Laws [DRAFT]
Category	02 Governance
Delegator	Council
Function	<p>To the Chief Executive Officer for the appointment of 'authorised officer/s' required by the Shire of Kulin under;</p> <ul style="list-style-type: none"> • Local Government Act (Miscellaneous Provisions) 1960, Part XX (Ranger/Pound Keeper); • Local Government Act 1995, Part 3, Subdivision 4 and part 9 Division 2 – Executive Functions of Local Government and Part 9 Miscellaneous Provisions; • s. 17(1) <i>Caravan Parks and Camping Grounds Act 1995</i>; • s. 29 (1) <i>Dog Act 1976</i> and Regulations; • s. 48 <i>Cat Act 2011</i> and Regulations; • s. 59(3) <i>Bush Fires Act 1954</i> and Regulations; • s. 26 of the <i>Litter Act 1979</i> and Regulations; • s. 38(3) <i>Control of Vehicles (Off Road Areas) Act 1978</i> and Regulations; • All Shire of Kulin Local Laws. • All appointments to be advertised annually in the Government Gazette or by local circulation for interim or part year appointments
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i> and Various Acts as detailed

DRAFT

03 Human Resources

Delegation	H.1 Grievance Procedures
Category	03 Human Resources
Delegator	Council
Function	To the Chief Executive Officer to engage a competent human resource professional to hear and determine a grievance against the CEO or where a grievance requires specialist mediation or assistance because the topic is outside the knowledge or capacities of Shire staff.
Delegates	CEO
Statutory framework	<i>LocalGovernment Act 1995</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

04 Community Resources

Delegation	C.1 Bushfire Control – Shire Plant Use Including Adjoining Shires [DRAFT]
Category	04 Community Resources
Delegator	Council
Function	To the Chief Executive Officer to spend up to \$5,000 to hire plant or equipment (above positioning and mobilisation costs) if and when a bushfire cannot be effectively controlled by other means, or where it is considered necessary to engage additional resources to protect life or property.
Delegates	CEO
Subdelegates	Executive Manager of Works & Services
Statutory framework	Local Government Act sections 5.42 and 5.44 Bush Fires Act section 38 (3) (4) (5)
Policy	APOG CS3 Bushfire Control - Plant Use for Adjoining Shires APOG CS4 Bushfire Control - Shire Plant for Use of

DRAFT

Delegation	C.2 Bushfire Administration [DRAFT]
Category	04 Community Resources
Delegator	Council
Function	The Chief Executive Officer is granted the authority to confirm the appointment of Dual Fire Control Officer applications from neighbouring Shires without reference to Council.
Delegates	CEO
Statutory framework	Local Government Act sections 5.42 and 5.44 Bush Fires Act section 48 (1)
Policy	APOG CS1 Bushfire Administration

DRAFT

Delegation	C.3 Bushfire Prohibited/Restricted Burning Periods – Changes to
Category	04 Community Resources
Delegator	Council
Function	<p>In accordance with Section 17(10) of the <i>Bush Fires Act 1954</i> (as amended), Council delegate it's power to the Chief Executive Officer, who will consult with the Chief Bush Fire Control Officer to vary the "Prohibited Burning Period".</p> <p>In accordance with the <i>Bush Fires Act 1954</i> (as amended), the Chief Bush Fire Control Officer and the Chief Executive Officer are delegated authority to vary the "Restricted Burning Period".</p>
Delegates	CEO Chief Bush Fire Control Officer
Statutory framework	<i>Local Government Act 1995 & Bush Fires Act 1954</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	C.4 Bushfire Training Administration
Category	04 Community Resources
Delegator	Council
Function	To the Chief Executive Officer and the Bush Fire Brigades Advisory Committee to incur expenditure for the planning and development of training opportunities without reference to Council for volunteers, Fire Control Officers and Captains. Costs associated with training programs to be allocated to Council's Emergency Services Levy.
Delegates	Bush Fire Brigades Advisory Committee CEO
Statutory framework	<i>Local Government Act 1995</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	C.5 Cat Ownership Limit – Cat Control
Category	04 Community Resources
Delegator	Council
Function	To the Chief Executive Officer to determine applications to keep cats under the Cat Foster Carer provision as per Council policy.
Delegates	CEO
Statutory framework	<i>Local Government Act 1995 Cat Act 2011 and Cat Regulations 2012</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	C.6 Dog Control - Attacks
Category	04 Community Resources
Delegator	Council
Function	Without reference to the Council the Chief Executive Officer is delegated authority to instigate legal and/or infringement proceedings against the owner of a dog involved in a dog attack on a person or other animal.
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i> <i>Dog Act 1976</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	C.7 Dog Ownership Limit – Dog Control
Category	04 Community Resources
Delegator	Council
Function	Without reference to the Council the Chief Executive Officer is delegated authority to determine applications in the first instance.
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i> <i>Dog Act 1976</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	C.8 Sea Containers Use Of – Town Planning
Category	04 Community Resources
Delegator	Council
Function	To the Chief Executive Officer for the approval of applications for the use of sea containers.
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i> Shire of Kulin Town Planning Scheme No. 2 Shire Policy
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	C.9 Second Hand Dwellings – Use of – Building Control
Category	04 Community Resources
Delegator	Council
Function	To the Chief Executive Officer to approve Development Applications for the use of second hand relocated or transportable dwellings.
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	C.10 Temporary Accommodation
Category	04 Community Resources
Delegator	Council
Function	To the Chief Executive Officer to approve applications for temporary accommodation in caravans that meet the guideline conditions.
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i> <i>Caravan and Camping Ground Regulations 1997: Regulation 6 and 11(2)(a)</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	C.11 Unauthorised Structures – Building Control
Category	04 Community Resources
Delegator	Council
Function	To the Chief Executive Officer to seek legal advice or to prepare a “Stop Work” order where Notice to the owner fails to illicit any response or results in the hastening of action to complete the structure.
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i> <i>Building Regulations 1989</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	C.13 Freebairn Recreation Centre Club Committee
Category	04 Community Resources
Delegator	Council
Function	That Council delegate authority to the Freebairn Recreation Centre Club Committee to manage all aspects of the Freebairn Recreation Centre on behalf of Council, subject to budget constraints and under the constraints imposed by the <i>Local Government Act 1995</i> and other relevant legislation.
Delegates	Freebairn Recreation Club Committee
Conditions	The following areas remain the responsibility of Council: <ul style="list-style-type: none"> • Staffing • Liquor licence • Capital Expenditure Purchases • Sale of Assets • Waiver of Hire Charges
Statutory framework	<i>Local Government Act 1995</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

Delegation	C.14 Kulin Child Care Management Committee [DRAFT]
Category	04 Community Resources
Delegator	Council
Function	That Council delegate authority to the Kulin Child Care Management Committee to manage all aspects of the Kulin Child Care Centre on behalf of Council, subject to budget constraints, and under those constraints imposed by the <i>Local Government Act 1995</i> and other relevant legislation.
Delegates	Kulin Child Care Centre Management Committee
Conditions	The following areas remain the responsibility of Council:- <ul style="list-style-type: none"> • Staffing • Capital expenditure purchases • Sale of Assets
Statutory framework	<i>Local Government Act 1995</i>

DRAFT

Delegation	C.15 General – Community Services Practices [DRAFT]
Category	04 Community Resources
Delegator	Council
Function	<p>To the Chief Executive Officer to;</p> <ul style="list-style-type: none"> • appoint officers for the purpose of infringement notices and administration of; <ul style="list-style-type: none"> ◦ the Shire of Kulin Animal Environment and Nuisance Local Law; Health (Asbestos) regulation 1992. • appoint officers for the purposes of the Caravan and Camping Grounds Act 1995; <ul style="list-style-type: none"> ◦ Power of Entry and inspection and, ◦ The issue of Infringement Notices. <p>approve or reject applications to consume liquor in Shire buildings or on Shire controlled reserves.</p> <p>approve applications to hire the Kulin Bush Races facility in accordance with terms and conditions.</p>
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i>

DRAFT

Delegation	C.16 Bushfire Control – Confirmation Appointment of Dual Fire Control Officers
Category	04 Community Resources
Delegator	Council
Function	That Council delegate to the Chief Executive Officer that following receipt of correspondence or a written email request from a neighbouring Shire, the Chief Executive Officer under delegation made possible by the <i>Bush Fires Act 1954</i> , S.48 (1) is granted the authority to confirm the appointment of Dual Fire Control Officer applications from neighbouring Shires without reference to Council.
Delegates	CEO
Statutory framework	Local Government Act sections 5.42 and 5.44 Bush Fires Act section 48 (1)
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	C.17 Seed Collection – Issue of Approval to Collect Seeds
Category	04 Community Resources
Delegator	Council
Function	That Council delegate to the Chief Executive Officer approval to determine requests to collect seeds from Shire of Kulin managed and controlled land without reference to Council in accordance with the guidelines of APOG CS20.
Delegates	CEO
Statutory framework	Local Government Act
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	C.18 Kulin Caravan Park Operation [DRAFT]
Category	04 Community Resources
Delegator	Council
Function	Council delegates to the Chief Executive Officer to approve applications for extended periods of stay at the Kulin Caravan Park.
Delegates	CEO
Statutory framework	Caravan and Camping Ground Regulations 1997: Regulation 6 and 11(2)(a)
Policy	APOG CS21 Kulin Caravan Park Operation

DRAFT

05 Works

Delegation	W.1 Gravel Supplies
Category	05 Works
Delegator	Council
Function	To the Chief Executive Officer and the Executive Manager of Works & Services to negotiate the supply of gravel with landholders, which may incur a quid pro quo cost to the Shire and to initiate the resumption of land for the purpose of obtaining gravel where no alternate suitable supplies exist.
Delegates	CEO
Subdelegates	Executive Manager of Works & Services
Statutory framework	<i>Local Government Act 1995</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	W.2 Roads - Clearing
Category	05 Works
Delegator	Council
Function	<p>To the Chief Executive Officer the power to;</p> <ul style="list-style-type: none"> • consider and authorise the removal of vegetation from fence lines; • to issue approval to service authorities to remove vegetation on Shire roads in relation to their works; • to determine the suitability of roadside vegetation planting applications submitted by community groups or individuals.
Delegates	CEO
Statutory framework	<p>Local Government Act 1995 Soil and Land Conservation Act 1945 (Agriculture WA) Wildlife Conservation Act 1950 – 1979 Aboriginal Heritage Act 1972 Agriculture and Related Resources Protection Act 1976 Bush Fires Act 1954 Conservation and Land Management Act 1984 Environmental Protection and Biodiversity Conservation Act 1999 Environmental Protection Act 1986 Heritage of WA Act 1990 Land Act 1933 Main Roads Act 1930 Mining Act 1978 State Energy Commission Supply Act 1979 Water Authority Act 1987</p>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

Delegation	W.3 Roads – Damage To
Category	05 Works
Delegator	Council
Function	To the Chief Executive Officer to take action to recover the cost of damage to a Shire road or verge asset and issue Notice to request the return of the road or verge to a clean and tidy condition.
Delegates	CEO
Subdelegates	Executive Manager of Works & Services
Statutory framework	<i>Local Government Act 1995</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	W.4 Roads – Roadside Markers – Management Of
Category	05 Works
Delegator	Council
Function	To the Chief Executive Officer to determine roadside markers applications.
Delegates	CEO
Subdelegates	Executive Manager of Works & Services
Statutory framework	<i>Local Government Act 1995</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	W.5 Stormwater Drainage
Category	05 Works
Delegator	Council
Function	To the Chief Executive Officer to approve applications for connection to the Shire stormwater drainage from landowners on advice from the Executive Manager of Works & Services.
Delegates	CEO
Subdelegates	Executive Manager of Works & Services
Statutory framework	<i>Local Government Act 1995</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	W.6 Street Trees
Category	05 Works
Delegator	Council
Function	To the Chief Executive Officer to determine applications for approval to plant street trees in accordance with this guideline.
Delegates	CEO
Statutory framework	<i>Local Government Act 1995</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	W.7 Streetscape – Improvements
Category	05 Works
Delegator	Council
Function	To the Chief Executive Officer to approve streetscape improvements.
Delegates	CEO
Statutory framework	<i>LocalGovernment Act 1995</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	W.8 Roadside Vegetation Management
Category	05 Works
Delegator	Council
Function	To the Chief Executive Officer for the burning or spraying of road verges following agreement of the Executive Manager of Works & Services in accordance with the listed conditions.
Delegates	CEO
Subdelegates	Executive Manager of Works & Services
Statutory framework	<i>Local Government Act 1995 Bush Fires Act 1954 25 Occupational Health & Safety Road Traffic Act 1974</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	W.9 Temporary Road Closures
Category	05 Works
Delegator	Council
Function	The Chief Executive Officer is authorised to temporarily close thoroughfares to vehicles.
Delegates	CEO
Subdelegates	Executive Manager of Works & Services
Statutory framework	<i>Local Government Act 1995 section 3.50 Bush Fires Act 1954 25 Occupational Health & Safety Road Traffic Act 1974</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

DRAFT

Delegation	W.10 General – Works Practices
Category	05 Works
Delegator	Council
Function	To the Chief Executive Officer to; <ul style="list-style-type: none"> • Determine applications to beautify grave sites at Shire Cemetery's; • Approve Niche Wall plaque design and placement; • Approve the use of the depot for the servicing of private vehicles and equipment; • Determine requests from local Clubs and Organisations to use Shire plant;
Delegates	CEO
Subdelegates	Executive Manager of Works & Services
Subdelegate conditions	To the Deputy Chief Executive Officer to; <ul style="list-style-type: none"> • Approve the use of the depot for the servicing of private vehicles and equipment; • Determine requests from local Clubs and Organisations to use Shire plant. To the Executive Manager of Works & Services to; <ul style="list-style-type: none"> • Approve the use of the depot for the servicing of private vehicles and equipment; • Determine requests from local Clubs and Organisations to use Shire plant.
Statutory framework	<i>Local Government Act 1995</i>
Date adopted	17 May 2023
Adoption references	OCM 17 May 2023
Last reviewed	17 May 2023

Delegation	W.11 Use of Depot and Use of Plant [DRAFT]
Category	05 Works
Delegator	Council
Function	CEO can delegate the approval of the use of the depot for the servicing and maintenance of private vehicles and equipment; and CEO can delegate the authority to approve requests from clubs and community organisations to use Shire plant. The plant must be operated by a Shire employee with the club or organisation being responsible for payment of wages (if required) to the employee for time worked.
Delegates	CEO Executive Manager Financial Services Executive Manager of Works & Services
Policy	APOG W1 General - Works Practices

DRAFT

Delegation	W.12 Restricted Access Vehicles (RAV) [DRAFT]
Category	05 Works
Delegator	Council
Function	To the Chief Executive Officer to determine Restricted Access Vehicle categorisation of Shire of Kulin Roads.
Delegates	CEO
Policy	APOG W10 Restricted Access Vehicles

DRAFT

AMENDMENTS

There are no amendments to display

DRAFT